

**MINUTES OF THE  
BOARD OF EXAMINERS  
Tuesday, November 12, 2024 ▪ 10:00 a.m.**

**Members Present:** Governor Spencer J. Cox  
State Auditor John Dougall  
Attorney General Sean Reyes

**Others Present:**

Scott Cheney, Legal Counsel, Board of Examiners  
Elliott Clark, Assistant Attorney General  
Tauna MacPherson, Executive Assistant, Board of Examiners  
Adam Duncan, Deputy General Counsel, Governor  
Ric Cantrell, Chief of Staff, Attorney General  
Tina Cannon, State Auditor Elect  
Mandy Teerlink, Office of the State Auditor  
Derek Brown, Attorney General Elect  
Dan Burton, General Counsel, Attorney General  
Tiffany Clason, Director Department of Alcoholic Beverage Services  
Todd Darrington, Division Director, Department of Alcoholic Beverage Services  
Michelle Schmitt, Division Director, Department of Alcoholic Beverage Services  
Cade Meier, Deputy Director, Department of Alcoholic Beverage Services  
Vickie Ashby, Executive Assistant, Department of Alcoholic Beverage Services

Note: A copy of the audio recording of the meeting can be found at [pmn.utah.gov](https://pmn.utah.gov).

**1. Call to Order**

Governor Cox presided and called the meeting to order at 10:02 a.m.

**2. Open and Public Meetings Act Training per Utah Code 52-4-104**

Elliott Clark provided the required annual Open and Public Meeting Act training.

**3. Action Items**

**a. Approval of minutes of the November 9, 2023 meeting**

**MOTION:** Attorney General Sean Reyes moved to approve the minutes for the meeting on November 9, 2023. The motion passed unanimously.

**b. Electronic Meeting Policy, Utah Code Section 52-4-207**

**MOTION:** State Auditor John Dougall moved to approve the Electronic Meeting Policy. The motion passed unanimously.

**c. Review and consider recommendations for Department of Alcoholic Beverage Services overexpenditure.**

Tiffany Clason, Director of Department of Alcoholic Beverage Services, presented their report of the DABS FY24 budget overspend of \$359,200, due to accounting errors related to a double appropriation. Ms. Clason discussed the action plan they would be taking for present and future mitigation. DABS will absorb the overspend in its FY25 budget by managing spending and delaying non-urgent needs.

**4. Other Business**

Scott Cheney addressed the case of Claudio Miranda Rancon which is time barred due to statute. Mr. Cheney stated that there may be some third-party claims the claimant and his family could make in the future. Upon settlement of those claims the claimant may reach out to the Board of Examiners for consideration within the statute guidelines.

**5. Adjourn**

Governor Cox called for a motion to adjourn the meeting.

**MOTION:** Attorney General Sean Reyes moved to adjourn the meeting. The motion passed unanimously.