

**MAYOR**  
ROGER BOURKE

**TOWN COUNCIL**  
CAROLYN ANCTIL  
JOHN BYRNE  
DAN SCHILLING  
ELISE MORGAN



**TOWN OF ALTA**  
P.O. BOX 8016  
ALTA, UTAH 84092  
  
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## **Alta Town Council Meeting Packet November 11, 2025**

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**AGENDA**

**ALTA TOWN COUNCIL MEETING**

**WORK SESSION AND PUBLIC HEARINGS**

**NOVEMBER 11, 2025, 3:00 – 6:00 PM**

**ALTA COMMUNITY CENTER, ALTA, UTAH**

We encourage you to join us in person. This will be a hybrid meeting with virtual meeting instructions on our website: <https://townofalta.utah.gov/>

Public comment - please note, each person will be able to speak for up to 3 minutes for each agenda item.

Written public input can be submitted here: <https://townofalta.utah.gov/public-comment-form/>

To make a public comment virtually we recommend you notify Brooke Boone via email ([brooke@townofalta.utah.gov](mailto:brooke@townofalta.utah.gov)) in advance of the meeting.

**Work Sessions - 3:00 PM**

- 1 Call the public hearings meeting to order
- 2 Discussion regarding the proposed FY25 Budget Amendments
- 3 Discussion about the Shrontz Estate's Proposal to Rezone a portion of the Patsey Marley Hill property and amend the 2014 Development Agreement
- 4 Motion to Adjourn

**Public Hearings - 3:50 PM**

- 1 Call the public hearings meeting to order
- 2 Accept public comment regarding the Shrontz Estate's Proposal to Rezone a portion of the Patsey Marley Hill property and amend the 2014 Development Agreement
- 3 Accept public comment regarding the adoption of the 2006 Utah Wildland Urban Interface (WUI) Code, designation of a WUI boundary, and amendments to Titles 8 and 9 to adopt the WUI code and allow for defensible space
- 4 Accept public comment regarding the proposed amendments to Town of Alta code, including Section 10-1-8 "Amendments" and Section 10-1-9 "Hearing and Publication of Notice Before Amendment"
- 5 Accept public comment regarding the proposed FY25 Budget Amendments
- 6 Motion to Adjourn

**Town Council Meeting Agenda - 4:00 PM**

- 1 Call the meeting to order
- 2 Citizen Input

- 3 Discussion and possible action on the Shrontz Estate's Proposal to Rezone a portion of the Patsey Marley Hill property and amend the 2014 Development Agreement
- 4 Alta Ski Area Update, Mike Maughan
- 5 Questions regarding Departmental Reports
- 6 Approval of: September 10, 2025 Town Council Meeting Minutes, October 8, 2025 Town Council Meeting Minutes, and the November Staff and Finance Reports
- 7 Mayor's Report
- 8 Presentation and discussion on H.B. 48 State of Utah Forestry Fire and State Lands high risk property assessment and fee program
- 9 Discussion and possible action to adopt 2025-O-4 adopting the 2006 Utah Wildland Urban Interface (WUI) Code, designation of a WUI boundary, and amendments to Titles 8 and 9 to adopt the WUI code and allow for defensible space
- 10 Discussion and possible action to adopt 2025-O-5 amending Section 10-1-8 "Amendments" and Section 10-1-9 "Hearing and Publication of Notice Before Amendment"
- 11 Discussion and possible action to adopt Resolution 2025-R-27 amending the FY25 Budgets
- 12 Discussion and possible action to adopt Resolution 2025-R-28 amending the Capital Projects Plan
- 13 Discussion and possible action to adopt Resolution 2025-R-29 amending the Town Fee Schedule
- 14 New Business
- 15 Motion to Adjourn

**Notice Provisions:**

- Motions relating to any of the foregoing including final action may be taken at the meeting.
- One or more members of the Town Council may attend by electronic means, including telephonically. Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the ALTA COMMUNITY CENTER, 10361 EAST HWY 210, ALTA, UTAH
- Reasonable accommodations (including auxiliary communicative aids and services) for individuals with disabilities may be provided upon receipt of a request with three (3) working days' notice. For assistance, please call the Alta Town Office at 801-363-5105
- By motion of the Alta Town Council, pursuant to Title 52, Chapter 4 of the Utah Code, the Town Council may vote to hold a closed meeting for any of the purposes identified.

## Alta Town Council

### Staff Report



**To:** Town Council

**From:** Chris Cawley, Town Manager, Molly Austin, Assistant Town Manager

**Re:** November 2025 Department Report

**Date:** November 5, 2025

**Attachments:**

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### Projects

- Work on the Crosstow Waterline is complete for 2025 and will resume in the springtime. Remaining construction scope is primarily to install the segment between the Albion Parking Lot and the Crosstow segment.
- Staff cancelled solicitation for water and sewer design services and assumes it will resolicit for similar services in the springtime. Staff wants to ensure our procurement process is fair and transparent and that technical projects are scoped adequately to ensure good outcomes for the Town's water and sewer systems.
- The small **sewer main line extension** to the Albion Cold Storage building is being installed as part of Alta Ski Area's construction projects in the Albion Base Area.
- The Town hired Cost Control Corporation to provide formal cost estimates for the "good, better, best" alternatives for restoration of the **Tom Moore Toilet** provided by FFKR in the [Tom Moore Toilet Historic Structure Report](#). The estimates came in much higher than we anticipated: a project to reinforce the structure is estimated to cost up to **\$107,000**, and a project to create a two-seat pit toilet while preserving the original structure is estimated to cost between **\$823,000** and **\$887,000**. We are seeking additional opinions on the costs estimates and will report back to the council. We are hopeful we can at least identify a project to reinforce the structure for a cost the Town can afford especially with contributions from other sources.
- Please see the Projects Planner elsewhere in the packet for updates on other Town of Alta projects.

### Discussion and Possible Action to Adopt Ordinance 2025-O-4 Wildland Urban Interface and Related Provisions; HB 48

In the 2025 legislative session, the Utah Legislature passed [HB 0048](#), which requires counties and municipalities to adopt the 2006 Utah Wildland Urban Interface (WUI) Code by January 1, 2026. Staff drafted proposed amendments to Town Code adopting the WUI Code and adding an exemption from the Town's tree removal regulations if trees are required to be removed to

satisfy defensible space requirements under the WUI Code. The Alta Planning Commission voted to recommend the ordinance to the Town Council for adoption in the October 22 planning commission meeting.

HB 48 also creates a program for assessment of properties in areas at high risk for wildland fire as designated by the State, and fees to be paid by those properties. UFA Fire Marshal Chief Wade Watkins will join our meeting to discuss the impacts of HB 48 as well as updates on the State's rulemaking process as it creates the assessment program.

[Click here for a primer on HB 48 on the Utah Division of Forestry, Fire, and State Lands Website](#)

[Click here to see a staff report to the Alta Planning Commission for the October Meeting beginning on page 11](#)

### **Discussion and Possible Action to Adopt Ordinance 2025-O-5 Amending Town Code 10-1-8 "Amendments" and 10-1-9 "Hearing and Publication Before Amendment"**

Staff proposes amending provisions of the Town's land use regulations contained in Title 10 of Town of Alta code related to the process to amend land use regulations and the Town's noticing requirements for the land use amendments. The changes to 10-1-8 remove a section allowing appeal of planning commission denial of zoning amendment applications. The provision as written is invalid because Utah Code makes the council the final authority for land use amendments. The commission has no authority to approve or deny applications to amend zoning regulations; it can only make recommendations to the council.

The amendments to 10-1-9 remove the requirement to post a notice in a newspaper prior to a town council public hearing to adopt land use amendments, and reduces the deadline for noticing town council public hearings from 15 to 10 days. State Code no longer requires posting these changes in newspapers, and newspapers are generally not available in Alta, so this would yield a significant process efficiency for staff. State Code also does not require a legislative body to hold a public hearing on land use amendments, but it may be prudent to retain this requirement in Alta given we amend land use regulations less frequently, and our proposed changes to 10-1-9 do not remove the town council public hearing requirement.

### **WFRC Grant, General Plan Update**

The Town submitted a letter of intent to Wasatch Front Regional Council WFRC to apply for a grant to hire consultants to assist the Town in updating its General Plan. WFRC notified the Town that the project we described in our letter is eligible for funding and that we may submit a formal application, which would be due in mid-December. Staff hopes to get input on goals, objectives, and priorities for a future general plan update from the Alta Planning Commission in its November 19<sup>th</sup> meeting.

### **Managed IT Services**

The Town has onboarded Tech Legion as our IT services vendor. If council members have problems with their Town of Alta email accounts, please contact staff, and if we can't help, we'll refer you to Tech Legion.

### **Parking**

Our parking plan for the 2025-2026 season has been submitted to the USFS, which is identical to previous years. Correspondence has been sent to all applicable businesses, residents, and property owners about obtaining parking permits for the winter. Interstate Parking should be reaching out to all permit holders to start the process of purchasing seasonal permits before the end of November.

Northside permits will be required beginning on Friday, December 12, when Alta Ski Area's reservation program begins for the season. [Click here](#) for more information about Alta Ski Area's parking program.

### **Town Shuttle**

Staff is preparing to contact shuttle program stakeholders and funders with contribution requests to this season's shuttle program. The Town has budgeted to receive \$134,000 in contributions to the program and to spend a total of \$272,160. This year, we are setting a firmer deadline (March 1) for contribution funds to be received. If there is any shortfall between anticipated and actual funds received by that date, we will evaluate service adjustments at the end of the season that will likely result in the shuttle program terminating earlier than planned.

### **Utah Renewable Communities**

The Town of Alta is still participating in Utah Renewable Communities (URC), an interlocal agency comprised of 19 Utah municipalities and counties pursuing development of clean energy resources sufficient to offset 100% of energy demand within those communities by 2030. URC communities comprise roughly 25% of the Rocky Mountain Power's electric load in Utah. URC continues its work toward the goal, and URC has made important progress in 2025 and is on the cusp of launching the program. The final key steps will occur over the next few months:

- The Utah Public Service Commission (PSC) will hold final hearings on the application to create the Program, including a "public witness hearing" to receive public input, on December 16<sup>th</sup>. Residents can submit public comments to the PSC on the Program through December 2025 by emailing [psc@utah.gov](mailto:psc@utah.gov) with the subject line Docket No: 25-035-06.
- URC anticipates the PSC will make its decision between January and March of 2026. A decision to approve the Program will trigger a 90-day period during which member communities such as Alta must adopt a participation ordinance to finalize each community's participation in the program and "opt-in" all Rocky Mountain Power (RMP) customers within each community.

- When the program is ready to launch, customers will receive opt-out notices in the mail for two billing cycles. Terminating participation the program after those notices are sent will result in customers paying a fee.

Chris will give a presentation to the council on the program in December. [Click here to visit the URC website.](#)

Task Name	Department	Progress
Audit RFP	Admin	Completed
Town Shuttle Program Service & Funding	Admin	Completed
Develop OLS Operations and Management Plan	Facilities	Completed
AMO Room at Community Center	Facilities	Completed
Quarters for 5th Deputy	Facilities	Completed
Alta Central Building Improvements	Facilities	Completed
Town Office Upgrades (Electrical)	Facilities	Completed
Community Center Building Improvements	Facilities	Completed
Adopt TOA Mission & Values	Strategic Planning	Completed
Conferences, Training, Education	Admin	In progress
Employee Handbook Update	Admin	In progress
Building Permit Fee Update	Admin	In progress
Mental Health Resources	AMO	In progress
Comprehensive Emergency Management Plan Update	Emergency Management	In progress
Trailhead Restroom Site Plan	Facilities	In progress
Impact Fee Facilities Plan RFP	Facilities	In progress
Tom Moore Stabilization	Facilities	In progress
GIS Projects & Planning	GIS	In progress
GMD Sag Engineering	Sewer	On hold
Crosstow Waterline Phase 2	Water	On hold
Hellgate Loop Engineering	Water	On hold
Civil Code Enforcement Program	Admin	Not started
Town Marshal Succession Planning	AMO	Not started
Phase 2 Facilities Planning	Facilities	Not started
Write Title 10/Planner scope	Planning & Zoning	Not started

**Staff Report For:  
November 11, 2025****To:** Town Council**From:** Jen Clancy, Town Clerk & Brooke Boone, Deputy Town Clerk**Date Written:** November 5, 2025

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Town Clerk – Jen

**Our Lady of the Snows**

ACE has officially moved its office to OLS and both Sara and Megan are finally feeling settled. ACE is renting OLS on our behalf, and we had our first rental on November first. ACE has been learning the process and so far everything is going smoothly. You can visit the rental platform page and OLS calendar on ACE's website here: <https://altacomunity.org/venue-rental-ols>

**Water System - Meters**

Service Area 3 is currently working on installing remote meters at the ski area base facilities.

**Budget Updates**

**FY 2025 Audit** – The Town has engaged with Gilbert and Stewart for our annual audits. Steve Rowley prepares the Financial Statement. The auditors came for an on-site visit on October 28. The auditors will present to the own Council at the December council meeting.

**FY 2026 Budget**

A proposed FY26 budget amendment has been prepared for the council's consideration. The proposed budget does the following:

- Adjusts the property tax revenue from \$505k back to \$405k as a result of the Town's proposed tax rate increase not being approved.
- Account for two grants recently awarded 1) Salt Lake County 4<sup>th</sup> quarter funds for the purchase of the VMS trailer in August and 2) AMO JAG grant to help outfit the new interview room.
- Provides funding for a full-time Facilities Manager.
- Reduces the contribution from the General Fund to the Capital Project Fund
- Makes an adjustment in the water fund to push unused funds from FY25 forward and account for a change order.
- Addresses the issue we are having with AMO truck radios not working reliably when the vehicles move around to different repeater sites. To help offset the new expense we have proposed moving the Dispatch console project out 2 years.

## Deputy Town Clerk – Brooke

### **Business Licensing**

The deadline for business license application has passed. However, we will continue to receive late applications. We are roughly at 95% of last year's applications.

### **Dog License Reporting**

Temporary dog licenses issued with a start date between 9/10/2025 -11/11/2025

- Misti Webster (30 days) 10/9/2025

### **Alta Justice Court**

- The Alta Justice Court is in operation. Court is held monthly in a virtual setting.
  - The next court date will be November 20, 2025
- Continued training for Court Clerk Certification

**TOWN MARSHAL**

Mike Morey



**ALTA MARSHAL'S OFFICE**

PO Box 8016

Alta, UT 84092

801-363-5105

801-742-3522

Last month, I reported the hiring of Deputy Virgil Sickels. We now welcome Part-time Deputy Stefan Bennett to the Alta Marshal's Office.

Stefhan comes to us with career and command experience from the Salt Lake City Police Department where he oversaw Law Enforcement operations at the Salt Lake International Airport. Stefan and I served together for several years on an ATF Task Force, and I know him to be skilled in all areas of policing.

Please take the time to introduce yourself and welcome Stefan to Alta.

Our staffing looks to be a little different going into the ski season. We have a deputy on medical leave and another unable to work until January due to Utah Retirement Systems restrictions for post-retirees. We are doing everything possible to accelerate the training of our new members and, as always, will be relying on the community to acclimate these deputies to the nuances of the town and Little Cottonwood Canyon.

# Department Incident Activity Report

November 12, 2025 Alta Town Council Meeting Packet

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Date Reported: 10/01/2025 - 10/31/2025 | Show Subclasses: True



**ALTA MARSHAL'S OFFICE**  
PO BOX 8016  
ALTA, UT 84092  
801.742.3522  
AMO@TOWNOFALTA.COM

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
<b>AGENCY ASSIST</b>	5	0	5	0	0	0	0	0.0
Assist Other Agency	5	0	5	0	0	0	0	0.0
<b>ALARM</b>	2	0	2	0	0	0	0	0.0
Fire Alarm	2	0	2	0	0	0	0	0.0
<b>DEPARTMENT ACTIVITY</b>	1	0	1	0	0	0	0	0.0
Department Activity, Other	1	0	1	0	0	0	0	0.0
<b>FOREST SERVICE</b>	7	0	7	0	0	0	0	0.0
PATROL	7	0	7	0	0	0	0	0.0
<b>MENTAL SUBJECT</b>	1	0	1	0	0	0	0	0.0
Mental Subject	1	0	1	0	0	0	0	0.0
<b>MOTORIST</b>	4	0	4	0	0	0	0	0.0
ASSIST	4	0	4	0	0	0	0	0.0
<b>PROPERTY</b>	6	0	6	0	0	0	0	0.0
CHECK	5	0	5	0	0	0	0	0.0
Found Property	1	0	1	0	0	0	0	0.0
<b>SEARCH/RESCUE</b>	1	0	1	0	0	0	0	0.0
Search/Rescue, Mountain	1	0	1	0	0	0	0	0.0
<b>TRAFFIC</b>	12	0	12	5	0	0	5	41.7
VIOLATION	12	0	12	5	0	0	5	41.7
<b>TRAFFIC ACCIDENT</b>	5	0	5	0	0	0	0	0.0
Traffic Accident, Injury	2	0	2	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	3	0	3	0	0	0	0	0.0
<b>TRAFFIC PROBLEM</b>	1	0	1	0	0	0	0	0.0
Reckless Driver	1	0	1	0	0	0	0	0.0
<b>UTILITY PROBLEM</b>	1	0	1	0	0	0	0	0.0
Water Problem	1	0	1	0	0	0	0	0.0
<b>WATERSHED OFFENSE</b>	3	0	3	1	0	0	1	33.3
ANIMALS	2	0	2	0	0	0	0	0.0
OTHER	1	0	1	1	0	0	1	100.0
<b>WELFARE</b>	2	0	2	0	0	0	0	0.0
CHECK	2	0	2	0	0	0	0	0.0
<b>Event Totals</b>	<b>51</b>	<b>0</b>	<b>51</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>11.8</b>



# UNIFIED FIRE AUTHORITY

## UFA Report

November 2025

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**Wildland Fire Update:** The 2025 wildfire season across Utah and the Great Basin was active, marked by periods of extreme heat and wind that tested suppression efforts. Unified Fire Authority provided vital support through its seasonal hand crew, engines, and single-resource programs, assisting local, state, and federal partners on major incidents both locally and nationally. The Salt Lake 1 Hand Crew displayed professionalism and resilience during its Interagency Hotshot Crew certification review, while the engine and single-resource programs offered valuable experience for both seasonal and full-time personnel. The Fuels Crew continued to make a strong impact through mitigation projects, community Chipper Days, and extended attack support. Prescribed fire and fuels reduction work at Camp Williams improved safety and training readiness and addressed dead and down fuels concerns and created defensible space and important fire breaks. Crews will continue risk-reduction and prescribed fire projects through October and into November as conditions permit.

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**Recruit Camp 60 Update:** The 20 Firefighters from Recruit Camp 60 are about 14 weeks into training. Four of these recruits will then report to the EMS Division for 5 weeks of EMT Training and Certification, while the other 16 will report straight to Operations to begin their role as probationary firefighters. During these last few weeks of camp, the group will be doing State Certification Testing on Apparatus Driver/Operator, Hazardous Materials Awareness and Operations, Live-Fire, Utah State FF I, Utah State FF II, and Wildland FF. After this camp the Fire Training staff will now restock, reset, and prepare for our next camp, Camp 61, which will begin February 2, 2026. We are anticipating a class of 12-16 recruits in this group.

Camp 60 will graduate at the JATC in Riverton on November 13 at 6 p.m.

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**Public CPR Courses:** UFA's EMS Division continues to offer a monthly public CPR certification course for those needing to maintain these credentials. The 4-hour course costs \$60 and includes a 2-year American Heart Association BLS certification, issued by UFA. Registration is available through the UFA website. The next course will be held at Station 106 in Millcreek at 6 p.m. on November 12, followed by a course Dec. 10 at 6 p.m. at Station 111 in Magna. If a municipality is interested in hosting a CPR course in their community, this can be facilitated.

