

North Utah Valley Animal Services Special Service District

Board Meeting Minutes

September 25th, 2025

108 South 100 East, Pleasant Grove, Utah 84062

BOARD MEMBERS PRESENT

Cedar Hills	Chandler Goodwin
Highland	Scott Smith
Lindon	Orlando Ruiz
Orem	Blake Fenn
Orem	Kris Pease
Saratoga Springs	Owen Jackson
Utah County	Steve Alder
Utah County	Yvette Rice
Vineyard	Eric Ellis

BOARD MEMBERS ABSENT

American Fork	Ryan Archuleta
Eagle Mountain	Fionnuala Kofoed
Lehi	Chad Ray
Pleasant Grove	Carl Nielson

OTHERS PRESENT

CEO/Director	Tug Gettling
Legal Counsel	Laramie Merritt

OTHERS ABSENT

Minutes	Shaylee Wiser
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OPEN THE MEETING

1. **Welcome and Introductions:** Yvette Rice started the meeting at 10:05 AM. She welcomed everybody and thanked the board members for being there.
2. **Prayer/Thought:** Prayer offered by Scott Smith.

WORK SESSION ITEMS

1. **No Items:**

PUBLIC HEARING ITEMS

1. **No Items:**

GENERAL MEETING ITEMS

1. **Public Comment:**

2. **Review and Approve Minutes from the August 28, 2025 Meeting:** Eric Ellis made a motion to approve the minutes from the August 28, 2025 Board Meeting, Chandler Goodwin seconded the motion. All in favor, motion carried.

3. **Financial Report:** Tug Gettling

- a. Financial Report: Tug reports that 23% of the year has passed. Surrender for Adoption fees are at 10%, but that is not a surprise because NUVAS has not yet had the capacity to accept owner surrenders. They have had a few hoarding cases that have filled the shelter. Temporary Salary & Wages is at 18%, due to being shorthanded for a while. Professional & Technical Services is at 43%, which is due to a lump sum payment for iWorQ, the animal licensing software. There is a credit applied in Equipment- Computers & Accessories because of an extra computer that was returned.
- b. Check Register: Tug notes the bill for iWorQ, which is the animal license software. Animal Veterinary Care has a large bill for August, which is from the dog that was found tied in a bag last month and was given veterinary care. The dog is doing great now. Everything else appears as normal.

Scott asked if the shelter contracts with different veterinary clinics for their services. Tug responded they use one or two that are nearby. They are very easy to work with and can take in animals without an appointment. One of them is the veterinarian that oversees the rabies vaccination program at NUVAS. He also does a quarterly training for the employees at the shelter. Scott also asked if they have seen the West Nile Virus at the shelter, since there has been an increase in cases. Tug said they haven't, but he believes they wouldn't recognize it even if some of the animals did have it. The shelter receives a lot of animals with illnesses already, but wouldn't know if it was West Nile Virus unless they specifically tested for it. Tug also mentions that there has been an increase in bats taken in for rabies testing, probably due to more people interacting with the bats instead of leaving them alone.

4. **Shelter Progress Report:** Tug Gettling

- a. The roof replacement is complete, though there was a semi-truck that showed up at the shelter with replacements for the skylights, which were not originally included. They are currently replacing those, and the amount will be added to the bill. There is a leak in Makeup Air Unit 1, and Rooftop Air Unit 3 is also having issues. There are still some problems with the security cameras and the alarm system.
- b. There are two employees currently going through the hiring process, and they should be starting in the next week or so, if all goes well.
- c. Animal Numbers:
 - i. There are 60 dogs and 119 cats currently in the shelter
 - ii. NUVAS received a hoarding case of 44 cats recently
 - iii. 58% redemption rate for dogs in August, with a 93% live release rate
 - iv. 10% redemption rate for cats in August, with a 65% live release rate
- d. Events:
 - i. A church youth group recently went to the shelter to tour and walk some dogs
 - ii. doTERRA is holding a 5K run, and will be partnering with NUVAS to walk dogs and raise money for the shelter
 - iii. CAL Ranch will be hosting an event, probably next month
 - iv. Amy's Martial Arts is hosting a trunk-or-treat event, in cooperation with Orem City
 - v. All Paws Count is hosting their annual doggy trunk-or-treat event
 - vi. Vineyard is doing a Boo-A-Palooza event
 - vii. There is one other event being planned
- e. There are double the number of active volunteers with the new volunteer program. NUVAS is also accommodating more one-time volunteer groups pretty regularly.

- f. There are three cats still being held with a court-hold from July. There are an additional 44 cats from another hoarding case that were taken in from Fairfield.
- g. Social media is still a work in progress. The employee in charge is training, and will hopefully begin sometime in the next month. There was some discussion among the board members about the policies and restrictions for social media for their various cities.

5. **Other Business:** Some clarifying questions were asked about the event by Amy's Martial Arts and the leaking roof. Tug responded with what he knew of the event from his research, and mentioned that the roof should still be covered by insurance. Scott asked what the plans are for the Vineyard Connector, which would be going right through the animal shelter once it's completed. Tug said that Lindon City has denied any expansions or major improvements on the shelter, knowing that it will need to be torn down for the Vineyard Connector. But there is no update on when that is going to be completed. Steve made a comment and wanted to thank Tug for speaking at the Utah Environmental Health Association Conference, where he talked about Toxoplasmosis and the effects on the environment. Yvette reminded everyone that the next meeting will be October 30, 2025 at 10:00 AM at the Pleasant Grove Police Department. She thanked everyone for their time.

6. **Adjourn:** Yvette adjourned the meeting at 10:36 AM.

CLOSED DOOR SESSION

1. **No Items**

Next Meeting: October 30, 2025 @ 10:00 AM