

Jefferson Academy

Board of Directors Meeting

Date: November 10, 2025

Time: 7:00 PM

Location: 1425 S Angel St Kaysville, UT 84037



It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts.

AGENDA

CALL TO ORDER

CONSENT ITEMS

- 09.15.2025 Board Meeting and Closed Session Minutes
- 09.29.2025 Board Meeting Minutes

CONSENT ITEMS

- Director's Report
- Finance Report

VOTING AND DISCUSSION ITEMS

- Snow Removal Contract

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

CALENDARING

- January 12, 2025 at 290 N Flint Street Kaysville, UT 84037

ADJOURN

Jefferson Academy

Board of Directors Meeting

Date: September 15, 2025

Location: 1425 S Angel St, Kaysville, UT 84037

In Attendance: Natalie Allman, Alana Wilson, Paul Smith

Excused Board Members: Keith Facer

Others Present: Dawn Benke, Hannah Dorius, Katie Browning, Angela Clark



MINUTES

CALL TO ORDER

Alana Wilson called the meeting to order at 7:10PM.

CONSENT ITEMS

- 08.15.2025 Board Meeting Minutes

Alana Wilson made a motion to approve the 08.15.2025 Board Meeting Minutes. Paul Smith seconded the motion. The motion passed unanimously. The votes were as follows: Alana Wilson, Aye; Natalie Allman, Aye; Paul Smith, Aye.

REPORTS

- Director's Report
Nicole Jones presented the Director's Report. First of year testing is underway and looking positive. All parent committees have been formed and are helping teachers and the school regarding academics and leadership. The enrollment in October is expected to be around 480.
- Finance Report
Dawn Benke presented the Finance Report to the board. The finances that were reported on were as of August 31, 2025. Dawn reviewed the Statement of Activities with the board. Supplies and materials line item is slightly high for this time of year but that is expected.
- Policy Governance
The board acknowledges that the policies included in the documentation have been reviewed. No changes will be made to the policies at this time.

VOTING AND DISCUSSION ITEMS

- LEA Licenses
Nicole Jones spoke to the board about 1 needed LEA License. Yesenia Gil needs an Elementary LEA License. She will be fully licensed in December but needs an LEA License until her license is completed.
- Rooftop Unit and Replacement

Nicole Jones spoke to the Rooftop Unit and Replacement and suggests HM. The air conditioning that controls the front part of the school will be replaced. The school has worked with HM in the past and they are satisfied with their work.

Alana Wilson made a motion to approve the LEA License for Yesenia Gil and the Rooftop Unit Replacement up to \$12,000 for HM Heating Cooling. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

CLOSED SESSION- - to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 7:37PM Alana Wilson made a motion to move into closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) at Jefferson Academy. Paul Smith seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

At 9:01PM Alana Wilson made a motion to move out of closed session. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

VOTING AND DISCUSSION ITEMS

- New Board Member Consideration
This item was tabled.

CALENDARING

- Next Board Meeting November 10, 2025, at 7:00pm at Jefferson Academy Library

ADJOURN

At 9:02AM Alana Wilson made a motion to adjourn. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

**Jefferson Academy
Board of Directors
Closed Session**



Meeting Date: 09.15.2025

Location: 1425 S Angel St, Kaysville, UT 84037

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Jefferson Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 15th day of September, 2025.

A handwritten signature in black ink that reads "Alana Wilson". The signature is written in a cursive, flowing style.

Alana Wilson, Board President

Jefferson Academy

Board of Directors Meeting

Date: September 29, 2025

Location: 1425 S Angel St, Kaysville, UT 84037

In Attendance: Keith Facer, Natalie Allman, Paul Smith

Excused Board Members: Alana Wilson

Others Present: Dawn Benke, Hannah Dorius, Katie Browning



MINUTES

CALL TO ORDER

Keith Facer called the meeting to order at 10:09AM.

CONSENT ITEMS

- 08.15.2025 Board Meeting Minutes
This item was tabled.

VOTING AND DISCUSSION ITEMS

- New Board Member Consideration
The board expressed their excitement in welcoming Katie Browning onto the board.

Keith Facer made a motion to approve Katie Browning as a board member for a 3-year term. Paul Smith seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Keith Facer, Aye; Paul Smith, Aye.

CALENDARING

- Next Board Meeting November 10, 2025, at 7:00pm at Jefferson Academy Library

ADJOURN

At 10:15AM Keith Facer made a motion to adjourn. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Natalie Allman, Aye; Keith Facer, Aye; Paul Smith, Aye.

Jefferson Academy

Statement of Activities

Created on November 06, 2025

For Prior Month

Reporting Book: ACCRUAL

As of Date: 11/06/2025

Location: Jefferson Academy

	Annual June 30, 2026	Year-to-Date October 31, 2025	
	Budget	Actual	% of Budget
Net Income			
Income			
Revenue From Local Sources	141,040	80,841	57.3 %
Revenue From State Sources	5,607,887	2,052,663	36.6 %
Revenue From Federal Sources	194,663	12,806	6.6 %
Total Income	5,943,590	2,146,310	36.1 %
Expenses			
Instruction/Salaries	2,797,843	657,037	23.5 %
Employee Benefits	643,635	141,993	22.1 %
Purchased Prof & Tech Serv	621,238	155,536	25.0 %
Purchased Property Services	212,659	65,655	30.9 %
Other Purchased Services	132,643	67,659	51.0 %
Supplies & Materials	646,488	317,549	49.1 %
Property	35,750	0	0.0 %
Debt Services & Miscellaneous	667,405	219,685	32.9 %
Total Expenses	5,757,661	1,625,114	28.2 %
Total Net Income	185,929	521,196	280.3 %

Jefferson Academy
Statement of Financial Position
Created on November 06, 2025
For Prior Month

Reporting Book:

ACCRUAL

As of Date:

11/06/2025

Location:

Jefferson Academy

	Period Ending 10/31/2025	Period Ending 10/31/2024
	Actual	Actual
Assets & Other Debits		
Current Assets		
Operating Cash	3,898,443	3,247,454
Accounts Receivables	7,495	1,403
Total Current Assets	3,905,938	3,248,857
Restricted Cash	541,962	672,618
Net Assets		
Fixed Assets	11,116,801	11,042,600
Depreciation	(3,564,442)	(3,285,526)
Total Net Assets	7,552,359	7,757,074
Total Assets & Other Debits	12,000,259	11,678,549
Liabilities & Fund Equity		
Current Liabilities	54,636	24,972
Long-Term Liabilities	10,391,000	10,713,000
Fund Balance	1,020,006	454,518
Net Income	534,617	486,059
Total Liabilities & Fund Equity	12,000,259	11,678,549

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Estimate

ADDRESS
jefferson 352 N. Flint St. Suite A Ut, Kaysville, UT 84037

SHIP TO
jefferson 352 N. Flint St. Suite A Ut, Kaysville, UT 84037

ESTIMATE #	DATE	
1038	09/30/2025	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
snow plow jefferson	snow plow parking lot shovel side walks deice side walks salt parking lot and back	1	500.00	500.00
				0.00

SUBTOTAL	500.00
TAX	0.00
TOTAL	\$500.00

Accepted By

Accepted Date