



# Grand Water & Sewer Service Agency

3025 E. Spanish Trail Rd. ♦ P O Box 1046 ♦ Moab, UT 84532  
435-259-8121 office ♦ 435-259-8122 fax ♦ [www.grandwater.org](http://www.grandwater.org)

## GWSSA OPERATING COMMITTEE MEETING

3025 E. Spanish Trail Road, Moab, Utah  
February 20th, 2025 - 7:00 p.m.

### AGENDA

#### Grand County Special Service Water District

Call to Order

1. Citizens to be heard.
2. Election of Chair and Vice Chair.
3. Closed Session—If needed.

Adjourn

#### Grand Water & Sewer Service Agency Operating Committee

Call to Order

4. Minutes – Board meeting of 1/16/2025
5. Citizens to be heard.
6. Approval of Checks and Expenditures for 01/17/2025 to 02/20/2025
7. Financial Statement
8. Project Updates
  - a. Truck Quotes Discussion/Action
  - b. Chapman Well Standby Pump & Motor
9. Transparent Water Billing Grant Discussion/Action
10. Lake & Snow Report
11. Items from staff
  - a. YEARLY OPMA TRAINING VIDEO (8 minutes)
12. Committee Reports
  - a. Water Conservation Workshop
13. Items from Board Members
  - a. HB 274 – Gary Wilson
14. Closed Session – if needed.

Adjourn

Those with special needs requests wishing to attend this meeting are encouraged to contact the Agency in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any questions or comments can be communicated to: (435) 259-8121

### ~BOARDS AND COMMITTEES~

#### OPERATING COMMITTEE

Dan Pyatt (President)  
Gary Wilson (V. President)  
Brian Backus  
Mike Holyoak  
Rick Thompson  
Ben Wilson  
Dale Weiss

#### SVWSID

Gary Wilson (Ch)  
Mike Holyoak (V. Ch)  
Dale Weiss (Treasurer)  
Rick Thompson (Clerk)  
Ken Helfenbein

#### GCWCD

Dan Pyatt (Ch)  
Brian Backus (V. Ch)  
Ben Wilson  
Steve Getz  
Kevin Clyde

#### GCSSWD

TBD (Ch)  
Mike Duncan (V. Ch)  
Rani Derasary  
Brian Martinez  
Luke Wojciechowski  
Preston Paxman

Agency Manager: Ben Musselman

# **GWSSA FULL BOARD AND DISTRICT MEETINGS**

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER  
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND  
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

**3025 E. SPANISH TRAIL ROAD, MOAB, UTAH**

**THURSDAY JANUARY 16TH, 2025 - 7:00 P.M.**

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## **THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

The meeting was called to order at 7:00 PM by Vice Chairman Mike Duncan. In attendance was Rani Derasary, Luke Wojciechowski, and Brian Martinez. Joining by phone was Preston Paxman.

GWSSA Operating Committee members in attendance were Gary Wilson, Mike Holyoak, Rick Thompson, Dale Weiss, Ken Helfenbein, Dan Pyatt, Brian Backus, Kevin Clyde, and Steve Getz.

Only one GWSSA Operating Committee member was not present, which was Ben Wilson.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 10/17/2024** – MOTION to approve minutes as written by Rani Derasary. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

**Approval of the 2024 Amended Budget and the 2025 Budget** – MOTION to approve by Rani Derasary. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

**Approval of the 2025 Meeting Schedule** – MOTION to approve by Brian Martinez. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Closed session** – No Closed Session.

**Adjournment** – Before the meeting was adjourned, it was noted that Vice Chair Mike Duncan would not be at the next meeting and that he could not chair the meeting as we do not have an appointed chair. This was because former board Chairman Mike Holyoak's term had expired at the end of December, and Preston Paxman was recently appointed to the board to fill his seat. Next meeting they will vote on a new chair. Vice Chair Mike Duncan designated Rani Derasary to chair the following meeting so business can be conducted as usual.

MOTION to adjourn by Luke Wojciechowski at 7:08 PM. SECONDED by Rani Derasary. MOTION CARRIES UNANIMOUSLY.

## **THE SPANISH VALLEY WATER & SEWER IMPROVEMENT DISTRICT**

The meeting was called to order at 7:10 PM by Chairman Gary Wilson. In attendance was Vice Chairman Mike Holyoak, Dale Weiss, Rick Thompson, and Ken Helfenbein.

GWSSA Operating Committee members in attendance were Dan Pyatt, Brian Backus, Kevin Clyde, Steve Getz, Brian Martinez, Luke Wojciechowski, and Rani Derasary.

GWSSA Operating Committee members not present were Ben Wilson and Preston Paxman.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 12/19/2024** – MOTION to approve minutes as written by Dale Weiss. SECONDED by Rick Thompson. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Closed session** – No Closed Session.

**Adjournment** – MOTION to adjourn at 7:11 PM by Mike Holyoak. SECONDED by Dale Weiss. MOTION CARRIES UNANIMOUSLY.

## **THE GRAND COUNTY WATER CONSERVANCY DISTRICT**

The meeting as called to order at 7:11 PM by Chairman Dan Pyatt. In attendance was Vice Chairman Brian Backus, Steve Getz, and Kevin Clyde.

