



CEDAR MOUNTAIN SERVICE DISTRICT

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Cedar Mountain Service District Minutes October 2, 2025 Board Meeting

This meeting was held in person.

Board members present:

Chairperson Suzy Polnisch - in person
Vice Chair Paula Bell-Saxton - in person
Treasurer Sheryl Snow - in person
District Clerk Zach Hascall - in person
Member Brent Carter - absent
Commissioner Patty Kubeja - absent

Agenda:

Chairperson Suzy Polnisch called the meeting to order at 6:03 p.m.
Prayer - Sheryl Snow
Pledge - Zach Hascall
Board Chairperson Polnisch stated the roll call. All members present excluding Brent Carter who was absent.

Public Comment - no members of the public were present.

Chairperson Comments -

Chairperson Polnisch repeated her congratulations to Captains Billings and Matthews for their recent promotions. Also thanks and appreciation were given to Fire Chief Barnard for his organization of the Department.

Consent Agenda -

Zach Hascall made a motion to approve the Consent Agenda consisting of the October 2, 2025 Agenda, Meeting Minutes of September 4, 2025, and expenditures of September 2025.

Sheryl Snow seconded the motion.

All were in favor, none opposed, motion passed.

CHAIRMAN | SUZY POLNISCH | **VICE CHAIRMAN** | PAULA BELL-SAXTON | **CLERK** | ZACH HASCALL
TREASURER | SHERYL SNOW | **MEMBER** | BRENT CARTER | **DISTRICT MANAGER** | KENDALEE COX

Treasurer's Report - Sheryl Snow

Assets -	<u>September 30, 2025</u>
Checking/Savings	
Fire Operations Checking	\$260,928.37
Snow Removal Checking	\$12,089.90
Dust Checking	\$ 31,958.37
Fire PTIF 8810	\$357,043.33
Dust PTIF 8811	\$7,670.46
<u>Snow PTIF 8812</u>	<u>\$533,264.68</u>
Total all accounts	\$1,202,955.11

All accounts were in order.

Clerk's Report - Zach Hascall

Monthly expenditures were normal. Some Wildland income was received. Budget categories were under budget except for health insurance and accounting. Overall categories were at 71% of budget. Building maintenance and repairs were scheduled for early spring of 2026.

District Manager's Report - Chief Barnard

Quotes for IT services were being obtained. Kane County's Request for Proposal of EMS service from CMSD was in process for submission. The Fire Chief and District Manager's office were supplied with new desktop computers. Community events attended were the Chili Cookoff and Mount Carmel car show and upcoming include the Trunk or Treat in Duck Creek.

Fire Chief's Report - Chief Barnard

Call volume is slowing down. The EMS RFP process is underway, and a meeting with the county regarding TRT funds and new reporting requirements was held. Staffing updates include filling the EMT Wildland position and extending a job offer for the paramedic position, while a full-time paramedic position remains open.

With the new Utah House Bill regarding the wildland-urban interface, insurance companies are imposing stricter fire safety requirements on properties, leading to increased premiums and coverage challenges. The fire department is receiving numerous inquiries from residents seeking guidance on complying with these new requirements and maintaining adequate insurance coverage.

Firefighting/EMS Report - Chief Barnard

Part of the EMS Competitive Grant that was received included funds for training. The request was for Captains Freiberg and Matthews to attend a leadership training from Rural EMS Directors Association of Utah using \$4,350.

Zach Hascall made a motion to approve Captains Freiberg and Matthews to attend training in the amount of \$4,350.

Sheryl Snow seconded the motion.

All were in favor, none opposed, motion passed unanimously.

2026 Budget Planning -

Tentative 2026 budget has been prepared for Snow, Dust and Fire/EMS. The clerk highlighted major expenses being considered in the Fire/EMS budget, such as a \$250,000 steel building for additional storage and a gym, \$70,000 for siding updates at Station 2, and \$25,000-\$40,000 for building a hallway and storage at Station 3. The Fire/EMS budget also includes allocations for EMS equipment, turnouts, and a new Zoll monitor. The focus is on building reserves to fund a new fire truck, with a goal of increasing reserves by \$200,000 annually.

The budget shows a deficit for the fire department but surpluses for snow and dust services, which will be used to build reserves for those funds. The budget will be posted to the Public Notice Website next week, with a public hearing scheduled for December.

Paula Saxton made a motion to approve the Tentative 2026 Budget.

Sheryl Snow seconded the motion.

All were in favor, none opposed, motion passed unanimously.

District Fees and Parcels -

Updated parcel lists were reviewed. Some of the parcel numbers appeared to be formatted incorrectly and the County Treasurer would be consulted for verification. The Fire parcel list numbers 4,532 and the Snow and Dust parcels number 2,948.

Zach Hascall made a motion to approve the 2025 CMSD Fire parcel list (4532) to be submitted for billing as the list presented to the County.

Sheryl Snow seconded the motion.

All were in favor, none opposed, motion passed unanimously.

Zach Hascall made a motion to approve the 2025 CMSD Snow and Dust parcels (2948) list to be submitted for billing as the list presented to the County.

Sheryl Snow seconded the motion.

All were in favor, none opposed, motion passed unanimously.

Zion View Dust -

A public meeting will be held on October 4th 2025 to gather information and feedback from the community regarding the proposed dust control service in Zion View.

Surplus Property -

The Board discussed the sale of two surplus properties in Swain's Creek, accepting an offer of \$60,000 for both lots. There was a discussion of how the funds will be allocated to the PTIF account.

Zach Hascall made a motion to ratify the acceptance of the \$60k offer for both surplus properties.

Sheryl Snow seconded the motion.

All were in favor, none opposed, motion passed unanimously.

UASD Convention -

The Utah Association of Special Districts was holding its annual convention in November.

Zach Hascall made a motion to empower District Manager Kendalee Cox to appoint an individual as necessary to attend the UASD convention and expend the funds.

Sheryl Snow seconded the motion.

All were in favor, none opposed,

Snow Equipment -

Zach Hascall explained the need to purchase a snow plow attachment for the District skid steer that would be small enough to transport on the trailer to maintain parking lots at Stations 2 and 3. The purchase would be made from the Snow fund.

Paula Saxton made a motion to purchase the 8' snow box in the amount of \$3256.

Sheryl Snow seconded the motion.

All were in favor, none opposed, motion passed unanimously.

Other Business -

For the record Suzy Polnisch stated that there would be two Board positions expiring at the end of the year and available for application. The Kane County Commission will be noticing these vacancies and accepting applications and District property owners are welcome to apply.

Closed Session -

Shery Snow made a motion to go into and out of Closed Session at the call of the Chair to discuss legal and personnel issues.

Zach Hascall seconded the motion.

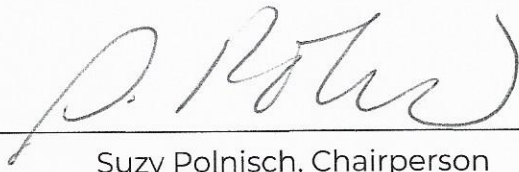
All were in favor, none opposed, motion passed unanimously.

The meeting went into Closed Session at 7:30 pm with the Board and Fire Chief.

The Meeting returned to Open Session at 8:20 pm and there was no action from the Closed Session.

Zach Hascall made a motion to adjourn the meeting
Sheryl Snow seconded the motion.

The meeting adjourned at 8:21 pm.

Minutes Approved By  Nov 6, 2025
Suzy Polnisch, Chairperson

Signed copy on file at 3620 N Mammoth Creek Road, Duck Creek Village, UT 84762