



# Grand Water & Sewer Service Agency

3025 E. Spanish Trail Rd. ♦ P O Box 1046 ♦ Moab, UT 84532  
435-259-8121 office ♦ 435-259-8122 fax ♦ [www.grandwater.org](http://www.grandwater.org)

## GWSSA OPERATING COMMITTEE MEETING

3025 E. Spanish Trail Road, Moab, Utah  
February 20th, 2025 - 7:00 p.m.

### AGENDA

#### Grand County Special Service Water District

Call to Order

1. Citizens to be heard.
2. Election of Chair and Vice Chair.
3. Closed Session—If needed.

Adjourn

#### Grand Water & Sewer Service Agency Operating Committee

Call to Order

4. Minutes – Board meeting of 1/16/2025
5. Citizens to be heard.
6. Approval of Checks and Expenditures for 01/17/2025 to 02/20/2025
7. Financial Statement
8. Project Updates
  - a. Truck Quotes Discussion/Action
  - b. Chapman Well Standby Pump & Motor
9. Transparent Water Billing Grant Discussion/Action
10. Lake & Snow Report
11. Items from staff
  - a. YEARLY OPMA TRAINING VIDEO (8 minutes)
12. Committee Reports
  - a. Water Conservation Workshop
13. Items from Board Members
  - a. HB 274 – Gary Wilson
14. Closed Session – if needed.

Adjourn

Those with special needs requests wishing to attend this meeting are encouraged to contact the Agency in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any questions or comments can be communicated to: (435) 259-8121

### ~BOARDS AND COMMITTEES~

#### OPERATING COMMITTEE

Dan Pyatt (President)  
Gary Wilson (V. President)  
Brian Backus  
Mike Holyoak  
Rick Thompson  
Ben Wilson  
Dale Weiss

#### SVWSID

Gary Wilson (Ch)  
Mike Holyoak (V. Ch)  
Dale Weiss (Treasurer)  
Rick Thompson (Clerk)  
Ken Helfenbein

#### GCWCD

Dan Pyatt (Ch)  
Brian Backus (V. Ch)  
Ben Wilson  
Steve Getz  
Kevin Clyde

#### GCSSWD

TBD (Ch)  
Mike Duncan (V. Ch)  
Rani Derasary  
Brian Martinez  
Luke Wojciechowski  
Preston Paxman

Agency Manager: Ben Musselman

# **GWSSA FULL BOARD AND DISTRICT MEETINGS**

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER  
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND  
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

**3025 E. SPANISH TRAIL ROAD, MOAB, UTAH**

**THURSDAY JANUARY 16TH, 2025 - 7:00 P.M.**

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## **THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

The meeting was called to order at 7:00 PM by Vice Chairman Mike Duncan. In attendance was Rani Derasary, Luke Wojciechowski, and Brian Martinez. Joining by phone was Preston Paxman.

GWSSA Operating Committee members in attendance were Gary Wilson, Mike Holyoak, Rick Thompson, Dale Weiss, Ken Helfenbein, Dan Pyatt, Brian Backus, Kevin Clyde, and Steve Getz.

Only one GWSSA Operating Committee member was not present, which was Ben Wilson.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 10/17/2024** – MOTION to approve minutes as written by Rani Derasary. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

**Approval of the 2024 Amended Budget and the 2025 Budget** – MOTION to approve by Rani Derasary. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

**Approval of the 2025 Meeting Schedule** – MOTION to approve by Brian Martinez. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Closed session** – No Closed Session.

**Adjournment** – Before the meeting was adjourned, it was noted that Vice Chair Mike Duncan would not be at the next meeting and that he could not chair the meeting as we do not have an appointed chair. This was because former board Chairman Mike Holyoak's term had expired at the end of December, and Preston Paxman was recently appointed to the board to fill his seat. Next meeting they will vote on a new chair. Vice Chair Mike Duncan designated Rani Derasary to chair the following meeting so business can be conducted as usual.

MOTION to adjourn by Luke Wojciechowski at 7:08 PM. SECONDED by Rani Derasary. MOTION CARRIES UNANIMOUSLY.

## **THE SPANISH VALLEY WATER & SEWER IMPROVEMENT DISTRICT**

The meeting was called to order at 7:10 PM by Chairman Gary Wilson. In attendance was Vice Chairman Mike Holyoak, Dale Weiss, Rick Thompson, and Ken Helfenbein.

GWSSA Operating Committee members in attendance were Dan Pyatt, Brian Backus, Kevin Clyde, Steve Getz, Brian Martinez, Luke Wojciechowski, and Rani Derasary.

GWSSA Operating Committee members not present were Ben Wilson and Preston Paxman.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 12/19/2024** – MOTION to approve minutes as written by Dale Weiss. SECONDED by Rick Thompson. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Closed session** – No Closed Session.

**Adjournment** – MOTION to adjourn at 7:11 PM by Mike Holyoak. SECONDED by Dale Weiss. MOTION CARRIES UNANIMOUSLY.

## **THE GRAND COUNTY WATER CONSERVANCY DISTRICT**

The meeting as called to order at 7:11 PM by Chairman Dan Pyatt. In attendance was Vice Chairman Brian Backus, Steve Getz, and Kevin Clyde.

Only one GCWCD Board member was not present, which was Ben Wilson.

GWSSA Operating Committee members in attendance were Gary Wilson, Mike Holyoak, Rick Thompson, Dale Weiss, Rani Derasary, Brian Martinez, Ken Helfenbein, Luke Wojciechowski, and Mike Duncan.

Only one GWSSA Board member was not in attendance, which was Preston Paxman.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 12/19/2024** – MOTION to approve minutes as written by Steve Getz. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Closed session** – No Closed Session.

**Adjournment** – MOTION to adjourn by Brian Backus at 7:12 PM. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.

## **THE GRAND WATER & SEWER SERVICE AGENCY**

The meeting was called to order at 7:13 PM by President Dan Pyatt. In attendance was Vice President Gary Wilson, Mike Holyoak, Rick Thompson, Steve Getz, Dale Weiss, Rani Derasary, Brian Martinez, Brian Backus, Kevin Clyde, Ken Helfenbein, Luke Wojciechowski, and Mike Duncan.

GWSSA Board members not in attendance were Preston Paxman and Ben Wilson.

GWSSA Staff in attendance were Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 12/19/2024** – MOTION to approve minutes as written by Dale Weiss. SECONDED by Brian Backus. MOTION CARRIES UNANIMOUSLY.

**Approval of Checks and Expenditures for 12/20/2024 to 1/16/2025** – There was a question over the Cost of Quickbooks. There is a request to look for something else that might cost less. MOTION made by Kevin Clyde to approve paying the amount of \$209,039.79. SECONDED by Mike Holyoak. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Project Updates** – Presented by Agency Manager Ben Musselman

- SME – USA Motor Refurb for Chapman Well (discussion/action): A MOTION was made by Gary Wilson that if the price was within 10% of the \$10,338.00 price suggested, then to move forward with it. If not, then to wait. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.
- Interconnect Motor Standby Purchase: Multiple bids were presented. It was noted that not having a spare pump on hand is dangerous for the citizens who rely on our services. MOTION made by Gary Wilson to purchase the Wilo pump from Zimmerman Drilling (\$9,420.00). SECONDED by Rani Derasary. MOTION CARRIES UNANIMOUSLY.
- Lease/Purchase Returns-Fleet Vehicle Purchase Discussion/Action: MOTION by Dale Weiss to Proceed with selling Lease Purchased Vehicles and purchasing of One (1) F150 and Two (2) f250's, at the listed price with the fleet discount, and if comparable price, to purchase from our local vendor as priority. SECONDED by Rick Thompson. MOTION CARRIES UNANIMOUSLY.

**Conflict of Interest Forms** – Conflict of Interest forms were signed for most board members today at the meeting and notarized as they entered the building by our Billing Clerk Jaylene Frias. Rani Derasary had found that we did not need to have them notarized through research. Ben stated that the board had decided to be



more strict than the state, but could not be less. If the board decided to no longer notarize, they could talk to the state to verify it was okay.

**Lake and Snow Reports** – We are going up slightly in the level of our lake. Soil moisture is concerning, and it would be nice to get some rain soon.

**Items from Staff** – Agency Manager Ben Musselman presented a letter of support for the Utah Geological Surveys role in the managing groundwater data for the National Groundwater Monitoring Network. A straw poll was taken and everyone agreed unanimously to sign the letter in support of this.

Ben Musselman also presented the quote for the George White conversion well. With its price, this will have to be ratified at the next meeting via resolution. The only company to return a bid to use was Mike Zimmerman Well Service, LLC. Ben was directed to get moving on this project so when it comes time to ratify, they can move forward.

Ben Musselman spoke about the Southeastern Utah Watershed Council meeting in San Juan County last Monday. The Director of Division of Water Resources spoke about the changes of water funding from the State due to HB 280. This will be in regards to how the State funds projects.

Committee Reports – Setting up the Conservation Committee for next week on the 23<sup>rd</sup>. It will consist of Dale Weiss, Steve Getz, and Mike Duncan.

**Items from Board Members** – It was noted that in the paper there is an article that on the SITLA land north of Moab is looking to possibly install 3700 homes. A question was brought up as to where they would get their water from.

On the conversation of SITLA, it was talked about the gravel pits south of town and the possibility of when they are no longer in use and mined out, to try and have them used for flood mitigation and recharge capabilities.

