



G R E A T E R   S A L T   L A K E

## **Municipal Services District**

### **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT**

Held Wednesday, October 22, 2025

At 860 W Levoy Dr Ste 300

Taylorsville, UT 84123

#### **Trustees Present:**

Keith Zuspan, Chair  
Sean Clayton, (via Teams)  
Joe Smolka  
Kelly Bush (via Teams)  
Paulina Flint  
Laurie Stringham  
Audrey Pierce, Alternate Member for Magna\*

#### **Trustee Excused:**

Eric Barney

#### **Staff Present:**

Marla Howard, General Manager  
Brian Hartsell, Associate General Manager  
Stewart Okobia, Director of Finance  
Tabitha Mecham, Office Manager  
Lizel Allen, Director of Engineering  
Mark Schneider, Director of Information Technology  
Trent Sorensen, Director of Planning and Development Services  
Mark Anderson, Legal Counsel  
Tamaran Woodland, Engineering Manager (via Teams)  
Chad Anderson, Engineering Manager  
Joel Grant, Human Resources Manager  
Brian Tucker, Planning Manager (via Teams)  
Kirk Boyington, Chief Building Official (via Teams)  
Daniel Hoffman, Senior General Ledger Accountant  
Alex Rudowski, Grading, Floodplain & Stormwater Manager

#### **Others Present:**

Paul Ashton, Magna and White City Legal Counsel (via Teams)  
Ryan Anderson, Salt Lake County Program Manager Municipal Services and Planning (via Teams)  
Rori Andreason, White City Administrator (via Teams)  
David Brickey, Magna City Administrator (via Teams)  
Mikey Abante (via Teams)  
Allen Parry (via Teams)

\*Utah Code § 17B-2a-1106(2)(c) authorizes a municipal or county legislative body to appoint an alternate Trustee to serve when the regular Trustee appointed by the legislative body is absent.

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#### **Trustees**

**Keith Zuspan**   **Sean Clayton**   **Eric Barney**   **Kelly Bush**   **Paulina Flint**   **Laurie Stringham**   **Joe Smolka**  
**Chair**   **Vice Chair**

# **1. Call to Order**

Chair Zuspan called the meeting to order at 6:00 p.m.

# **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

# **3. Public Comments**

There were no public comments.

# **4. Approve Minutes for October 8, 2025**

Brian Hartsell identified two corrections for the October 8, 2025 Board meeting minutes. First, the first sentence under agenda item 6, should read: "Brian Hartsell and Stewart Okobia explained that there was an underspend of the Public Works Operations Budget of about \$1,200,000 for the Fiscal Year ending on June 30, 2025." Second, the following sentence should be inserted at the end of the first paragraph under agenda item 6: "A budget amendment will be brought forward later if necessary."

**Trustee Flint moved to approve the minutes for the October 8, 2025 Board meeting with the stated correction and addition. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Bush, Clayton, Flint, Pierce, Smolka, and Stringham each voting "aye".**

# **5. Approve Human Resources Information System (HRIS)/Payroll Contract with Paylocity**

Joel Grant presented and explained the HRIS/Payroll contract with Paylocity.

**Trustee Flint moved to approve the Human Resources Information System (HRIS)/Payroll Contract with Paylocity. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Bush, Clayton, Flint, Pierce, Smolka, and Stringham each voting "aye".**

# **6. Approve Public Highway At-Grade Crossing Agreement with Union Pacific Railroad Company for the reconstruction and widening of the existing 8400 West Public Road Crossing**

Lizel Allen presented and explained this Agreement, including that it is a perpetual agreement.

**Trustee Flint moved to approve the Public Highway At-Grade Crossing Agreement with Union Pacific Railroad Company for the reconstruction and widening of the existing 8400 West public road crossing. Trustee Pierce seconded the motion. The motion carried with Trustees Zuspan, Bush, Clayton, Flint, Pierce, Smolka, and Stringham each voting "aye".**

# **7. Approve Agreement with Pronghorn Construction Inc. for the 1300 East Median Extension at Galaxie Drive with a Base Bid of \$63,980**

Chad Anderson presented and explained the Agreement with Pronghorn Construction Inc for the 1300 East median extension at Galaxie Drive. He stated that there has been a U-turn safety issue for a long time.

**Trustee Smolka moved to approve the Agreement with Pronghorn Construction Inc. for the 1300 East median extension at Galaxie Drive with a base bid of \$63,980. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Bush, Clayton, Flint, Pierce, Smolka, and Stringham each voting “aye”.**

**8. Adopt Resolution 2025-10-02 to Approve Amendments to Purchasing Rules Applicable to the MSD.**

Chad Anderson explained the need to make changes in the construction purchase thresholds stated in the MSD’s Purchasing Rules. The proposed rule modifications were prepared by Mark Anderson.

**Trustee Flint moved to adopt Resolution 2025-10-02 to approve amendments to Purchasing Rules applicable to the MSD. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Bush, Clayton, Flint, Pierce, Smolka, and Stringham each voting “aye”.**

**9. General Manager report**

Marla Howard presented her General Manager’s Report:

- Staff is working on process audits that were requested during the last Board meeting.
- Open enrollment is being finalized to occur mid-November.
- HR has completed the job description audit and is proceeding with salary surveys.
- The annual Audit has been going smoothly, no issues having been raised to this point.

**10. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business**

There was no additional business.

**11. Identify future agenda items**

No future agenda items were suggested.

**12. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))**

This agenda item was not needed.

**13. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))**

This agenda item was not needed.

**14. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))**

This agenda item was not needed.

**15. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))**

This agenda item was not needed.

**16. Adjourn**

**Trustee Flint moved to adjourn the Board meeting. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Bush, Clayton, Flint, Smolka, Stringham and Pierce each voting “aye”.**

Chair Zuspan declared the meeting to be adjourned at 6:25 p.m.

**Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 12th day of November, 2025.**

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Keith Zuspan, Chair

**ATTEST:**

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Stewart Okobia, Clerk