

**North Star Academy  
Board Meeting Minutes  
Date: September 11, 2025**



**Teleconference:** <https://us02web.zoom.us/j/84659908838>

**In Attendance:** Sidney Warnick, Jordan Shields, Kammie LeFevre

**Excused:** Bob Bell, Barton Sloan

**Others in Attendance:** Tana Archer, Diana Seidel, Nicole Jones, Cathie Hurst, Hannah Jones

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**Call to Order:** Sidney Warnick called the meeting to order at 4:31 PM.

**Public Comment:**

There were no public comments.

**Reports:**

• **Director Report**

Tana Archer shared that the Core Knowledge Conference attendees and administration have completed the rough draft of the alignment from the newly adopted Utah History/Social Studies state core standards and the core knowledge history scope and sequence for grades K-6. The PTO hosted a kindergarten tissue party on the first day of school and was a great success with high parent attendance. North Star Academy was accepted into the Assessment Achievement Cohort.

Accreditation occurs every five years, and the school is on the fifth-year cycle for that. One evaluator will come to the school to evaluate the school on November 12<sup>th</sup>. The 2024-2025 Early Learning Plan was reported out on, and the goals were reviewed with the board. All positions are filled at the school, and they are accepting applications for substitute teachers. Enrollment is currently at 518 students with one opening in grades kindergarten and first grade. The three main initiatives for professional development and the focus of the pre-in-service days included: renewed trainings built upon Covey's 7 Habits of Highly Effective People, continued implementation of the newly adopted math curriculum, and increased multi language learner population. Beginning of year assessment data was shared with the board by Diana Seidel. AP exam scores were higher than the state average.

• **Financial Review**

Cathie Hurst informed the board on the process of the audit and the position of the finances for the school. The PTIF report is upcoming. The auditor will come to present to the board after it has been wrapped up. Financial statements are still subject to change, and program accounting is going to be finished up. Sidney Warnick informed the board that they are exploring expansion and improvements and any surplus they have they will look at using those resources for those improvements.

**Consent Items:**

• **June 25, 2025, Board Meeting Minutes**

*Jordan Shields made a motion to approve the June 25, 2025, Board Meeting Minutes. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye.*

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**School Mission**

North Star Academy exists to engage and inspire students to achieve their highest potential through a safe, challenging, and individualized learning environment.

**2025-2026 School Wide Improvement Goal**

Finding the Leader within: Discovering a World of Possibilities

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements before the meeting.

### Business Items:

- Freezer Purchase

Tana Archer informed the board on the need for a new freezer in the kitchen. There were no questions or concerns from the board.

*Jordan Shields made a motion to approve the Freezer Purchase not to exceed \$17,000. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye.*

- LEA Specific Licenses

Tana Archer explained the need for the LEA Specific license. There were no questions or concerns from the board.

*Jordan Shields made a motion to approve the LEA Specific License. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye.*

- Review Donation and Fundraising Policy
- Amended Sex Education Instruction Policy
- Amended Kindergarten Toilet Training Policy
- Amended Child Abuse and Neglect Reporting Policy
- Amended Unpaid Meal Charge Policy

Board members reviewed the policy summaries and the changes made to each of the policies listed. There was discussion on the procedures included in the policies and clarity brought to

*Jordan Shields made a motion to approve the policies listed Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye.*

### Calendaring:

The next board meeting is November 6<sup>th</sup>, 2025, at 4:30 PM. Parent Teacher Conferences will be held on the 18<sup>th</sup> and 19<sup>th</sup> of September. The board discussed board presence at the conferences.

### Adjourn Meeting:

*At 5:35 PM Jordan Shields made a motion to adjourn. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye.*

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