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**HB 48 Public Meeting:** The Utah Division of Forestry, Fire and State Lands, along with its partners and stakeholders, will hold a public meeting for community members to learn about how HB 48 impacts local communities, municipalities and fire response planning. The meeting will be held November 6 from 6 p.m. to 7:30 p.m. at the Utah Department of Natural Resources Auditorium at 1594 W. North Temple St. Salt Lake City, Utah 84116.

House Bill 48 (Wildland Urban Interface Modifications) requires the Utah Division of Forestry, Fire and State Lands to map high-risk Wildland Urban Interface (WUI) areas statewide and create a risk-based fee and mitigation framework. The new law strengthens wildfire preparedness by establishing consistent WUI designations, updating building and fire codes for at-risk areas, and improving insurance transparency for homeowners in high-hazard zones. Cities, counties, and fire agencies will work together to identify, plan, and communicate risk reduction strategies before implementation begins in 2026.

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**Firefighter Chili Cook Off:** UFA and other participating valley-wide fire departments held the 13<sup>th</sup> annual Utah Firefighter Cook Off October 18 at American First Field Pavillion. The event raised more than \$70,000 with all proceeds supporting the University of Utah burn camp programs. The U of U Burn Camp is a therapeutic summer program that helps children, teens, and young adults who have survived burn injuries. These programs provide a positive and supportive environment helping burn victims build confidence, resilience, and community. It combines traditional camp activities with emotional support and peer connection, empowering survivors to heal both physically and emotionally.

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**Safety Message: Thanksgiving Fire Safety Talking Points**

- Thanksgiving is the *#1 day for home cooking fires* in the U.S. — more than **three times the daily average**.
- **Christmas Day and Christmas Eve** rank second and third, each with *nearly double* the average number of home cooking fires.
- In **2023 alone**, U.S. fire departments responded to an estimated **1,446 home cooking fires** on Thanksgiving — **388% higher** than a typical day.
- **80%** of all structure fires on Thanksgiving start with cooking, those fires cause **40% of civilian injuries** that day.
- Overall, **cooking causes more than half (52%) of all home fires**, over a third (36%) of home fire injuries, and **16% of home fire deaths** nationwide.
- The top cause? **Unattended cooking**.

**Safety Reminders**

- Stay in the kitchen whenever you're cooking on the stovetop.
- Stay home while the turkey is in the oven — check on it often.
- Keep kids at least three feet away from the stove and hot foods or liquids.
- Steam, splashes, or spills from gravy, coffee, or vegetables can cause serious burns.
- Keep knives and appliance cords (electric knives, mixers, coffee makers) out of children's reach.
- Store matches and lighters high and locked: never within reach of kids.
- Don't leave children alone in rooms with lit candles.
- Keep floors clear of toys, bags, and clutter to prevent tripping while carrying hot food.
- Test your smoke alarms before the big day — make sure they're working by pressing the test button.

**Behavioral Health and the Holidays:** During the holiday season many in our community feel added pressure: according to a national survey, 89 % of U.S. adults say they feel stressed during the holidays, and 41 % report higher stress than at other times of year. While suicide rates decrease during this time, anxiety and depression do spike due to stress, loneliness, financial strain and grief. These factors can worsen mood disorders or trigger behavioral crises. The lifesaving hotline for anyone in emotional distress or crisis is the 988 Suicide & Crisis Lifeline—by calling or texting **988**, community members can access free, confidential support 24 hours a day.

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**Promotions:** UFA held a promotion ceremony for 17 personnel on Nov 3 at the JATC. These promotions included:

- Battalion Chief Tyler Lintz
- Captains Heath Banbury, Kevin Burningham, John Harris, Braden Hudson, Richard Larsen, Justin Prokopis,
- Paramedics Luis Contreras, Michael Deleon, Colbie Hyman, Joe Potter, Makayla Wright.
- Engineers Scott Butler, Brett Johnson, Gary Sorenson
- Heavy Rescue Tech Gabriel Ortez
- Investigator Jose Castro

Town of Alta  
Bank Account Balance Summary

**Account Info** **8/31/2025**   **9/30/2025**   **10/31/2025**

**GENERAL FUND**

01-11610	PTIF - General Fund	\$ 3,763,901	\$ 3,610,612	\$ 3,448,522
10-12640	PTIF - B&C Road Funds (restricted)	\$ 82,608	\$ 88,464	\$ 73,551
10-12690	PTIF - Impact Fee (restricted)	\$ 24,192	\$ 24,279	\$ 24,367
10-12700	PTIF - Beer Fund (restricted)	\$ 28,514	\$ 25,406	\$ 25,498
10-12710	PTIF - Post-Employment (restricted)	\$ 116,684	\$ 117,104	\$ 117,529
01-11110	KeyBank	\$ 217,433	\$ 222,579	\$ 144,285
01-11215	Keybank PO	\$ 624	\$ 1,004	\$ 891
<b>Total Fund Balance</b>		<b>\$ 4,233,955</b>	<b>\$ 4,089,448</b>	<b>\$ 3,834,643</b>

**CAPITAL PROJECTS FUND**

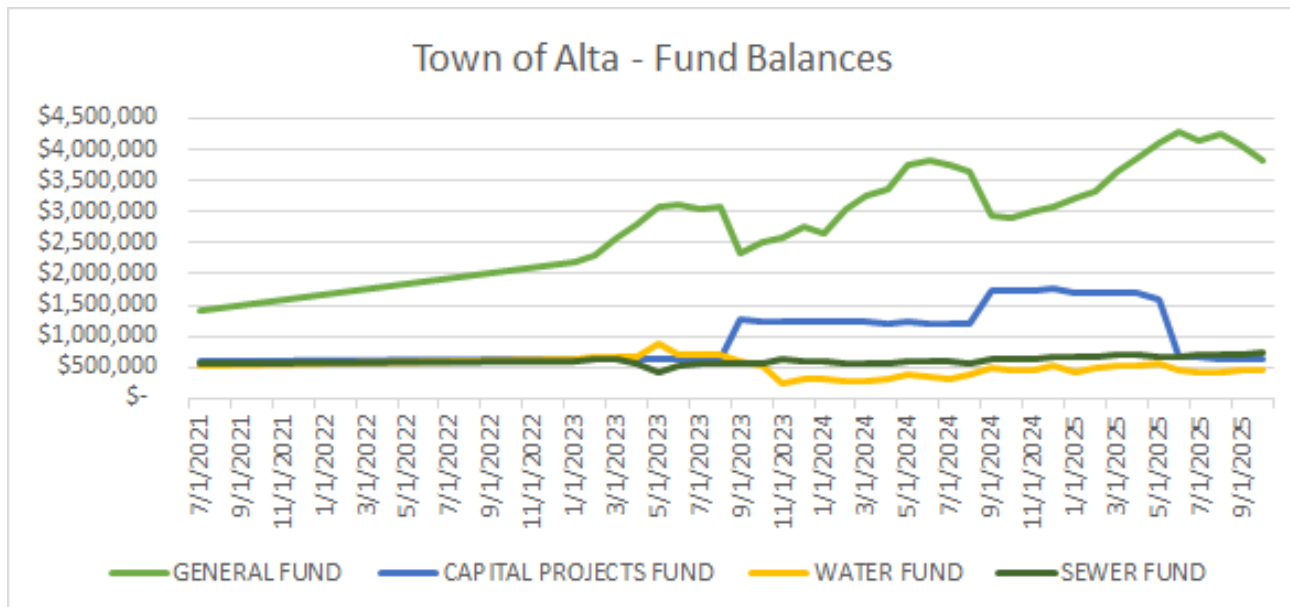
45-12100	PTIF (restricted)	\$ 648,002	\$ 634,536	\$ 636,838
<b>Total Fund Balance</b>		<b>\$ 648,002</b>	<b>\$ 634,536</b>	<b>\$ 636,838</b>

**WATER FUND**

51-11140	PTIF (restricted)	\$ 425,369	\$ 450,217	\$ 462,319
<b>Total Fund Balance</b>		<b>\$ 425,369</b>	<b>\$ 450,217</b>	<b>\$ 462,319</b>

**SEWER FUND**

52-11130	PTIF (restricted)	\$ 688,768	\$ 714,218	\$ 738,210
<b>Total Fund Balance</b>		<b>\$ 688,768</b>	<b>\$ 714,218</b>	<b>\$ 738,210</b>



TOWN OF ALTA  
COMBINED CASH INVESTMENT  
OCTOBER 31, 2025COMBINED CASH ACCOUNTS

01-11110	CASH IN CHKG-KEY BANK-COMBINED	143,106.18
01-11113	XPRESS DEPOSIT ACCOUNT	24,346.26
01-11115	CASH - PAYROLL TAX ACCOUNT	140.81
01-11215	CASH - CONTRACT POST OFFICE	1,060.59
01-11310	PETTY CASH	50.00
01-11400	RETURNED CHECKS - CLEARING	125.00
01-11610	CASH IN PTIF GENERAL	3,448,087.54
01-11710	CASH CLEARING -AR	( 1,099.30)
01-11730	CASH CLEARING -UTILITIES	.07

	TOTAL COMBINED CASH	3,615,817.15
01-10100	TOTAL ALLOCA TO OTHER FUNDS	( 3,615,817.15)

TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,661,606.50
45	ALLOCATION TO CAPITAL PROJECT FUND	( 6,423.95)
51	ALLOCATION TO WATER FUND	( 39,994.73)
52	ALLOCATION TO SEWER FUND	629.33

TOTAL ALLOCATIONS TO OTHER FUNDS	3,615,817.15
ALLOCATION FROM COMBINED CASH FUND - 01-10100	( 3,615,817.15)

ZERO PROOF IF ALLOCATIONS BALANCE	.00
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TOWN OF ALTA  
BALANCE SHEET  
OCTOBER 31, 2025

## GENERAL FUND

ASSETS

10-10100	CASH - COMBINED FUND	3,661,606.50	
10-12640	CASH IN PTIF - C ROAD FUND	73,551.08	
10-12690	IMPACT FEE FUND PTIF	24,367.02	
10-12700	BEER TAX FUNDS PTIF	25,498.09	
10-12710	POST EMPLOYMENT BENEFIT PTIF	117,529.01	
10-13110	ACCOUNTS RECEIVABLE	6,368.67	
10-13200	DUE FROM OTHER GOVERNMENTS	203,696.71	
10-13510	TAXES RECEIVABLE - CURRENT	4,539.36	
10-13700	PROP TAX RECEIVABLE - CURRENT	406,341.00	
10-14210	DUE FROM OTHER FUNDS	266,270.00	
TOTAL ASSETS			4,789,767.44

LIABILITIES AND EQUITYLIABILITIES

10-21310	ACCOUNTS PAYABLE	( 17,590.78)	
10-21500	WAGES PAYABLE	18,705.57	
10-22200	RETIREMENT PAYABLE	3,131.52	
10-22210	FICA PAYABLE	2,150.19	
10-22220	FEDERAL WITHHOLDING PAYABLE	3,142.03	
10-22230	STATE WITHHOLDING PAYABLE	1,136.78	
10-22500	HEALTH & DENTAL INS PAYABLE	( 436.31)	
10-22550	DEPENDANT CARE WITHHOLDING	( 1,730.79)	
10-22555	FLEX/CAFETERIA WITHHOLDING	174.05	
10-22560	DEPENDENT DAY CARE	1,854.42	
10-22600	REVEGETATION DEPOSITS	21,760.00	
10-22700	DEFERRED REVENUE/PROPERTY TAX	406,341.00	
10-22725	EMPLOYEE 401K WITHHOLDING	6,012.39	
10-22726	EMPLOYEE 457B WITHHOLDING	( 61.21)	
10-22750	EMPLOYEE 457 WITHHOLDING	61.21	
10-22755	EMPLOYEE ROTH IRA WITHHOLDING	1,058.38	
10-22770	URS EMP MANDATORY CONTRIBUTION	106.09	
TOTAL LIABILITIES			445,814.54

FUND EQUITY

10-27515	NONSPENDABLE	14,371.00	
10-27550	C-ROAD FUND RESERVE	10,154.12	
10-27570	RESERVE-POST EMPLOYMENT	30,000.00	
10-27640	ASSIGNED FUND BALANCE	37,948.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	BALANCE - BEGINNING OF YEAR	4,549,446.28	
	REVENUE OVER EXPENDITURES - YTD	( 297,966.50)	
BALANCE - CURRENT DATE			4,251,479.78
TOTAL FUND EQUITY			4,343,952.90

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

4,789,767.44

CAPITAL PROJECT FUND

ASSETS

45-10100	CASH - COMBINED FUND	(	6,423.95)	
45-12100	RESTRICT CASH-CAPITAL IMPROVE		636,837.51	
	TOTAL ASSETS			630,413.56

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR		647,870.91	
	REVENUE OVER EXPENDITURES - YTD	(	17,457.35)	
	BALANCE - CURRENT DATE		630,413.56	
	TOTAL FUND EQUITY			630,413.56
	TOTAL LIABILITIES AND EQUITY			630,413.56

TOWN OF ALTA  
BALANCE SHEET  
OCTOBER 31, 2025

## WATER FUND

ASSETS

51-10100	CASH - COMBINED FUND	(	39,994.73)	
51-11140	PTIF CAPITAL ACQUISTION-WATER		462,318.63	
51-13110	ACCOUNTS RECEIVABLE		39,757.21	
51-16310	WATER DISTRIBUTION SYSTEM		2,521,552.81	
51-16320	CONSTRUCTION IN PROCESS		127,861.45	
51-16510	MACHINERY AND EQUIPMENT		24,897.82	
51-17500	ACCUMULATED DEPRECIATION	(	1,399,489.82)	
TOTAL ASSETS				1,736,903.37

LIABILITIES AND EQUITYLIABILITIES

51-21310	ACCOUNTS PAYABLE	(	200.00)	
51-22620	DUE TO OTHER FUNDS - LONGTERM		266,270.00	
TOTAL LIABILITIES				266,070.00

FUND EQUITY

51-26520	NET INVESTMENT/CAPITOL ASSETS		1,068,497.00	
UNAPPROPRIATED FUND BALANCE:				
51-29800	UNRESTRICTED NET POSITION		373,537.01	
	REVENUE OVER EXPENDITURES - YTD		28,799.36	
BALANCE - CURRENT DATE				402,336.37
TOTAL FUND EQUITY				1,470,833.37
TOTAL LIABILITIES AND EQUITY				1,736,903.37

TOWN OF ALTA  
BALANCE SHEET  
OCTOBER 31, 2025

SEWER FUND

ASSETS

52-10100	CASH - COMBINED FUND	629.33	
52-11130	PTIF CASH RESTRICTED	738,210.05	
52-13110	ACCOUNTS RECEIVABLE	29,529.03	
52-16310	SEWER SYSTEM	848,217.93	
52-17500	ACCUMULATED DEPRECIATION	( 709,319.69)	
TOTAL ASSETS			907,266.65

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	( 200.00)	
TOTAL LIABILITIES			( 200.00)

FUND EQUITY

52-26520	NET INVESTMENT/CAPITAL ASSESTS	290,453.00	
UNAPPROPRIATED FUND BALANCE:			
52-29800	UNRESTRICTED NET POSITION	543,848.24	
	REVENUE OVER EXPENDITURES - YTD	73,165.41	
BALANCE - CURRENT DATE		617,013.65	
TOTAL FUND EQUITY			907,466.65
TOTAL LIABILITIES AND EQUITY			907,266.65

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 11/30/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>COMBINED BUDGET SUMMARY: GF, Cap-Ex, Water, Sewer</b>					
<b>REVENUE</b>					
Property Tax		433,125	429,327	10,385	510,000
Sales Tax		2,317,751	2,070,376	309,726	1,890,000
Other Taxes: Municipal Energy, Tele		97,619	94,072	19,133	96,000
Town Services:					
Permits, Licensing, Fines, Impact Fees, Shuttle		435,720	427,211	83,182	353,100
Sewer		265,299	261,859	110,185	312,948
Water		381,205	389,241	140,627	670,600
Restricted Gov Grants (County, USFS, SLC, 4th .25, PO, UDI)		122,805	108,985	37,254	99,047
Misc Revenue		236,329	290,016	66,983	183,950
	<b>Total Revenue</b>	<b>4,289,854</b>	<b>4,071,087</b>	<b>777,474</b>	<b>4,115,645</b>
<b>EXPENSES</b>					
Alta Justice Court, Code Enforcement		33,901	42,647	7,925	40,819
Economic Development			400		400
Government Administration					
Financial Preparation		107,882	127,386	107,882	133,648
General Operations		243,586	278,465	243,586	286,620
Town Services & Programs		150,258	177,078	150,258	214,245
Land Use Planning, Building Inspections, Zoning		272,831	296,707	272,831	345,094
Post Office		44,727	48,056	44,727	52,966
Public Safety					
Employees: Salaries and Benefits		1,083,662	1,269,693	1,085,162	1,476,730
Equipment: Resources to Complete Work		134,433	240,600	134,433	238,153
Recycling		24,632	31,500	24,632	32,500
Sewer		207,153	236,570	207,403	327,948
Town Council: Salaries, Training, Admin		75,199	87,105	75,199	93,940
Transportation		269,252	297,750	269,252	320,410
Water		280,715	346,155	280,715	366,690
Misc. Expenses		0	1,200	0	1,200
	<b>Total Expenses (w/o CapEx Projects)</b>	<b>2,928,231</b>	<b>3,481,311</b>	<b>2,904,005</b>	<b>3,931,363</b>
Capital Improvement Projects		1,167,124	883,814	99,228	1,511,910
	<b>Total Expenses</b>	<b>4,095,355</b>	<b>4,365,125</b>	<b>3,003,233</b>	<b>5,443,273</b>
<b>COMBINED BUDGET SUMMARY</b>					
Net Difference		<b>194,498</b>	<b>-294,038</b>	<b>-2,225,759</b>	<b>-1,327,628</b>
<b>NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero</b>		<b>194,498</b>	<b>0</b>	<b>(230,086)</b>	<b>0</b>

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>GENERAL FUND REVENUE</b>					
<b>TAXES</b>					
10-31-100	CURRENT YEAR PROPERTY TAXES	399,454	403,391	9,851	505,000
10-31-101	TAX INCREMENT - CRA	0	0	0	0
10-31-200	PRIOR YEAR PROPERTY TAXES	33,671	25,936	534	5,000
10-31-300	SALES AND USE TAXES	2,317,751	2,070,376	309,726	1,890,000
10-31-310	4th .25 TAX	57,638	45,197	8,345	45,197
10-31-320	PUB TRAN TAX			1,782	0
10-31-400	ENERGY SALES AND USE TAX	92,576	88,104	17,189	90,000
10-31-410	TELEPHONE USE TAX	5,043	5,968	1,396	6,000
Total TAXES:		2,906,134	2,638,972	348,822	2,541,197
<b>LICENSES AND PERMITS</b>					
10-32-100	BUSINESS LICENSES AND PERMITS	19,830	19,830	20,884	21,000
10-32-150	LIQUOR LICENSES	6,575	6,575	6,375	6,350
10-32-210	BUILDING PERMITS	130,815	126,844	17,785	80,000
10-32-220	PARKING PERMITS	16,768	16,744	143	14,000
10-32-250	ANIMAL LICENSES	13,085	12,600	1,615	14,000
Total LICENSES AND PERMITS:		187,073	182,593	46,802	135,350
<b>INTERGOVERNMENTAL REVENUE</b>					
10-33-100	WFRC MATCHING GRANT	0	0	0	0
10-33-200	SALT LAKE CITY	0	0	0	0
10-33-275	SLC TRAILS	0	0	0	0
10-33-300	COUNTY - COMMUNITY DEVELOPMENT	0	0	0	0
10-33-350	COUNTY - TRANSPORTATION	0	0	10,670	0
10-33-375	COUNTY - ZAP	0	0	0	0
10-33-400	STATE GRANTS	9,000	9,000	0	0
10-33-450	FEDERAL GRANTS	0	0	0	0
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	16,378	15,000	5,856	15,000
10-33-580	STATE LIQUOR FUND ALLOTMENT	6,938	6,938	0	6,000
10-33-600	SISK	3,000	3,000	0	3,000
10-33-650	POST OFFICE	21,850	21,850	7,283	21,850
10-33-700	UDOT	8,000	8,000	0	8,000
Total INTERGOVERNMENTAL REVENUE:		65,166	63,788	23,810	53,850
<b>CHARGES FOR SERVICES</b>					
10-34-240	REVEGETATION BONDS	0	0	0	0
10-34-430	PLAN CHECK FEES	100,992	98,532	28,390	48,000
10-34-550	PLANNING COMM REVIEW FEES	426	426	0	300
10-34-760	FACILITY CENTER USE FEES	0	0	0	500
10-34-761	OLS USE FEES		0	0	19,950
10-34-810	IMPACT FEES	0	0	0	0
Total CHARGES FOR SERVICES:		101,418	98,958	28,390	68,750

