

Board of Education Regular Meeting Monday, October 13, 2025 at 6:00 PM

#### 1. INTRODUCTORY ITEMS - 6:00 PM

President Weller welcomed everyone and called the meeting to order at 6:00 PM

#### A. Board Members Present:

President Weller

Vice President Whitmore

**Board Member Eckert** 

Board Member Woolstenhulme

**Board Member Metcalf** 

## B. Guests in attendance

- 1. Student Board Member Connor Goecke
- 2. Student Board Member Samantha Nuñez
- 3. Superintendent Maughan
- 4. Business Administrator Robinson
- 5. Board Assistant McMillan
- 6. Lisa Flinders
- 7. Amy Regan
- 8. Stephanie Clegg
- 9. Rebecca Jensen
- 10. Kena Rydalch

#### C. Pledge of Allegiance

Business Administrator Robinson led the Pledge of Allegiance.

D. Vision Statement and Mission Statement

Board Member Woolstenhulme reviewed the Vision and Mission Statements.

Vision Statement: South Summit School District - valuing individuals and preparing them for success.

Mission Statement: We support, empower, and inspire individuals to promote and achieve academic and character excellence.

2. PUBLIC INPUT

None

## 3. DISTRICT UPDATES

#### A. Student Board Report

- 1. Connor Goecke
  - a. National Honor Society bake Sale raised over \$300 for the Ashley Strong Foundation.
  - b. Student Council Fall Festival: Karaoke, Graham Cracker haunted houses, caramel apple sundaes, etc.
- 2. Sammy Nuñez
  - a. Homecoming week was very interactive. Most students participated in the events during the week. The Seniors won Powderpuff.
  - b. The Anatomage Table in the CTE Classes is very helpful. The teachers and the students are excited about using it.

#### B. Superintendent Items

1. Enrollment Numbers for October 1

## Total Enrollment.pdf @

a. SSES: 447

b. SSMS: 435

c. SSHS: 519 - there is a large 9th grade class.

d. SSA: 74

e. SSE: 41

- f. President Weller asked for the teacher to student ratio in the schools. Business Administrator Robinson will bring the data back to the board in the November Board Meeting.
- g. Board Member Woolstenhulme asked the ratio of teachers to students in the Dual Immersion program compared to the ratio in the general education classes. Mrs. Flinders and Superintendent Maughan commented that they have evened the numbers out in the last few years.
- 2. Open Enrollment Data 2025-2026 (SG1)

# SG 1: Develop and Foster Effective District-Community Partnership @

- a. Superintendent Maughan recommended that the board keep all the schools open for School Choice for the 2026-2027 school year.
- b. Open Enrollment starts November 15th and continues through the first Friday in February.

Open Enrollment 2025-2026.pdf @

School Choice 2026-2027.pdf @

3. Calendar Committee (SG1 & SG2)

SG 1: Develop and Foster Effective District-Community Partnership & SG 2 Develop and Implement an Effective Learning Environment and

## Instructional Program @ :

- a. Committees will start forming in January to submit final calendars for 2026-2027 & 2027-2028 in the June Board Meeting.
- 4. Percentage of free/reduced = 16%
- 5. Percentage of fee waivers 2024/2025 = 12%, 2025/2026 = 5%

Fee Waivers: Free & Reduced.pdf @

- C. Business Administrator Items
  - 1. Capital Facility Walk Throughs (SG2 & SG5)

SG 2 Develop and Implement an Effective Learning Environment and

Instructional Program @

SG5: Create and sustain safe, high-quality, and innovative learning spaces that foster student success & community engagement.

