



APPROVED MINUTES

October 2025 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **October 14, 2025** at the Piute County Courthouse in Junction, Utah. Teresa Morgan called the meeting to order at **3:34 P.M.** Present was Teresa Morgan, Neccia Dalton, Erin Jensen, Rick Dalton, and Jeremy Pearson. Also present was Superintendent Koby Willis and Business Administrator Dallas Sylvester. Guests at the meeting were: Shauna Bagley, Russ Lee, Paul James, Steve Hoagland, Gwen Morgan, Janette Lee, Aleia Nay, Kilee Long, and Kade Allred.

Present online was: Heather Fautin, Hunter Tanner, and Carson Westwood.

Work Meeting: The board met before the normal meeting to hold a Trustlands training meeting.

Opening Remarks:

- President Teresa Morgan welcomed everyone to the meeting. After the pledge of allegiance was recited, opening remarks were given by Teresa Morgan.

Program Reports:

- **Alumni Magazine Program**
 - Aleia Nay presented the board with a report on the Alumni Magazine Program.
 - Aleia gave an overview of what the magazine entails and the process to make it.
 - Aleia mentioned that skills learned by the students are: communication, collaboration, project management, digital literacy, career readiness, and design skills.
 - Aleia mentioned to the board what the yearly needs are for the Alumni Magazine.
- **Migrant Education Program**
 - Gwen Morgan gave the school board a report on the Migrant program in the district.
 - Gwen explained to the board how the Migrant program works and what qualifies a student as a "Migrant student".
 - Gwen mentioned that in order for a student to qualify as a Migrant student, the student must follow the parent to the new place of work within 12 months.
 - There are currently 6 qualified Migrant students in the district right now.
 - Gwen explained that services are provided to 27 ELL students in the school district.
 - Gwen mentioned she provides services to students at both Circleville Elementary and Piute High School.
 - Gwen explained the difference between the Migrant and the ELL programs.

- **Cross Country Program**

- Steve Hoagland gave the school board a report on the cross country program.
- Steve talked about the students that are participating in cross country this year.
- Steve mentioned that a lot of the cross country athletes also play other sports so it is hard to find time for them to train.
- Steve mentioned that there are a lot of kids on the team this year, but it is hard to get them all to practice due to participating in other sports.

Public Comments

- President Teresa Morgan turned the time over to the public for public comment.
- No public comments were made.

Business Items:

- **Elementary Schools Construction Update**

- Superintendent Willis gave the board an update on the elementary schools' construction.
- Superintendent Willis presented the board with the scheduled timeline for the schools.
- Superintendent Willis mentioned that Circleville Elementary School may be finished by January of 2027 and the students and faculty could move in then.
- Superintendent Willis mentioned that Oscarson Elementary will most likely be completed after Circleville and the student would move in August of 2027.
- Kade Allred from BHI was in attendance at the meeting and mentioned that everything is going smoothly with the projects.
- The school board thanked BHI for the great job they are doing so far.

- **Security Camera Quote Approval**

- Paul James presented the school board with the proposed bid for video surveillance for Circleville and Oscarson Elementary Schools.
- The state awarded the school district a grant for school safety that will cover the cost of the cameras.
- The bid from IDEACOM is \$153,688.
- Jeremy Pearson made a motion to approve the bid from IDEACOM for \$153,688 for video surveillance for Circleville and Oscarson Elementaries. Rick Dalton seconded the motion. Motion passed by unanimous vote.

- **Softball Field Construction Update**

- Superintendent Willis gave the board an update on the softball field construction.
- The field dirt has been moved in.
- The pad around the dugouts has been poured.
- The roofs of the dugouts are being constructed right now.

- **Rural Athletic Facilities Grant Application**

- Superintendent Willis presented the school board with the proposed rural athletic facilities grant application.
- The proposed application would be to complete the full softball field project.

- The project would entail constructing a bathroom and concessions area, adding an asphalt parking lot, sidewalks, and other miscellaneous items.
 - The total cost of the project would be approximately \$674,531.
 - The district would contribute approximately \$202,359
 - The school district would ask the special services district to contribute approximately \$67,453.
 - The school district would ask the state for \$404,718 of grant funding,
 - The total project cost would be approximately \$674,531.
 - The grant application will be due on November 1, 2025.
 - Erin Jensen made a motion to approve the application. Neccia Dalton seconded the motion. Motion passed by unanimous vote.
- **2025-2026 School TSSA Plans**
 - Superintendent Willis presented the school board with the 2025-2026 School TSSA Plans for each of the schools in the district.
 - Rick Dalton made a motion to approve the TSSA plans for each school for 2025-2026. Jeremy Pearson seconded the motion. Motion passed by unanimous vote.
- **School Land Trust Community Council Membership & Election Exemptions**
 - Superintendent Willis presented the school board with the School Land Trust community councils for each school.
 - Superintendent Willis mentioned that UPA has been unable to fill the Trustlands Community Council due to lack of parents wanting to be on the council.
 - Neccia Dalton made a motion to approve the election exemptions for the School Land Trust Community Councils for the three in person schools, Piute High School, OES, and CES . Rick Dalton seconded the motion. Motion passed by unanimous vote.
 - Jeremy Pearson made a motion to exempt Utah Peak Academy from having a full Trustlands Committee. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Policy #4093 Student Interrogations & Searches Revision 1st Reading**
 - Superintendent Willis presented the school board with the revision for Policy# 4093, Student Interrogation & Searches for the second reading.
 - Rick Dalton made a motion to suspend the third reading of the revision of Policy #4093 and approve it on the second reading. Jeremy Pearson seconded the motion. Motion passed by unanimous vote.
- **District Committees Membership**
 - Superintendent Willis presented the school district with the committee members for each committee in the school district.
 - They are as follows:

