

SANPETE COUNTY SPECIAL SERVICE DISTRICT NO, 1

September 23. 2025

11:00 A..M.

Members present for the meeting are Chairman Commissioner Scott Bartholomew, Ben Black, and Doug Christiansen. Secretary Kristine Frischknecht-Christensen, Treasurer Brett Casperson and Road Department Supervisor Tom Seely are present. Garrick Willden is present representing Jones and DeMille Engineering.

Meeting is called to order by Commissioner/Chairman Scott Bartholomew.

Minutes for the meeting held in August were distributed prior to the meeting.

Upon review, a motion is made by Ben Black to approve the minutes with minor corrections. The motion is seconded by Doug Christiansen and the motion passes.

The following claims were submitted for consideration of approval:

Kristine Frischknecht-Christensen (Meal)	\$72.21
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Risk Managers (Treasurer's Bond)	\$631.00
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Motion is made by Ben Black to approve the other claims as submitted. The motion is seconded by Doug Christiansen and the motion passes.

Motion is made by Doug Christiansen to amend the claims to add and approve the following:

Bill Prater (CIB Attorney)	\$3,348.00
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Chamberlain and Associates (Board's Bond Attorney)	\$8,000.00
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21 The motion is seconded by Ben Black and the motion passes.

22 Road Supervisor Tom Seeley brings an issue to the attention of the board relative  
23 to the salt and culvert portion of the budget. He feels that he has the salt he needs  
24 for the upcoming season and would like to use the money to replace the controllers  
25 in three trucks used to dispense salt. He believes that it will save on the sand and  
26 salt that he puts on the road. Motion is made by Doug Christiansen to approve the  
27 change to use the funds in the salt and culvert budget to purchase three controllers  
28 for the Road Department trucks. The motion is seconded by Ben Black and the  
29 motion passes.

30 A financial report is given at this time. Garrick notes a payment was received for  
31 mineral lease \$138,049.19. The board should receive one more payment before the  
32 end of the year. Garrick asks if there will be a payment forthcoming from SSD#3.  
33 Commissioner Bartholomew states that he believes that there should be a payment  
34 coming soon as there were a few more issues to be resolved before the funds are  
35 released from the state. The board's unobligated amount in the budget is currently  
36 \$463,381.18. Garrick states that the North Sugar Factory Road will be bid out this  
37 winter and the project occurring next year and it will be nice to have some funds in  
38 reserve should the project go over budget. Treasurer Brett informs the board that  
39 he is using quick books which will change to an online version in 2027. There will  
40 be a major difference in the cost to have it and will involve a yearly fee when the  
41 change occurs. He states that the board will have to find a different source or  
42 transition to the online version. Motion is made by Ben Black to accept the  
43 financial report. The motion is seconded by Doug Christiansen and the motion  
44 passes.

45 North Sugar Factory Bridge is discussed. Garrick states that the bridge is finished  
46 until the road is tied in. They will tie in an irrigation line that is in the middle of  
47 the existing road. Utilities will need to come off the old bridge and then it will be  
48 demolished.

49 The North Sugar Factory Road is discussed. The Memorandum of Understandings  
50 to acquire the necessary property for the proposed project from the Frischknecht's  
51 have been signed and approved by the Commission. Garrick shows the board a  
52 map detailing the property that the county will purchase from the Frischknecht's.  
53 The total property purchase is 3 ac. at \$5,150.00 per ac for a total of \$15,450.00.  
54 Reviewing the map, Garrick shows the board the property to be acquired from  
55 Yardley's for the road project. Yardley's wanted to trade property with the County  
56 for a 1.1 ac triangular piece the County is no longer using, leaving .6 ac. difference  
57 in acreage on the trade. A payment will be made for the additional acreages to the  
58 Yardley's at the \$5,150.00 per ac. Glover property was purchased last year on  
59 which the Road Department has been stock piling chips and that space can  
60 continue for stock piling use. Garrick will have the deeds prepared for signing and  
61 recording. Doug asks if this proposal will get what is needed to make adequate  
62 turn lanes for the project and Garrick affirms.

63 The Low Water Crossing Projects are discussed. There is a brief discussion of the  
64 Low Water Crossing in the area of Ftn. Green. Garrick is concerned about the  
65 grade. Garrick believes if anything is done there should be a concrete box culvert  
66 put in. Garrick will run some figures and get back to the board. The Road  
67 Supervisor believes the county portion is basically fixed on this one and it is not a  
68 high priority for his department. There is some discussion of the area by the  
69 hydro- plant in Manti Canyon which Tom believes is a concern. Tom expresses  
70 concern about the area and having to fix it a few times per year. After brief

71 discussion, motion is made by Doug Christiansen to replace the Big Springs Road  
72 Low Water Crossing to the Manti Canyon Hydro-Plant area. The motion is  
73 seconded by Ben Black and the motion passes.

74 Moroni T Road is discussed. The road has been chipped sealed. The oil is water  
75 based and they have to wait a few days to do the flush coat. After the flush coat  
76 they will paint it again and that will complete the road project. Moroni City is  
77 commended for their cooperation with the project.

78 Kristine informs the board that the Fraud Risk Assessment needs to be done and  
79 submitted each year. The board reviews and answers questions required by the  
80 Assessment. Upon completion, a motion is made by Ben Black to authorize the  
81 signature of the Commission Chair and the Chief Financial Officer on the Fraud  
82 Risk Assessment and approve its submission by the Secretary. The motion is  
83 seconded by Doug Christiansen and the motion passes.

84 With no further business before the board, the motion to adjourn the meeting is  
85 made by Doug Christiansen. The motion is seconded by Ben Black and the motion  
86 passes.