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>FINES AND FORFEITURES</b>					
10-35-100	COURT FINES	17,328	15,758	8,860	12,000
10-35-101	CIVIL CODE ENFORCEMENT	0	0	0	3,000
Total FINES AND FORFEITURES:		17,328	15,758	8,860	15,000
<b>MISCELLANEOUS REVENUE</b>					
10-36-100	INTEREST EARNINGS	155,606	145,000	44,191	100,000
10-36-300	OTHER FINANCING SOURCES	0	61,400	0	30,700
10-36-400	SALE OF FIXED ASSETS	0	0	0	0
10-36-620	MISCELLANEOUS	4,363	4,363	0	3,000
10-36-700	CONTRIB FROM PRIVATE SOURCES	6	8,000	0	8,000
10-36-800	DONATIONS	150	150	0	0
10-36-810	METERING	0	0	0	0
10-36-820	4x4 ENFORCEMENT	0	0	0	0
10-36-830	TOWN SHUTTLE	129,902	129,902	0	134,000
10-36-900	SUNDRY REVENUES	1,314	1,314	0	2,000
10-36-910	SALES TAX	0	0	0	250
Total MISCELLANEOUS REVENUE:		291,341	350,129	44,191	277,950
<b>TRANSFERS INTO GENERAL FUND</b>					
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	0	294,628
10-39-250	USE OF RESERVED FUNDS	0	0	0	0
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	0
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	0
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0
Total TRANSFERS INTO GENERAL FUND:		0	0	0	294,628
<b>GENERAL FUND Revenue Total:</b>		<b>3,568,459</b>	<b>3,350,198</b>	<b>500,874</b>	<b>3,092,097</b>
<b>GENERAL FUND Transfer IN Total:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>294,628</b>
<b>CASH AVAILABLE FOR GENERAL FUND</b>		<b>3,568,459</b>	<b>3,350,198</b>	<b>500,874</b>	<b>3,386,725</b>

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	6/30/2025	6/30/2025	10/31/2025	6/30/2026
<b>GENERAL FUND EXPENSES</b>					
<b>LEGISLATIVE</b>					
10-41-110	SALARIES - MAYOR AND COUNCIL	17,600	18,000	4,200	16,800
10-41-120	REMUNERATION	0	0	0	0
10-41-130	EMPLOYEE BENEFITS	0	100	0	100
10-41-131	EMPLOYER TAXES	1,391	1,500	330	1,700
10-41-230	TRAVEL	732	1,000	0	1,000
10-41-280	TELECOM	0	0	0	0
10-41-330	EDUCATION AND TRAINING	660	2,000	415	4,000
10-41-620	MISCELLANEOUS	10	350	0	350
Total LEGISLATIVE:		20,392	22,950	4,945	23,950
<b>COURT</b>					
10-42-110	SALARIES AND WAGES	18,058	18,423	2,349	18,896
10-42-130	EMPLOYEE BENEFITS	180	225	0	133
10-42-131	EMPLOYER TAXES	724	1,409	184	1,450
10-42-133	URS CONTRIBUTIONS	6,201	10,000	125	3,050
10-42-230	TRAVEL	503	750	0	800
10-42-240	OFFICE SUPPLIES AND EXPENSE	120	500	0	500
10-42-280	TELEPHONE	240	240	0	240
10-42-310	PROFESSIONAL & TECHNICAL	0	350	0	500
10-42-330	EDUCATION & TRAINING	250	1,500	1,035	1,500
10-42-480	INDIGENT DEFENSE SVCS	0	2,500	0	2,500
10-42-481	VICTIM REPARATION SURCHARGE	7,276	6,250	3,213	6,000
10-42-620	MISCELLANEOUS SERVICES	349	500	133	750
Total COURT:		33,901	42,647	7,040	36,319
<b>ADMINISTRATIVE</b>					
10-43-110	SALARIES AND WAGES	302,253	337,433	112,102	353,162
10-43-111	PERFORMANCE BONUS	5,072	5,072	0	0
10-43-130	EMPLOYEE BENEFITS	1,687	2,120	305	2,120
10-43-131	EMPLOYER TAXES	24,086	26,874	8,315	27,020
10-43-132	INSUR BENEFITS	56,915	71,000	28,098	75,000
10-43-133	URS CONTRIBUTIONS	49,555	59,719	15,865	56,550
10-43-140	TERMINATION BENEFITS	0	0	0	0
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	4,451	5,500	120	5,500
10-43-220	PUBLIC NOTICES	0	1,500	983	1,500
10-43-230	TRAVEL	1,144	2,000	167	3,000
10-43-240	OFFICE SUPPLIES AND EXPENSE	3,421	4,000	932	4,000
10-43-245	IT SUPPLIES & MAINT	19,520	25,000	6,419	26,000
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	485	5,000	107	5,000
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	2,979	5,000	0	14,000
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-43-270	UTILITIES	0	0	0	0
10-43-280	TELEPHONE	5,486	5,200	1,511	4,600
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	434	5,000	4,070	8,500

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	6/30/2025	6/30/2025	10/31/2025	6/30/2026
10-43-315	PROF CONSULTANT SERVICES	5,070	5,500	2,300	6,000
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	4,596	10,000	546	10,000
10-43-325	PROF SERVICES - LEGAL	66,172	60,000	7,047	45,000
10-43-330	EDUCATION & TRAINING	2,425	4,000	765	5,500
10-43-350	ELECTIONS	0	0	200	4,000
10-43-440	BANK CHARGES	5,852	6,000	981	9,000
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0
10-43-510	INSURANCE AND SURETY BONDS	3,412	3,412	3,035	4,000
10-43-515	WORKERS COMPENSATION INS	897	2,400	357	2,400
10-43-610	MISCELLANEOUS SUPPLIES	158	1,000	407	1,000
10-43-620	MISCELLANEOUS SERVICES	3,763	5,000	1,261	5,000
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total ADMINISTRATIVE:		569,832	657,730	195,893	677,852
<b>MUNICIPAL BUILDINGS</b>					
10-45-110	SALARIES AND WAGES	19,597	22,210	4,155	24,927
10-45-111	PERFORMANCE BONUS	444	444	0	0
10-45-130	EMPLOYEE BENEFITS	120	212	30	212
10-45-131	EMPLOYER TAXES	1,554	1,718	320	1,910
10-45-132	INSUR BENEFITS	0	0	0	0
10-45-133	URS CONTRIBUTIONS	0	0	0	0
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	1,000	0	2,500
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	9,430	11,000	2,820	11,000
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0
10-45-270	UTILITIES	5,502	6,500	1,048	6,500
10-45-280	TELEPHONE				
10-45-310	PROFESSIONAL & TECHNICAL				
10-45-480	SPECIAL DEPARTMENT SUPPLIES				
10-45-510	INSURANCE AND SURETY BONDS	1,098	1,098	1,322	1,400
10-45-515	WORKERS COMPENSATION INS				
10-45-610	MISCELLANEOUS SUPPLIES	62	500	90	1,000
10-45-620	MISCELLANEOUS SERVICES				
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	0
Total MUNICIPAL BUILDINGS:		37,808	44,682	9,784	49,449
<b>NON-DEPARTMENTAL</b>					
10-50-330	TOWN EVENTS	1,227	4,000	0	4,000
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000
10-50-350	SLC COMM RENEWABLE ENERGY PRO	0	400	0	400
10-50-610	MISCELLANEOUS SUPPLIES	0	1,200	0	1,200
10-50-620	AUDIT	10,000	10,000	0	12,500
10-50-640	MISC SERVICES	15	1,000	0	1,000
10-50-650	INSURANCE CLAIMS	0	0	0	0
10-50-910	SALES TAX RECEIVED	9	250	0	250
Total NON-DEPARTMENTAL:		26,251	31,850	15,000	34,350

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>TRANSPORTATION</b>					
10-51-325	PROF & TECH SERVICES - LEGAL	316	1,000	58	1,000
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0
10-51-631	TRAILHEAD PROJECTS	0	0	0	0
10-51-635	MEDIAN	0	250	0	250
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	0
10-51-638	TRAFFIC MANAGEMENT	995	10,000	0	10,000
10-51-640	MISCELLANEOUS	0	5,000	0	5,000
10-51-645	ALTA RESORT SHUTTLE	247,758	252,000	0	272,160
10-51-700	PARKING PERMITS	4,953	5,000	0	7,000
10-51-810	METERING	0	0	0	0
Total TRANSPORTATION:		254,022	273,250	58	295,410
<b>CIVIL CODE ENFORCEMENT</b>					
10-52-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	3,000
10-52-310	PROFESSIONAL & TECHNICAL	0	0	0	1,000
10-52-640	MISCELLANEOUS	0	0	0	500
Total CIVIL CODE ENFORCEMENT:		0	0	0	4,500
<b>PLANNING AND ZONING</b>					
10-53-120	COMMISSION REMUNERATION	900	2,100	0	4,500
10-53-131	EMPLOYER TAXES			0	480
10-53-220	PUBLIC NOTICES	63	250	0	250
10-53-230	TRAVEL	0	250	0	1,000
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	150	0	150
10-53-310	PROFESSIONAL & TECHNICAL	40,575	40,000	9,025	40,000
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0
10-53-325	PROF & TECH SERVICES - LEGAL	42,471	42,000	9,087	40,000
10-53-330	EDUCATION AND TRAINING	75	75	350	1,500
10-53-510	INSURANCE & SURETY BONDS	2,810	2,810	2,321	3,600
10-53-610	MISCELLANEOUS SUPPLIES	10	300	0	300
10-53-620	MISCELLANEOUS SERVICES	0	300	0	300
Total PLANNING AND ZONING:		86,904	88,235	20,782	92,080

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>POLICE DEPARTMENT</b>					
10-54-110	SALARIES AND WAGES	746,586	887,750	244,204	1,018,694
10-54-111	PERFORMANCE BONUS	11,293	11,293	0	0
10-54-112	WAGE CORRECTION (FY24)	0	0	0	0
10-54-130	EMPLOYEE BENEFITS	2,495	5,000	346	5,000
10-54-131	EMPLOYER TAXES	58,228	70,150	18,648	78,000
10-54-132	INSUR BENEFITS	126,428	145,000	44,310	145,000
10-54-133	URS CONTRIBUTIONS	135,324	145,000	47,141	227,536
10-54-135	MENTAL HEALTH RESOURCES		4,000	0	2,500
10-54-140	TERMINATION BENEFITS	0	0	0	0
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	14,007	17,000	8,661	17,000
10-54-230	TRAVEL	586	1,000	170	1,000
10-54-240	OFFICE SUPPLIES AND EXPENSE	698	1,500	154	1,500
10-54-245	IT SUPPLIES AND MAINT	13,780	20,000	7,354	25,000
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,628	5,000	0	5,000
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	16,029	28,000	4,215	28,000
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	23,622	30,000	22,806	40,000
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-54-270	UTILITIES	7,620	10,000	1,536	10,000
10-54-280	TELEPHONE	9,813	14,750	2,029	16,000
10-54-310	PROFESS/TECHNICAL SERVICES	0	2,000	0	2,000
10-54-325	PROF & TECH SERVICES - LEGAL	1,770	10,000	511	10,000
10-54-330	EDUCATION AND TRAINING	4,126	12,500	417	12,500
10-54-470	UNIFORMS	2,375	4,650	2,990	4,650
10-54-480	SPECIAL DEPARTMENT SUPPLIES	13,492	19,000	2,462	19,000
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	500	0	500
10-54-510	INSURANCE AND SURETY BONDS	15,146	15,200	14,767	15,003
10-54-515	WORKERS COMPENSATION INS	1,794	4,000	714	6,000
10-54-610	MISCELLANEOUS SUPPLIES	2,353	41,000	0	20,000
10-54-620	MISCELLANEOUS SERVICES	4,595	4,500	1,053	5,000
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
10-54-810	METERING	0	0	0	0
10-54-820	4x4 ENFORCEMENT	0	0	0	0
Total POLICE DEPARTMENT:		1,214,787	1,508,793	424,487	1,714,883
<b>POST OFFICE</b>					
10-56-110	SALARIES AND WAGES	31,695	32,600	10,416	35,986
10-56-111	PERFORMANCE BONUS	861	861	0	0
10-56-130	EMPLOYEE BENEFITS	220	300	60	300
10-56-131	EMPLOYER TAXES	2,573	2,625	818	2,755
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-56-230	TRAVEL	0	100	0	100
10-56-240	OFFICE SUPPLIES & EXPENSE	498	550	266	700
10-56-245	IT SUPPLIES AND MAINT	215	400	1,074	2,000
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,477	1,500	429	1,500
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,873	2,500	205	2,500
10-56-270	UTILITIES	1,852	2,500	342	2,700

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	6/30/2025	6/30/2025	10/31/2025	6/30/2026
10-56-280	TELEPHONE	1,300	1,500	538	1,500
10-56-440	BANK CHARGES - Alta CPO Acct	20	20	0	0
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	100	0	100
10-56-510	INSURANCE & SURETY BONDS	681	700	679	700
10-56-515	WORKERS COMPENSATION INS	166	300	66	425
10-56-620	MISCELLANEOUS SERVICES	0	200	75	200
10-56-630	OVERAGE & SHORT	0	0	0	0
10-56-635	POST OFFICE INVENTORY	1,296	1,300	-285	1,500
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total POST OFFICE:		44,727	48,056	14,680	52,966
<b>BUILDING INSPECTION</b>					
10-58-110	SALARIES AND WAGES	0	0	0	0
10-58-120	PLAN CHECKS	53,236	52,000	20,663	48,000
10-58-130	EMPLOYEE BENEFITS	0	0	0	0
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERS	0	400	0	400
10-58-230	TRAVEL	21	0	0	0
10-58-280	TELEPHONE	0	0	0	0
10-58-310	PROFESS/TECHNICAL INSPECTIONS	11,680	20,000	13,390	40,000
10-58-325	PROF SERVICES - LEGAL	294	600	0	600
10-58-330	EDUCATION AND TRAINING	0	0	0	0
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-58-481	BUILDING PERMIT - SURCHARGES	1,953	1,000	131	1,000
10-58-510	INSURANCE & SURETY BONDS	218	1,124	536	1,200
Total BUILDING INSPECTION:		67,403	75,124	34,720	91,200
<b>STREETS - C ROADS</b>					
10-60-110	SALARIES AND WAGES	0	0	0	0
10-60-130	EMPLOYEE BENEFITS	0	0	0	0
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	8,000	0	8,000
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	0
10-60-310	PROFESS/TECHNICAL SERVICES	15,230	16,500	0	17,000
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
Total STREETS - C ROADS:		15,230	24,500	0	25,000
<b>RECYCLING</b>					
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0
10-62-230	TRAVEL	0	0	0	0
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,328	1,500	0	1,500
10-62-310	CONTRACT SERVICES cardboard	23,304	30,000	5,682	31,000
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0	0
Total RECYCLING:		24,632	31,500	5,682	32,500

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>GIS</b>					
10-66-110	SALARIES AND WAGES	0	0	0	0
10-66-111	PERFORMANCE BONUS	0	0	0	0
10-66-130	EMPLOYEE BENEFITS	0	0	0	0
10-66-131	EMPLOYER TAXES	0	0	0	0
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	0	5,000
10-66-330	EDUCATION AND TRAINING	0	0	0	0
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total GIS:		0	0	0	5,000
<b>SUMMER PROGRAM</b>					
10-70-110	SALARIES AND WAGES	687	2,500	1,505	3,187
10-70-111	PERFORMANCE BONUS	0	150	0	0
10-70-130	EMPLOYEE BENEFITS	40	70	0	70
10-70-131	EMPLOYER TAXES	57	200	125	245
10-70-132	INSUR BENEFITS				
10-70-133	URS CONTRIBUTIONS				
10-70-250	EQUIP-SUPPLIES/MNTNCE	3,416	6,000	1,920	6,000
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	0	1,000	0	1,000
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	4,492	5,000	1,582	5,000
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0
10-70-320	USFS RANGER	24,000	24,000	0	12,000
10-70-470	TRAILS	0	0	0	0
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	100	0	100
10-70-510	INSURANCE AND SURETY BONDS	1,149	1,149	971	1,149
10-70-515	WORKERS COMPENSATION INS	0	400	0	400
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total SUMMER PROGRAM:		33,842	40,569	6,102	29,151
<b>IMPACT FEE</b>					
10-72-110	SALARIES AND WAGES	0	0	0	0
10-72-130	EMPLOYEE BENEFITS	0	0	0	0
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-72-280	TELEPHONE	0	0	0	0
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	0	20,000
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-72-620	MISCELLANEOUS SERVICES	0	0	0	0
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total IMPACT:		0	0	0	20,000

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>LIBRARY - COMMUNITY CENTER</b>					
10-75-110	SALARIES AND WAGES	0	0	0	0
10-75-130	EMPLOYEE BENEFITS	0	0	0	0
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	500	0	500
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	769	1,500	1,674	6,000
10-75-270	UTILITIES	3,624	3,600	999	6,600
10-75-280	TELEPHONE	0	0	0	0
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-75-510	INSURANCE & SURETY BONDS	1,183	1,500	1,036	1,500
10-75-620	MISCELLANEOUS SERVICES	0	100	0	100
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total LIBRARY - COMMUNITY CENTER:		5,576	7,200	3,709	14,700
<b>OUR LADY OF THE SNOWS - COMMUNITY CENTER</b>					
10-76-110	SALARIES AND WAGES	0	0	2,110	17,500
10-76-130	EMPLOYEE BENEFITS	0	0	0	0
10-76-131	EMPLOYER TAXES	0	0	166	0
10-76-132	INSUR BENEFITS				
10-76-133	URS CONTRIBUTIONS				
10-76-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	3,750
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	1,154	2,000
10-76-270	UTILITIES	0	0	937	11,950
10-76-280	TELEPHONE	0	0	0	0
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
10-76-510	INSURANCE & SURETY BONDS	0	0	2,130	2,215
10-76-620	MISCELLANEOUS SERVICES	0	0	25	0
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total OUR LADY OF THE SNOWS CENTER:		0	0	6,521	37,415
<b>COMMUNITY DEVELOPMENT</b>					
10-78-110	SALARIES AND WAGES	0	0	0	0
10-78-130	EMPLOYEE BENEFITS	0	0	0	0
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	0	0
10-78-310	PROGESS/TECHNICAL SERVICES	0	0	0	0
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0
Total COMMUNITY DEVELOPMENT:		0	0	0	0

