

# Jefferson Academy

## Board of Directors Meeting

**Date:** November 10, 2025

**Location:** 1425 S Angel St, Kaysville, UT 84037

**In Attendance:** Natalie Allman, Alana Wilson, Paul Smith, Katie Browning, Keith Facer

**Others Present:** Dawn Benke, Hannah Dorius, Heidi Bauerle



## MINUTES

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### CALL TO ORDER

Keith Facer called the meeting to order at 7:07PM.

### CONSENT ITEMS

- 09.15.2025 Board Meeting and Closed Session Minutes
- 09.29.2025 Board Meeting Minutes

*Keith Facer made a motion to approve the 09.15.2025 Board Meeting and Closed Session Minutes and 09.29.2025 Board Meeting Minutes. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.*

### REPORTS

- Director's Report  
Nicole Jones presented the Director's Report. Acadience math and reading scores were sent to parents. Parents committees are up and running and doing very well. Parent teacher conferences were very well attended. These conferences are student led and parent feedback is very positive. Teachers have seen a shift in student responsibility.
- Finance Report  
Dawn Benke presented the Finance Report to the board. The finances that were reported on were as of November 6, 2025. Dawn reviewed the Statement of Activities with the board. Local revenue is currently high but that is expected for this time of year based on pre-paid lunch pa. Federal income is low but after a few grants are approved, the % will increase to be in line with expectations. Operating cash is up from last year which is contributing to the healthy budget.

### VOTING AND DISCUSSION ITEMS

- Snow Removal Contract  
Nicole Jones spoke to the board about the snow removal contract. Nicole Jones suggested to the board to renew Extreme Green for snow removal services and happy with their work in the past.

Keith made a motion to approve the Extreme Green Snow Removal Contract. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

**CLOSED SESSION-** - to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 7:34PM Keith Facer made a motion to o move into closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) at Jefferson Academy. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

At 7:41PM Keith Facer made a motion to move out of closed session. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

#### **CALENDARING**

- Next Board Meeting January 12, 2025, at 7:00pm at AW Services Offices.

#### **ADJOURN**

At 7:44PM Keith Facer made a motion to adjourn. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye; Katie Browning, Aye.

## **Jefferson Academy Board of Directors Closed Session**



**Meeting Date:** 11.10.2025

**Location:** 1425 S Angel St, Kaysville, UT 84037

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#### **CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Jefferson Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 10<sup>th</sup> day of November, 2025.

A handwritten signature in black ink, appearing to read 'K. Facer', written in a cursive style.

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Keith Facer, Board President