



G R E A T E R S A L T L A K E

Municipal Services District

Trustees
Keith Zuspan, Chair
Sean Clayton, Vice Chair
Eric Barney
Kelly Bush
Paulina Flint
Joe Smolka
Laurie Stringham

NOTICE OF BOARD OF TRUSTEES MEETING

GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

November 12, 2025, 6:00 p.m.

860 W LeVoy Dr, Suite 300
Taylorsville, UT 84123
385-468-6703 TTY 711

Marla Howard
General Manager
Brian Hartsell
Associate General Manager
Stewart Okobia
Director of Finance

Members of the Board of Trustees may participate electronically. Portions of meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

The public may attend board meetings either in person or online (see “Video and Audio”, below).

1. Call to Order – Keith Zuspan, Chair
2. Pledge of Allegiance
3. Public Comments (up to 3 minutes each)
If you prefer to send a written comment, please send it to tamecham@msd.utah.gov.
4. Approve October 22, 2025, Board Meeting Minutes – Marla Howard (5 minutes)
5. Report on the Fiscal Year 2026 First Quarter from the Audit Committee meeting on November 12, 2025 – Eric Barney and Joe Smolka (5 minutes)
6. Approve the Fiscal Year 2026 First Quarter disbursements and financial statements (July 1, 2025, to September 30, 2025) – Eric Barney and Joe Smolka (5 minutes)
7. Present the Fraud Risk Assessment report for FY2026 – Stewart Okobia (5 minutes)
8. Approve additional Staff Accountant position for a cost of approximately \$125,000 per year – Stewart Okobia (5 minutes)
9. Update on the Transportation Master Plan – Daniel Torres (10 minutes)
10. Approve Federal Aid Agreement Contract with the Utah Department of Transportation (UDOT) for the east end of Sego Lily (White City) and 4220 W (Kearns) for the amount of \$83,834– Chad Anderson (5 minutes)
11. Approve Federal Aid Agreement Contract Mod #1 with the Utah Department of Transportation (UDOT) for Breeze Drive in Magna and Onyx Lane in White City with a local match of \$331,447—Chad Anderson (5 Minutes)

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12. Discuss Records and IT matters for city and town officials – Diana Baun, Mark Schneider and Brian Hartsell (10 minutes)
13. Approve MSD Holiday and Pay Schedule for 2026—Joel Grant and Stewart Okobia (5 minutes)
14. Approve MSD Privacy Policy – Maridene Alexander (5 minutes)
15. Approve MSD Communications Policy – Maridene Alexander (5 minutes)
16. Review MSD Marketing and Communication Plan– Maridene Alexander (5 minutes)
17. Approve Artificial Intelligence (AI) Policy – Mark Schneider (5 minutes)
18. Approve Budget Adjustment in the amount of \$20,000 for 80th W 27th S realignment environmental study—Tamarin Woodland (5 Minutes)
19. Approve Task Order with Kimley-Horn for 80th W 27th S realignment environmental study in the amount of \$67,5000—Tamarin Woodland (5 minutes)
20. Approve Budget Adjustment in the amount of \$xxx for Construction of 8400 W Rail Crossing—Tamarin Woodland (5 minutes)
21. Approve Construction contract with [TBD] for 8400 W Rail Crossing in the amount of [~\$xxxx]-
- Tamarin Woodland (5 minutes)
22. General Manager report – Marla Howard (10 minutes)
23. Other City, Town, Unincorporated County and Greater Salt Lake Municipal Services District business (Discussion)
24. Identify future agenda items (Discussion)
25. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))
26. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))
27. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))
28. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))
29. Adjourn

Anticipated meeting duration: 1:00

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Video and Audio

Upon request with three working days' notice, the Greater Salt Lake Municipal Services District will provide free auxiliary aids and services to qualified individuals (including sign language interpreters, alternative, etc.). For assistance, please call (385) 468-6703 - TTY 711.