**Closed Session** – None closed session.

**Adjournment** – MOTION to adjourn at 8:25 pm by Gary Wilson. SECONDED by Mike Holyoak. MOTION CARRIES UNANIMOUSLY.

ATTEST:

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DAN PYATT, PRESIDENT

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BEN MUSSELMAN, AGENCY MANAGER

**CHECKS PRESENTED AT GW&SSA MEETING OF  
February 20, 2025**

**Summary Sheet**

GWSSA	1/17/2025 through 2/20/2025	183,117.47
Check Total		183,117.47
SVWSID	1/17/2025 through 2/20/2025	14,520.12
Check Total		14,520.12
Grand Total		<u><u>\$197,637.59</u></u>

# GWSSA Check Detail

December 20, 2024 through January 16, 2025

Num	Date	Name	Account	Paid Amount	Original Amount
	01/30/2025	QUICKBOOKS PAYROLL SERVICE	1111 - Checking - Zions Bank		-18,017.14
		QUICKBOOKS PAYROLL SERVICE	2110 - Direct Deposit Liabilities	-18,017.14	18,017.14
		Employee Payroll PPE 1/25/25		-18,017.14	18,017.14
	01/31/2025		1111 - Checking - Zions Bank		-15.71
			7114 - O&M Office	-15.71	15.71
				-15.71	15.71
	02/13/2025	QUICKBOOKS PAYROLL SERVICE	1111 - Checking - Zions Bank		-18,252.16
		QUICKBOOKS PAYROLL SERVICE	2110 - Direct Deposit Liabilities	-18,252.16	18,252.16
		Employee Payroll PPE 2/8/25		-18,252.16	18,252.16
ACH	02/08/2025	INTUIT QUICKBOOKS	1111 - Checking - Zions Bank		-56.00
			7114 - O&M Office	-56.00	56.00
				-56.00	56.00
EFT	02/13/2025	ENBRIDGE GAS	1111 - Checking - Zions Bank		-474.78
	01/21/2025		7114 - O&M Office	-474.78	474.78
				-474.78	474.78
EFT	02/13/2025	SOLID WASTE SSD1	1111 - Checking - Zions Bank		-117.00
	02/01/2025		7122 - O&M Buildings & Grounds	-117.00	117.00
				-117.00	117.00
EFT	02/13/2025	UTAH LOCAL GOVERNMENTS TRUST	1111 - Checking - Zions Bank		-462.00
INV 1617740	02/05/2025		7109 - Insurance Premiums & Bonds	-462.00	462.00
				-462.00	462.00
EFT	02/13/2025	VERIZON WIRELESS	1111 - Checking - Zions Bank		-255.23
	01/20/2025		7114 - O&M Office	-255.23	255.23
				-255.23	255.23
EFT	02/13/2025	ROCKY MOUNTAIN POWER	1111 - Checking - Zions Bank		-8,673.53
41665999-010 3	01/27/2025		7112 - Pump Costs - Culinary	-221.36	221.36
41665999-001 2	01/28/2025		7112 - Pump Costs - Culinary	-3,766.73	3,766.73
41665999-005 3	01/28/2025		7112 - Pump Costs - Culinary	-2,440.26	2,440.26
59034676-002 8	01/28/2025		7114 - O&M Office	-276.42	276.42
41665999-008 7	01/28/2025		7112 - Pump Costs - Culinary	-64.46	64.46
41665999-003 8	01/29/2025		7112 - Pump Costs - Culinary	-244.24	244.24
41665999-002 0	01/30/2025		7112 - Pump Costs - Culinary	-1,456.77	1,456.77
58978956-005 1	01/31/2025		7113 - Pump Costs - Irrigation	-10.26	10.26
59034676-005 1	01/31/2025		7112 - Pump Costs - Culinary	-193.03	193.03
				-8,673.53	8,673.53
EFT	02/19/2025	MOUNTAINLAND SUPPLY COMPANY	1111 - Checking - Zions Bank		-1,939.10
S106673072.002	01/08/2025		7115 - O&M Water	-640.54	640.54
S106656977.002	01/13/2025		7115 - O&M Water	-339.21	339.21
S106656977.003	01/15/2025		7115 - O&M Water	-305.29	305.29
S106689159.001	01/22/2025		7115 - O&M Water	-654.06	654.06
S106753649.001	01/31/2025	MOUNTAINLAND SUPPLY COMPANY	2000 - Accounts Payable	0.00	-240.60
				-1,939.10	1,698.50
TAPS	01/23/2025	UTAH STATE TAX COMMISSION	1111 - Checking - Zions Bank		-6,898.00
			2223 - Utah State Withholding	-6,898.00	6,898.00
				-6,898.00	6,898.00
610	01/23/2025	URS	1111 - Checking - Zions Bank		-4,926.61
			4160 - Retirement	-4,468.89	4,468.89
			2225 - URS Payable	-56.59	56.59
			2225 - URS Payable	-200.00	200.00

**GWSSA**  
**Check Detail**  
December 20, 2024 through January 16, 2025

		2225 - URS Payable	-75.00	75.00
		2225 - URS Payable	-30.00	30.00
		2225 - URS Payable	-96.13	96.13
			-4,926.61	4,926.61
611	02/04/2025 URS	1111 - Checking - Zions Bank		-4,666.48
		4160 - Retirement	-4,195.99	4,195.99
		2225 - URS Payable	-78.79	78.79
		2225 - URS Payable	-200.00	200.00
		2225 - URS Payable	-75.00	75.00
		2225 - URS Payable	-30.00	30.00
		2225 - URS Payable	-86.70	86.70
			-4,666.48	4,666.48
612	02/19/2025 URS	1111 - Checking - Zions Bank		-4,696.57
		4160 - Retirement	-4,245.48	4,245.48
		2225 - URS Payable	-58.66	58.66
		2225 - URS Payable	-200.00	200.00
		2225 - URS Payable	-75.00	75.00
		2225 - URS Payable	-30.00	30.00
		2225 - URS Payable	-87.43	87.43
			-4,696.57	4,696.57
941	01/20/2025 ZIONS BANK-FEDERAL WITHHOLDING	1111 - Checking - Zions Bank		-7,626.32
		2222 - Federal Withholding	-3,362.00	3,362.00
		2221 - FICA Payable	-1,728.03	1,728.03
		2221 - FICA Payable	-1,728.03	1,728.03
		2221 - FICA Payable	-404.13	404.13
		2221 - FICA Payable	-404.13	404.13
			-7,626.32	7,626.32
941	02/03/2025 ZIONS BANK-FEDERAL WITHHOLDING	1111 - Checking - Zions Bank		-7,085.04
		2222 - Federal Withholding	-3,074.00	3,074.00
		2221 - FICA Payable	-1,625.39	1,625.39
		2221 - FICA Payable	-1,625.39	1,625.39
		2221 - FICA Payable	-380.13	380.13
		2221 - FICA Payable	-380.13	380.13
			-7,085.04	7,085.04
941	02/18/2025 ZIONS BANK-FEDERAL WITHHOLDING	1111 - Checking - Zions Bank		-7,205.02
		2222 - Federal Withholding	-3,144.00	3,144.00
		2221 - FICA Payable	-1,645.64	1,645.64
		2221 - FICA Payable	-1,645.64	1,645.64
		2221 - FICA Payable	-384.87	384.87
		2221 - FICA Payable	-384.87	384.87
			-7,205.02	7,205.02
DD3211	01/31/2025 Benjamin R Musselman	1111 - Checking - Zions Bank		0.00
		4108 - Ben Musselman	-5,477.78	
		2110 - Direct Deposit Liabilities	3,426.22	
				0.00
DD3212	01/31/2025 Corbie R Shumway	1111 - Checking - Zions Bank		0.00
		4216 - Corbie Shumway	-2,978.82	
		4216 - Corbie Shumway	-57.29	
		2110 - Direct Deposit Liabilities	150.00	
		2110 - Direct Deposit Liabilities	2,118.36	
				0.00
DD3213	01/31/2025 Donna J Frias	1111 - Checking - Zions Bank		0.00
		4223 - Donna J Frias	-2,238.60	
		4223 - Donna J Frias	-21.53	
		2110 - Direct Deposit Liabilities	1,463.91	
				0.00

**GWSSA**  
**Check Detail**  
December 20, 2024 through January 16, 2025

				0.00
DD3214	01/31/2025 Dusty G Schriver	1111 - Checking - Zions Bank		0.00
		4218 - Dusty Schriver	-2,248.71	
		4218 - Dusty Schriver	-928.91	
		4218 - Dusty Schriver	-325.90	
		2110 - Direct Deposit Liabilities	2,475.61	
				0.00
DD3215	01/31/2025 Gary D Riddle	1111 - Checking - Zions Bank		0.00
		4222 - Gary Riddle	-2,398.50	
		2110 - Direct Deposit Liabilities	1,891.66	
				0.00
DD3216	01/31/2025 Joshua K Green	1111 - Checking - Zions Bank		0.00
		4219 - Josh Green	-2,348.07	
		4219 - Josh Green	-127.63	
		4219 - Josh Green	-68.06	
		4219 - Josh Green	-221.20	
		2110 - Direct Deposit Liabilities	100.00	
		2110 - Direct Deposit Liabilities	1,852.35	
				0.00
DD3217	01/31/2025 Kristi A Taylor	1111 - Checking - Zions Bank		0.00
		4213 - Kristi Taylor	-2,936.70	
		4213 - Kristi Taylor	-75.30	
		2110 - Direct Deposit Liabilities	2,073.38	
				0.00
DD3218	01/31/2025 Tyler D Shumway	1111 - Checking - Zions Bank		0.00
		4146 - Tyler D. Shumway	-2,707.38	
		4146 - Tyler D. Shumway	-885.19	
		4146 - Tyler D. Shumway	-347.10	
		2110 - Direct Deposit Liabilities	2,465.65	
				0.00
DD3219	02/14/2025 Benjamin R Musselman	1111 - Checking - Zions Bank		0.00
		4108 - Ben Musselman	-5,477.78	
		2110 - Direct Deposit Liabilities	3,426.23	
				0.00
DD3220	02/14/2025 Corbie R Shumway	1111 - Checking - Zions Bank		0.00
		4216 - Corbie Shumway	-3,055.20	
		4216 - Corbie Shumway	-1,031.22	
		2110 - Direct Deposit Liabilities	150.00	
		2110 - Direct Deposit Liabilities	2,801.97	
				0.00
DD3221	02/14/2025 Donna J Frias	1111 - Checking - Zions Bank		0.00
		4223 - Donna J Frias	-2,009.00	
		4223 - Donna J Frias	-287.00	
		2110 - Direct Deposit Liabilities	1,492.03	
				0.00
DD3222	02/14/2025 Dusty G Schriver	1111 - Checking - Zions Bank		0.00
		4218 - Dusty Schriver	-2,607.20	
		4218 - Dusty Schriver	-1,124.47	
		2110 - Direct Deposit Liabilities	2,625.31	
				0.00
DD3223	02/14/2025 Gary D Riddle	1111 - Checking - Zions Bank		0.00
		4222 - Gary Riddle	-2,460.00	
		2110 - Direct Deposit Liabilities	1,938.02	

