

## MILLCREEK PUBLIC NOTICE

### *Notice of Vacancy and Appointment as Council Member for District 3*

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Pursuant to Utah Code § 20A-1-510, Millcreek hereby gives notice of a vacancy of council member for District 3 due to a midterm resignation. The remaining term will be from **November 24, 2025**, until the next council member is sworn in (early January 2028) following the election in 2027.

Individuals interested in being considered for appointment must meet the qualifications for office and submit their application for consideration. Applicants must:

- Be a United States citizen.
- Be a registered voter of Millcreek.
- Be a resident of Millcreek for at least 12 consecutive months prior to the appointment date of **November 24, 2025**.
- Be a resident of City Council District 3 (see map [HERE](#), under Boundaries)

The application (can be found online, <https://www.millcreekut.gov/161/Elections>) includes:

- Declaration of Candidacy Form
- Resume (not to exceed 2 pages)
- Letter of Intent Describing Why You Want to Be on the City Council (not to exceed 1 page)
- Completed Questionnaire
- Conflict of Interest Form
- \$50 Filing Fee

All applications must be received in person by the Recorder's Office between **November 7, 2025**, and **November 14, 2025**, during regular business hours (8am-5pm) at Millcreek City Hall, 1330 E Chambers Avenue, Millcreek, UT 84106.

The Millcreek City Council will interview candidates and select the appointee during a public meeting to be held **Monday, November 24, 2025**, at 5:00p.m. at Millcreek City Hall, 1330 E Chambers Avenue, Millcreek, UT 84106.

For more information, contact the Millcreek City Recorder at (801) 214-2700.



# MIDTERM VACANCY DECLARATION OF CANDIDACY

Please note that the information in this packet may be available to the public in accordance with Utah State Code 63G-2-301 and 63G-2-201.

FIRST NAME

MIDDLE NAME

LAST NAME

for the Millcreek office of \_\_\_\_\_ for the remaining \_\_\_\_\_ year term.

State of Utah  
County of Salt Lake

} ss.

I, \_\_\_\_\_, being first sworn and under penalty of perjury, say that I reside at \_\_\_\_\_, city of Millcreek, county of Salt Lake, state of Utah, Zip Code \_\_\_\_\_, Phone Number (if any) \_\_\_\_\_; that I am a registered voter; and that I am a candidate for the office of \_\_\_\_\_ in district \_\_\_\_\_ (if applicable). I will meet the legal qualifications required of candidates for this office. If filing via a designated agent, I attest that I will be out of the state of Utah during the entire candidate filing period. I will file all campaign financial disclosure reports as required by law and I understand that failure to do so will result in my disqualification as a candidate for this office and removal of my name from the ballot. I request that my name be printed upon the applicable official ballots.

\_\_\_\_\_  
Email Address  
(one that is closely monitored)

\_\_\_\_\_  
Signature of Candidate  
(must be signed in the presence of the filing officer)

Subscribed and sworn to before \_\_\_\_\_ on this \_\_\_\_\_.  
(Filing Officer/Recorder) (month/day/year)

\$50 Filing Fee Paid:

# QUALIFICATIONS FOR CANDIDATE FILING DECLARATION

Please initial:

\_\_\_\_\_ The filing officer read the constitutional and statutory qualifications as listed below to me, and I meet those qualifications.

\_\_\_\_\_ I am a United States citizen

\_\_\_\_\_ I am a registered voter of Millcreek

\_\_\_\_\_ I have resided in Millcreek for 12 consecutive months immediately before the date of the appointment.

\_\_\_\_\_ I reside in City Council District 3 (see map [HERE](#) under Boundaries)

\_\_\_\_\_ I understand that an individual who holds a municipal elected office may not, at the same time, hold a county elected office.

\_\_\_\_\_ I agree to file all campaign financial disclosure reports, and I understand that failure to do so may result in my disqualification as a candidate for this office, possible fines and/or criminal penalties, including removal of my name from the ballot.

\_\_\_\_\_ I have complied with the conflict of interest disclosure requirements as required in 10-3-301.5.

\_\_\_\_\_ I received a copy of the pledge of fair campaign practices, and I understand that signing this pledge is voluntary.

\_\_\_\_\_ I provided a valid email, or physical address if no email is available, and I understand this will be used for official communications and updates.

\_\_\_\_\_ I understand I will receive all financial disclosure notices by email.

\_\_\_\_\_ I understand my name will appear on the ballot as it is printed on this declaration of candidacy.

\_\_\_\_\_  
Signature of Filing Officer

\_\_\_\_\_  
Date

## QUALIFICATIONS

### MUNICIPAL CANDIDATE

*Utah Code §10-3-301*

*Utah Code §20A-9-203*

- Registered voter in the municipality in which the individual is *appointed*.\*
- Must have resided within the municipality for which the candidate is seeking office for the 12 consecutive months immediately before the date of the *appointment*.
- Maintain a principal place of residence within the municipality, and within the district that the *appointed* officer represents, during the officer's term of office.
- If the individual resides in a territory which was annexed into the municipality: must have resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the *appointment*.
- Pay filing fee, if one is required by municipal ordinance.
- Not convicted of a felony, treason, crime, or offense relating to elections.\*\*
- Cannot have been declared mentally incompetent .