## 2026-27 Facilities Wish List.pdf @

- a. The first three pages of the report were items that have already been completed.
- b. Facilities Director Blazzard, Business Administrator Robinson, and Superintendent Maughan walked through the buildings with the principals to obtain their wish list for their buildings for the capital budget for the upcoming fiscal year.
- c. The principals will prioritize their wish lists for the next phase.
- d. The district has applied for the Rural Schools Sports Facility Grant for \$500,000
- e. Business Administrator Robinson will collect the prioritized wish lists and analyze the funds available and bring a recommendation back to the board in the November Board Meeting.
- f. Then the RFP process will begin so the projects next year can start on time.
- g. President Weller asked if someone could donate the Scoreboard and they could use the money for other items.
- h. Board Member Eckert commented that the football field needs a forty second clock on it.
- D. Professional Development Evaluation Report (SG2 & SG3)

SG 2 Develop and Implement an Effective Learning Environment and

Instructional Program @

SG 3: Recruit, Hire, and Retain High Quality Educational Leaders, Teachers, and Staff @

1. Stephanie Clegg ACTE Best Practices.pdf 

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#### 4. Procedural Update:

- 1. 1st Review
  - a. Procedure 3059-A Procedure for Reporting Violations of Statute and Board Rule @
  - b. Procedure 6024-B Health Requirements and Services @
  - c. Procedure 6061-A Participation in Extracurricular Activities @

#### 2. 2nd Review

- a. Procedure 5005-A Classified Employee Extra Duty Assignments In August 2025, the board approved an update to Policy 5005. The policy had an updated "Request to Volunteer Form" that is now attached to this procedure.
- b. Procedure 5009-A Highly Needed Educator Salary Supplement Procedure @
- c. Procedure 5080-A Specific Teacher Licensing Procedure @
- d. Procedure 6029-G Emergency Safety Intervention @

#### 5. **ACTION ITEMS:**

College Application Proclamation Week (SG2) Α.

SG 2 Develop and Implement an Effective Learning Environment and

Instructional Program @

- 1. Amy Regan presented
  - a. Many students applied to 5 or 6 colleges or universities.
  - b. Samantha Nuñez reported her experience with College Application
- 2. All the schools in Utah waived the application fees.
- 3. SSHS had 56% of students apply for FAFSA. The state average was 30%.
- 4. FAFSA Completion Night is on October 14

2025 UCAW Proclamation .pdf @

Motion to approve College Application Week for the week of October 6 - October 10, 2025.

Moved by: Lynda Whitmore Seconded by: Ty Metcalf

For: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and

Wade Woolstenhulme

Motion Carried 5-0

## Consent Agenda

- September 08 2025 Minutes Ø
- 2. Financial and Payment Reports
  - a. Sept. 2025 Check Summary SEP2025 CHECKS PUBLIC VIEW.pdf @
  - b. September 2025 Revenue Report SEP2025 REVENUE.pdf @
  - c. September 2025 Expenditure Report SEP2025 EXPENSE.pdf @
- 3. New Hires
  - a. Substitute Teachers

    - i. Laura Ellisii. Erica Snyder
    - iii. Josue Infante
    - iv. Sean Lambert
    - v. Courtney Summers
  - b. Educational Support Professionals i. Lindi Woolstenhulme
  - c. Other Hires
    - i. Carrie Jacketta Substitute Bus Driver
    - ii. Jack Walkenhorst CTE Shuttle Driver Substitute

- iii. Nathan Harrison Substitute Bus Driver
- 4. Volunteers
- 5. Travel Requests
  - a. FETC Orlando, FL: Board Member Woolstenhulme asked how many people were attending and if there were enough substitutes. Stephanie Clegg responded: 14 employees are attending and substitutes have been arranged.
  - b. ASHA Convention Washington, DC
  - c. PSI Leadership Seminar Henderson, NV
- 6. Policies for 2nd Reading
  - a. Policy 5009 Highly Needed Educator Salary Supplement @
  - b. Policy 5080 LEA Specific Teacher Licensing @
  - c. Policy 6029 Safe and Orderly Schools @
- 7. Miscellaneous
  - a. 2nd LEA-S requests

Motion to approve the Consent Agenda to include: The September 8, 2025, Meeting Minutes; The Financial and Payment Reports; The new hires to include the substitute teachers, the education support professionals, and the other hires; the volunteers with approved background checks; the out of state travel requests; the policies for 2nd reading, and the miscellaneous items.

