

**Wilson Arch Water and Sewer Special Service District  
Public Meeting for Approval of Resolution Establishing a Water  
Connection Fee No. 010.2025  
September 18, 2025**

Draft Minutes

**Passed  
11.6.25**

Attendance: Craig Simpson(C), Eric Lindscheid(E), Doug Gorman (D)

- I. Eric called the meeting to order at 6:02 pm MDT
- II. Craig, Eric, and Doug are present, so a quorum is met.
- III. Approval of Minutes for Meeting from 3-30-25
  - Craig made a motion to approve the minutes
  - Doug seconded the motion
  - Motion passed unanimously
- IV. Eric read the Resolution Establishing a Water Connection Fee No. 010-2025 to the attendees
  - Public Comments
    - One attendee wanted clarification if the connection fee only applied to new connections, and not to existing connections. C clarified that it is only for new connections
    - D asked about how the amount of the fee is determined, since the amount seems low compared to other water systems. C said per statute we are only allowed to charge the actual cost of labor and materials required to make the connection and not allowed to make a profit. Commercial lots will have to pay per connection on the lots determined by the number of connections.
- V. Eric made a motion to consider an amendment to the Resolution. C Seconded the motion.
  - Eric read the changes in the Amendment. The connection fee will be

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In the fee schedule and will consist of a base charge of \$1500 which includes inspection and administrative costs, and the actual cost of materials and labor required for installation of the service connection, including fittings such as saddles on the main water line, pipe, valves, water meter pits, and other components. He also was considering making a change to make the payment due within 30 days. D&C did not think the owners should be given 30 days to pay, and that the fees should be paid before the work is done to connect to the water system. A discussion of this followed and the Board unanimously agreed to have the payment made before commencement of the work.

-A motion by E was made to approve an amendment to the amendment that makes the change to remove 3 & 4 and make the connection fee due prior to the commencement of the work for the connection fee. Motion was seconded by C and passed.

-A motion by E was made to approve the original Resolution 010-2025 with the amendment. C seconded and the motion passed.

**VI. Board Comments**

-C wants everyone to remind members of the community that we are a voluntary Board and doing the best we can. E made some comments about the system and the operations, and the obstacles that are faced, as well as the additional costs of testing that is required.

**VII. Meeting Adjourned**

Meeting Adjourned

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