*\* Utah Code §20A-2-101 states: A registered voter (1) is a citizen of the United States; (2) is a resident of Utah; (3) will, on the date of that election, be at least 18 years old, (4) has been a resident of Utah for 30 days immediately before that election; (5) and is registered to vote.*

*\*\* Utah Code §20A-2-101.5 states: A person convicted of a felony loses the right to hold office until (1) all felony convictions have been expunged, OR (2) ten years have passed since the most recent felony conviction AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony.*

## **Candidate Questionnaire**

*Please answer the following questions on the form provided.*

1. What do you think the main responsibilities of a City Councilmember are?

2. What do you see as the most pressing issues facing Millcreek, and how would you address them?

3. What do you see as the most pressing issues facing Council District 3, and how would you address them?

4. How would you handle a decision that is unpopular with your neighbors but is in the city's long-term best interest?

5. How do you balance fiscal responsibility with providing essential community services?

6. How do you think the city should balance growth, affordability, and sustainability?

7. What are three things that the City is doing especially well that you would champion to continue?

8. What are three things that the City could do better that you would encourage to be done differently?

# Candidate Conflict-of-Interest Disclosure Statement



As required by Utah Code Ann. 10-3-301.5, candidates shall complete the conflict of interest disclosure statement and submit the statement to the City Recorder at the time the candidate files a declaration of candidacy. An electronic copy of this written disclosure statement will be posted on the City's website.

Candidate's Name: \_\_\_\_\_

Spouse's Name (if applicable): \_\_\_\_\_

## **SECTION I: REQUIRED INFORMATION**

***Attach additional pages if needed.***

- **Candidate's Current Employment**

*Current Employer Name* \_\_\_\_\_

*Address* \_\_\_\_\_

*City, State and Zip* \_\_\_\_\_

*Occupation* \_\_\_\_\_

*Brief Description of Duties* \_\_\_\_\_

- **Candidate's Previous Employment** *(during preceding year, if applicable)*

*Previous Employer Name* \_\_\_\_\_

*Address* \_\_\_\_\_

*City, State and Zip* \_\_\_\_\_

*Occupation* \_\_\_\_\_

*Brief Description of Duties* \_\_\_\_\_

- **Spouse's Current Employment**

*Current Employer Name* \_\_\_\_\_

*Address* \_\_\_\_\_

*City, State and Zip* \_\_\_\_\_

*Occupation* \_\_\_\_\_

*Brief Description of Duties* \_\_\_\_\_

- **Spouse's Previous Employment** *(during preceding year, if applicable)*

Current Employer Name \_\_\_\_\_

Address \_\_\_\_\_

City, State and Zip \_\_\_\_\_

Occupation \_\_\_\_\_

Brief Description of Duties \_\_\_\_\_

## **SECTION II: REQUIRED DISCLOSURES**

**Attach additional pages if needed.**

1. **List each entity that you are an owner or officer of, or was an owner or officer of, during the preceding year:**

Entity name: \_\_\_\_\_

Brief description of the type of business or activity conducted by the entity:

\_\_\_\_\_

\_\_\_\_\_

Your position in the entity: \_\_\_\_\_

2. **List each individual or entity from which you have received \$5,000 or more in income during the preceding year:** *(If you provide goods or services to multiple customers or clients as part of a business or licensed profession, you are only required to provide this information in relation to the entity or practice through which you provided the goods or services. You are not required to provide information in relation to your individual customers or clients.)*

Individual or Entity name: \_\_\_\_\_

Brief description of the type of business or activity conducted by the entity:

\_\_\_\_\_

\_\_\_\_\_

3. **List each entity that you hold any stocks or bonds having a fair market value of \$5,000 or more at the time of this disclosure or during the preceding year** *(exclude funds managed by a third party including blind trusts, managed investment accounts, and mutual funds):*

Individual or Entity name: \_\_\_\_\_

Brief description of the type of business or activity conducted by the entity:

\_\_\_\_\_

\_\_\_\_\_

4. List each entity in which you currently serve, or served in the preceding year, in a paid leadership capacity or in a paid or unpaid position on a board of directors (do not include any entities listed in 1-3 above):

Individual or Entity name: \_\_\_\_\_

Brief description of the type of business or activity conducted by the entity:

\_\_\_\_\_  
\_\_\_\_\_

Your position in the entity: \_\_\_\_\_

5. List the name of your spouse and any other adult residing in your household who is not related by blood or marriage, as applicable:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Occupation: \_\_\_\_\_ Job Duties: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Occupation: \_\_\_\_\_ Job Duties: \_\_\_\_\_

### **SECTION III: OPTIONAL DISCLOSURES**

*Attach additional pages if needed.*

1. **\*Optional\*** Describe any real property in which you hold an ownership or other financial interest that you believe may constitute a conflict of interest including a description of the type of interest you hold in the property.

\_\_\_\_\_  
\_\_\_\_\_

2. **\*Optional\*** Describe any other matter or interest you believe may constitute a conflict of interest.

\_\_\_\_\_  
\_\_\_\_\_

☐ I, the candidate, believe this form is true and accurate to the best of my knowledge. (Check box)

☐ I am an at-risk government employee, and/or my spouse is an at-risk government employee as that term is defined in Subsection 63G-2-303(1)(a). I request that information relating to my employment, as well as my spouse's name and employment be redacted in accordance with 20A-11-1604(7)(a). (Check box)

\_\_\_\_\_  
Candidate's Signature

**Privacy Notice:**

The personal data collected in this form will be available to the public under 63G-2-301. Any personal data redacted in accordance with 20A-11-1604(7)(a) is not considered a public record under 63G-2-301. This data will be used for administrative purposes and will not be displayed to the public. This information is required under 20A-11-1604. Violation of this section may result in a class B misdemeanor and a \$100 fine. The information, unless specified, will be publicly available on the disclosures and possibly other election-related websites. Personal data collected on the website will not be sold. The personal data will be included in the record series GRS 1911.