Finance & Internal Audit Committee
Draft Meeting Dates:
Meetings are expected to be held at 3:30 PM at the district office
 1. Dallas Sylvester - Chair
 2. Shane Millett
 3. Shauna Bagley
 4. Neccia Dalton

5. Rick Dalton
6. Kami Gass
7. Brandi Kennedy
8. Stacie Gass
9. Matt Wilbur
10. Shannon Gleave
11. LeeAnn Smith

Policy Committee

Draft Meeting Dates:

Meetings are expected to be held at 3:40 PM on Zoom

1. Erin Jensen - Chair
2. Jeremy Pearson
3. Koby Willis
4. Heather Fautin
5. Holly Nowers
6. Kelcie Dastrup
7. Steve Hoagland
8. Janette Lee

Vision Committee

Draft Meeting Dates:

Meetings are expected to be held at 3:40 PM at Circleville Elementary School

1. Koby Willis - Chair
2. Teresa Morgan
3. Neccia Dalton
4. Russ Lee
5. Priscilla Morgan
6. Carrie Davis
7. Eric Jessen
8. Hunter Tanner

- **Policy #4090 Bullying, Cyberbullying, Harassment, & Hazing Revision 1st Reading**
 - Superintendent Willis presented the revision of policy #4090, Bullying, Cyberbullying, Harassment, & Hazing for the first reading.
 - Erin Jensen made a motion to suspend the second and third readings of the revision of Policy #4090 and approve it on the first reading. Rick Dalton seconded the motion. Motion passed by unanimous vote.
- **Policy #2048 Postpartum and Parental Leave Policy 1st Reading**
 - Superintendent Willis presented policy #2048, Postpartum and Parental Leave for the first reading.
 - The most important item in the policy is that mothers will now receive 6 weeks of paid leave for maternity leave.
 - The school board will review the policy again at the next board meeting.

- **LEA Specific Licenses**

- Superintendent Willis presented the LEA Specific Licenses that need to be approved for FY26
- They are as follows:

LEA Specific Licenses FY26

Last Name	First Name	CACTUS ID	License Area	Years Approved
Hoyt	Morgan		Automotive Introduction	3
Mills	Whitney		Drawing 1	3
			Art Foundations 1	3
			Art History CE	3
			Commercial Art 1	3
Nay	Aleia		Screen Printing	3
			Commercial Art	3
Westwood	Heidi		Elementary Ed 6th Grade	3
Archer	Warren		EMR	3
Hepworth	Jaxon		Secondary Education	3
			Theatre Foundations 1	3
			Language Arts 7	3
			Language Arts 9	3
			Language Arts 10	3
			Language Arts 11	3
			Language Arts 12	3
Ivie	Tyrel		Business Office Specialist	3

- Neccia Dalton made a motion to approve the FY26 LEA specific licenses as presented. Erin Jensen seconded the motion. Motion passed by unanimous vote.

- **AASA Conference**

- Superintendent Willis presented a letter from CUES to seek board approval for Superintendent Willis to travel with the other CUES region superintendents to the AASA conference in Nashville, Tennessee February 12-14th.
- Neccia Dalton made a motion to approve Superintendent Willis to attend the AASA conference in Nashville, Tennessee in February. Erin Jensen seconded the motion. Motion passed by unanimous vote.

- **Approval of Minutes and Vouchers**

- Rick Dalton made a motion to approve the September meeting minutes, the September payroll, the September revenues, and district vouchers 26000161-26000268. Neccia Dalton seconded the motion. Motion passed by unanimous vote.

- **New Hires, Assignments, and Reassignments**

New Hires

- Ryan Westwood as an assistant basketball coach.
- Trevor Burton as an assistant basketball coach.
- Monty Morrison as an assistant wrestling coach.
- Jeremy made a motion to approve the new hires. Rick Dalton seconded the motion. Motion passed by unanimous vote.

Information Items: None

Executive Session : at **5:07 p.m.** Erin Jensen made a motion to move into executive session for the Discussion of the Character, Professional Competence, or Mental Health of an Individual. Jeremy Pearson seconded the motion. Each individual board member was in favor of moving into executive session. Erin Jensen voted aye, Teresa Morgan voted aye, Rick Dalton voted aye, Neccia Dalton voted aye, Jeremy Pearson voted aye.

- The school board entered the executive meeting at **5:07 P.M.**
- The school board left the executive meeting at **5:21 P.M.**

Adjournment

- At **5:21P.M.** Erin Jensen made a motion to adjourn the **October 14, 2025** meeting of the school board. Jeremy Pearson seconded the motion. Motion passed by unanimous vote.