Moved by: Lynda Whitmore

Seconded by: Wade Woolstenhulme

For: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and

Wade Woolstenhulme

Motion Carried 5-0

- C. Declaration of Schools as Open and/or Closed for School Choice for 2026-2027
  - (SG1) SG 1: Develop and Foster Effective District-Community Partnership @
    - 1. Background and Context: When a school is at 90% capacity then that school should be closed for Open Enrollment for School Choice.

School Choice 2026-2027.pdf @ Utah Code 53G-6-402

- a. Each local school board is responsible for providing educational services consistent with Utah state law and rules of the state board for each student who resides in the district and, as provided in this section through Section 53G-6-407 and to the extent reasonably feasible, for any student who resides in another district in the state and desires to attend a school in the district, giving priority to a child of a military service member, as that term is defined in 53B-8-102.
- b. (a) A school is open for enrollment of nonresident students if the enrollment level is at or below the open enrollment threshold.
  - i. (b)If a school's enrollment falls below the open enrollment threshold, the local school board shall allow a nonresident student to enroll in the school.

Motion to approve all South Summit School District schools open for School Choice for the 2026-2027 school year.

Moved by: Ty Metcalf

Seconded by: Lynda Whitmore

For: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and

Wade Woolstenhulme

Motion Carried 5-0

- D. Policy 3059 Reporting Violations of Statute and Board Rule 1st Reading
  - 1. Background and Context: This policy is a new requirement. Business Administrator Robinson mentioned that there is a separate policy for reporting fraud. He will review to see if the two can be combined.
  - 2. Business Administrator Robinson demonstrated where the link is on the district website to report a concern.
    - a. www.ssummit.org
    - b. Helpful Resources
    - c. Report a Concern

## 3059 Reporting Violations of Statute and Board Rule @

Motion to approve Policy 3059 Reporting Violations of Statute and Board Rule for 1st Reading

Moved by: Lynda Whitmore

Seconded by: Wade Woolstenhulme

For: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and

Wade Woolstenhulme

Motion Carried 5-0

#### 6. BOARD ITEMS:

## A. Student Board Items

- 1. Connor Goecke
  - a. Silver Summit's Senior class scored an average of 24.3 on the ACT. The National average was 20.
  - b. Parent Teacher Conferences were well attended by the elementary
  - c. The elementary students recently attended a field trip to Cross E Ranch
  - d. Connor was recently appointed to the Utah Attorney General's student Council.
- 2. Samantha Nuñez: Nothing to report

### B. Board Items

- LEA Governing Board Member Training on Audits (All Board Members) https://www.youtube.com/watch?v=hV8GIUt3aBE&t=1224s
  - a. Reviewed by President Weller
- 2. LEA Audit Committee Members Training (Matt Weller) <a href="https://www.youtube.com/watch?v=KyPNv9q-pNI">https://www.youtube.com/watch?v=KyPNv9q-pNI</a>
  - a. Reviewed by President Weller
- 3. LEA Hotline Training (All Board Members) https://www.youtube.com/watch?v=gwbqoAHS0rI
  - a. Reviewed by President Weller
- 4. Board Member Metcalf: Kamas Valley Community Foundation (KVCF) is officially up and running. Board Member Metcalf and Superintendent Maughan are on the board. The is a Gala on December 5th.
  - a. KVCF is seeking support for the upcoming Gala through donations, purchasing a table (there are 4 or 10 seats at a table for \$250 per seat), or contributing items for the auction.
- 5. Vice President Whitmore reported on the Leadership Conference that she attended with President Weller and Superintendent Maughan.
  - a. Board Leadership would like to plan a retreat to work on updating the district's Vision and Mission Statements.
- 6. President Weller provided additional comments following Vice President Whitmore's report on Leadership Conference.
  - a. The Board Ethics Policy needs to be reviewed and revised.
  - b. What is the role of the Board?
  - c. He is concerned about cyber security in the district and would like to have a cyber security audit conducted.
  - d. He reminded the board of the Master Board Certification.

7. MOTION TO ADJOURN: at 7:01 PM

Moved by: Wade Woolstenhulme

Board President, Matt Weller

Business Administrator, Adam Robinson

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