

Board Meeting Minutes - DRAFT
November 4, 2025, 5:00 pm – 6:00 pm
Virtual, Utah

Attendance

UACD Board

President: Michael Larsen

Vice President: Stuart Bowler-excuse

Zone 1: Tom Walbridge, Jeff Kent

Zone 2: (DeVan Pack - excused), Wade Judd

Zone 3: Alisa Meyer, Sid Smart

Zone 4: Deven Gass, Kerry Cook

Zone 5: Allen Henrie, Bruce Bunting

Zone 6: (Bryan Bell & Steve Remund-excused)

Zone 7: Cody Nielson, Dee Taylor

UACD Staff

Executive Director: Kristy Davis

Executive Assistant/Partnerships: Desiree Van Dyke
(Salt Lake CD)

Marketing/Communications Specialist: Cassandra
Seegmiller

CD Chairmen or Representatives

Bryson Dashner (SLCD)

Resource Coordinators

Zone 1:

Zone 2: Parker Wayment

Zone 3:

Zone 4: JP Contreras

Zone 5:

Zone 6: Darrel Gillman

Zone 7: Ryan Jones

Partners

Jim Bowcutt (UDAF)

Jace Farnsworth (UDAF)

Amber Brown (UDAF)

Liz Hamilton (UDAF & SLCD)

Carrie Milligan (Envirothon)

Approval of Minutes

- June 25, 2025 - *Motion by Alisa, Jeff second, approved*
- October 14, 2025 - *Motion by Jeff, second Bruce, approved*

UACD Convention Overview

- Standing Committees
 - Strengthening Districts - Tom Walbridge
 - Land Use - Bruce Bunting
 - Water Resources - Cody Neilson
- Poster Contest - The Auxiliary will select the two following winners. We hope the contest will grow next year.
 - Two districts submitted grades k-2
 - Four districts submitted grades 3-6
- Photo Contest
 - Ballots will be in registration and in other locations during the convention.
 - Vote on Wednesday, if possible. If not, the deadline is after breakfast on Thursday.

UACD Finances

- Dues Committee - Form committee to make a recommendation in February. Allen, Wade and Jeff will volunteer. Kristy will set up a meeting for the committee to meet.
- Financial Review/Audit - UACD is going through two audits. Both are in process and there is not a report today.
- Approval of bills
 - NACD Dues - *Tom made motion to pay \$1,800 diamond level dues, seconded Allen, passed.*
 - Rock Chip Bill - *Kristy's rental car had a rockchip break a windshield during a work event. Tom made a motion to pay out of pocket without involving insurance, Bruce seconded, passed.*

Public Land Council Membership

- The Utah Public Lands Council is getting back together.
 - Miked asked that UACD be invited to their board. The Farm Bureau is on it. They said UACD is not eligible because we do not directly use public lands.
 - Their next meeting is November 10th in Fountain Green. Mike will bring back more information.

- Mike suggested that UACD join as a member for \$1,000 per year.
 - Board members attending agree that UACD should join.
 - UACD will need to amend the budget to join.
 - Allen made a motion to approve \$1,000 membership to be paid, if UACD will get a board seat, if not we will pay minimum, second Cody, approved. Motion withdrawn until after the November 10th meeting when Mike and Stuart have more information.

UCC Meeting Follow-Up Discussion

- UDAF District Evaluation
 - UDAF is working to identify where districts aren't efficient or doing their job, and how to help them become more successful. The goal is to build up the districts. This could be combining districts, changing boundaries, etc. All options are on the table and UDAF wants us to work together.
 - Alisa Meyer Comment - If minutes and agendas are the only measure of a functioning district, there are also many texts, emails and phone calls that contribute to work being done.
 - Amber Brown - Looking at this internally is beneficial, especially when our state funding is reviewed. Showing initiative to self correct will be viewed positively.

Sheep Industry Resolution - 2023

- 2023 Resolution presented by E&I. A group in the Cedar City/Dixie area has their own sheep group and they have issues with our resolution. E&I has not submitted a modification or different resolution. The group wrote a letter to Secretary Rollins. Woolgrowers had an opposition to the letter, not our resolution. Because the group and E&I were not in attendance, the resolution was not considered an emergency and no action was taken.

Fraud Risk Assessment

- The board needs to review this on a call next week.
- Special Service District Board Member training needs to be taken by all UACD Board member by December.
 - <https://training.auditor.utah.gov/courses/special-district-special-service-district-board-member-training-2025>
 - Once you complete it, get a copy of your certificate to Kristy.

Board Call Next Week

- Thursday, November 13th at 8:00 am.

Adjournment

Cody made a motion to adjourn, Stuart seconded, approved unanimously.