**GWSSA**  
**Check Detail**  
December 20, 2024 through January 16, 2025

				0.00
<b>DD3224</b>	<b>02/14/2025 Joshua K Green</b>	<b>1111 - Checking - Zions Bank</b>		<b>0.00</b>
		4219 - Josh Green	-2,654.34	
		4219 - Josh Green	-68.06	
		2110 - Direct Deposit Liabilities	100.00	
		2110 - Direct Deposit Liabilities	1,820.05	
				0.00
<b>DD3225</b>	<b>02/14/2025 Kristi A Taylor</b>	<b>1111 - Checking - Zions Bank</b>		<b>0.00</b>
		4213 - Kristi Taylor	-2,560.20	
		4213 - Kristi Taylor	-451.80	
		2110 - Direct Deposit Liabilities	2,073.38	
				0.00
<b>DD3226</b>	<b>02/14/2025 Tyler D Shumway</b>	<b>1111 - Checking - Zions Bank</b>		<b>0.00</b>
		4146 - Tyler D. Shumway	-2,499.12	
		4146 - Tyler D. Shumway	-156.21	
		4146 - Tyler D. Shumway	-277.68	
		2110 - Direct Deposit Liabilities	1,825.17	
				0.00
<b>Check 13517 - 13525 Reviewed &amp; Signed by Dale Weiss 1-30-25</b>				
<b>13517</b>	<b>01/30/2025 CHEMTECH-FORD, INC.</b>	<b>1111 - Checking - Zions Bank</b>		<b>-120.00</b>
INV 25A1006	01/16/2025	7115 - O&M Water	-120.00	120.00
				-120.00 120.00
<b>13518</b>	<b>01/30/2025 FARM &amp; CITY</b>	<b>1111 - Checking - Zions Bank</b>		<b>-70.67</b>
INV 100114297	01/22/2025	7115 - O&M Water	-36.68	36.68
		7111 - Shop & Safety Expenses	-33.99	33.99
				-70.67 70.67
<b>13519</b>	<b>01/30/2025 ROCKY MOUNTAIN VALVES &amp; AUTOMATIO</b>	<b>1111 - Checking - Zions Bank</b>		<b>-8,910.74</b>
INV 004472	01/27/2025	7115 - O&M Water	-246.74	246.74
INV 003771	01/29/2025	7118 - O&M Irrigation	-4,332.00	4,332.00
		7115 - O&M Water	-4,332.00	4,332.00
				-8,910.74 8,910.74
<b>13520</b>	<b>01/30/2025 STANDARD PLUMBING</b>	<b>1111 - Checking - Zions Bank</b>		<b>-156.27</b>
INV XZG501	01/22/2025	7111 - Shop & Safety Expenses	-149.98	149.98
INV XZJH17	01/23/2025	7111 - Shop & Safety Expenses	-6.29	6.29
				-156.27 156.27
<b>13521</b>	<b>01/30/2025 TAYLOR, KRISTI</b>	<b>1111 - Checking - Zions Bank</b>		<b>-98.00</b>
	01/30/2025	7104 - Travel and Training	-98.00	98.00
				-98.00 98.00
<b>13522</b>	<b>01/30/2025 SOUTHEASTERN UTAH DIST HEALTH DEPA</b>	<b>1111 - Checking - Zions Bank</b>		<b>-91.00</b>
INV 60318	01/14/2025	7111 - Shop & Safety Expenses	-91.00	91.00
				-91.00 91.00
<b>13523</b>	<b>02/01/2025 BROWNS HILL ENGINEERING &amp; CONTROL\$</b>	<b>1111 - Checking - Zions Bank</b>		<b>-2,456.01</b>
INV GW-2025-02	02/01/2025	7101 - Software, Subs. & Memberships	-2,456.01	2,456.01
				-2,456.01 2,456.01
<b>13524</b>	<b>02/01/2025 CITY OF MOAB</b>	<b>1111 - Checking - Zions Bank</b>		<b>-49,457.08</b>
	02/01/2025	7123 - Sewage Treatment	-49,457.08	49,457.08
				-49,457.08 49,457.08
<b>13525</b>	<b>02/01/2025 PEHP</b>	<b>1111 - Checking - Zions Bank</b>		<b>-379.24</b>
	02/01/2025	4155 - Group Insurance	-379.24	379.24
				-379.24 379.24

# GWSSA Check Detail

December 20, 2024 through January 16, 2025

Check 13526 - 13546 Reviewed & Signed by Dale Weiss 2-12-25					
13526	02/12/2025 AJ FRY	1111 - Checking - Zions Bank		-6.37	
	02/11/2025 Customer Refund after Final Bill	3710 - Culinary Water Fees	-6.37		6.37
			-6.37		6.37
13527	02/12/2025 AMERICAN WATER WORKS ASSOCIATION	1111 - Checking - Zions Bank		-431.00	
	02/11/2025	7101 - Software, Subs. & Memberships	-431.00		431.00
			-431.00		431.00
13528	02/12/2025 BLUE STAKES OF UTAH	1111 - Checking - Zions Bank		-163.75	
INV UT20250006: 01/31/2025		7101 - Software, Subs. & Memberships	-163.75		163.75
			-163.75		163.75
13529	02/12/2025 BONNIE HOWELL	1111 - Checking - Zions Bank		-20.00	
	02/11/2025 Customer Refund after Final Bill	3710 - Culinary Water Fees	-20.00		20.00
			-20.00		20.00
13530	02/12/2025 CARQUEST AUTO PARTS	1111 - Checking - Zions Bank		-354.06	
INV 14910-35747 01/09/2025		7111 - Shop & Safety Expenses	-354.06		354.06
			-354.06		354.06
13531	02/12/2025 CHEMTECH-FORD, INC.	1111 - Checking - Zions Bank		-100.00	
INV 25A2095 01/31/2025		7115 - O&M Water	-100.00		100.00
			-100.00		100.00
13532	02/12/2025 CINCH IT	1111 - Checking - Zions Bank		-1,262.00	
INV 1411 02/01/2025		7108 - Professional Services	-1,262.00		1,262.00
			-1,262.00		1,262.00
13533	02/12/2025 COLTON KEMMSIES	1111 - Checking - Zions Bank		-77.95	
	02/11/2025 Customer Refund after Final Bill	3710 - Culinary Water Fees	-77.95		77.95
			-77.95		77.95
13534	02/12/2025 DESERT WEST OFFICE SUPPLY	1111 - Checking - Zions Bank		-569.88	
INV 266993 01/02/2025		7115 - O&M Water	-33.00		33.00
INV 266984 01/02/2025		7114 - O&M Office	-55.49		55.49
INV 267161 01/08/2025		7114 - O&M Office	-29.40		29.40
INV 267289 01/14/2025		7115 - O&M Water	-20.00		20.00
INV 267463 01/28/2025		7115 - O&M Water	-382.99		382.99
INV 267586 01/29/2025		7115 - O&M Water	-49.00		49.00
			-569.88		569.88
13535	02/12/2025 EMERY TELECOM	1111 - Checking - Zions Bank		-289.58	
	02/01/2025	7114 - O&M Office	-289.58		289.58
			-289.58		289.58
13536	02/12/2025 GREENLEE UTAH PROPERTIES LLC	1111 - Checking - Zions Bank		-79.56	
	02/11/2025 Customer Refund after Final Bill	3710 - Culinary Water Fees	-63.41		63.41
		3650 - Water/Sewer Fees & Penalties	-16.15		16.15
			-79.56		79.56
13537	02/12/2025 LUBE IT EXPRESS	1111 - Checking - Zions Bank		-157.80	
INV 120319 02/11/2025		7121 - O&M Vehicle	-157.80		157.80
			-157.80		157.80
13538	02/12/2025 MOAB CLEAN LLC	1111 - Checking - Zions Bank		-150.00	
INV 940 01/31/2025		7122 - O&M Buildings & Grounds	-150.00		150.00
			-150.00		150.00
13539	02/12/2025 MOAB HEAT N COOL	1111 - Checking - Zions Bank		-244.00	
INV 21844680 02/05/2025		7122 - O&M Buildings & Grounds	-244.00		244.00
			-244.00		244.00

**GWSSA**  
**Check Detail**  
December 20, 2024 through January 16, 2025

			-244.00	244.00
<b>13540</b>	<b>02/12/2025 MONSEN ENGINEERING SUPPLY</b>	<b>1111 - Checking - Zions Bank</b>		<b>-575.00</b>
INV PM-INV0346	02/12/2025	7101 - Software, Subs. & Memberships	-575.00	575.00
			-575.00	575.00
<b>13541</b>	<b>02/12/2025 NAPA AUTO PARTS</b>	<b>1111 - Checking - Zions Bank</b>		<b>-111.35</b>
INV 720851	01/09/2025	7111 - Shop & Safety Expenses	-40.48	40.48
INV 722215	01/30/2025	7111 - Shop & Safety Expenses	-70.87	70.87
			-111.35	111.35
<b>13542</b>	<b>02/12/2025 WALKER TRUE VALUE HARDWARE</b>	<b>1111 - Checking - Zions Bank</b>		<b>-599.54</b>
INV 003080	01/08/2025	7111 - Shop & Safety Expenses	-92.94	92.94
INV 003212	01/09/2025	7111 - Shop & Safety Expenses	-52.98	52.98
INV 003217	01/09/2025	7111 - Shop & Safety Expenses	-49.98	49.98
INV 003315	01/10/2025	7111 - Shop & Safety Expenses	-86.96	86.96
INV 003941	01/17/2025	7115 - O&M Water	-99.99	99.99
INV 004298	01/22/2025	7111 - Shop & Safety Expenses	-95.98	95.98
INV 004483	01/23/2025	7111 - Shop & Safety Expenses	-2.29	2.29
INV 004417	01/23/2025	7111 - Shop & Safety Expenses	-5.99	5.99
INV 004557	01/24/2025	7111 - Shop & Safety Expenses	-2.49	2.49
		7115 - O&M Water	-53.99	53.99
INV 004893	01/28/2025	7111 - Shop & Safety Expenses	-35.98	35.98
INV 004838	01/28/2025	7111 - Shop & Safety Expenses	-19.97	19.97
			-599.54	599.54
<b>13543</b>	<b>02/12/2025 WELLS FARGO - VISA</b>	<b>1111 - Checking - Zions Bank</b>		<b>-1,646.17</b>
	01/22/2025	7114 - O&M Office	-240.98	240.98
		7115 - O&M Water	-354.83	354.83
		7119 - O&M Wells - Culinary	-648.73	648.73
		7111 - Shop & Safety Expenses	-327.06	327.06
		7121 - O&M Vehicle	-74.57	74.57
			-1,646.17	1,646.17
<b>13545</b>	<b>02/12/2025 METERWORKS</b>	<b>1111 - Checking - Zions Bank</b>		<b>-3,382.70</b>
INV 10568	02/12/2025	7115 - O&M Water	-3,382.70	6,414.47
			-3,382.70	6,414.47
<b>13546</b>	<b>02/17/2025 GRAND COUNTY CLERK</b>	<b>1111 - Checking - Zions Bank</b>		<b>-14,145.03</b>
		4155 - Group Insurance	-10,875.99	10,875.99
		2240 - Cafeteria Plan Ins	-289.04	289.04
		2246 - Allstate - Vol Insur Benefits	-89.18	89.18
		2247 - FSA Employee Paid	-83.32	83.32
		2248 - HSA Employee	-270.00	270.00
		2240 - Cafeteria Plan Ins	-2,537.50	2,537.50
			-14,145.03	14,145.03
<b>Check 13547 - 13548 Reviewed &amp; Signed at board meeting 2/20/25</b>				
<b>13547</b>	<b>02/20/2025 FUEL NETWORK</b>	<b>1111 - Checking - Zions Bank</b>		<b>-63.69</b>
INV F2507E0079	02/04/2025	7121 - O&M Vehicle	-63.69	63.69
			-63.69	63.69
<b>13548</b>	<b>02/20/2025 SHUMWAY, TYLER</b>	<b>1111 - Checking - Zions Bank</b>		<b>-105.78</b>
	02/20/2025	7111 - Shop & Safety Expenses	-105.78	105.78
<b>TOTAL</b>				<b>\$183,117.47</b>