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>TRANSFERS OUT OF GENERAL FUND</b>					
10-90-510	TRANSFER TO WATER FUND	0	0	0	0
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	453,112	0	150,000
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0	0
Total TRANSFERS OUT OF GENERAL FUND:		0	453,112	0	150,000
GENERAL FUND Expenditure Total:		2,435,307	2,897,086	749,405	3,236,725
GENERAL FUND TRANSFER OUT Total:		0	453,112	0	150,000
GENERAL FUND BUDGET		2,435,307	3,350,198	749,405	3,386,725
<b>GENERAL FUND SUMMARY</b>					
GENERAL FUND Revenue & Transfer IN Total:		3,568,459	3,350,198	500,874	3,386,725
GENERAL FUND Expenditure & Transfer OUT Total:		2,435,307	3,350,198	749,405	3,386,725
Net Total GENERAL FUND:		1,133,152	0	-248,531	0

Account Number	Account Title	2024-25	2024-25	2025-26	2025-26
		Previous Year	Approved	Current year	Budget
		YTD Actual	Budget	YTD Actual	Approved
		6/30/2025	6/30/2025	10/31/2025	6/30/2026
<b>CAPITAL PROJECT FUND REVENUE</b>					
<b>INTERGOVERNMENTAL REVENUE</b>					
45-33-400	STATE GRANT	0	0	0	0
Total INTERGOVERNMENTAL REVENUE:		0	0	0	0
<b>MISCELLANEOUS REVENUE</b>					
45-36-100	INTEREST	74,891	69,789	7,232	40,000
Total MISCELLANEOUS REVENUE:		74,891	69,789	7,232	40,000
<b>TRANSFERS INTO CAPITAL PROJECT FUND</b>					
45-39-100	TRANSFER FROM GENERAL FUND	0	453,112	0	150,000
45-39-250	USE OF RESERVED FUNDS	0	0	0	1,003,000
Total TRANSFERS INTO CAPITAL PROJECT FUND:		0	453,112	0	1,153,000
<b>CAPITAL PROJECT FUND EXPENSE</b>					
<b>MUNICIPAL BUILDINGS</b>					
45-45-740	TOWN OFFICE	8,270	8,270	0	0
45-45-750	COMMUNITY CENTERS	1,056,396	225,000	11,234	1,110,500
Total EXPENDITURE:		1,064,666	233,270	11,234	1,110,500
<b>POLICE DEPT</b>					
45-54-741	BUILDINGS	0	0	2,254	33,000
45-54-742	VEHICLES	58,430	60,000	2,288	2,500
45-54-743	EQUIPMENT	59	38,000	10,670	27,000
Total EXPENDITURE:		58,489	98,000	15,212	62,500
<b>OTHER EXPENDITURES</b>					
45-70-740	SUMMER PROGRAM	0	0	0	20,000
45-70-741	UTILITY IMPROVEMENTS	14,455	15,000	545	0
Total EXPENDITURE:		14,455	15,000	545	20,000
<b>TRANSFERS OUT OF CAPITAL PROJECTS FUND</b>					
45-90-200	CONTRIB TO FUND BALANCE	0	176,631	0	0
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	176,631	0	0
<b>CAPITAL PROJECT FUND Revenue &amp; Transfer Total:</b>		<b>74,891</b>	<b>522,901</b>	<b>7,232</b>	<b>1,193,000</b>
<b>CAPITAL PROJECT FUND Expenditure Total:</b>		<b>1,137,610</b>	<b>522,901</b>	<b>26,991</b>	<b>1,193,000</b>
<b>Net Total CAPITAL PROJECT FUND:</b>		<b>-1,062,719</b>	<b>0</b>	<b>-19,759</b>	<b>0</b>

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>WATER FUND REVENUE</b>					
<b>CHARGES FOR SERVICES</b>					
51-34-100	WATER SALES	329,019	330,036	96,258	383,600
51-34-101	WATER SALES - OVERAGE	26,669	32,208	4,387	32,000
51-34-102	WATER SALES - OTHER	1,694	5,000	420	0
51-34-200	CONNECTION FEES	1,560	1,560	0	0
Total CHARGES FOR SERVICES:		358,942	368,804	101,064	415,600
<b>MISCELLANEOUS REVENUE</b>					
51-36-100	INTEREST EARNINGS	22,263	20,437	4,865	5,000
51-36-200	BOND PROCEEDS	0	0	0	0
51-36-300	OTHER FINANCING SOURCES	0	0	0	250,000
51-36-800	DONATIONS	0	0	0	0
51-36-810	IMPACT FEES	0	0	0	0
51-36-820	AMERICAN RECOVERY ACT	0	0	0	0
51-36-900	MISCELLANEOUS	0	0	0	0
Total MISCELLANEOUS REVENUE:		22,263	20,437	4,865	255,000
<b>TRANSFERS INTO WATER FUND</b>					
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	468,919	0	0
Total TRANSFERS INTO WATER FUND:		0	468,919	0	0
<b>WATER FUND EXPENDITURES</b>					
51-40-110	SALARIES AND WAGES	15,320	15,320	0	17,700
51-40-111	PERFORMANCE BONUS	0	0	0	0
51-40-130	EMPLOYEE BENEFITS	0	0	0	0
51-40-131	EMPLOYER TAXES	896	896	0	1,355
51-40-132	INSUR BENEFITS	1,708	1,708	0	1,225
51-40-133	URS CONTRIBUTIONS	2,434	2,434	0	2,830
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	655	700	0	700
51-40-230	TRAVEL	0	0	0	0
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	2,000	800	2,500
51-40-250	EQUIP-SUPPLIES/MNTNCE	4,384	6,300	8,244	8,000
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	0
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	22,931	17,500	37	10,000
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
51-40-270	UTILITIES	16,134	17,850	3,007	17,850
51-40-280	TELEPHONE	1,507	2,520	549	2,520
51-40-305	WATER COSTS	10,148	9,000	2,829	9,000
51-40-310	PROFESS/TECHNICAL SERVICES	38,176	50,000	14,124	65,000
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	0
51-40-320	ENGINEERING/WATER PROJECTS	22,405	22,877	0	40,000
51-40-325	PROF & TECH SERVICES - LEGAL	4,153	3,150	911	3,150

		2024-25 Previous Year YTD Actual	2024-25 Approved Budget	2025-26 Current year YTD Actual	2025-26 Budget Approved
Account Number	Account Title	6/30/2025	6/30/2025	10/31/2025	6/30/2026
51-40-330	EDUCATION AND TRAINING	0	0	0	0
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	530	0	530
51-40-490	WATER TESTS	6,119	12,600	1,455	12,600
51-40-495	WATER TREATMENT SUPPLIES	46,863	49,200	816	50,000
51-40-510	INSURANCE AND SURETY BONDS	5,245	5,245	5,014	5,245
51-40-515	WORKERS COMPENSATION INS	299	500	119	650
51-40-610	MISCELLANEOUS SUPPLIES	0	525	0	525
51-40-620	MISCELLANEOUS SERVICES	4,400	3,000	248	4,410
51-40-630	BAD DEBT EXPENSE	0	0	0	0
51-40-650	DEPRECIATION	75,384	60,900	0	60,900
51-40-740	CAPITAL OUTLAY	19,514	445,000	72,237	290,000
51-40-810	DEBT SERVICE - PRINCIPAL	0	61,400	0	50,000
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0
51-40-830	INFRASTRUCTURE REPLACEMENT	0	67,005	0	13,910
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		300,229	858,160	110,391	670,600
WATER FUND Revenue & Transfer Total:		381,205	858,160	105,929	670,600
WATER FUND Expenditure Total:		300,229	858,160	110,391	670,600
Net Total WATER FUND:		80,976	0	-4,462	0

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>SEWER FUND REVENUE</b>					
<b>CHARGES FOR SERVICES</b>					
52-34-100	SEWER SERVICES	231,928	230,977	74,762	297,948
52-34-200	CONNECTION FEES	2,340	2,340	0	0
Total CHARGES FOR SERVICES:		234,268	233,317	74,762	297,948
<b>MISCELLANEOUS REVENUE</b>					
52-36-100	INTEREST EARNINGS	31,031	28,542	7,840	15,000
52-36-300	OTHER FINANCING SOURCES	0	0	0	0
52-36-900	MISCELLANEOUS	0	0	2	0
Total MISCELLANEOUS REVENUE:		31,031	28,542	7,842	15,000
<b>TRANSFERS INTO SEWER FUND</b>					
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	0	30,000
Total TRANSFERS INTO SEWER FUND:		0	0	0	30,000

		2024-25 Previous Year YTD Actual 6/30/2025	2024-25 Approved Budget 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026
Account Number	Account Title				
<b>SEWER FUND EXPENDITURES</b>					
52-40-110	SALARIES AND WAGES	13,534	13,534	0	15,500
52-40-111	PERFORMANCE BONUS	0	0	0	0
52-40-130	EMPLOYEE BENEFITS	10	200	0	200
52-40-131	EMPLOYER TAXES	1,035	1,053	0	1,185
52-40-132	INSUR BENEFITS	1,504	1,504	0	1,100
52-40-133	URS CONTRIBUTIONS	2,151	2,151	0	2,500
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	120	0	120
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	2,400	800	2,400
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	230	0	230
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0
52-40-305	DISPOSAL COSTS	164,292	175,500	28,947	220,000
52-40-310	PROFESS/TECHNICAL SERVICES	9,360	9,000	2,990	9,000
52-40-320	ENGINEERING/SEWER PROJECTS			1,400	45,000
52-40-325	PROF & TECH SERVICES - LEGAL	123	1,156	25	1,000
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0
52-40-510	INSURANCE AND SURETY BONDS	2,609	2,609	2,321	3,500
52-40-515	WORKERS COMPENSATION INS	166	500	66	150
52-40-610	MISCELLANEOUS SUPPLIES	0	300	0	300
52-40-620	MISCELLANEOUS SERVICES	847	2,300	145	2,000
52-40-630	BAD DEBT EXPENSE	0	0	0	0
52-40-650	DEPRECIATION	9,969	23,763	0	23,763
52-40-740	CAPITAL OUTLAY	10,000	10,000	0	15,000
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0
52-40-830	INFRASTRUCTURE REPLACEMENT	0	15,539	0	0
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0
Total EXPENDITURES:		217,153	261,859	36,693	342,948
SEWER FUND Revenue & Transfers Total:		265,299	261,859	82,604	342,948
SEWER FUND Expenditure Total:		217,153	261,859	36,693	342,948
Net Total SEWER FUND:		48,146	0	45,911	0
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zer		199,555	0	-226,841	0

Combined Capital Project Budget / Account Balances - Summary by Fund

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
<b>PROJECT BUDGET EXPENSE TOTALS</b>									
Capital Projects Fund Plan	\$ 346,270	\$ 1,233,545	\$ 80,000	\$ 3,015,000	\$ 3,000,000	\$ 3,000,000	\$ -	\$ -	\$ -
Water	\$ 467,877	\$ 631,750	\$ 182,000	\$ 40,000	\$ 391,000	\$ 40,000	\$ 1,200,000	\$ 40,000	\$ 3,753,959
Sewer		\$ 60,000	\$ 386,000	\$ 30,000	\$ 234,000	\$ 365,000	\$ 388,000	\$ -	\$ 5,393,000
Total Spend	\$ 814,147	\$ 1,925,295	\$ 648,000	\$ 3,085,000	\$ 3,625,000	\$ 3,405,000	\$ 1,588,000	\$ 40,000	

	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
<b>ACCOUNT BALANCES</b>									
Capital Projects Fund	\$ 1,194,072	\$ 664,769							
Water	\$ 316,966	\$ 470,308							
Sewer	\$ 583,860	\$ 681,991							

## FY 2026 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 10/31/2025	Budget	Status
Facilities Planning Phase 2	\$ -	\$ 25,000	
Our Lady of the Snows Center Purchase	\$ -	\$ 900,000	budgetted in FY26, actual purchase in FY25
OLS Setup **	\$ 11,234	\$ 145,000	
Tom Moore Historic Structure Stabilization*	\$ -	\$ 25,000	
Community Center Roof Safety	\$ -	\$ 15,500	
Marshals Office Security Cameras	\$ 2,254	\$ 13,000	
Alta Central Roof Safety	\$ -	\$ 20,000	
New AMO Truck	\$ 2,288	\$ 2,500	
AMO Truck Radios	\$ -	\$ 40,000	
Alta Central Dispatch Console Upgrade	\$ -	<del>\$ 15,000</del>	
Speed Trailer #3	\$ 10,670	\$ 12,000	
Trailhead-Style Public Restroom 24/7*	\$ -	\$ 20,000	
Master Water and Sewer Plan	\$ 545.00	\$ 545	need to amend budget to push unspent funds forward
<b>Total</b>	<b>\$ 26,991</b>	<b>\$ 1,233,000</b>	

Water Fund - Projects	YTD: 10/31/2025	Budget	Status
Engineering	\$ -	\$ 40,000	
Remote Water Meter Reading	\$ 29	\$ 40,000	
Cross Tow Water Line	\$ 70,403	\$ 542,139	
Master Water and Sewer Plan	\$ 1,805	\$ 9,611	need to amend budget to push unspent funds forward
<b>Total</b>	<b>\$ 72,237</b>	<b>\$ 631,750</b>	

Sewer Fund - Projects	YTD: 10/31/2025	Budget	Status
Engineering	\$ 1,400	\$ 45,000.00	
Sewer Line Extention (to ASL Cold Storage)	0	\$ 15,000.00	
<b>Total</b>	<b>\$ 1,400</b>	<b>\$ 45,000</b>	

\* Any items in red are proposed, not approved.

**Capital Projects Fund Plan**

Fund Balance: October 31, 2025

\$ 636,838

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	1,188,590	1,434,320	526,320	612,110	6,765,473	3,915,473	1,065,473	1,215,473	-
Projected Year-End Balance	1,434,320	526,320	612,110	6,765,473	3,915,473	1,065,473	1,215,473	1,365,473	-

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-740	Town Website	8,270	8,270									
45-45-750	Replace a Building	-					3,000,000	3,000,000	3,000,000			
45-45-750	Facilities Master Plan	75,001	75,000									
45-45-750	Facilities Planning Phase 2 (Site Conditions)	-		-	25,000							
45-45-750	Our Lady of the Snows Center Purchase	981,396	150,000	-	900,000							
45-45-750	OLS Setup **	-		11,234	145,000							
45-45-750	Tom Moore Historic Structure	-		-	25,000							
45-45-750	Community Center Roof Safety			-	15,500							
45-54-741	Marshals Office Security Cameras	-		2,254	13,000							
45-54-741	Alta Central Roof Safety			-	20,000							
45-54-742	New AMO Truck	58,430	60,000	2,288	2,500							
45-54-743	AMO Mobile Data Terminals	-	25,000	-								
45-54-743	AMO Truck Radios				40,000							
45-54-743	Alta Central Dispatch Console	-		-	<del>15,000</del>		15,000					
45-54-743	Upgrade Centracom Phase 2	-		-		30,000						
45-54-743	Speed Trailer #3	59	13,000	10,670	12,000							
45-70-741	Master Water and Sewer Plan	14,455	15,000	545	545							
45-70-740	Trailhead-Style Public Restroom 24/7*	-		-	20,000	50,000						

<b>Total Projects</b>	<b>1,137,610</b>	<b>346,270</b>	<b>26,991</b>	<b>1,233,545</b>	<b>80,000</b>	<b>3,015,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
							<b>Budgeted Total 2025 - 2032</b>			<b>10,674,815</b>	

\* Any items in red are proposed, not approved.

\* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

\*\* OLS setup projects include patio, roof, stairs, locks, duct work, signage, floor cleaner

<b>Water Fund Projects</b>	
Fund Balance: October 31, 2025	
\$	462,319

<b>Fund Balance</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>	<b>FY 2032</b>	<b>Future / Unknown date</b>
As of July 1 (start) of the fiscal year	355,616	(103,803)	(155,553)	297	306,782	271,766	598,197	(223,878)	
Projected Year-End Balance	(103,803)	(155,553)	297	306,782	271,766	598,197	(223,878)	126,690	

<b>GL Code</b>	<b>Project Name</b>	<b>FY 2025 YTD</b>	<b>FY 2025 Budget</b>	<b>FY 2026 YTD</b>	<b>FY 2026 Budget</b>	<b>FY 2027 Budget</b>	<b>FY 2028 Budget</b>	<b>FY 2029 Budget</b>	<b>FY 2030 Budget</b>	<b>FY 2031 Budget</b>	<b>FY 2032 Budget</b>	<b>Future / Unknown date</b>
51-40-320	Engineering	22,405	22,877	-	40,000		40,000		40,000		40,000	
51-40-740	Master Water and Sewer Plan	15,389	25,000	1,805	9,611							
51-40-740	Remote Water Meter Reading	4,125	20,000	29	40,000							
51-40-740	Cross Tow Water Line	127,861	400,000	70,403	542,139							
51-40-740	Lower Alta Distribution Line					182,000						
51-40-740	AC Pipeline Replacement - SR210							391,000				
51-40-740	Alta Storage Tank									1,200,000		
51-40-740	Ongoing Pipeline Replacement											3,753,959
<b>Total Projects</b>		<b>169,780</b>	<b>467,877</b>	<b>72,237</b>	<b>631,750</b>	<b>182,000</b>	<b>40,000</b>	<b>391,000</b>	<b>40,000</b>	<b>1,200,000</b>	<b>40,000</b>	<b>3,753,959</b>

\* Any items in red are proposed, not approved

<b>Sewer Fund Projects</b>	
Fund Balance: October 31, 2025	
\$	738,210

<b>Fund Balance</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>	<b>FY 2032</b>	<b>Future / Unknown date</b>
As of July 1 (start) of the fiscal year	583,860	322,001	322,001	(63,999)	(93,999)	(327,999)	(692,999)	(1,080,999)	
Projected Year-End Balance	322,001	322,001	(63,999)	(93,999)	(327,999)	(692,999)	(1,080,999)	(1,080,999)	

<b>GL Code</b>	<b>Project Name</b>	<b>FY 2025 YTD</b>	<b>FY 2025 Budget</b>	<b>FY 2026 YTD</b>	<b>FY 2026 Budget</b>	<b>FY 2027 Budget</b>	<b>FY 2028 Budget</b>	<b>FY 2029 Budget</b>	<b>FY 2030 Budget</b>	<b>FY 2031 Budget</b>	<b>FY 2032 Budget</b>	<b>Future / Unknown date</b>
52-40-320	Engineering			1,400	45,000		30,000	30,000	30,000			
52-40-740	Sewer Line Extention (to ASL Cold Storage)			-	15,000							
52-40-740	Master Water and Sewer Plan	10,000	10,000									
52-40-740	Sewer Line Replacment #1 GMD					386,000						
52-40-740	Sewer Line Replacment #2							204,000				
52-40-740	Sewer Line Replacment #3a								33,000			
52-40-740	Sewer Line Replacment #3b								302,000			
52-40-740	Sewer Line Replacment #3c									388,000		
52-40-740	Ongoing Sewer Replacement											4,535,000
52-40-740	West Grizzley Sewer Extension											858,000
<b>Total Projects</b>		<b>10,000</b>	<b>10,000</b>	<b>1,400</b>	<b>60,000</b>	<b>386,000</b>	<b>30,000</b>	<b>234,000</b>	<b>365,000</b>	<b>388,000</b>	<b>-</b>	<b>5,393,000</b>

*\* Any items in red are proposed, not approved.*

**MINUTES**  
**ALTA TOWN COUNCIL MEETING**  
**Wednesday, September 10, 2025, 4:00 PM**  
Alta Community Center, 10351 E. Highway 210, Alta, Utah

**ALTA TOWN COUNCIL MEETING**

**PRESENT:** Mayor Roger Bourke  
Councilmember Carolyn Anctil  
Councilmember John Byrne  
Councilmember Elise Morgan  
Councilmember Dan Schilling

**STAFF PRESENT:** Chris Cawley, Town Manager  
Jen Clancy, Town Clerk  
Molly Austin, Assistant Town Manager  
Craig Heimark, Treasurer

**ALSO PRESENT:** Polly McLean, Legal Counsel

**NOT PRESENT:** Mike Morey, Town Marshal  
Brooke Boone, Deputy Town Clerk

1. **CALL THE MEETING TO ORDER**

00:00:00

Mayor Bourke called the September 10, 2025 Alta Town Council meeting to order.

