

October 2, 2025, Agenda

Board of Directors Meeting 7 p.m. located at 750 N. 6700 W. West Warren UT 84404.

Duncan called the meeting to order at 7:02 p.m. Duncan Murray, Brent Davis, Ryan Rogers, Jace Marriott and Amy Coleman were in attendance.

- 1- Approval of September Meeting Minutes-Board
 - a. Duncan motioned to approve the minutes as written. Ryan seconded the motion. Brent approved. Thus, the motion carried.
- 2- September Monthly Activity-Amy
 - a. Plots updated/Notarization of plot sales-Duncan
 - i. Plot transfers from Joesph and Autum Bell to Jacob and Kara Bell were notarized.
 - b. Domain name at .gov was renewed.
- 3- Maintenance Updates and Procurement Items – Jace
 - a. Ryan had the inmates come weed eat around all the headstones, the east fence line and pull the weeds in the asphalt. The inmates would be willing to come back to complete other tasks. The board discussed having them come once a month to complete various projects. (Trimming branches, pulling weeds, edging etc.)
 - b. Brent Wayment came and trimmed some low hanging branches.
 - c. Jace is currently collecting the grass trimmings when he mows. He also purchased the hedge trimmer discussed in previous meetings.
 - d. Ryan opened the gates for Carolyn Hales to decorate her husband's grave; Bob Mumford has been visiting the Cemetery everyday since. Ryan would like to consider opening the gates daily. Brent and Duncan agreed something needed to be done about the gates. The board recommended changing the locks on the gates for com locks. Ryan will purchase two locks and give the board the combinations.
 - e. Jace will continue to mow until the sprinklers are winterized. His salary ended and he will bill the cemetery at the monthly rate for any additional hours. He will winterize the bathrooms at the same time as the sprinklers.
 - f. Jace will fix the light in the bathroom.
- 4- Quarterly Expenditure Report- Board
 - a. The budget was reviewed. The capital project expenditures were sprinklers, new lawn mower, and the remaining items for the grant.
 - b. Next year the board would like to install a sidewalk with a handicap access entrance off the west side.
- 5- Draft Preliminary 2026 Budget
 - a. The board will review the budget spreadsheets and bring their proposed 2026 Budget numbers to the November meeting.
- 6- Other Business
 - a. Mail
 - b. Checks

- i. Checks were signed for Rocky Mountain Power, Robinson Waste, Mountain Land Supply, Jace Marriott Excavation, and Amy Coleman.
- c. Board Comments
 - i. Amy will bring the activity reports semiannually, as the board will need an additional computer to verify burial and sale records.

Brent motioned to adjourn the meeting, Duncan seconded the motion. Meeting adjourned at 7:42 p.m.