**SVW & SID**  
**Check Detail**

**January 17 through February 20, 2025**

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		01/31/2025		1111 - Checking		-0.12
			4240 - Office Expense		-0.12	0.12
					-0.12	0.12
Check	ACH	01/27/2025	RURAL DEVELOPMT	1111 - Checking		-9,099.00
			2496 - Notes Pay-RD Water Bond 2018		-3,263.28	3,263.28
			4450 - Interest Expense - Bonds		-5,835.72	5,835.72
					-9,099.00	9,099.00
Check	ACH	02/15/2025	RURAL DEVELOPMT	1111 - Checking		-5,421.00
			2494 - Note Pay - RD Wtr Bond Phase II		-3,183.74	3,183.74
			4450 - Interest Expense - Bonds		-2,237.26	2,237.26
					-5,421.00	5,421.00
TOTAL						\$14,520.12

	2/19/25				
Grand Water & Sewer Service Agency					
Monthly Financial Statement					
January 2025 - 8% Of Year Elapsed					
		Approved 12/19/2024		YEAR TO DATE	
		2024 Budget	January Operating Revenue "BILLED"	PERCENT	Current YTD Operating Revenue "BILLED"
	REVENUE - Operating				
1	Water Fees - Irrigation	\$140,000.00	\$0.00	0%	\$0.00
2	Water Fees - RSI	\$13,000.00	\$1,466.49	11%	\$1,466.49
3	Irrigation Pumping Reimburse Fees	\$100.00	\$0.00	0%	\$0.00
4	Water Fees-Culinary	\$1,500,000.00	\$83,988.58	6%	\$83,988.58
5	Sewer Fees	\$1,300,000.00	\$108,276.70	8%	\$108,276.70
6	SJSVSSD Sewer Monthly O&M	\$29,000.00	\$0.00	0%	\$0.00
7	W&S Fees & Penalties	\$20,000.00	\$2,205.68	11%	\$2,205.68
8	Other Fees	\$1,500.00	\$140.00	9%	\$140.00
9	Will Serve Fees	\$4,000.00	\$0.00	0%	\$0.00
10	Irrigation Fees & Penalties	\$300.00	\$57.19	19%	\$57.19
11	Irrigation Meter Fees	\$4,200.00	\$0.00	0%	\$0.00
12	Water Connections	\$50,000.00	\$846.69	2%	\$846.69
13	Sewer Connections	\$5,000.00	\$167.37	3%	\$167.37
14	Irrigation Connections	\$10,000.00	\$0.00	0%	\$0.00
	TOTAL OPERATING REVENUE	\$3,077,100.00	\$197,148.70	6%	\$197,148.70
				YEAR TO DATE	
			JANUARY NON- OPERATING REVENUE	PERCENT	CURRENT YTD NON- OPERATING REVENUE
	REVENUE - Non-Operating				
15	Impact Fees - RSI	\$20,000.00	\$0.00	0%	\$0.00
16	Impact Fees - Water	\$300,000.00	\$3,574.95	1%	\$3,574.95
17	Impact Fees - Sewer	\$200,000.00	\$2,039.00	1%	\$2,039.00
18	Impact Fees - Sewer SJSVSSD	\$20,000.00	\$0.00	0%	\$0.00
19	Impact Fees - Moab City	\$150,000.00	\$1,361.00	1%	\$1,361.00
20	Lease Income	\$7,200.00	\$400.00	6%	\$400.00
21	Other/Misc Income	\$500.00	\$0.00	0%	\$0.00
22	Interest Income	\$100,000.00	\$29,714.75	30%	\$29,714.75
23	Tarp Incentive Program	\$1,000.00	\$0.00	0%	\$0.00
24	Impact Fee Reserve Transfer	\$983,240.00	\$0.00	0%	\$0.00
25	Revenue Transfer From GCWCD	\$0.00	\$0.00	0%	\$0.00
26	Revenue Transfer From SVWSID	\$0.00	\$0.00	0%	\$0.00
27	Retained earnings - Irrigation Meter (1157)	\$0.00	\$0.00	0%	\$0.00
28	Retained earnings - O&M Irrigation Reserve (1153)	\$0.00	\$0.00	0%	\$0.00
29	Grants Received	\$155,728.00	\$152,600.00	98%	\$152,600.00
30	Retained earnings - Capital Improvements, other (1164)	\$390,000.00	\$0.00	0%	\$0.00
31	Retained earnings - Contingency R&R Fund (1165)	\$0.00	\$0.00	0%	\$0.00
32	Retained earnings - Fleet (1166)	\$0.00	\$0.00	0%	\$0.00
33	Transfer from GCSSWD	\$0.00	\$0.00	0%	\$0.00
	TOTAL NON-OPERATING REVENUE	\$2,327,668.00	\$189,689.70	8%	\$189,689.70
	TOTAL REVENUE RECEIVED - (Operating & Non-Operating)	\$5,404,768.00	\$386,838.40	7%	\$386,838.40
				YEAR TO DATE	
			JANUARY EXPENSES	PERCENT	CURRENT YTD EXPENSES
	EXPENSES - Operating				

34	Salaries	\$680,000.00	\$66,198.66	10%	\$66,198.66
35	Employees Benefits	\$295,000.00	\$20,783.33	7%	\$20,783.33
36	Software, Subscriptions & Memberships	\$60,000.00	\$11,636.76	19%	\$11,636.76
37	Education/Donations	\$3,680.00	\$0.00	0%	\$0.00
38	Public Notices	\$500.00	\$0.00	0%	\$0.00
39	Travel & Training	\$8,000.00	\$98.00	1%	\$98.00
40	Billing Expense	\$41,000.00	\$3,702.39	9%	\$3,702.39
41	Rents/Leases	\$42,000.00	\$2,545.00	6%	\$2,545.00
42	Will Serve Expense	\$4,000.00	\$0.00	0%	\$0.00
43	Professional Services	\$62,500.00	\$1,262.00	2%	\$1,262.00
44	Insurance & Bonds	\$37,000.00	\$353.50	1%	\$353.50
	<b>EXPENSES - Operating (con't.)</b>				
45	Election Costs - SVWSID	\$0.00	\$0.00	0%	\$0.00
46	Shop & Safety Expense	\$30,000.00	\$1,744.02	6%	\$1,744.02
47	Pump Cost Culinary	\$100,000.00	\$8,540.94	9%	\$8,540.94
48	Pump Cost Irrigation	\$10,000.00	\$10.26	0%	\$10.26
49	O&M Office	\$30,000.00	\$1,720.31	6%	\$1,720.31
50	O&M Water	\$180,291.00	\$7,363.99	4%	\$7,363.99
51	O&M Sewer	\$90,000.00	-\$167.37	0%	-\$167.37
52	O&M Reservoir and Grounds	\$1,000.00	\$0.00	0%	\$0.00
53	O&M Irrigation	\$12,000.00	\$4,332.00	36%	\$4,332.00
54	O&M Wells -Culinary	\$24,000.00	\$648.73	3%	\$648.73
55	O&M Wells - Irrigation	\$3,000.00	\$0.00	0%	\$0.00
56	O&M Vehicle	\$50,000.00	\$156.90	0%	\$156.90
57	O&M Buildings & Grounds	\$12,500.00	\$267.00	2%	\$267.00
58	Sewage Treatment	\$585,000.00	\$49,457.08	8%	\$49,457.08
59	Irrigation Water Assessments	\$42,000.00	\$0.00	0%	\$0.00
60	Water Rights Expense	\$500.00	\$0.00	0%	\$0.00
	<b>EXPENSES Non-Operating</b>				
61	Reserve - Contingency Water (1161)	\$50,000.00	\$0.00	0%	\$0.00
62	Reserve - Contingency Sewer (1162)	\$50,000.00	\$0.00	0%	\$0.00
63	Reserve - Contingency Irrigation (1156)	\$50,000.00	\$0.00	0%	\$0.00
64	Capital Improvements - Building Fund (1165)	\$117,000.00	\$0.00	0%	\$0.00
65	Fleet Replacement Fund (1166)	\$207,000.00	\$0.00	0%	\$0.00
66	Irrigation Meter Replacement Fund (1157)	\$4,200.00	\$0.00	0%	\$0.00
67	Water Line Connections	\$50,000.00	\$1,360.57	3%	\$1,360.57
68	Sewer Line Connections	\$5,000.00	\$167.37	3%	\$167.37
69	Irrigation Connections	\$10,000.00	\$0.00	0%	\$0.00
70	Irrigation Project	\$0.00	\$0.00	0%	\$0.00
71	Interconnect Project	\$152,600.00	\$0.00	0%	\$0.00
72	Impact Fee Reserve - RSI (GCWCD)	\$20,000.00	\$0.00		\$0.00
73	Impact Fee Reserve - Water (SVW&SID)	\$300,000.00	\$0.00	0%	\$0.00
74	Impact Fee Reserve - Sewer (SVW&SID)	\$200,000.00	\$0.00	0%	\$0.00
75	Impact Fee Reserve - SJ (SVW&SID)	\$20,000.00	\$0.00	0%	\$0.00
76	Impact Fee Transfer - Moab City	\$150,000.00	\$0.00	0%	\$0.00
77	Capital Improvements (1164)	\$390,000.00	\$0.00	0%	\$0.00
78	Impact Fee Refunds	\$0.00	\$0.00	0%	\$0.00
79	Rev Xfr to SVWSID Impact Fees For Loan Participation	\$233,240.00	\$0.00	0%	\$0.00
80	Rev Xfr to SVWSID - H2O Project Bowling Alley Lane	\$725,000.00	\$0.00		
81	Rev Xfr to SVWSID City Sewer Bond Payment	\$102,207.00	\$0.00	0%	\$0.00
82	Rev Xfr to SVWSID - Short lived asset reserve/bond res	\$106,050.00	\$0.00		
83	Rev Xfr to GCWCD - Bond Payment	\$32,000.00	\$0.00	0%	\$0.00
84	Rev Xfr to GCWCD - Annual RSI I.F.	\$25,000.00	\$0.00	0%	\$0.00
85	TARP Incentive Expenses	\$1,000.00	\$0.00	0%	\$0.00
86	Miscellaneous Expenses	\$500.00	\$0.00	0%	\$0.00
	<b>TOTAL EXPENSES</b>	<b>\$5,404,768.00</b>	<b>\$182,181.44</b>	<b>3%</b>	<b>\$182,181.44</b>
	Subtotal (Revenues-Expenses)	0.00	204,656.96		
	Depreciation	140,818.56	11,734.88	8%	\$11,734.88
	Operating Margin	-2.61%			