2. **CITIZEN INPUT**

00:00:30

Mark Haik addressed the council with concerns regarding the analysis of public infrastructure, specifically the Albion Basin road right-of-way. Haik referenced a 1990 letter from District Ranger Seig to Shrontz, which he said stated that the Forest Service lacked authority to issue a driveway permit for the road since Salt Lake County had transferred right-of-way responsibilities to the Town of Alta after its incorporation. Haik noted that the letter directed coordination with county officials and other agencies and questioned what public records or documents the town relied on in its assessment of the road right-of-way. Haik stated this issue had been raised as early as 2010 with then Planning Commission member Bourke present and emphasized that multiple public records existed from various agencies, suggesting the town had not sufficiently analyzed the matter. Haik concluded by urging the town to clarify and produce the records supporting its assessment.

Margaret Bourke commended the council and staff for progress on the Tom Moore restoration project, noting appreciation for the inclusion of a toilet to preserve historical significance and recommending the addition of trash facilities in partnership with the ski area to address year-round waste issues.

Bourke requested that exterior lighting for the project comply with dark sky standards to preserve night sky visibility. Bourke also expressed support for the staff's project tracker chart and the financial fund balance chart provided in reports. Bourke highlighted concerns that the Shrontz Estate's proposed condo development's elevation exceeded the height of surrounding trees and recommended that any revised development agreement include participation from all stakeholders, including the Estate, Salt Lake City Public Utilities, the lift company, the Planning Commission, the Town Council, and the U.S. Forest Service. Bourke further cautioned that the proposed conservation easement for a portion of Lot 1 could create a nonconforming use, which might pose future difficulties for the town.

**3. PRESENTATION AND DISCUSSION OF THE SHRONTZ ESTATE'S PROPOSAL TO REZONE A PORTION OF THE PATSEY MARLEY HILL PROPERTY AND AMEND THE 2014 DEVELOPMENT AGREEMENT**

00:09:45

Chris Cawley provided background and context on the Patsey Marley Hill property, noting that development discussions had occurred since the early 2000s. Cawley explained that the Estate recently petitioned to rezone part of the property to FM-20, which the Planning Commission reviewed at its July 15, 2025 meeting. The commission held a public hearing and voted 4–1 to give a neutral recommendation to the council, suggesting 11 conditions of approval for the rezone. Cawley clarified that no action was scheduled for today's council meeting and the discussion would serve as a work session.

Cawley outlined the pros and cons of the two development alternatives: a 33-unit condominium building proposed under the rezone request and the 10-lot subdivision allowed under the existing 2014 development agreement. The condominium proposal was noted to have a smaller overall footprint, consolidated infrastructure, potential for a less disruptive access route, the inclusion of workforce housing, and the possibility of generating sales and lodging tax revenue. It also included a conservation easement and trailhead restroom proposal. Concerns identified included the size of the building, potential impacts on Alta's character, and the precedent it might set for future condominium approvals. The subdivision alternative avoided a large building and maintained current zoning, but would spread development across the parcel, require multiple utilities and driveways, and potentially disrupt use of the Albion Basin summer road. Rentals would be prohibited for the 10 homes under subdivision zoning, eliminating tax revenue opportunities.

Cawley concluded by recommending that the council focus on the fundamental land use question of whether condominiums were preferable to single-family lots, weighing the benefits of preserved open space against the impacts of permitting a large building and potential future zoning implications.

Doug Ogilvy introduced himself as a representative of the Shrontz Estate regarding the Patsey Marley parcel, a 25-acre property on Albion Basin Road. Ogilvy explained that the Estate's objective is to monetize the property following the 2014 settlement and development agreement, which originally approved a 10-lot subdivision. Acknowledging that this plan was not widely popular in the community, Ogilvy described how, beginning in 2019, the Estate engaged consultants to explore alternative development options that might better align with community preferences. Over the past several years, these efforts included multiple consultations with town representatives, Salt Lake City public utilities,

and public outreach, culminating in a public open house in March 2025 where Ogilvy reported that attendees favored the 33-unit condominium proposal over the previously approved 10-lot plan.

Ogilvy outlined the evolution of the development concept, noting that the Estate initially considered a condo-hotel alternative, but ultimately shifted to a pure condominium model. Ogilvy explained that the proposed rezoning to FM-20 would allow the development to move forward, provided the building height remained within 25 feet above the summer road, which had been identified as a critical parameter by the town. Ogilvy stressed that the project's feasibility depends on coordination between the Estate, the town, and Salt Lake City public utilities, and that nothing would move forward without agreement from all parties.

Water availability was identified as a key constraint, with up to 8,000 gallons per day available under a 2014 settlement agreement. Ogilvy emphasized that the zoning request before the town council is solely for rezoning approval, not a conditional use permit, and that the final number of units could be adjusted if the Department of Water Quality determines there is insufficient water. Ogilvy clarified that the risk of conditional use approval rests entirely with the Estate: if the conditional use permit is denied or if the water supply proves insufficient, the project would revert to the original 10-lot plan approved in 2014. Consequently, Ogilvy stated the Estate would bear the financial and logistical consequences of the project not proceeding as planned. Ogilvy concluded by stressing that the Estate has already invested significant resources over more than a decade and that the rezoning request represents a calculated step forward, with the fallback option of the 10-lot subdivision ensuring that the town's prior settlement agreement remains intact if the condominium project cannot be successfully realized.

John Byrne encouraged the group to consider water availability for the condo project and evaluate the advantages and disadvantages of the condo proposal versus ten single-family homes. Carolyn Anctil focused on the housing and employment implications, noting that the ten-home scenario would likely require a caretaker at each property due to the challenges of managing dispersed homes, thereby creating more year-round employment opportunities than a condominium setup. Byrne emphasized that maintaining employment is closely tied to fostering community in Alta, highlighting the town's prior value-based decisions to accommodate summer activities and noise ordinances to support community cohesion. Mayor Bourke sought clarification that the Shrontz Estate was seeking flexibility with the rezone of the parcel, in that they wanted the option to proceed with a condo project while retaining the right to revert back to the ten-lot plan if the condo approach proved unworkable. Zach Hartman confirmed this, emphasizing the financial risks of proceeding with condos and the need to maintain a fallback plan in case the condo development failed.

Byrne, Anctil, and other council members then raised the ski area as a critical partner, Byrne stressed that any conservation agreement not impede the ski area's operations or long-term expansion goals. Hartman acknowledged the importance of partnerships but described the approval process as complex and sequential, requiring coordination with the town, the Estate, and Salt Lake City public utilities. Morgan expressed frustration that the developers were seeking council opinions before presenting complete information. Morgan expressed she had expected a structured presentation responding to the planning commission's conditions, followed by an opportunity for questions. Hartman clarified that the purpose of this visit was to confirm whether the council could tolerate the proposed condo size

while acknowledging that issues such as building access, water, and other operational requirements would continue to be worked on.

Discussion then turned to building height and mass, identified as one of the project's critical concerns. Byrne noted that the Planning Commission did not support the original 28-foot height above the road, and that height, access, water, and the condo versus single-family question were the linchpin issues. Hartman indicated that access and water requirements could be met, but reducing building height would compromise the project's financial viability by reducing sellable square footage. Dan Schilling and other council members expressed concern about preserving the town's visual character, referencing previous developments that were visually intrusive despite modest square footage. Anctil, Byrne, and Morgan, all raised concerns about the proposed building's height and mass referring to it as massive and significantly bigger than any other building in town. It was also noted that due to the location of the building on the Patsey Marley hillside it would be visible by the majority of residents and guests in town. Hartman explained that the building's walls included step backs to reduce visual impact while balancing financial feasibility.

Ogilvy outlined the economic rationale for the condo plan. Ogilvy said it allowed for faster sales, reduced financing risk, and market alignment, with units sold individually rather than as part of a rental pool, though he supposed that approximately half of owners might choose to rent their units. Byrne and Morgan recognized that the condo plan still created employment through caretaker units and operational needs, though likely fewer than with the ten-home plan.

The council clarified that the town could not mandate condo units be placed in a rental pool, leaving the decision to the Homeowners Association. Morgan highlighted that some residents assumed the condos would automatically be part of a rental pool, and this clarification helped manage community expectations.

Toward the end of the discussion, Hartman reiterated the developers' objective: they sought guidance on whether the council could accept the condo project as proposed, while reserving the right to revert to ten single-family homes if necessary. The council acknowledged that this was the beginning of a detailed review process with them should the Estate want to proceed. The council also indicated they would need more time and/or information, with additional work sessions likely required to resolve issues related to building height, access, water, and community character before making a decision about rezoning the Patsey Marley Hill Property.

#### 4. ALTA SKI AREA UPDATE, MIKE MAUGHAN

01:48:50

Mike Maughan began by thanking the town staff for their support and collaboration over the summer, noting that the construction and maintenance projects had been very dynamic, with conditions changing almost daily. Maughan specifically recognized Chris Cawley for stepping up and assisting with project coordination, as well as the Marshal's Office for their help with various operational challenges in Alta. Maughan then provided an update on multiple ski area projects. For the Supreme Lift, all towers had been installed and aligned, with plans to install the haul rope, communication lines, and chairs in the coming weeks. Maughan projected a load test for October 6, which would put the lift ahead of schedule and ready for operations roughly a month early.

Maughan noted that the precast portion of the Albion Day Lodge expansion had been completed and erected, and steel erection was underway, expected to take about a month. Changes in engineering sequencing, however, meant that repaving the day lodge lot wouldn't be possible until next year, though backfilling and road base would allow functional access this winter. Maughan also addressed work restrictions during the winter, specifying that indoor work could proceed on days without parking reservations and with minimal vehicle use.

For the equipment cold storage building, Maughan said wall pours were ongoing, with steel erection and roofing anticipated within a month, and rough finishes projected for mid-December. Sewer line work, which involves coordination with the town, was scheduled to start the following week with some temporary inconvenience expected in the parking lot.

Maughan also discussed the Crosstow Utilities project, which was about a month behind schedule. To stay on track for snowmaking operations, crews might work some Fridays and Saturdays, particularly at the Albion Day Lodge site. Maughan highlighted that part of the delay was due to archeological discoveries at the historic town site, which were documented with the Forest Service, SHPO, and SWCA archaeologists. Maughan suggested that some of these artifacts could be displayed in the remodeled second level of the Albion Day Lodge to share the town's history.

Additional updates included the Alta Lodge tow conversion to a repositionable tow for improved snow removal and grooming, completion of Sugar Loaf lift upgrades, and the High Traverse project.

Maughan noted that unit sales were flat year over year, with some growth in more affordable products, and that hiring efforts had been highly successful, with over 404 applicants in the first two weeks.

Finally, Maughan addressed the Shrontz Estate development proposal, stating that the ski area had generally supported the idea of condos over single-family homes. However, Maughan emphasized that water and access issues, including existing easements and proposed dual access roads, had not yet been fully addressed. Maughan recommended that these issues be resolved with the Estate before any zoning changes occurred to ensure clarity and avoid complications.

## **5. QUESTIONS REGARDING DEPARTMENTAL REPORTS**

01:56:50

Mayor Bourke asked about the wildfire risk ratings for the town, and Jay Torgersen explained that the state provided an interactive map to determine risk levels, which generally placed the community in a high-risk area. Torgersen then introduced Assistant Chief Dusty Dern, who outlined recent changes to the liaison program, noting that each assistant chief was assigned to multiple municipalities and confirming Alta was among those he supported. Chief Dern emphasized that the Unified Fire Authority (UFA) aimed to provide assistance as needed and be an active part of the community. Discussion followed regarding a recent plane crash in the area. Torgersen explained that such incidents trigger a large, pre-planned emergency response, though most resources were not needed in this case. Officials expressed relief that the crash did not cause a wildfire given current dry conditions, while acknowledging the tragedy of the fatality. Anctil shared observations about the coordinated response and noted how the event highlighted the community's strong connections and support. Participants agreed on the importance of lessons learned from such emergencies and the town's reliance on both professional and community collaboration.

6. **APPROVAL OF AUGUST 13, 2025 ALTA TOWN COUNCIL MEETING MINUTES, SEPTEMBER STAFF AND FINANCE REPORTS**

02:03:00

**MOTION:** John Byrne motioned to approve the August 13, 2025 town council meeting minutes, and September staff and finance reports. Dan Schilling seconded.

**VOTE:** All were in favor. The August 13, 2025 town council meeting minutes, and September staff and finance reports were approved.

**RESULT: APPROVED**

7. **MAYORS REPORT**

02:03:30

Mayor Bourke reported that on August 21, the town hosted the Salt Lake County Council of Mayors at the newly acquired Our Lady of the Snows (OLS) facility, where Bourke gave a presentation on living with avalanches and led a short hike to illustrate the town's history with avalanche impacts. On August 22, Mayor Bourke met with Utah Transit Authority (UTA) regarding ski season service and expressed frustration over their unwillingness to be able to make changes for the upcoming season, even to bus route names, noting that planning must begin far in advance for future seasons. On August 24, a celebration was held for Junior Bounous's 100th birthday, where Mayor Bourke presented him with a symbolic key to the town in recognition of his contributions to skiing. On August 31, a memorial service was held for Mimi Levitt at the Alta Lodge, honoring her accomplishments, including co-founding the Alta Defense Fund, which evolved into Friends of Alta. That same day, a fatal plane crash occurred near the summer road, and the town's police responded immediately. Bourke noted that today's agenda included a resolution to cancel the upcoming municipal election due to candidate withdrawals, saving election costs.

On September 4, the town held a strategic planning retreat, where participants discussed the need to replace the town office building, the high cost of such a project, and uncertainty about funding. Council members commented that the retreat was effective and well-organized. Mayor Bourke also highlighted that excavation work by Alta Ski Lifts unearthed 19th-century artifacts, which were displayed by state archivists on September 6.

Mayor Bourke shared an astronomy update regarding the James Webb Space Telescope's detection of a planet in the Alpha Centauri system. The report concluded with a reminder that the next council meeting would be on October 8 at 4pm.

8. **DISCUSSION AND POSSIBLE ACTION TO PROCLAIM AUGUST 24, 2025 AS "JUNIOR BOUNOUS DAY"**

02:12:15

Mayor Bourke presented a proclamation to recognize August 24, 2025, as Junior Bounous Day in honor of his 100th birthday and lifelong contributions to skiing. Mayor Bourke read the draft resolution, which highlighted Bounous's pioneering work in powder skiing, ski instruction, adaptive programs, and

leadership as one of the first American-born ski school directors. The proclamation also acknowledged his decades of influence on generations of skiers and his continued presence in Alta.

**MOTION:** Mayor Bourke motioned to proclaim August 24, 2025 as “Junior Bounous Day”. John Byrne seconded.

**VOTE:** All were in favor. August 24, 2025 was proclaimed “Junior Bounous Day”.

**RESULT: APPROVED**

9. **DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2025-R-26 CANCELLING THE 2025 MUNICIPAL ELECTION**

02:15:00

Mayor Bourke reported that due to candidates withdrawing from the election the number of candidates matched the number of races and holding the election costs money. Mayor Bourke commented that a new larger ballot box had recently been installed in the post office lobby. Morgan added that ACE was still going to host the “Meet the Candidates” event regardless of the election cancellation.

**MOTION:** Mayor Bourke motioned to approve Resolution 2025-R-26. John Byrne seconded.

**ROLL CALL VOTE:** Councilmember Anctil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, Mayor Bourke – yes. Resolution 2025-R-26 cancelling the 2025 Municipal Election was unanimously approved.

**RESULT: APPROVED**

Clancy then added that canceling the election did not relieve candidates of their statutory obligations to submit financial disclosure reports. Clancy explained that all candidates were still required to complete these filings to qualify for office and be sworn in on January 5 at noon, the first Monday of the month as required by state law. Morgan asked if there would be a formal canvas, and Clancy confirmed that an administrative process would be followed instead. Anctil publicly thanked Clancy for her guidance in ensuring candidates understood and complied with the required procedures.

10. **REPORT ON THE COUNCIL RETREAT**

02:16:25

Chris Cawley thanked the staff for organizing the retreat and highlighted the progress made in understanding public financing and funding strategies for municipal projects, including water, sewer, and facilities improvements. Cawley reported that Alta’s taxable property values are between \$485 million and \$495 million, which is greater than \$350 million amount used in the recent Town of Alta facilities planning project and could either increase the Town’s potential to issue debt or reduce the burden on taxpayers. The council agreed on the necessity of a resilient and accessible facility to maintain police department operations, likely at the existing community center site (post office facility) due to its relative safety from avalanches and accessibility. Cawley outlined next steps, proposing a future special meeting or work session to address broader financial planning topics, including ~\$12

million in planned water and sewer system improvements, long-term funding considerations, and continued planning for the facilities project. Cawley also noted that phase two of facilities planning, already budgeted, would include as-built surveys, geotechnical analysis, and further planning work.

Council members emphasized the retreats value in understanding building needs, accessibility, and long-term financial planning. Morgan noted that the retreat expanded her awareness of accessibility concerns and appreciated the discussion of multiple options before making decisions. Byrne and Cawley discussed next steps for the facilities project, agreeing that a 10% preliminary design could help establish building footprint, usable space, and cost benchmarks before seeking funding or advancing to more detailed design phases. The council also considered site limitations, potential expansion, and the integration of Alta Marshal's office and dispatch functions. Members discussed scheduling future work sessions or retreats to continue planning, balancing availability with seasonal demands and council transitions, and agreed on the importance of iterative, collaborative meetings to maintain progress. The retreat was widely praised for being organized yet flexible, allowing productive discussion beyond a strict script.

#### **11. DISCUSSION OF THE NEED TO ADOPT THE WILDLAND URBAN INTERFACE CODE UNDER HB48**

02:33:25

Chris Cawley informed the council that the state legislature passed legislation requiring municipalities and counties to adopt the Wildland-Urban Interface (WUI) Code by January 1. Cawley explained that the code, derived from the International Fire Code, regulates defensible space, ignition-resistant construction, fire department access, and fire flows, amongst other things. The town would need to reconcile any conflicts between existing ordinances and the WUI code, notably the town's preservation of vegetation requirements, which mandate tree replacement when clearing for development. Schilling and Byrne raised questions regarding tree replacement logistics, while Polly McLean noted plans to amend the town's provision to align with WUI requirements while preserving local objectives. Cawley indicated the planning commission would conduct a public hearing and anticipated bringing an action item to the council in November or December. Council members acknowledged the challenges of implementing these requirements while maintaining community goals.

#### **12. DISCUSSION AND POSSIBLE ACTION TO APPROVE RECOMMENDED NEW IT SERVICE VENDOR**

02:39:00

The council discussed selecting a new IT service provider to replace Executech, whose evolving service model was no longer meeting the town's needs. Molly Austin explained that a RFP in July yielded 14 responses, of which five met minimum technical requirements. After evaluation by a review committee including Brooke Boone, Mike Morey, and Molly Austin a local vendor, Tech Legion, was identified as the clear choice. Key advantages included a smaller, local team of 25 employees, experience with 14 other Utah municipalities, and the ability to meet security requirements for the police department and Justice Court. Costs were expected to be near the \$25,000 threshold. Elise Morgan noted the RFP had broad reach, even being reviewed by a Canadian tech company.