Only one GCWCD Board member was not present, which was Ben Wilson.

GWSSA Operating Committee members in attendance were Gary Wilson, Mike Holyoak, Rick Thompson, Dale Weiss, Rani Derasary, Brian Martinez, Ken Helfenbein, Luke Wojciechowski, and Mike Duncan.

Only one GWSSA Board member was not in attendance, which was Preston Paxman.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 12/19/2024** – MOTION to approve minutes as written by Steve Getz. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Closed session** – No Closed Session.

**Adjournment** – MOTION to adjourn by Brian Backus at 7:12 PM. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.

## **THE GRAND WATER & SEWER SERVICE AGENCY**

The meeting was called to order at 7:13 PM by President Dan Pyatt. In attendance was Vice President Gary Wilson, Mike Holyoak, Rick Thompson, Steve Getz, Dale Weiss, Rani Derasary, Brian Martinez, Brian Backus, Kevin Clyde, Ken Helfenbein, Luke Wojciechowski, and Mike Duncan.

GWSSA Board members not in attendance were Preston Paxman and Ben Wilson.

GWSSA Staff in attendance were Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 12/19/2024** – MOTION to approve minutes as written by Dale Weiss. SECONDED by Brian Backus. MOTION CARRIES UNANIMOUSLY.

**Approval of Checks and Expenditures for 12/20/2024 to 1/16/2025** – There was a question over the Cost of Quickbooks. There is a request to look for something else that might cost less. MOTION made by Kevin Clyde to approve paying the amount of \$209,039.79. SECONDED by Mike Holyoak. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Project Updates** – Presented by Agency Manager Ben Musselman

- SME – USA Motor Refurb for Chapman Well (discussion/action): A MOTION was made by Gary Wilson that if the price was within 10% of the \$10,338.00 price suggested, then to move forward with it. If not, then to wait. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.
- Interconnect Motor Standby Purchase: Multiple bids were presented. It was noted that not having a spare pump on hand is dangerous for the citizens who rely on our services. MOTION made by Gary Wilson to purchase the Wilo pump from Zimmerman Drilling (\$9,420.00). SECONDED by Rani Derasary. MOTION CARRIES UNANIMOUSLY.
- Lease/Purchase Returns-Fleet Vehicle Purchase Discussion/Action: MOTION by Dale Weiss to Proceed with selling Lease Purchased Vehicles and purchasing of One (1) F150 and Two (2) f250's, at the listed price with the fleet discount, and if comparable price, to purchase from our local vendor as priority. SECONDED by Rick Thompson. MOTION CARRIES UNANIMOUSLY.

**Conflict of Interest Forms** – Conflict of Interest forms were signed for most board members today at the meeting and notarized as they entered the building by our Billing Clerk Jaylene Frias. Rani Derasary had found that we did not need to have them notarized through research. Ben stated that the board had decided to be more strict than the state, but could not be less. If the board decided to no longer notarize, they could talk to the state to verify it was okay.

**Lake and Snow Reports** – We are going up slightly in the level of our lake. Soil moisture is concerning, and it would be nice to get some rain soon.

**Items from Staff** – Agency Manager Ben Musselman presented a letter of support for the Utah Geological Surveys role in the managing groundwater data for the National Groundwater Monitoring Network. A straw poll was taken and everyone agreed unanimously to sign the letter in support of this.

Ben Musselman also presented the quote for the George White conversion well. With its price, this will have to be ratified at the next meeting via resolution. The only company to return a bid to use was Mike Zimmerman Well Service, LLC. Ben was directed to get moving on this project so when it comes time to ratify, they can move forward.

Ben Musselman spoke about the Southeastern Utah Watershed Council meeting in San Juan County last Monday. The Director of Division of Water Resources spoke about the changes of water funding from the State due to HB 280. This will be in regards to how the State funds projects.

Committee Reports – Setting up the Conservation Committee for next week on the 23<sup>rd</sup>. It will consist of Dale Weiss, Steve Getz, and Mike Duncan.

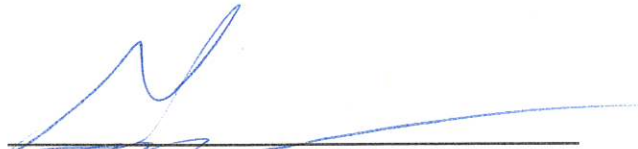
**Items from Board Members** – It was noted that in the paper there is an article that on the SITLA land north of Moab is looking to possibly install 3700 homes. A question was brought up as to where they would get their water from.

On the conversation of SITLA, it was talked about the gravel pits south of town and the possibility of when they are no longer in use and mined out, to try and have them used for flood mitigation and recharge capabilities.

**Closed Session** – None closed session.

**Adjournment** – MOTION to adjourn at 8:25 pm by Gary Wilson. SECONDED by Mike Holyoak. MOTION CARRIES UNANIMOUSLY.

ATTEST:

  
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GARY WILSON, VICE PRESIDENT  
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BEN MUSSELMAN, AGENCY MANAGER