Grand Water & Sewer Service Agency									
Monthly Financial Statement - YTD Outstanding Accounts Receivable									
January 2025 - 8% Of Year Elapsed									
		Approved 12/19/2024		YEAR TO DATE				YEAR TO DATE	
	Operating Revenue Billed Vs. Operating Revenue Received	2025 Budget	January Operating Revenue "BILLED"	PERCENT	Current YTD Operating Revenue "BILLED" TOTAL	January Operating Revenue "RECEIVED"	PERCENT	Current YTD Operating Revenue "RECEIVED" TOTAL	YTD OUTSTANDING ACCTS RECEIVABLE
	REVENUE - Operating								
1	Water Fees - Irrigation	\$140,000.00	\$0.00	0%	\$0.00	\$2,622.68	2%	\$2,622.68	\$2,622.68
2	Water Fees - RSI	\$13,000.00	\$1,466.49	11%	\$1,466.49	\$1,453.07	11%	\$1,453.07	-\$13.42
3	Irrigation Pumping Reimburse Fees	\$100.00	\$0.00	0%	\$0.00	\$13.30	13%	\$13.30	\$13.30
4	Water Fees-Culinary	\$1,500,000.00	\$83,988.58	6%	\$83,988.58	\$82,820.23	6%	\$82,820.23	-\$1,168.35
5	Sewer Fees	\$1,300,000.00	\$108,276.70	8%	\$108,276.70	\$105,879.10	8%	\$105,879.10	-\$2,397.60
6	SJSVSSD Sewer Treatment ERU's	\$29,000.00	\$0.00	0%	\$0.00	\$2,531.33	9%	\$2,531.33	\$2,531.33
7	W&S Fees & Penalties	\$20,000.00	\$2,205.68	11%	\$2,205.68	\$2,070.77	10%	\$2,070.77	-\$134.91
8	Other Fees	\$1,500.00	\$140.00	9%	\$140.00	\$196.57	13%	\$196.57	\$56.57
9	Will Serve Fees	\$4,000.00	\$0.00	0%	\$0.00	\$0.00	0%	\$0.00	\$0.00
10	Irrigation Fees & Penalties	\$300.00	\$57.19	19%	\$57.19	\$61.18	20%	\$61.18	\$3.99
11	Irrigation Meter Fees	\$4,200.00	\$0.00	0%	\$0.00	\$165.50	4%	\$165.50	\$165.50
12	Water Connections	\$50,000.00	\$846.69	2%	\$846.69	\$1,360.57	3%	\$1,360.57	\$513.88
13	Sewer Connections	\$5,000.00	\$167.37	3%	\$167.37	\$167.37	3%	\$167.37	\$0.00
14	Irrigation Connections	\$10,000.00	\$0.00	0%	\$0.00	\$0.00	0%	\$0.00	\$0.00
	TOTAL OPERATING REVENUE	\$3,077,100.00	\$197,148.70	6%	\$197,148.70	\$199,341.67	6%	\$199,341.67	\$2,192.97

Dealership	Contact	F250 XL 2025		F150 Truck	F150 XL 2025	
		Quote #	Pricing		Quote#	Pricing
Ken Garf Ford, West Valley	Tara Mason	G860	\$ 49,956.00			\$ 47,033.00
Ken Garf Ford, American Fork	Jim Elliott		\$ 50,932.00			\$ 48,317.00
LHM Ford, Draper	James Wilcox		\$ 51,494.40			\$ 48,402.69
Young Auto, Ogden	Jeff Heilesen		\$ 51,132.00			\$ 47,207.00
Performance Ford, Moab						



# Grand Water & Sewer Service Agency

3025 E. Spanish Trail Rd. ♦ PO Box 1046 ♦ Moab, UT 84532  
435-259-8121 office ♦ 435-259-8122 fax ♦ [www.grandwater.org](http://www.grandwater.org)

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February 13, 2025

## Request for Bids

### Grand Water & Sewer Service Agency

#### Standby Submersible Well Motor

The Grand Water & Sewer Service Agency (GWSSA) is seeking bids for the supply of a standby submersible well motor and pump. The motor will be used as a replacement for an existing Hitachi 250 HP motor and National 4 Stage Pump. Equipment will be stored in a warehouse for future use.

Two Options are being requested.

**Option A-** Provide a Direct replacement 2 pole pump and motor meeting specifications indicated in the Existing conditions below.

**Option B-(Preferred)** Provide a 4-pole pump and motor with a 1750 RPM rotating speed with the same pumping capacity as indicated in the Existing Conditions below.

#### Existing Conditions

##### **SITE:**

Chapman Well replacement pump and motor.  
Casing Size 16 inch steel

##### **PIPE:**

Column Pipe Size 8-inch NPT ASTM A53 21 ft lengths.  
Intake depth 215 feet  
Check depth 190 feet Flowmatic with drain KO  
Well plate in vault.  
Sounding tube 1-1/4 inch nom. 210 feet

##### **CABLE:**

500 MCM Flat PVC #2 Ground new in 2019.

#### **---BOARDS AND COMMITTEES---**

##### **OPERATING COMMITTEE**

Dan Pyatt (President)  
Gary Wilson (V. President)  
Kevin Clyde  
Mike Holyoak  
Rick Thompson  
Ben Wilson  
Dale Weiss

##### **SVWSID**

Gary Wilson (Ch)  
Mike Holyoak (V. Ch)  
Dale Weiss (Treasurer)  
Rick Thompson (Clerk)  
Ken Helfenbein

##### **GCWCD**

Dan Pyatt (Ch)  
Brian Backus (V. Ch)  
Ben Wilson  
Steve Getz  
Kevin Clyde

##### **GCSSWD**

Chair (Pending)  
Mike Duncan (V. Ch)  
Rani Derasary  
Brian Martinez  
Luke Wojciechowski  
Preston Paxman

**Agency Manager: Ben Musselman**



# Grand Water & Sewer Service Agency

3025 E. Spanish Trail Rd. ♦ PO Box 1046 ♦ Moab, UT 84532  
435-259-8121 office ♦ 435-259-8122 fax ♦ [www.grandwater.org](http://www.grandwater.org)

## PUMP:

National SK10MC Submersible 10" 4-stage pumping design rate of 1100 GPM against 712 Total Dynamic Head at 3400 RPM.

## MOTOR:

Hitachi Submersible 250 HP 3400 RPM Three Phase 460 Volt FLA 295 SFA 339 10" Frame.

## DRIVE:

Danfoss VLT Aqua Drive Model #134G7181 rated at 160 kW/250 HP. The new motor must be operable by this Drive without alteration.

## Submission Requirements:

- Detailed description of the proposed motor and pump, including technical specifications, pump curve details, and compatibility with the existing equipment.
- Warranty terms and conditions.
- Bid price, including all associated costs for delivery and handling.

## Warranty:

Warranty Start Time: Indicate the start time for the warranty (e.g., upon delivery, installation, etc.).

- Warranty Duration: Provide details regarding the duration of the warranty coverage.
- Estimated delivery time for the motor and pump upon order placement.

Bids are due by February 27, 2025, and must be submitted to GWSSA at 3025 Spanish Trail Road Moab, Utah 84532 or [ben@grandwater.org](mailto:ben@grandwater.org).

The Grand Water & Sewer Service Agency reserves the right to reject any and all bids. All questions or requests for clarification must be submitted in writing to [ben@grandwater.org](mailto:ben@grandwater.org) no later than February 20, 2025

Thank you for your interest in this matter.

[ben@grandwater.org](mailto:ben@grandwater.org)

## BOARDS AND COMMITTEES

### OPERATING COMMITTEE

Dan Pyatt (President)  
Gary Wilson (V. President)  
Kevin Clyde  
Mike Holyoak  
Rick Thompson  
Ben Wilson  
Dale Weiss

### SVWSID

Gary Wilson (Ch)  
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---

Regards,

**Ben Musselman**  
**Agency Manager**

## —BOARDS AND COMMITTEES—

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**Agency Manager: Ben Musselman**



# EXHIBIT A

## TRANSPARENT WATER BILLING GRANT

The Utah Division of Water Resources operates a statewide Transparent Water Billing Grant Program. This program was established to:

- implement water billing practices that inform customers on their water use in an easy-to-understand manner
- engage customers in water conservation practices
- increase transparency and ease of public access to water use data

Water providers have shown reductions in water use of **5-18%** after implementing transparent water billing practices and innovations. Strategies include providing the customer with comparisons of current use to past use, providing a clear breakdown of charges or providing an online bill calculator that allows customers to determine how their bill could be reduced by implementing various conservation measures



Grant funds must be used to create or expand education and outreach on water use through customer billing, increase customer engagement in water conservation practices through billing and other applications, and increase transparency and public accessibility to water use data.

Applications will be reviewed as they are received. Applying is not a guarantee of receiving grant funds. Applications will be prioritized by their potential to reach users in an engaging and effective method as well as a successful plan to track and report program outcomes.