**MOTION:** Mayor Bourke motioned to approve Tech Legion as the new IT service vendor for the Town. John Byrne seconded.

**VOTE:** All were in favor.

**RESULT: APPROVED****13. NEW BUSINESS**

02:42:00

The council discussed the Shrontz Estate's request regarding a potential rezoning for a condo project versus a 10-lot subdivision. Anctil and Morgan expressed some uncertainty about the next steps and whether a work session would be productive, noting the Estate's expectations appeared to differ from what the council was expecting at this phase. Byrne and Schilling emphasized that the Planning Commission had already set clear conditions, particularly regarding the building height restriction, which the council supported. Cawley noted that his guidance to the council was to address the fundamental zoning question before moving on to consider other details that would need to be addressed in order for the Estate's proposal to be approved.

The consensus was that the Estate needed to determine their next steps, and the council would not preemptively provide guidance or commitments. McLean and others confirmed that if the developers choose to return, a work session could be scheduled to explore options further. Council members reiterated respect for the Planning Commission's professional recommendations and acknowledged the historical context, particularly the 2014 agreement, as important for framing any future discussions. Overall, the discussion centered on letting the Estate determine their next moves while maintaining council alignment with the Planning Commission's prior guidance.

**14. MOTION TO ADJOURN**

02:52:50

**MOTION:** Elise Morgan motioned to adjourn, and Carolyn Anctil seconded.

**VOTE:** All in favor. The meeting was unanimously adjourned.

**RESULT: APPROVED**

Passed this 8<sup>th</sup> day of October, 2025

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Jen Clancy, Town Clerk

**MINUTES**  
**ALTA TOWN COUNCIL MEETING**  
**October 8, 2025, 4:00 PM**

Alta Community Center, 10351 E. Highway 210, Alta, Utah

**PRESENT:** Mayor Roger Bourke  
 Councilmember Carolyn Anctil  
 Councilmember John Byrne (attended virtually)  
 Councilmember Elise Morgan (attended virtually)  
 Councilmember Dan Schilling

**STAFF PRESENT:** Chris Cawley, Town Manager (attended virtually)  
 Mike Morey, Town Marshal  
 Jen Clancy, Town Clerk  
 Molly Austin, Assistant Town Manager  
 Brooke Boone, Deputy Town Clerk  
 Craig Heimark, Treasurer

**ALSO PRESENT:** Cameron Platt, Legal Counsel

**NOT PRESENT:** N/A

**ALTA TOWN COUNCIL MEETING**

**1. CALL THE MEETING TO ORDER**

00:00:00

Mayor Bourke called the October 8, 2025 Alta Town Council meeting to order.

**2. CITIZEN INPUT**

00:02:00

Mark Haik addressed the council and referenced historical records from the Salt Lake County Board of Commissioners dated October 9, 1940, which documented an easement granted to the Forest Service for constructing a garage and storeroom in Alta. Haik noted that the minutes also referenced a 50-year lease granted to the Forest Service, indicating that the agency's interest in the property was limited to a leasehold rather than ownership. Haik then cited a July 16, 1997 letter he had written to former Mayor Levitt concerning road dedication issues and a subsequent response from Mr. Guldner. In that correspondence, Guldner stated that the mayor believed the Forest Service had turned the summer road over to the town for use and maintenance. Haik concluded by urging the council to clarify the ownership and jurisdictional records for the road in question, emphasizing the need for accuracy given the public resources involved.

Margaret Bourke commented on the staff report prepared by Chris Cawley, expressing appreciation for the inclusion of a progress chart. Bourke suggested adding more specific timeline details rather than

labeling items simply as “in progress,” noting that some projects may extend over several years. Bourke recommended including expected timeframes, such as identifying when a water line project is planned for a particular season or year, to make the chart more informative and useful for planning purposes. Bourke concluded by reiterating support for the chart’s inclusion in the report.

### **3. ALTA SKI AREA UPDATE, MIKE MAUGHAN**

00:06:30

Mike Maughan reported that all ski lifts had passed inspection and were ready for operation, including the Supreme and Sugarloaf lifts, which had new motors and drives installed. The connection of the water line across the cross tow was completed, and crews had begun filling the pipes in preparation for testing the snowmaking system once work in the pump house was finished. Maughan noted that the recent snowfall had delayed work on the Albion Day Lodge project, though concrete pours were scheduled over the coming weeks to allow backfilling and restoration of parking areas before winter. The equipment storage building had one wall pour remaining before steel erection could begin, with the goal of installing a roof before winter weather intensified. Maughan confirmed the resort’s target opening date of November 21, one week earlier than the prior season, and an anticipated closing date of April 26. Sales were reportedly on pace or slightly ahead of last year, and lodging bookings were similar. In response to a question from Mayor Bourke, Maughan clarified that the Alta Lodge tow was still being replaced with a new, adjustable tow expected to be installed within two weeks. Maughan also described construction challenges near the Albion Day Lodge, where unstable soil conditions during deep trenching and a misidentified water line led to accidental damage of water and sewer lines during excavation temporarily disrupting water service. Maughan stated that repairs had since been completed and normal service restored.

### **4. QUESTIONS REGARDING DEPARTMENTAL REPORTS**

00:13:30

Cawley reported that the Planning Commission was preparing for an October 22 public hearing to consider adopting the Wildland Urban Interface Code and making a minor amendment to Section 9.3 regarding vegetation preservation during development. Cawley explained that staff were also drafting an amendment to Section 10.19 to remove the outdated requirement to publish public hearing notices in a newspaper of general circulation, aligning the town’s process with current state law and reducing scheduling challenges. The amendment would also shorten the notice period from 15 to 10 days to match state requirements. Cawley emphasized that Planning Commission hearings are required under state code, while Town Council hearings are not, though the town intends to continue the practice due to the infrequency of such amendments.

Craig Heimark noted that the proposed exemption from mandatory tree planting was important given the size of some lots and raised concerns that certain undeveloped parcels near his residence might not meet water access or fire engine access requirements under the new code. Heimark suggested that the town review these conditions before finalizing the recommendation and notify affected property owners if development challenges are likely. Cawley acknowledged the concern, explaining that the

town is required to adopt the Wildland Urban Interface Code but would review how much flexibility exists for amendments.

Mike Morey announced that the town had hired a new law enforcement officer, Virgil Sickels, who brings over a decade of experience, most recently with the Juab County Sheriff's Office. Morey stated that this recruitment process had been especially challenging. Sickels was expected to begin onboarding the following week, with training accelerated to prepare for the ski season. Morey noted that while Sickels would face new challenges specific to Alta's snow safety environment, his investigative and patrol experience would be valuable to the department. Morey also informed the council that another deputy had been injured on duty and would be out for an extended period, making the new hire especially timely. Mayor Bourke and Carolyn Anttil expressed appreciation and support, wishing the injured employee a full recovery.

5. **APPROVAL OF SEPTEMBER 4, 2025 TOWN COUNCIL STRATEGIC PLANNING RETREAT MEETING MINUTES, SEPTEMBER 10, 2025 ALTA TOWN COUNCIL MEETING MINUTES, OCTOBER STAFF AND FINANCE REPORTS**

00:21:45

John Byrne expressed concern that the September 10 minutes did not accurately reflect the council's opposition to the building height of the proposed condominium project. Byrne emphasized that, in response to the developer's direct question about approval, council members had independently expressed significant concerns about height, location, water availability, and access, and that the minutes should clearly convey that no positive support was given on the height issue. Cameron Platt reminded everyone that the audio recording of the meeting was the official record of the meeting and any change to the minutes wouldn't change the official record. Jen Clancy requested additional time to review the recording and update the minutes per Byrne's request; the council agreed to defer approval of minutes to the next meeting so that they better reflect the council's opinions on the project.

Heimark raised a separate concern as town treasurer regarding potential liability related to water for future condominium buyers, noting that purchasers might assume water availability that the town does not control, and suggested measures to mitigate legal risk, such as requiring buyers to acknowledge water limitations. The council acknowledged the point but focused on the procedural issue of accurately capturing the prior discussion in the minutes.

**MOTION:** Dan Schilling motioned to approve the September 4, 2025 Town Council Strategic Planning Retreat Meeting Minutes, and the October staff and finance reports. Mayor Bourke seconded.

**VOTE:** All were in favor. The September 4, 2025 Town Council Strategic Planning Retreat Meeting Minutes, and the October staff and finance reports were approved.

**RESULT: APPROVED**

The September 10, 2025 minutes would be redrafted and presented to the council for adoption at the next meeting.

## 6. **MAYORS REPORT**

00:36:15

Mayor Bourke noted with sadness that Mill Creek Mayor Jeff Silvestrini was retiring before the end of his term due to health reasons, praising Silvestrini as a longstanding intellectual and moral leader who had championed civil rights and supported those in difficult circumstances. Bourke summarized attendance at the Utah League of Cities and Towns annual conference in Salt Lake City with staff members Cawley and Molly Austin, highlighting the value of networking and learning from peers in similar municipalities. Mayor Bourke and staff met with the UTA board chairman and governmental relations manager, learning that improvements to winter bus service to Alta were unlikely in the near future, as implementation was dependent on UDOT and delayed by ongoing litigation. Mayor Bourke also noted discussions at a rural caucus session about the disproportionate use of emergency services by visitors compared to property owners, acknowledging that while widely recognized, it had not yet become a legislative priority.

Mayor Bourke described local observations, including a major traffic backup on September 28 that resembled typical winter weekend congestion, and noted the first snow of the season on October 3, commenting on the scenic contrast with autumn foliage. Upcoming events included the Shrontz Estate's petition to rezone a portion of their property at the November town council meeting and the first seasonal road meeting scheduled for November 12. Mayor Bourke concluded by emphasizing the collaborative efforts of various agencies to maintain Little Cottonwood Canyon Road safely during winter, recognizing Mike Morey as a key leader in those efforts.

Mayor Bourke provided an astronomy report, highlighting recent NASA findings suggesting the clearest signs of past life on Mars. Mayor Bourke concluded by announcing that the next council meeting was scheduled for November 12 at 4:00 p.m.

Councilmembers discussed updates on public transportation and the disproportionate use of emergency services by visitors versus property owners. Anctil asked whether recent discussions at the Utah League of Cities and Towns conference included Big Cottonwood Canyon bus service or tolling; Mayor Bourke clarified that only Little Cottonwood Canyon and related UTA bus service had been discussed, and that any enhancements were delayed by ongoing litigation. Heimark added that negotiations were underway to address lawsuit obstacles as observed by UDOT. Austin and Cawley confirmed that no changes to bus service or tolling would occur this winter, explaining that enhanced bus service rollout involves long lead times for bus procurement and would require coordinated implementation in both Big and Little Cottonwood Canyons.

The conversation shifted to the strain on emergency services caused by visitors. Dan Schilling suggested engaging state representatives, such as GayLynn Bennion, to elevate the issue to the legislative level. Mayor Bourke noted that all attendees at the conference recognized this as a widespread problem affecting multiple canyon areas. Fire Chief Jay Torgersen recommended outreach to county council representatives, emphasizing that some county funds supporting fire and medical services could be jeopardized. The council agreed that collaboration with other canyon communities and agencies could strengthen advocacy, acknowledging that the issue is statewide and not limited to

Little Cottonwood Canyon. The discussion concluded with agreement that proactive engagement was necessary to distribute the burden of emergency services more equitably.

7. **DISCUSSION ABOUT ADDING A FULL-TIME FACILITY MANAGER POSITION TO OUR EMPLOYEE PORTFOLIO**

00:52:40

Clancy presented the need for a full-time, year-round building maintenance position, noting that part-time seasonal hires have historically been difficult to retain and have only lasted one or two seasons. Clancy explained that existing part-time staff are often unable to keep up with the maintenance needs of town facilities, which include snow removal, lighting replacement, trash and recycling management, park maintenance, and general upkeep. Clancy emphasized that a full-time position would allow for more proactive facility care, rather than reactive fixes.

Morey added that part-time staff still leave critical gaps, such as emergency generator maintenance and other heavy-lift tasks, and stressed the value of having someone cross-trained in emergency functions and infrastructure maintenance. Schilling and others highlighted that the new position would be of a more professional nature than the part-time position, focusing on comprehensive building management rather than just seasonal snow removal, and that current staff are performing tasks outside their job descriptions to fill gaps. Cawley clarified that the 40 hours per week of work currently exists but is not fully accomplished due to turnover and lack of continuity, and that a full-time hire would provide both expertise and reliability to maintain the town's facilities safely and effectively. Ancil observed that this model aligns with what condo associations use, with dedicated facilities managers overseeing operations, subcontracting work as needed, and ensuring overall building care.

Clancy emphasized that retaining knowledge from employees beyond six months is critical and that there's currently a void in building maintenance coverage. Byrne added that even in winter, when snow isn't falling, there's always enough maintenance work to keep a full-time employee busy, including deferred and ongoing tasks, and stressed that the position requires skill and supervision, not just manual labor. Byrne highlighted that benefits, including health insurance and housing considerations, would be key to retention.

Clancy noted that offering benefits like health insurance and retirement would make the position more attractive and competitive, and that the town had considered nearby employers to confirm a qualified candidate could be found. Clancy explained that currently, building maintenance costs are spread across four departments, and consolidating them for this full-time position would result in a net budget increase of approximately \$62,000. Council members discussed the salary range, benefits, and necessary equipment.

Councilmembers expressed support, noting that the position would attract qualified candidates and solve ongoing staffing challenges. Clancy concluded that staff would fine-tune the job description and prepare numbers for the November budget amendment for the council consideration. The council indicated consensus to move forward with drafting the position and to include the costs in the budget amendment for November.

**8. NEW BUSINESS**

01:14:25

Elise Morgan raised a concern she had heard regarding Granite School District potentially consolidating classrooms, which could result in closing the local school. Morgan noted that while no official decisions had been made, there had been ongoing discussions between teachers and the district. Morgan emphasized the school's importance to the community and expressed her hope that it would remain open. Austin confirmed she had heard similar concerns from other parents. Clancy suggested that if the council or parents receive further information, the town could write a letter of support or advocate to the district. Schilling and Mayor Bourke agreed, noting the community impact and the importance of staying informed.

**9. DISCUSSION AND POSSIBLE ACTION TO COMMENCE A CLOSED MEETING TO DISCUSS A MATTER AUTHORIZED BY UTAH CODE SECTION 52-4-205(1)(c)**

01:16:30

**MOTION:** Mayor Bourke motioned to approve going into a close meeting to discuss a matter authorized by Utah code section 52-4-205(1)(c). Carolyn Ancil seconded.

**ROLL CALL VOTE:** Councilmember Ancil – yes, Councilmember Byrne – yes, Councilmember Morgan – yes, Councilmember Schilling – yes, and Mayor Bourke – yes, a closed meeting was unanimously approved.

**RESULT: APPROVED**

\*\*\*\*\* Closed Meeting \*\*\*\*\*

**10. MOTION TO ADJOURN**

(Elise Morgan was not present)

**MOTION:** Carolyn Ancil motioned to adjourn, and Dan Schilling seconded.

**VOTE:** All in favor. The meeting was unanimously adjourned.

**RESULT: APPROVED**

Passed this 12<sup>th</sup> day of November, 2025

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Jen Clancy, Town Clerk

## Alta Town Council

### Staff Report



**To:** Town Council

**From:** Chris Cawley, Town Manager

**Re:** Work session on Shrontz Estate Petition to Rezone Patsey Marley Hill property

**Date:** November 12, 2025,

**Attachments:** See below

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#### Background

The Estate of Joanne L Shrontz (the Estate) proposes to rezone a portion of the Patsey Marley Hill property (the Property) from FR-1 to FM 20 and build a Multi-Family Condominium Project (the Project) on that portion of the Property, while applying a conservation easement to all land area within the Property above the Albion Basin Summer Road (ABSR) and donating that easement to a qualified easement holder. The Alta Planning Commission held a public hearing on the Estate's petition to rezone (the Petition) during its July 15, 2025 meeting, and forwarded a neutral recommendation to the council to approve the rezone subject to conditions on the development and the process that must occur for the rezone to be finalized. For staff's most extensive background on the Estate's proposal, please review a staff report found on pages 13-22 of the July 15 meeting packet, which can be found at a link below.

#### Links to documents relevant to the Petition

In order to reduce the size of the November 12, 2025 meeting packet, we've uploaded documents relevant to the Petition to the Town website and provided links to them below.

[March 2025 Open House Meeting Comments](#)

[July 15 Alta Planning Commission Meeting Packet](#)

[July 15 Alta Planning Commission Meeting Minutes](#)

[Planning Commission Rezone Conditions](#)

[September 10 Town Council Meeting Packet](#)

[September 10 Town Council Meeting Minutes – DRAFT](#)

[2014 Stipulation and Motion](#)

[2014 Development Agreement](#)

[Estate Letter to DDW Seeking Source Reduction](#)

[Division of Drinking Water Temporary Source Reduction Letter](#)

[Proposed Terms Sheet: Stipulation and Motion Amendment](#)

[Proposed Terms Sheet: Development Agreement](#) [Proposed Terms Sheet: Conservation Easement Donation](#)

[SLC Letter to Town of Alta Regarding Land Conveyance](#)

[Alta Ski Area Comment on Petition to Rezone  
Shrontz Estate Request for Final Action](#)

**September 10 Council Meeting**

The Estate presented its concept to the council for the first time at the September 10 council meeting. The Estate's presentation in the meeting, which begins on page 59 of the packet, indicated willingness to adopt all the commission's conditions except conditions 8 and 9 affecting building height. The council and the Estate discussed various aspects of the development including condominiums, building height, and drinking water requirements. Some council members expressed that they would need more time to understand the complex issues involved in the Estate's proposal including with a condominium project to consider approving it. Draft minutes from the September 10 council meeting will be posted with the November 12 council meeting packet prior to the meeting.

**Estate's Request for Final Action and the November 12 Council Meeting**

In late September, the Shrontz Estate sent a letter to the Town of Alta requesting final action on its Petition. Under Utah Code Annotated 10-9a-509.5(2), an applicant may request in writing that the land use authority take final action within 45 days. The town council is the land use authority for amending land use regulations, and to satisfy this request by the Estate, the council must vote to approve or deny the Petition in the November 12 meeting.

The agenda for the November 12 council meeting includes a work session to discuss the Shrontz proposal, a public hearing on the proposal, and an item in the regular meeting for the council to vote on the proposal. This is a legislative decision by the Council and the standard for making such a decision is that it is "reasonably debatable" that the decision advances the purposes of the Land Use, Development, and Management Act. This standard gives the Council discretion to determine if this project meets the general plans and meets the purpose of the LUDMA.<sup>1</sup>

**Public Input to the Town on the Estate's Proposal**

The Town has received a significant amount of public input on the proposal to date, through an open house meeting dedicated to the project in March, comments submitted online, and comments made during public hearings and meetings. Open house comments generally preferred a concentrated development located on the Project site to the subdivision. Other comments have suggested condominiums would be "dark rooms" adding little social or

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<sup>1</sup> In determining whether a decision is "consistent" with LUDMA, the purposes of the state statute may be considered: a) provide for the health, safety, and welfare; b) promote the prosperity; c) improve the morals, peace, good order, comfort, convenience, and aesthetics of each municipality and each municipality's present and future inhabitants and businesses; d) protect the tax base; e) secure economy in governmental expenditures; f) foster the state's agricultural and other industries; g) protect both urban and nonurban development; h) protect and ensure access to sunlight for solar energy devices; i) provide fundamental fairness in land use regulation; j) facilitate orderly growth and allow growth in a variety of housing types; and k) protect property values. UCA 10-9a-102

economic value to Alta, that the building is too large, and that a rezone should not take effect until the 2014 agreements are amended.

### **2014 Development Agreement and Subdivision Plat**

In 2014, the Shrontz Estate, Salt Lake City Department of Public Utilities, and the Town of Alta settled litigation and entered into two connected agreements, the 2014 Development Agreement and 2014 Stipulation and Motion (together the “Agreements”) that provide for the Shrontz Estate to develop a 10-lot residential subdivision and use up to 8,000 gallons per day of culinary water for the development. The proposed project will require amendments to those agreements. Staff recommends that if there is a decision to allow a rezone of the Property, the rezone must be effective only if it is contemporaneous with required amendments to the Agreements. The rezone and the development concept are invalid unless the Agreements are formally amended and approved by the 3rd District Court.

