Salt Lake City and County Building Conservancy and Use Committee

Regular Meeting Minutes
Monday, August 11, 2025

The Salt Lake City and County Building Conservancy and Use Committee convened in Roger Cutler room on Monday, August 11, 2025, at the Salt Lake City and County Building in Salt Lake City, Utah.

Chair **Catherine Tucker** called the Conservancy & Use Meeting to order at **4:15 PM**.

Board Members/Commissioners in Attendance In Person:

- Travis Sheppard (Vice Chair)

Board Members/Commissioners in Attendance Remotely:

- Catherine Tucker (Chair)
- Robyn Taylor-Granda (Committee Member)
- Mark Morris (Committee Member)
- Steve Burt (Committee Member)

Board Members Absent:

- Karen Ferguson (Committee Member)
- Caitlyn Barhorst (Committee Member)
- Kathy Davis (Committee Member)

Ex-Officio Members in Attendance:

- Sean Fyfe (City Architect)
- Josh Lander (Board Manager)

Presenters

- No presenters

PUBLIC COMMUNICATION: GENERAL

- No public communication was recorded.

Salt Lake City and County Building **Monday, August 11, 2025**
Conservancy & Use Meeting Minutes

APPROVAL OF MINUTES

- Approve the minutes of the regular Conservancy & Use Meeting on July 14, 2025.
    - The minutes from the meeting of July 14, 2025, were approved on **Steve Burt's** motion, **Mark Morris** second on a unanimous vote. **Travis Sheppard and Robyn Tayler-Granda** abstained due to being absent at the July meeting.
    - Pending correction on Catherine Tucker's name spelling and double checking motions from July meeting.

STAFF BRIEFINGS

- None

DISCUSSION ITEMS

Election of Chair and Vice Chair

- **Chair:**
    - **Nominee:** Travis Sheppard
    - **Motioned by:** Steve Burt
    - **Seconded by:** Robyn Taylor-Granda
    - **Vote:** Unanimous approval (Aye: all present members)
- **Vice Chair:**
    - **Nominee:** Mark Morris
    - **Motioned by:** Travis Sheppard
    - **Seconded by:** Steve Burt
    - **Vote:** Unanimous approval (Aye: all present members)

Building Project updates

- **Fifth Floor Break Room:** Demolition completed, drywall removed, plumbing to be tied in soon.
- **Transformer Replacement Project:** Concrete demoed on Washington Square, excavation pending.
- **Fountain Reinstallation:** Plumbing issues being addressed, old plumbing drained to the street (illegal), new design for pump vault in progress.
- **Fifth Floor Study:** GSBS hired to study repurposing space for office use, structural analysis ongoing.

Discussion on Lighting Study:

- Proposal to request a lighting study for the building.
- Committee to draft a formal request to the mayor's office for funding the study.

WORKING GROUP/COMMITTEE UPDATES

- None.

WORKING GROUP RECOMMENDATIONS

- None.

Chair Catherine Tucker adjourned the meeting at **4:45 PM** without objection.

Next Meeting: Monday, September 8, 2025