Applications for transparent water billing grants are now open!  
Dec. 2, 2024-Jan. 31, 2025

Application Primer

Grant Application

### Eligibility Requirements

These one-time funds are available to retail water providers within the state of Utah that have a current [water conservation plan](#) filed with the Utah Division of Water Resources.

### Project Requirements

- Minimum of 50 percent cost share from project applicant(s)
- Provide baseline water use data (3 years prior to start of and throughout the duration of the project)
- Outline of methods used to track water use data
- Outdoor irrigation is a required component of the pilot projects
- Final report must include a summary of program effectiveness and lessons learned

# RESOLUTION 2025-02-20-a

## RESOLUTION 2025-02-20-a

### A RESOLUTION OF THE GRAND WATER & SEWER SERVICE AGENCY IN REGARD TO THE TRANSPARENT WATER BILLING GRANT APPLICATION

**Whereas**, the Grand Water & Sewer Service Agency, hereafter known as GWSSA, desires to apply for a grant offered by the Utah Division of Water Resources, hereafter known as The Division, for the Fiscal Year 2025, for the purpose of implementing a water conservation program that would upgrade our current computer software and data reporting to provide proactive leak notifications, enhanced water use transparency, and to help meet long-term conservation goals; and

**Whereas**, GWSSA has a current contract with Yoppify, which is currently budgeted under education in the 2025 fiscal year for the amount of \$8,200.00; and

**Whereas**, Yoppify's software can be integrated with our data and water usage, which will help us meet water conservation goals by actively seeking possible leaks, high water usage customers, and by delivering educational and/or informational messages via its virtual delivery service; and

**Whereas**, the grant from the Division would match GWSSA's contribution---exactly half of the total cost to use Yoppify's software, for three years; and

**Whereas**, GWSSA estimates that the total cost of the project is \$46,377.00 and desires to apply for a financial assistance award not to exceed the amount of \$23,188.50, matching the rest of the project funds by amending our educational budget to cover the yearly cost; and

**Whereas**, GWSSA's cost share per year for the next three years, in order, would be \$10,534.00, \$7,535.00, and \$7,535.00; and

**Now, Therefore**, upon motion made, seconded, and carried, it is resolved by the Grand Water & Sewer Service Agency Operating Committee that:

- The Board of Directors of GWSSA has reviewed and supports the application for financial assistance award submitted by GWSSA, known as **EXHIBIT A**.
- The Agency Manager of GWSSA, Ben Musselman, is authorized to enter into and sign agreements and other documents on behalf of GWSSA, committing

GWSSA to financial and legal obligations associated with the receipt of a financial assistance award.

- The amount that will be applied for is \$23,188.50
- GWSSA will amend the 2025 Budget to cover the difference owed for the first year of the program.
- GWSSA will work with the Utah Division of Water Resources to meet established deadlines for grant, reporting requirements, and other parameters set forth.

Adopted by the Grand Water and Sewer Service Agency February 20<sup>th</sup>, 2025, by the following vote:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

Abstained: \_\_\_\_\_

Absent: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Dan Pyatt, President

\_\_\_\_\_  
Benjamin Musselman, Secretary/Treasurer



GRAND WATER &  
SEWER SERVICE AGENCY

## Transparent Water Billing Grant Proposal



---

### PROPOSAL CONTACT

Ben Musselman

435-259-8121

[Ben@grandwater.org](mailto:Ben@grandwater.org)







## **Building on Past Success**

Grand Water & Sewer Service Agency (GWSSA) has previously received funding from the Division of Water Resources' Transparent Water Billing Grant to implement a program that delivered monthly water-use statements to the top 30% of its highest water users. Over the past three years, GWSSA has refined its outreach strategies, improved its contact database, and strengthened community engagement with water conservation.

With a strong foundation in place, GWSSA is ready to take its conservation efforts to the next level through a proactive leak notification program powered by Yoppify. With the completion of its AML meter deployment, GWSSA now has access to more detailed and frequent water use data. The project proposed in this application will allow GWSSA to take the next step in proactively identifying and notifying residents of potential water leaks, reducing water loss, and strengthening conservation efforts.

This application seeks support through the Transparent Water Billing Grant to fund a critical data integration with Yoppify, enabling GWSSA to better identify potential leaks and proactively deliver notifications to prevent unnecessary water waste. Unlike GWSSA's previous project, which targeted high water users, this initiative expands outreach to all customers experiencing leaks, ensuring that every resident has the opportunity to take timely action.

# PROJECT OVERVIEW

## **Water-Use Reduction Strategies**

Leveraging AMI data and Yoppify's automation, this initiative will help GWSSA identify potential leaks, categorize their severity, and notify customers through multiple communication channels. By providing timely, actionable information, GWSSA aims to empower residents to address leaks promptly, reducing water waste and strengthening long-term conservation outcomes.

### **Proactive Leak Notification**

- Yoppify will integrate with GWSSA's AMI meter data and utility billing system.
- A workflow will be developed to identify leaks, categorize them by severity, and generate customer notifications.
- Customers will receive notifications through text, email, phone call, or mailer.
- Follow-up messaging will be used to encourage timely repairs and track resolution rates.

### **Enhanced Water Use Transparency**

- Customers will receive direct notifications about leaks and high usage trends.
- Notifications will include educational content on leak prevention and repair options.
- GWSSA will improve tracking of customer engagement and response rates.

### **Supporting Long-Term Conservation Goals**

- GWSSA will continue to leverage Yoppify's platform for conservation messaging beyond leaks.
- Targeted outreach will promote rebate programs and efficiency measures.
- Seasonal messaging will encourage behavior changes that reduce overall water demand.

## Alignment with Grant Priorities:

This project directly aligns with the priorities of the Transparent Water Billing Grant:

- **Expanding Leak Detection & Prevention:** AMI-powered insights through Yoppify will allow GWSSA to identify and reduce leaks faster than ever before.
- **Improving Communication & Engagement:** Leak notifications will provide customers with actionable insights to manage their water use effectively.
- **Enhancing Data Management & Reporting:** The integration with Yoppify will enable GWSSA to analyze trends, refine conservation strategies, and track program success.
- **Building on a Proven Track Record:** GWSSA's past success demonstrates its ability to implement conservation programs effectively and scale new initiatives with strong community participation

## Reporting and Data Tracking

- **Baseline Data Collection:** GWSSA will provide three years of historical water use data.
- **Monitoring & Tracking:** Yoppify's platform will track engagement rates, leak notifications, and estimated water savings.
- **Annual Reporting:** A summary of customer engagement, leak resolution impact, and overall conservation outcomes will be submitted annually.
- **Final Report:** At the conclusion of the project, a comprehensive evaluation will measure water savings, effectiveness of communication strategies, and lessons learned.

# IMPLEMENTATION TIMELINE

## Implementation Timeline:

- **Phase 1 (Q2 2025):** Setup and integration of the Yoppify platform with existing systems. Validate, update, and improve customer contact information for maximum outreach efficiency.
- **Phase 2 (Q2 2025):** Train staff on platform and create initial workflows
- **Phase 3 (Q3 2025):** Send out first round of transparent water billing messaging as a pilot to a smaller subset of residents. Learn from experience and adjust as needed.
- **Phase 4 (Q4 2025):** Begin larger rollout of program and ongoing optimization based on feedback and analytics. Annual reporting will track improvements in customer engagement and water savings. Baseline comparisons will assess changes in water use and leak resolution rates.





# Projected Costs

## Throughout the Project Period

Annual Cost	Year 1	Year 2	Year 3
<b>Yoppify Platform &amp; Services</b> <ul style="list-style-type: none"><li>Advanced Subscription Package</li><li>Messaging Credits</li><li>Yopp.AI</li></ul>	\$9,359	\$9,359	\$9,359
<b>Custom Workflows &amp; Add-ons</b> <ul style="list-style-type: none"><li>Workflows &amp; Analytics (1 integration)</li><li>Professional Services</li></ul>	\$8,100	\$5,100	\$5,100
<b>Total Service Costs</b>	\$17,459	\$14,459	\$14,459
<b>GWSSA Cost Share</b>	\$10,534	\$7,535	\$7,535
<b>Total Project Budget</b>	\$46,377		

Total Contribution by Source (Over 3 Years)	Amount
Anticipated Grant Funding - Utah DWRe	\$23,188.50
GWSSA	\$23,188.50



## **Advancing GWSSA's Commitment to Water Conservation**

GWSSA's previous investment in water conservation education has laid a strong foundation for this next phase of proactive water management. By leveraging AMI data and Yoppify's automation capabilities, GWSSA will significantly improve its ability to detect and address leaks, ultimately driving greater water savings and customer engagement. This initiative represents a critical next step in the agency's long-term conservation strategy, and with grant funding, GWSSA will be equipped to make an even greater impact on sustainable water use in its community. Thank you for your consideration.

THIS IS THE QUOTE WE BUDGETED FOR THIS YEAR.  
NOT A NEW QUOTE -----Josh G



# Renewal Estimate

Grand Water & Sewer Service Agency, 8/9/2024

Thank you for continuing to choose Yoppify! This pricing document reflects our understanding of the services you've requested for renewal. If any part of this estimate no longer fits your needs, please let us know. Yoppify continues to offer a range of service levels and custom options to suit your agency.

Subscription + Fees	Price
<b>Yoppify Platform and Services</b> (Annual Payment) <ul style="list-style-type: none"><li>• Advanced Subscription Package</li><li>• Yopp.AI - Automatic message generation (\$750)</li><li>• Messaging Credits (23,745)</li><li>• Professional Service Hours (0)</li><li>• Additional Workflows &amp; Analytics (0)</li></ul>	<b>\$8,207</b>
<b>Terms &amp; Conditions:</b> This estimate is valid until the start of the next budgeting cycle. After this period, pricing and terms may be subject to change.	
<b>Confidentiality Notice:</b> This pricing estimate is for Grand Water & Sewer Service Agency only. Please don't share it without permission from Yoppify.	

## Additional Messaging Credits

This estimate includes messaging credits as part of the annual service. If additional credits are needed before the end of the term, they will be invoiced monthly at a rate of **\$0.05** per credit. The table on the next page shows how many credits are needed for each messaging channel.

# Transparent Water Billing Funding Application

This funding is available from the Division of Water Resources to water providers dedicated to delivering clear and understandable water use information to end users. Water providers focused on improving the clarity of water bills and offering educational resources to inform customers are encouraged to apply. A place to upload your proposal is included at the end of this form. Applications will open December 2, 2024 and close January 31, 2025.