The 2014 Development Agreement (the “Agreement”) provides for 10 single family homes, each with its own lot and limit of disturbance, 8500 square feet, driveway, and utility laterals. Key provisions in the Agreement include the following:

- The Town must sign the plat when the Estate presents it so long as it complies with 3<sup>rd</sup> party approvals and the Agreement.
- The development shall not block or interfere with existing users of the ABSR.
- The Estate may develop a 20-spot parking area on the Property as depicted on the plat. Those spaces may be covered.
- The Estate will construct a stand-alone water system to serve the development. The system will originate in the Bay City Tunnel, after the Town’s antimony treatment plant. The system will match the “general alignment, features, and components of the system” depicted in an exhibit to the Agreement. The system will include a connection to the Town’s system for emergency purposes.
- The Estate is entitled to use up to 8,000 gallons of water per day to serve the development. Under the 2014 Stipulation and Motion, to which the Development Agreement is an exhibit, that volume of water will be deducted from the Town’s 1976 water supply agreement with SLC.

As of today, the Estate has not presented the plat to the Town for signature.

### **Estate’s Terms Sheets for Proposed Amendments to the 2014 Development Agreement, etc.**

The Estate provided “terms sheets” for proposed, key terms and conditions for amendments to the Agreements, as well as a terms sheet for the donation of a conservation easement on a portion of the Property above the lower segment of the Albion Basin Summer Road.

Staff provides the following comments and recommendations to the council regarding the terms sheets:

- Amendments should clarify that the rezone is not effective until action by the 3<sup>rd</sup> District Court to approve amended agreements. In other words, the rezone would take effect contemporaneously with the approval of amended 2014 agreements. Additionally, the conservation easement would be put in place at the same time as these amendments.
- All other terms of the 2014 agreements should continue to apply, other than those terms which provide for the specific land use proposal including the condominium development and the conservation easement.
- The Estate proposes a 15-year period in which it can pursue additional steps in the permitting process including a conditional use permit and building permit and that it may revert to the subdivision entitlement provided for in the 2014 development agreement if it is not able to obtain a building permit within 15 years. Staff recommends that if the petition moves forward, the subdivision entitlement would be abandoned in exchange for the rezone and the Project.
- The Estate isn't definite about the location of the water tank but seems to propose locating a water tank on the area to be rezoned and may locate a tank elsewhere including on the area to be conserved or outside the Property. A tank located on the area to be rezoned may not provide gravity fed emergency system pressure to the Town's water system, depending on the final tank site elevation and other technical factors.
- The Estate has agreed to abandon its proposal to USFS to widen the ABSR, and instead pursue and develop an alternative driveway that would be separate from the ABSR, prior to beginning construction.

If the council wants to move forward with the rezone, it may decide to do so subject to the successful amendment of the Agreements.

#### **Utah Division of Drinking Water Approval of Source Capacity Reduction for Condo Project**

A key provision of the Agreements is the limitation of up to 8000 gallons per day (GPD) of culinary water source demand, as measured over a 30-day billing period, which equates to 240,000 gallons per 30-day period. SLC has indicated any alternative to the subdivision must use no more than this amount as defined in the settlement for SLC to agree to amend the Agreements. The Estate applied to the Utah Division of Drinking Water (DDW) for an exception to DDW regulations regarding drinking water source sizing. Those regulations typically require 800 GPD per equivalent residential connection (ERC). DDW allows property owners to present water usage data from comparable developments to justify reductions in source capacity requirements. The Estate applied to DDW for a source reduction and provided data showing comparable developments generally used less than 242 GPD. The comparables include the Village at Sugarplum in Alta and three condominium developments in Park City. DDW approved a *temporary reduction* for a system-specific ERC value of 242 GPD per unit, and the Estate will need to provide water use data confirming its units use less than 242 GPD to maintain the approved source reduction, or apply for an extension of its temporary reduction if they lack adequate data to support the reduction by the DDW approval's expiration in 2029.

Town engineers have reviewed the Estate's source reduction application and approval letters and noted that the Estate's analysis did not provide information about connections or uses

beyond the units themselves. The Estate has indicated it does not assume significant back-of-house, ancillary, or amenity uses that would consume water. There would be no outdoor irrigation at the development. The Town's engineers also noted that 242 GPD x 33 units is equal to 7986, which leaves no contingency buffer or other room for error, and observed that public drinking water systems typically experience system losses through leaking or other malfunctions. The Estate's comparable developments may experience system loss which would be represented in their usage data. At any rate, DDW's temporary approval means that the Estate can proceed with their development if it is otherwise approved by the Town but may leave the Town in a precarious position if the Project uses more water than expected.

#### **Comment by Alta Ski Area to the Alta Town Council and Alta Planning Commission regarding the Proposal**

Alta Ski Area (ASA) has submitted comments to the Town on the Estate's proposal. ASA indicated it supports the concept of the Project as an alternative to the 10-lot subdivision. However, ASA reported that the Estate has not engaged ASA to discuss the implications of the Estate's proposal for ASA's current operations and future plans to build a chairlift into Grizzly Gulch using an alignment that may originate near and cross over the Estate's land. ASA described that its offer to allow construction of a water tank on its land to serve a development and provide emergency capacity to the Town water system is contingent upon ASA obtaining an easement across the Property for a lift alignment. This condition presumably applies in case of either a subdivision or the Project being developed on the Property.

#### **Proposed Conservation Easement Donation and Letter from Salt Lake City Department of Public Utilities Regarding Conservation of Patsey Marley Hill Property**

A key component of the Estate's proposal is for the Estate to donate a conservation easement on roughly 20 acres of Property above the ABSR to a "qualified donee." The Estate also proposes to donate the underlying fee title of roughly 18 acres of the land subject to the conservation easement to Salt Lake City Department of Public Utilities (SLC). The conservation of the land would limit additional development along the ABSR to the existing residential area. This would in turn mitigate potential increased conflicts between existing users and subdivision lot owners.

SLC recently sent a letter to the Town indicating its position that all the land proposed for conservation cannot be further encumbered beyond its current state without SLC's approval. SLC must consent to amend the Agreements for the proposed rezone to take effect and the Project to be developed. The ski lift alignment ASA seeks across the Property would constitute further encumbrance.

#### **Estate's Engagement with USFS Regarding Proposal for Alternative Driveway Access**

The Estate has begun discussions with the US Forest Service about a potential special use permit to develop an access driveway that would be separate from the ABSR. This alternative would substantially reduce impacts on existing ABSR users. The Estate indicates that USFS is open to reviewing an application, which the Town has confirmed with USFS.

#### **Summary of Key Topics and Staff Observations**

The Estate's proposal raises an extremely complex set of issues for the Town of Alta to consider. Staff provides the following thoughts on the Petition:

- The most important issue for the council to consider is whether it wants to secure conservation of the upper acreage of the Property enough to allow the Estate to develop a condominium project.
  - The council declined to consider previous proposals to permit a “condo-tel” which would include both hotel rooms and condominium units partially on the grounds that doing so would obligate the town to permit condominiums in the base facilities zone. At the last meeting, the Council discussed whether having a condominium building with the ability to do short term rentals would open the door to other lodges that are nearby and zoned Base Facilities to request converting to condominiums and residential use.
  - The Estate is not proposing a rezone to Base Facilities, which would allow more density and coverage than FM-20, but would require pure commercial use with no residential uses allowed.
  - If the council denies the Petition, it may not be the last time the Town considers changing zoning to allow condominium in places they're not currently permitted.
- The next most important issue for the Town to consider is the size of the proposed building. The planning commission conditioned its recommendation to the council on the building being shorter than proposed, and in the September meeting, the council generally expressed support for the planning commission's conditions. The proposed building would be smaller than the Snowbird Cliff Lodge, but bigger than any other building in Alta.
- At full build-out, the 10-lot subdivision may disturb more land area than the Project and may cause more disruption to users of the ABSR. Regardless of potential improvements to the ABSR, 10 additional homes would likely create more OSV traffic on the ABSR than currently exists.
- Whether one project or the other would create less desirable visual impacts is in the eye of the beholder, although the council is free to decide which visual impacts it prefers.
- Staff recommends assuming whatever entitlement is finalized for the Property is eventually fully realized. The Estate is entitled to develop a 10-lot residential subdivision under the 2014 development agreement.
- According to the DDW, the Estate “has the water” for their proposed condominium development. The Estate can apply to renew its temporary exception if it does not have water use data for the development when the current approval expires. If the council decides it prefers the Project to the subdivision, but it is concerned about the Estate's total “water budget,” it could stipulate a smaller unit count to create a contingency buffer of sorts.
- It may be difficult for the Estate to satisfy the expectations or requirements necessary for all stakeholders to support the Estate's proposal. For instance: the Town expects a water tank to be located such that it provides gravity-fed water pressure to the Town's water system in the event of an emergency as shown in an exhibit to the Development Agreement. The best and perhaps only feasible location for such a tank is on Alta Ski

Area property above the existing houses on the ABSR. ASA has indicated it is only willing to allow a tank on its property if the Estate grants ASA an easement for a ski lift across the Property. However, SLC has indicated it is only willing to amend the 2014 stipulation and motion if the Estate's Property is not further encumbered beyond its present status, which would preclude a ski lift easement.

- If the council decides to approve the Petition and amend the development agreement and stipulation, numerous additional steps would follow before the project is constructed, including approval of a plat, approval of a conditional use permit, approval of access by USFS, and approval of a building permit.
- There is no obligation for the council to approve the Petition, and the decision is discretionary.

### **Final Action Required**

Given the Estate's letter to the Town requesting final action on the Petition to Rezone under UCA [10-90a-509.5\(2\)](#), the council must vote to approve or deny the Petition in the November meeting, unless the Estate decides to rescind or amend their request.

The Town Council should review the rezone petition and take one of the following actions:

1. Approve the Petition subject to the amendment of the 2014 Stipulation and Motion, 2014 Development Agreement, and Conservation Easement Donation Agreement
2. Approve Petition with additional conditions.
3. Deny the Petition.
4. Only if the Estate stipulates, continue the matter to a future date.

**TOWN OF ALTA**

**ORDINANCE # 2025-O-4**

**AN ORDINANCE AMENDING TITLES 8 AND 9 TO ADOPT THE WILDLAND-  
URBAN INTERFACE CODE AND ALLOW FOR DEFENSIBLE SPACE**

WHEREAS, the Town of Alta Town Council (“Council”) wished to promote the health, safety and welfare of those who live in properties in the Town of Alta; and,

WHEREAS, the entire Town of Alta (Town) is within a Wildland-Urban Interface area; and,

WHEREAS, wildfire risk is an issue for the properties in the Town;

WHEREAS, defensible space is a requirement of the Wildland-Urban Interface Code.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF ALTA, UTAH, THAT:

SECTION I: Amendment. Title 8 and Title 9 of the Alta Code of Ordinances is hereby amended as set forth in Exhibit A.

SECTION II: Effective Date. This ordinance shall go into effect after publication and posting as required by Utah Code Title 10, Chapter 3..

PASSED AND ADOPTED by the Town Council of Alta, Utah, this \_\_\_\_ day of \_\_\_\_\_ in the year 2025.

TOWN OF ALTA

\_\_\_\_\_  
Roger Bourke, Mayor

ATTEST:

\_\_\_\_\_  
Jen Clancy, Town Clerk

Vote:

Mayor Bourke \_\_\_\_\_

Councilmember Ancil \_\_\_\_\_

Councilmember Byrne \_\_\_\_\_  
Councilmember Schilling \_\_\_\_\_

Councilmember Morgan \_\_\_\_\_

Certification

Ordinance/summary published on Utah state noticing website on \_\_\_\_\_, 2025.

Effective date of Ordinance: \_\_\_\_\_.

DRAFT

# EXHIBIT A

## 8-1-14: DEVELOPMENTS:

- A. Defined: "Development" shall mean a group or planned group or planned development, including apartment and/or group dwellings, or any other private housing development where streets within such development are not dedicated to the ~~town~~Town.
- B. Fire Hydrants Located In Any Development: The owner, builder and/or developer of any development located within the limits of the ~~town~~Town shall install within ~~said~~the development, at their sole expense, all fire hydrants as required by applicable codes and regulations and at those locations designated by the fire marshal.

Additionally, where the development is located on private property and the street containing water mains and ~~said~~the hydrants are not conveyed or otherwise dedicated to the ~~town~~Town, ~~said~~the owner, builder and/or developer shall be and remain solely liable for all claims arising therefrom and responsible for the complete maintenance and operations of all mains and fire hydrants within ~~said~~the development. Where ~~said~~the street containing water mains and hydrants are later conveyed or otherwise dedicated the ~~town~~Town, ~~said~~the owner, builder and/or developer shall, at their expense, maintain ~~said~~the mains and fire hydrants for a period of one year from the date of written acceptance thereof by the ~~town~~Town. No dwelling unit in any such development shall be located more than three hundred feet (300') from a fire hydrant.

- C. Compliance With Specifications: All hydrants installed in any such subdivision must comply with ~~then~~current specifications for fire hydrants ~~of the public works office~~ by applicable codes and regulations.
- D. Bond Required: A performance bond in an amount adequate to cover the cost of construction must be posted before any installation of mains and fire hydrants can begin hereunder in order to assure compliance with the foregoing, and that ~~said~~the hydrants and water mains shall be properly installed and maintained according to specifications of ~~the town~~Town ~~department of public works~~Town code. ~~Said~~The bond will not be released until the requirements are met and all fire hydrants and water mains connected thereto are certified in writing to be in good operating condition by the ~~public works superintendent~~fire marshal.

## 8-1-16: FIRE HYDRANTS:

- A. Control: All fire hydrants within the limits of the ~~town~~Town, and those installed outside, shall be under the control of and shall be kept in repair by the superintendent of the public works department in conjunction with the fire marshal.
- B. Purchase Of Water From Hydrants Authorized: The chief administrative officer of the ~~town~~Town, or his/her agent, may allow public or private contractors, subcontractors or other legitimate users to purchase water from fire hydrants. Any entity requesting to purchase water from a hydrant must demonstrate to the ~~town~~Town that it has employees with the skills

necessary to operate the equipment set forth in subsection D of this section without damage to the hydrant and without causing contamination to the ~~town~~Town water system. A fee shall be charged for ~~said~~the application; ~~said~~the fee to be established by resolution.

- C. Applications In Writing Required: Applications for the purchase of water from fire hydrants shall be completed and approved at least forty eight (48) hours prior to the water being purchased. A properly issued application shall constitute a permit for the purchase and taking of water and must be present at the site where water is being taken. ~~Said~~The application and permit shall only be used at the hydrant specified in the application. Purchase price for the water shall be established by resolution.
- D. Town To Require Specified Equipment: No water shall be taken from any fire hydrant within the ~~town~~Town unless a flow meter with a shutoff valve and backflow preventer is used. ~~Said~~The flow meter shall either be furnished by the ~~town~~Town or shall be one acceptable to the ~~town~~Town. The flow meter shall be returned to the ~~town~~Town in good working condition immediately upon completion of use. If the ~~town~~Town flow meter is used, a deposit in an amount which is at least the replacement cost of ~~said~~the flow meter shall be charged, which amount shall be established by resolution.
- E. Charges And Regulations For Use Of Hydrants: Under the direction of the chief administrative officer of the ~~town~~Town, regulations for the use and purchase of water from fire hydrants may be issued administratively. Fees for the usage of equipment shall be charged and shall be set by resolution.
- F. Proper Use And Indemnification: Any entity taking water from a fire hydrant shall disconnect the flow meter and shutoff valve when water is not being taken from the hydrant. All applicants shall agree to hold the ~~town~~Town and its officials and employees harmless from any and all claims, losses, damages, costs and liability of any type which may arise as a result of the permittee's use of the hydrant and water as authorized, and indemnify the ~~town~~Town for any costs it may incur thereby.
- G. Responsibility For Damage: Any damage done to any equipment owned by the ~~town~~Town shall be the responsibility of and shall be paid for promptly by any entity taking water from a fire hydrant. The ~~town~~Town shall have the authority to immediately revoke any permit on a showing that any damage has been done or that any laws or regulations have been broken.
- H. Penalties For Unlawful Use: It shall be unlawful for any person, business or any entity to take water from a fire hydrant without first complying with the above laws. Violation of this section shall be a class B misdemeanor, subject to penalty as provided in section 1-4-1 of this code.
- I. Fire Hydrants On Private Property:
  - 1. Permit Required: No person, firm or corporation shall install a fire hydrant or fire hydrant water supply piping on private property or cause the same to be done, without first obtaining a permit for each structure from the ~~town~~Town building inspector.

2. Expense Of Owner; Maintenance: Any installation of a fire hydrant or fire hydrant supply piping under this section shall be made at the expense of the owner of the property upon which such installation is made and ~~said~~the hydrant shall be installed and perpetually maintained by ~~said~~the person, or his successor in interest, in compliance with the applicable fire hydrant specifications, regulations and agreements of the department of public works.
3. Building Construction, Distance Requirements: It shall be unlawful for any person to complete more than thirty percent (30%) of the construction of any new building or building addition, other than buildings designed for use as three (3) or less individual family dwelling units, when ~~said~~the building is located on private property more than two hundred feet (200') from a fire hydrant, measured from ~~said~~the fire hydrant. Whenever the building inspector determines that any work is being done to the contrary to the provisions of this subsection, he may order the work stopped by notice in writing served on any person engaged in doing or causing such work to be done, and any such person shall stop such work until authorized by the building inspector to proceed with the work.
4. Specifications: All water outlets on fire hydrants installed hereunder must meet the specifications of ~~the department of public works~~applicable codes and regulations.
5. Water Main Size Requirements: No new water main installation used to service a fire hydrant shall be smaller than six inches (6") in diameter.
6. Number Of Hydrants Required For A Building: The following table shall be used in determining the number of hydrants to be used for fire protection in connection with the construction of any building not excluding hereunder, with the location of each such hydrant to be determined and designated by the fire marshal:

Building Area Square Feet	Number Of Hydrants Required	
	1 Story (Without Basement)	2 Stories Or More (1 Story And Basement)
Up to 5,000	1	1
5,000 to 15,000	2	2
15,000 to 40,000	2	3
40,000 to 100,000	3	4
100,000 to 200,000	4	5
200,000 to 300,000	5	6

300,000 to 400,000	6	8
Over 400,000	Discretion of fire marshal	

7. Bond: A performance bond in the amount adequate to cover the cost of construction must be posted before any installation of fire hydrants can begin hereunder in order to assure compliance with the foregoing. ~~Said~~The bond will not be released until the requirements hereof are met and all water mains and fire hydrants connected thereto are certified in writing to be in good operating condition by the ~~superintendent of the public works office~~fire marshal.

### 9-1-2: CODES ADOPTED:

A. Building Code: The international building code (IBC), as adopted by the state, is hereby adopted as the official building code for the town, subject to section 9-1-3 of this chapter.

B. Fire Code:

1. For the purpose of prescribing regulations governing conditions hazardous to life and property from fire and explosion, the 2009 edition of the international fire code ("IFC"), and any subsequent editions, including the international fire code standards, is hereby adopted including appendices B, C, D, E, F, G, H, I and J but not appendix A thereof, with such amendments as are set forth below.
2. Pursuant to Utah Code Annotated 10-3-711 (17-53-208), upon passage hereof, a copy of the international fire code shall be placed on file in the office of the town clerk for the use and examination of the public.

C. Uniform Code For Abatement Of Dangerous Buildings: The town hereby adopts the 1997 edition of the uniform code for the abatement of dangerous buildings (UCADB), as adopted by the International Code Council.

