1 2 3	South Davis Recreation District Administrative Control Board Meeting August 11 <sup>th</sup> , 2025 at 5:30 p.m.
4 5 6 7 8 9 10 11	Board Members present:  Councilmember Dell Butterfield, West Bountiful City Councilmember Suzette Jackson, North Salt Lake City John Norman, Board Appointed Representative Brett Steadman, Board Appointed Representative Councilmember Spencer Summerhays, Centerville City Mayor Ryan Westergard, Woods Cross City
12 13 14 15 16 17	Staff In Attendance:  Tif Miller, Executive Director Scott McDonald, Aquatics & Fitness Director Cory Haddock, Ice & Recreation Director Tom Lund, Maintenance Supervisor  Staff In Attendance:  Jayme Blakesley, District Attorney Mary Gadd, Office Manager Tyson Beck, District Clerk
19 20 21	Others in Attendance: Lyndsey Findlay (DCYHA), Ron Mortensen (Bountiful), Mark Turner (DCYHA)
22 23 24	WELCOME  Chairman Summarhaya ananad the meeting at 5:21 n m
25	Chairman Summerhays opened the meeting at 5:31 p.m.
26	<u>CITIZEN MATTERS</u>
27 28 29 30	Lindsey Findlay introduced herself, and Mark Turner, as incoming members of the governing board for Davis County Youth Hockey.
31 32 33	Ron Mortensen requested a historical overview of property tax collections from the subsidy from 2004 to the present, the increase in facility usage since 2004, and the estimated cumulative percentage inflation increase from the last subsidy increase in 2024.
34 35	APPROVAL OF JULY 14 <sup>TH</sup> , 2025 BOARD MEETING MINUTES
36 37 38 39 40	Minutes of the Administrative Control Board Meeting held on July 14 <sup>th</sup> , 2025, was approved on a motion made by Mayor Westergard, and was seconded by Councilmember Butterfield. Board Members Butterfield, Jackson, Norman, Steadman, Summerhays, and Westergard voted "aye."
41	RECOGNITION OF EMPLOYEE OF THE MONTH
42 43 44	Mr. Miller recognized Caroline Mokofisi as the employee of the month for August.
45 46	REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR JULY 2025
47	

- Mr. Miller highlighted the following expenditures:
  - Louis A Roser Co (#46) \$5,002.72 for a valve replacement
  - PinPros, Inc. (#85) \$4,311.50 for Handcart Days race medals
  - Fisher Group DE (#109) \$1,359.95 for ice rink glass replacement
  - Infinity Pool Construction (#136) \$25,355.37 final installment payment for outdoor pool replaster project
  - KCHM, LLC (#157) \$10,106.00 for audit services for 2024

In response to board member questions, Mr. Miller explained the Hogan & Associates Construction (#155) for \$12,809.17 was retainage the roof project; Power Engineering Co. (#110) for \$1,193.92 as an ongoing maintenance cost; and KW Sports (#173) for \$11,170.80 for soccer jerseys.

Total expenditures of \$639,621.63 for the period of July 1, 2025, to July 31, 2025, was approved on a motion made by Mayor Westergard, and seconded by Councilmember Jackson. Board Members Butterfield, Jackson, Norman, Steadman, Summerhays, and Westergard voted "aye."

# BOARD DISCUSSION AND ACTION TO SCHEDULE A PUBLIC HEARING FOR PROPOSED 2026 PROPERTY RAX INCREASE

Mr. Miller asked the Board to select a date and time for the truth-in-taxation hearing, it can be as early as October 27<sup>th</sup> and as late as December 10<sup>th</sup>. Board Members discussed schedules and settled on November 17<sup>th</sup> at 6:30 p.m. for the public hearing.

Tyson Beck explained that on the agenda, item #7 was included to fulfill a requirement where at least 14 days before the general election, the District post on a public agenda the intent to raise taxes with the anticipated dollar amount, the estimated percentage increase, and the reason for the increase. Mr. Beck explained that the language is the same from the previous increase from two years and that if the board wants to amend the language it will just need to be posted on a second public agenda. Mr. Norman suggested removing the second listed purpose and just listing the one reason for the increase.

#### STAFF REPORT – CORY HADDOCK

Cory Haddock updated the board on participation for youth flag football, soccer, and volleyball. Mr. Haddock reported that competition youth basketball only has about 2-3 teams in each division which is lower than normal. Mr. Haddock talked about the Copper Cup figure skating competition, stick and puck hockey attendance, and learn-to-skate is paused until after Labor Day but already has several registrations.

### **EXECUTIVE DIRECTOR REPORT**

Mr. Miller reported on the following items:

- Facility will soon change public times due to children returning to school
- Pool maintenance closure Sept 2<sup>nd</sup>-14<sup>th</sup>
- Recognized the water aerobics staff
- Waterpolo team promoted upcoming clinics during the holiday parades
- Participated in the first meeting for Bountiful City Health Coalition

95	<ul> <li>Staff have been using a new scheduling software</li> </ul>
96	<ul> <li>Met with Hogan on getting updated project estimates</li> </ul>
97	<ul> <li>Movie at Town Square – Minecraft approximately 100 people</li> </ul>
98	<ul> <li>Swim lessons have seen 509 more participants</li> </ul>
99	Jr. Jazz registration has opened
100	• September 13 <sup>th</sup> – Dogapoolooza
101	Working on a 2026 budget draft
102	• Three capital projects will take place during the pool closure
103	<ul> <li>Possibly working on food vending machines for the facility</li> </ul>
104	
105	MEMBERSHIP REPORT

## **MEMBERSHIP REPORT**

Mr. Miller reported the memberships are still increasing.

## **ADJOURNMENT**

106

107 108 109

110

At 6:43 p.m. Mayor Westergard made a motion to adjourn the meeting. Councilmember Butterfield seconded the motion. 111 112