Proposal requirements:

- A detailed budget and implementation timeline
- Plans for the implementation of water-use reduction strategies
- How the water provider will improve communication methods with customers about water use
- How the water provider intends to collect and report data on customer contact information, including the number of water users for whom they have text and email contact details
- If a portal is available, the rate of user engagement should also be included in the application

Proposals that include strategies such as incentives, social norming, identifying high water users and tools for promoting optimal water use practices are strongly encouraged. Preference will be given to applicants who actively monitor and notify customers of potential leaks or who aim to enhance or initiate a leak reduction campaign.

Additionally, demand management and peak day demand reduction strategies meet the funding requirements. Communication tools, including text, email and other communication platforms, are a necessary component of the proposal.

You're editing your response. Sharing this URL allows others to also edit your response.

[FILL OUT A NEW RESPONSE](#)



josh.gwssa@gmail.com [Switch account](#)



Resubmit to save

The name, email, and photo associated with your Google account will be recorded when you upload files and submit this form

\* Indicates required question

Community or organization you represent. \*

Grand Water & Sewer Service Agency

First and Last name. \*

Joshua Green

Email address. \*

ops@grandwater.org

Mailing address. \*

3025 E. Spanish Trail RD, MOAB, UT 84532

Phone number. \*

4352598121

You're editing your response. Sharing this URL allows others to also edit your response.

[FILL OUT A NEW RESPONSE](#)

Job title or role in the community. \*

Agency Operations Assistant

Federal Tax Identification Number.

87-0343807

Two signatories are needed. Enter signator one. \*

Benjamin Musselman

Two signatories are needed. Enter signator two. \*

Joshua Green

Are you contracting with a service provider? \*

Yes

If you answered yes to the question above, enter your service provider. \*

Yoppify

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

Do you have three years of past water use data to determine a baseline for water usage? \*

☒ Yes

☐ No

Are you able to share water use data with the Division of Water Resources? \*  
Sharing of water use data is required, but customer information does not need to be included.

☒ Yes

☐ No

☐ Other:

An outdoor irrigation component is required for funding. Do you have a strategy to evaluate or measure water use reductions achieved during the three year contract period? \*

☒ Yes

☐ No

How many drinking water connections are in your service area? \*

2267

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

How many of your drinking water connections are metered? \*

2267

How many secondary connections are in your service area? \*

280

How many of your secondary water connections are metered? \*

280

Annual reporting of an agreed upon performance metric that documents the progress of your project is a requirement of funding. Do you acknowledge this component? \*

☒ Yes

☐ No

What is your current water loss, unaccounted for water or leak rate? \*

7.75%

What is your total project cost for three years? \*

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE



Upload proposal \*

Upload 1 supported file. Max 1 GB.



Grant Applicatio...

Submit

Never submit passwords through Google Forms.

This form was created inside of State of Utah.  
Does this form look suspicious? [Report](#)

Google Forms

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

You're editing your response. Sharing this URL allows others to also edit your response.

**FILL OUT A NEW RESPONSE**

## Utah SNOTEL Snow/Precipitation Update Report

\*\*Provisional data, subject to revision\*\*

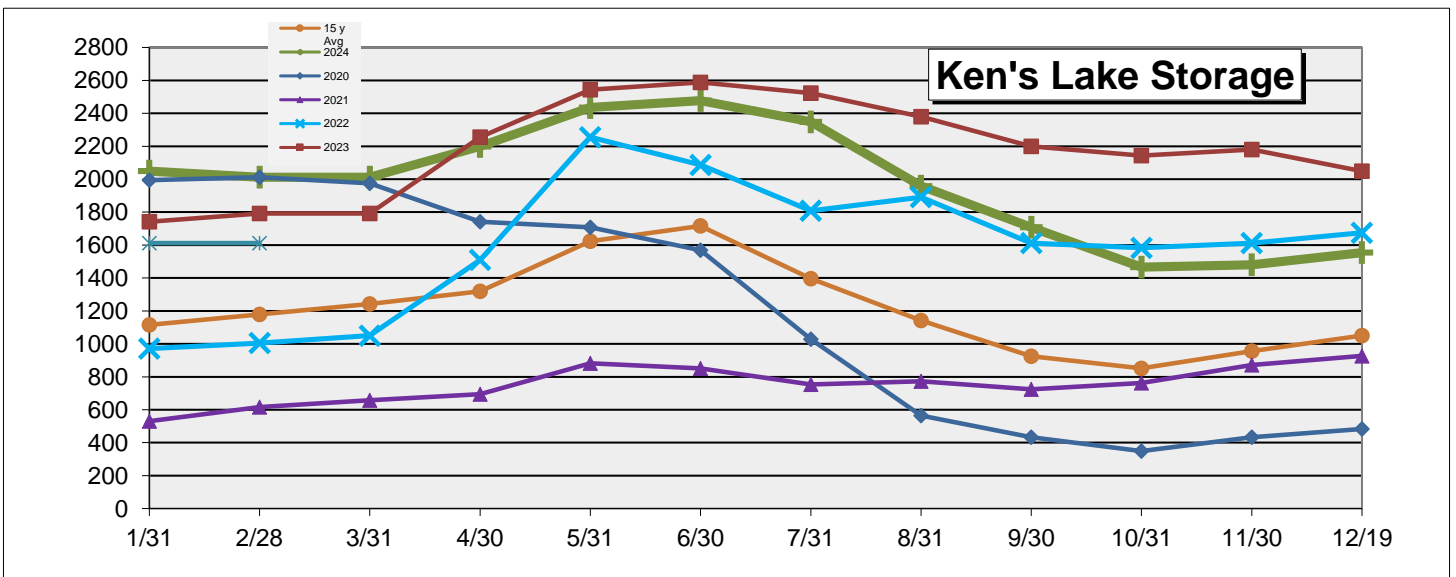
January 15th, 2025

Basin Site Name	Elev (ft)	Snow Water Equivalent			Year-to-Date Precipitation		
		Current (in)	Average (in)	Pct of Avg	Current (in)	Average (in)	Pct of Avg
SOUTH EASTERN UTAH *Water Year run October 1 to September 30							
2/19/2025	9580	6.7	9.3	72	9.3	12.2	76
1/15/2025	9580	5.3	5.6	95	7.3	9.6	76
12/18/2024	9580	4.6	3.8	121	6.4	7.3	88
LAST YEAR	9580	9.3	9.3	100	11.4	12.2	93
	Max Avg	*					

### Lake level

Full capacity is 2610 AF

2/19/2025	1612	AF	2023 AF	1792	90% of 2023
1/15/2025	1612	AF	2024 AF	2012	80% of 2024



### Soil Moisture Data

Basin Site Name	Elev. (ft)	Soil Moisture (% Volume)				Weighted Average	Estimated % Saturation
		2 inch	4 inch	8 inch	20 inch		
SOUTH EASTERN UTAH LASAL MOUNTAIN							
2/19/2025	9578	5.4	*	4.5	1.9	3.48	9%
1/15/2025	9578	6.1	*	4.6	2.1	3.74	9%
Last Year	9578	10.6	*	7.4	7.2	7.92	20%

# GWSSA RECORD OF TRAINING



Class: 2025 OPMA  
 Presentor(s): Josh Green - ARO via YOUTUBE VIDEO at 2/20/2025 GWSSA Meeting

Board Member	BOARD	SIGNATURE	DATE
Dan Pyatt	GWSSA		
Gary Wilson	GWSSA		
Mike Holyoak	SVW&SID		
Mike Duncan	<b>GCSSWD</b>		
Rick Thompson	SVW&SID		
Dale Weiss	SVW&SID		
Brian Martinez	<b>GCSSWD</b>		
Brian Backus	GCWCD		
Preston Paxman	<b>GCSSWD</b>		
Ken Helfenbein	SVW&SID		
Kevin Clyde	GCWCD		
Rani Derasary	<b>GCSSWD</b>		
Ben Wison	GCWCD		
Steve Getz	GCWCD		
Luke Wojekowski	<b>GCSSWD</b>		

TRAINER SIGNATURE:



# GWSSA

## Yoppify Utilization Summary







# Emergency Preparedness

GWSSA has been able to effectively use Yoppify to alert customers of critical events.

- Irrigation Issues due to flooding
- Algal Bloom at Ken's Lake



# Additional Important Agency Notifications

## Last Year:

- 5 Planned Service Disruptions Broadcasts
- Irrigation Winterizing
- Water Usage Reductions - when pump failed on wells
- Water Quality Report
- Irrigation Initialization
- Identifying Hazardous Waste
- Landscape Ordinance Survey
- Unplanned Service Disruption

Before Yoppify, GWSSA staff notified residents affected by a planned service disruption through door hangers. Now, staff can send a geographically targeted broadcast in 5 minutes.



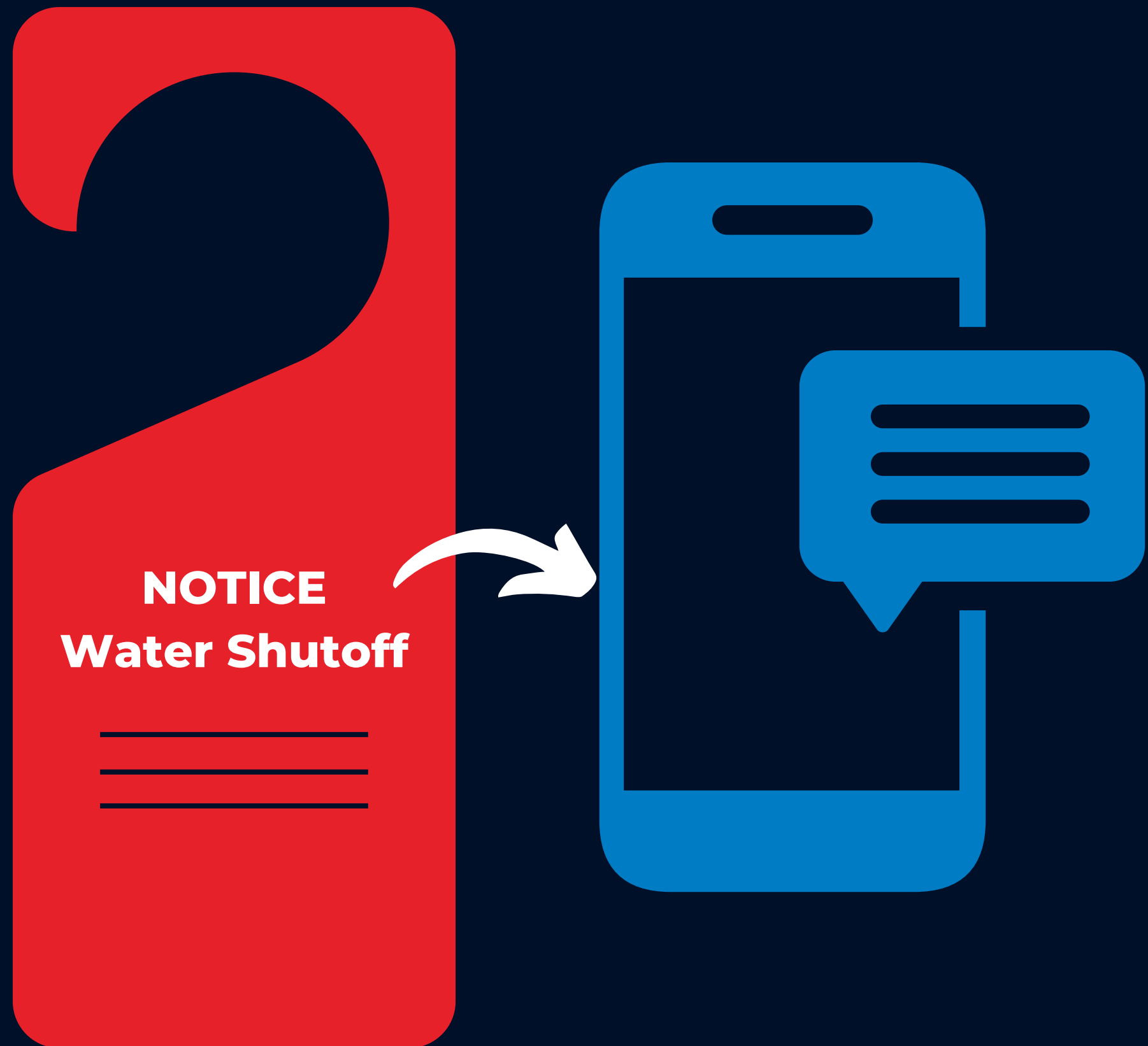


# Providing Quick Updates

Keeping residents informed during these events meant fewer questions and office calls.

✓	7/28/2022 1:54 PM (Broadcast) <b>Text to +14352609952</b> Details: delivered
✓	7/27/2022 4:40 PM (Broadcast) <b>Text to +14352609953</b> Details: delivered
✓	7/27/2022 4:40 PM (Broadcast) <b>Text to +14352609952</b> Details: delivered
✓	7/27/2022 11:45 AM (Broadcast) <b>Text to +14352609953</b> Details: delivered
✓	7/27/2022 11:45 AM (Broadcast) <b>Text to +14352609952</b> Details: delivered





## More Efficient Shut-off Notices

**GWSSA has utilized Yoppify to deliver text and email notices to delinquent accounts.**

With Yoppify, GWSSA has:

- Reduced shutoff list by 50-75%
- Reduced staff time required to deliver door hangers
- Reduced number of incoming phone calls once water is shut off
- Encouraged residents to make online payments
- Improved agency safety with fewer truck rolls
- Enabled staff to focus attention on other tasks

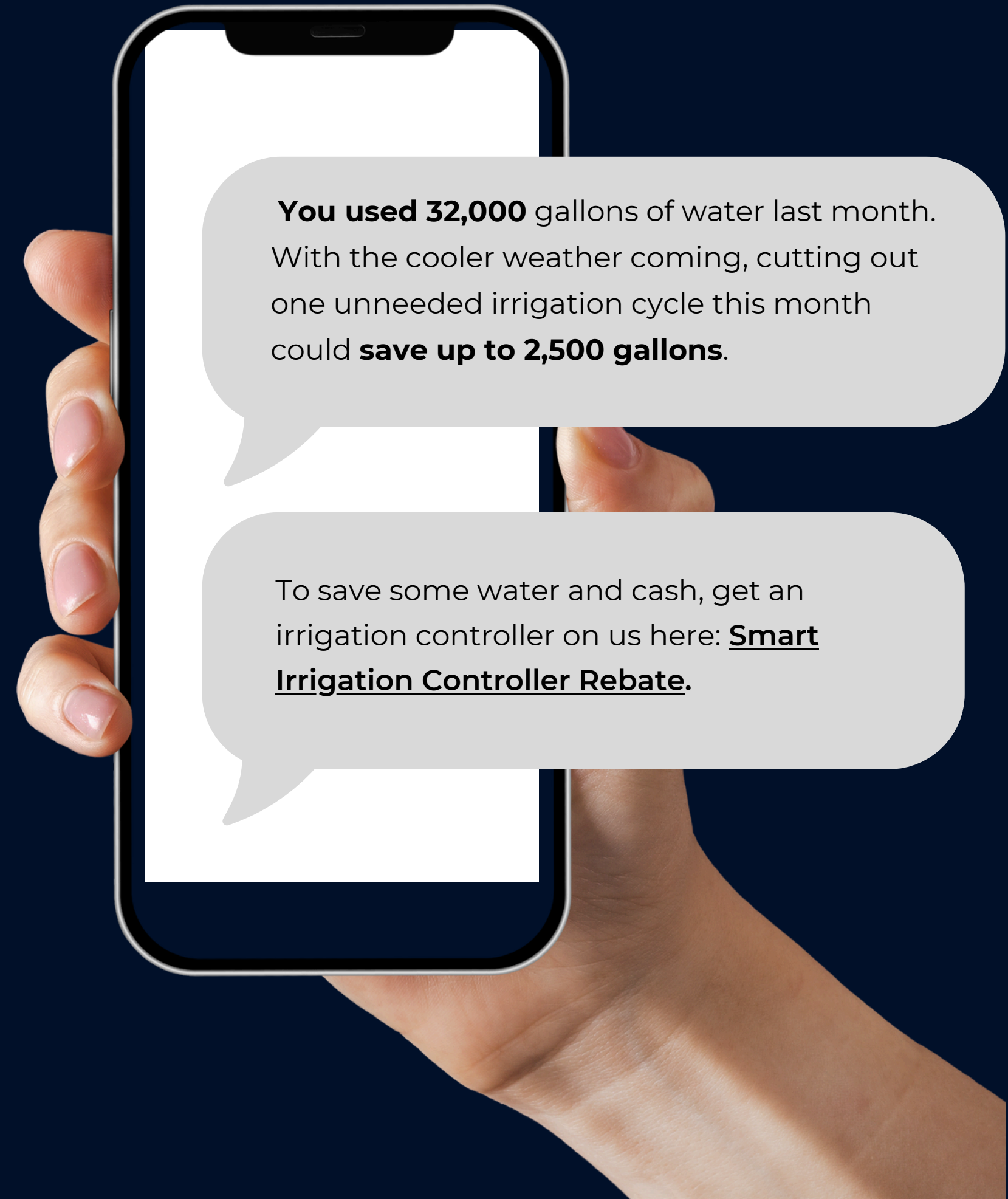
# Billing System Integration

Yoppify integrates with  
GWSSA's billing system,  
**Caselle**, to allow for  
easily transferred, up-to-  
date customer  
information.



# Transparent Billing Messaging

- Monthly Messages sent to top 25 percent of high water users.
- Water use in gallons shown to each high water user
- Options for further engagement including comparisons to average water use, watering recommendations, and direct links to conservation rebates/resources



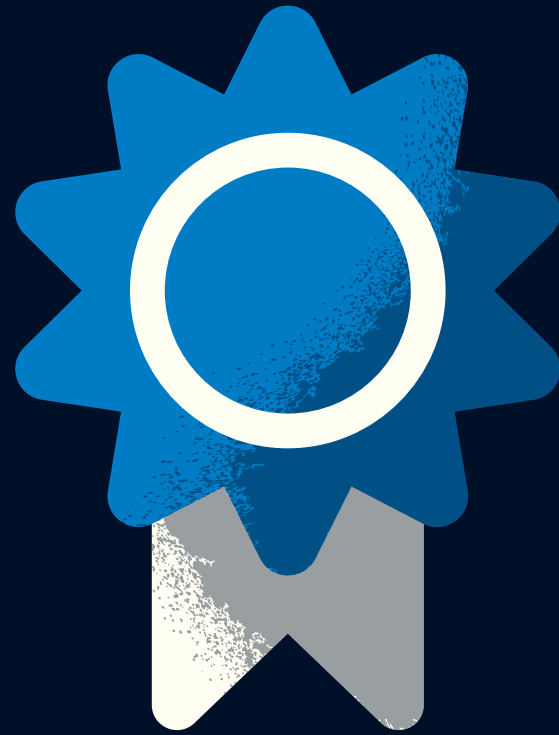


# Leak Busters

- GWSSA and Yoppify have discussed configuring a Leak program that would enable GWSSA to reach its residents in a timely manner regarding their leaks.
- Yoppify would integrate with GWSSA's current AMI system.
- Based on other customer results, we would estimate reducing the number of system leaks by up to 50%, resulting in significant agency water and cost savings.



# Additional Project Benefits



- **Unknown Water Service Line Surveying**
  - A broadcast message was sent to 813 residents requesting that they fill out a state-mandated survey.
- **Internal Meeting Coordination**
  - Each month, GWSSA leverages Yoppify to efficiently coordinate Operating Committee meetings and other essential gatherings.
- **Reduced Office Phone Dependency**
  - In the past when the phone system wasn't working properly, Yoppify allowed residents to still be able to get in contact with GWSSA.

# Estimated Savings from Yoppify

\*Does not include savings from Leak Busters program

## **Money — \$9,900 - 12,850/yr**

- \$3,600 - 4,500/yr — Water Shutoffs (50-75% Shutoff Reduction each month)
- \$2,300 - 3,200/yr — City Wide Alert Postage (Digital messages instead of mailed letters. Yoppify has eliminated the need for 4000+ letters/yr)
- \$3,500 - 4,500/yr — Planned/Unplanned Service Disruption Door Hangers (Digital messages instead of dispatching trucks to leave door hangers)
- \$500 - 650/yr — Planned/Unplanned Service Disruption Postage (Digital messages instead of mailed letters)

**Staff Time — 10-20+ hours/month** (Fewer truck rolls, phone calls, digital messaging instead of manual delivery of door hangers)

**Water — Finalizing Report**

**Resident Satisfaction — Priceless :) (Increase in resident satisfaction)**