D. Wastewater Disposal Regulations: The town hereby adopts the Salt Lake Valley health department wastewater disposal regulations.

E. Other Codes As Approved: All other building, plumbing, electrical, mechanical, energy and/or natural gas codes established and adopted as standard by the state, including amendments thereto, shall hereby become established as the adopted codes of the town, subject to section 9-1-3 of this chapter.

F. Wildland Urban Interface Code: The 2006 Wildland Urban Interface Code along with Appendix A and Appendix B. and any successor code adopted by the State of Utah is hereby adopted. All the lands within the town limits of the Town of Alta are designated by the Utah Division of Forestry, Fire and State Lands as Wildland-Urban Interface.

E.

**9-3-2: SITE PLAN APPROVAL:**

- A. Required; Approving Authority: It is the express policy of the ~~town~~Town to preserve as many mature trees as possible. It shall be unlawful for any person to proceed with any development or remove mature trees within the ~~town~~Town without first having submitted a site plan and obtaining an approved site plan with respect to vegetation. For single-family residential development, the ~~mayer~~-building official shall provide ~~said~~the approval. For all other development, the planning commission shall provide ~~said~~the approval. In order to obtain approval to remove mature trees, a person must show that the failure to remove a mature tree will constitute extreme hardship.
- B. Forest Service Land: For development on forest service land, and private land being developed in conjunction with forest service permitted land, on which a building is not proposed or contemplated, written approval by the forest service of a vegetation plan shall constitute approval from the ~~town~~Town, which must receive ~~said~~the written approval prior to issuing any building permits and prior to any development proceeding.

**9-3-3: REQUIREMENTS FOR PRESERVATION OR REPLACEMENT:**

- A. Seedlings: Any seedling removed from the property shall be replaced with three (3) vigorous seedlings of at least six inches (6") in height.
- B. Saplings: Any sapling removed from the property shall be replaced with three (3) vigorous seedlings at least six inches (6") in height and three (3) vigorous saplings at least five feet (5') in height.
- C. Mature Trees:
  - 1. Any mature tree, if approved for removal from the property, shall be replaced with five (5) vigorous seedlings at least six inches (6") in height and five (5) vigorous saplings at least five feet (5') in height.
  - 2. No mature tree shall be removed without site plan approval.
- D. Survival; Replacement: Appropriate steps shall be taken to ensure all planted trees survive. Any planted trees that do not survive shall be replaced.
- E. Bond; Replacement: A two (2) year bond shall be given to the ~~town~~Town in the amount of the value of the replaced trees to be utilized in the event of their death and nonreplacement by the developer or landowner. Submission of a site plan shall constitute a license in favor of the ~~town~~Town to enter upon a development and replace dead vegetation in the event the landowner or developer does not replace the same after written notice from the ~~town~~Town to do so.
- F. The requirements of this removal and replacement section shall not apply to defensible space requirements of the Wildland Urban Interface Code as adopted by the Town so long as a site plan indicating trees to be removed is submitted and approved by the Building Official.

E.G. A copy of the approved fire protection plan shall be submitted to the Town for incorporation into the final approval documents.

**TOWN OF ALTA**  
**ORDINANCE # 2025-O-5**

**AN ORDINANCE AMENDING TITLE 10, CHAPTER 1, SECTION 8 “AMENDMENTS”  
AND TITLE 10, CHAPTER 1, SECTION 9 “HEARING AND PUBLICATION OF  
NOTICE BEFORE AMENDMENT” TO REMOVE THE REQUIREMENT TO PUBLISH  
A ZONING AMENDMENT NOTICE IN A NEWSPAPER AND TO MATCH THE  
AMENDMENT PROCESS AND NOTICING REQUIREMENTS IN STATE LAW.**

WHEREAS, The Town of Alta (“Town”) previously enacted publication requirements before holding a public hearing on zoning amendments in Ordinance No. 1989-6-8; and

WHEREAS, publication in a newspaper has become increasingly difficult due to limited dates that newspapers offer public notice space and a general reduction of newspaper distribution; and

WHEREAS, the Town wishes to amend the publication requirements to replace newspaper with posting the notice on the Utah Public Notice Website and the Town’s Website;

WHEREAS, State Code has changed since 1989 regarding the Amendment process and Noticing for land use regulations and zoning amendments.

NOW THEREFORE, BE IT ORDAINED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1: Amendment. Title 10, Chapter 1, Section 8 is amended as indicated below:

**10-1-8: AMENDMENTS:**

A. Authorized; Submit To Planning Commission: The town council may, from time to time, amend the number, shape, boundaries or area of any zone, or any regulation of or within any district or districts or zones or any other provisions of this title. Any such amendment shall not be made or become effective unless the same shall have been proposed by or be first submitted for the review and recommendation to the council by approval, disapproval or suggestions of the planning commission.

B. ~~Appeal Of Denial: Zoning amendment applications denied by the planning commission may be appealed to the town council. Any such appeals must be made within ten (10) calendar days of the date of the planning commission decision. Should the town council find merit in the appeal, the application shall be remanded to the planning commission with the council's recommendations and the matter shall be reconsidered by the planning commission at its next regularly scheduled meeting.~~

C. Denial To Reclassify: Denial of an application to amend the zoning map to reclassify any parcel or property shall prohibit the filing of another application to amend the zoning map to reclassify the same parcel of property, or any portion thereof, to the same zone classification within one year from the date of the final denial of the previous application, unless the planning commission finds that there has been a substantial change in the circumstances or sufficient new evidence since the denial of the previous application to merit consideration of a second application within the one year time period. (Ord., 6-8-1989)

Section 2: Amendment. Title 10, Chapter 1, Section 9 is amended as indicated below:

**10-1-9: HEARING AND PUBLICATION OF NOTICE BEFORE AMENDMENT:**

Before finally adopting any such amendment, the town council shall hold a public hearing thereon, at least ~~fifteen-ten~~ (1510) days' notice of the time and place of which shall be given by ~~at least one publication in a newspaper of general circulation within the town~~ posting to the Utah Public Notice Website and the Town's Website.

Section 3: Effective Date. This ordinance shall got into effect after publication or posting as required by Utah Code Title 10 Chapter 3.

PASSED AND ADOPTED by the Town of Alta Council on this \_\_\_th day of November, 2025.

TOWN OF ALTA

\_\_\_\_\_  
By: Roger Bourke, Mayor

ATTEST:

\_\_\_\_\_  
Jen Clancy, Town Clerk

Voting:

Mayor Bourke \_\_\_\_\_

Council Member Ancil \_\_\_\_\_

Council Member Schilling \_\_\_\_\_

Council Member Morgan \_\_\_\_\_

Council Member Byrne \_\_\_\_\_

*(Complete as Applicable)*

Date ordinance summary was published on the Utah Public Notice Website per Utah Code §10-3-711: \_\_\_\_\_

Effective date of ordinance: \_\_\_\_\_

# November Budget Amendments



# Budget Amendments by Fund

## GENERAL FUND

Revenue	-\$57k
Expense	+\$80k
Trans to Cap-Ex.	-\$137k

## CAPITAL PROJECTS FUND

Rev & Exp.	+\$25k
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## WATER FUND

Rev & Exp.	+\$301k
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## SEWER FUND

No changes.	\$0
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# Budget Amendments – Narrative

## General Fund

- Reduces property tax revenue by \$100k re tax re denial of truth in taxation
- Brings in revenue / funding from a couple grants
- Adds expenses associated with hiring a full-time facilities manager
- Adds expense associated with the start up costs of the AMO Mental Health Program
- Reduces the annual budgeted transfer from General Fund to Capital Projects Fund

## Capital Projects

- Reduces the annual transfer coming in from the General Fund
- Adds expense for AMO truck radio project

## Water

- Adjustments for cross tow water line project. Pushes unused funds from FY25 forward and adds a change fee. Balanced by budgeting for use of cash on hand.

# Why Hire a Full-Time Facilities Manager ?



# Proposed Facilities Manager Position

**Job Title:** Facilities Manager

**Department:** Building Maintenance

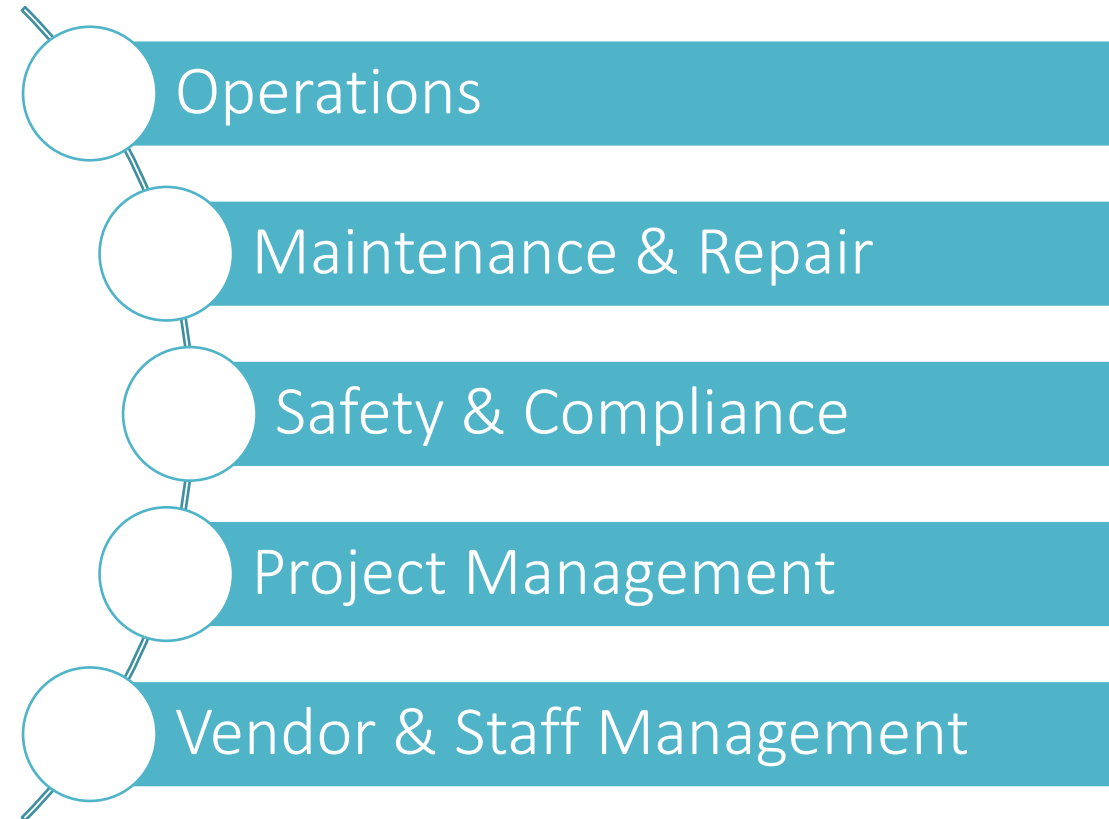
**Employment Status:** Full-time with benefits

**Reports to:** Town Manager

**Schedule:** 40 hours per week

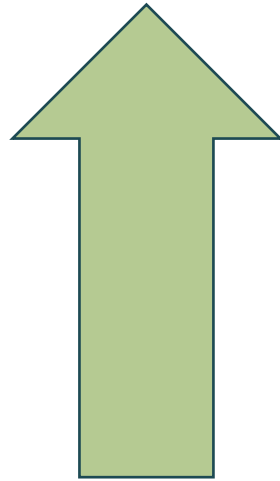
**Pay Rate:** \$24.07 - \$33.70 per hour

**Annual:** \$50,066 - \$70,096



# Proposed Facilities Manager Position Budget Impact

Net Increase



\$63k

N/A

**TOWN OF ALTA****RESOLUTION 2025-R-27****A RESOLUTION AMENDING THE 2025-2026 FISCAL BUDGETS  
FOR THE TOWN OF ALTA**

**WHEREAS**, the Town Council finds it necessary to amend certain departmental budgets in the Town of Alta General Fund, Capital Projects Fund, Water Fund, and Sewer Fund for the fiscal year 2025-2026,

**WHEREAS**, the Town Council finds that there are projected revenues sufficient to meet all departmental expenditures, and

**WHEREAS**, the Town Council desires to appropriate such revenues for those uses.

**NOW THEREFORE BE IT RESOLVED** that in conformity with Chapter 5 Title 10 of Utah Code Annotated, the General Fund budget for the Town of Alta for fiscal year 2025-2026 is amended as follows. The Capital Projects, Water, and Sewer Funds are also amended as follows: Exhibit A – Budget Amendments.

**ADOPTED THIS 11<sup>th</sup> day of November, 2025.**

\_\_\_\_\_  
Roger Bourke, Mayor

ATTEST:

\_\_\_\_\_  
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke

\_\_\_\_\_

Councilmember Ancil

\_\_\_\_\_

Councilmember Byrne

\_\_\_\_\_

Councilmember Morgan

\_\_\_\_\_

Councilmember Schilling

\_\_\_\_\_

		2024-25 Previous Year YTD Actual	2025-26 Current year YTD Actual	2025-26 Budget Approved	2025-26 Proposed Amendment Budget	2025-26 NOTES Proposed Budget
Account Number	Account Title	6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
<b>GENERAL FUND REVENUE</b>						
<b>TAXES</b>						
10-31-100	CURRENT YEAR PROPERTY TAXES	399,454	9,851	505,000	405,000	TNT not approved
10-31-101	TAX INCREMENT - CRA	0	0	0	0	
10-31-200	PRIOR YEAR PROPERTY TAXES	33,671	534	5,000	5,000	
10-31-300	SALES AND USE TAXES	2,317,751	309,726	1,890,000	1,890,000	used FY25 #, not avg of last 3 years
10-31-310	4th .25 TAX	57,638	8,345	45,197	45,197	
10-31-320	PUB TRAN TAX		1,782	0	7,500	new tax, code and budget added
10-31-400	ENERGY SALES AND USE TAX	92,576	17,189	90,000	90,000	
10-31-410	TELEPHONE USE TAX	5,043	1,396	6,000	6,000	
Total TAXES:		2,906,134	348,822	2,541,197	2,448,697	
<b>LICENSES AND PERMITS</b>						
10-32-100	BUSINESS LICENSES AND PERMITS	19,830	20,884	21,000	21,000	
10-32-150	LIQUOR LICENSES	6,575	6,375	6,350	6,350	
10-32-210	BUILDING PERMITS	130,815	17,785	80,000	80,000	
10-32-220	PARKING PERMITS	16,768	143	14,000	14,000	
10-32-250	ANIMAL LICENSES	13,085	1,615	14,000	14,000	
Total LICENSES AND PERMITS:		187,073	46,802	135,350	135,350	0
<b>INTERGOVERNMENTAL REVENUE</b>						
10-33-100	WFRC MATCHING GRANT	0	0	0	0	
10-33-200	SALT LAKE CITY	0	0	0	0	
10-33-275	SLC TRAILS	0	0	0	0	
10-33-300	COUNTY - COMMUNITY DEVELOPME	0	0	0	0	
10-33-350	COUNTY - TRANSPORTATION	0	10,670	0	10,670	received SLCo 4th Qtr Trans Fund for VMS Trailer
10-33-375	COUNTY - ZAP	0	0	0	0	
10-33-400	STATE GRANTS	9,000	0	0	0	
10-33-450	FEDERAL GRANTS	0	0	0	4,500	received AMO JAG Grant
10-33-560	CLASS C" ROAD FUND ALLOTMENT"	16,378	5,856	15,000	15,000	
10-33-580	STATE LIQUOR FUND ALLOTMENT	6,938	0	6,000	6,000	
10-33-600	SISK	3,000	0	3,000	3,000	
10-33-650	POST OFFICE	21,850	7,283	21,850	21,850	
10-33-700	UDOT	8,000	0	8,000	8,000	
Total INTERGOVERNMENTAL REVENUE:		65,166	23,810	53,850	69,020	0
<b>CHARGES FOR SERVICES</b>						
10-34-240	REVEGETATION BONDS	0	0	0	0	legislature prohibited
10-34-430	PLAN CHECK FEES	100,992	28,390	48,000	48,000	60% of building permit fees
10-34-550	PLANNING COMM REVIEW FEES	426	0	300	300	
10-34-760	FACILITY CENTER USE FEES	0	0	500	500	
10-34-761	OLS USE FEES		0	19,950	19,950	new code
10-34-810	IMPACT FEES	0	0	0	0	
Total CHARGES FOR SERVICES:		101,418	28,390	68,750	68,750	0

		2024-25 Previous Year	2025-26 Current year	2025-26 Budget	2025-26 Proposed Amendment	2025-26 NOTES
Account Number	Account Title	YTD Actual	YTD Actual	Approved	Budget	Proposed Budget
		6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
<b>FINES AND FORFEITURES</b>						
10-35-100	COURT FINES	17,328	8,860	12,000	12,000	
10-35-101	CIVIL CODE ENFORCEMENT	0	0	3,000	3,000	1st year of new program
Total FINES AND FORFEITURES:		17,328	8,860	15,000	15,000	0
<b>MISCELLANEOUS REVENUE</b>						
10-36-100	INTEREST EARNINGS	155,606	44,191	100,000	120,000	adjusted projection
10-36-300	OTHER FINANCING SOURCES	0	0	30,700	30,700	from Water Fund done 7/31/25
10-36-400	SALE OF FIXED ASSETS	0	0	0	0	
10-36-620	MISCELLANEOUS	4,363	0	3,000	3,000	TARP
10-36-700	CONTRIB FROM PRIVATE SOURCES	6	0	8,000	8,000	ranger program (FOA, ASL)
10-36-800	DONATIONS	150	0	0	0	
10-36-810	METERING	0	0	0	0	don't do metering anymore
10-36-820	4x4 ENFORCEMENT	0	0	0	0	
10-36-830	TOWN SHUTTLE	129,902	0	134,000	134,000	~ Resort \$42k, Town\$92k,
10-36-900	SUNDRY REVENUES	1,314	0	2,000	2,000	
10-36-910	SALES TAX	0	0	250	250	
Total MISCELLANEOUS REVENUE:		291,341	44,191	277,950	297,950	0
<b>TRANSFERS INTO GENERAL FUND</b>						
10-39-200	USE OF UNRESERVED FUND BALANCE	0	0	294,628	294,628	budget for use of cash, balance budget
10-39-250	USE OF RESERVED FUNDS	0	0	0	0	
10-39-400	TRANSFERS FROM CAP PROJ FUND	0	0	0	0	
10-39-410	TRANSFERS FROM IMPACT FUND	0	0	0	0	
10-39-420	TRANSFERS FROM SEWER FUND	0	0	0	0	
10-39-430	TRANSFERS FROM WATER FUND	0	0	0	0	
Total TRANSFERS INTO GENERAL FUND:		0	0	294,628	294,628	0
	<b>GENERAL FUND Revenue Total:</b>	<b>3,568,459</b>	<b>500,874</b>	<b>3,092,097</b>	<b>3,034,767</b>	<b>0</b>
	<b>GENERAL FUND Transfer IN Total:</b>	<b>0</b>	<b>0</b>	<b>294,628</b>	<b>294,628</b>	<b>0</b>
	<b>CASH AVAILABLE FOR GENERAL FUND</b>	<b>3,568,459</b>	<b>500,874</b>	<b>3,386,725</b>	<b>3,329,395</b>	<b>0</b>

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026	2025-26 Proposed Amendment Budget 6/30/2026	2025-26 NOTES Proposed Budget 6/30/2026
Account Number	Account Title					
<b>GENERAL FUND EXPENSES</b>						
<b>LEGISLATIVE</b>						
10-41-110	SALARIES - MAYOR AND COUNCIL	17,600	4,200	16,800	16,800	reduced per council approval
10-41-120	REMUNERATION	0	0	0	0	
10-41-130	EMPLOYEE BENEFITS	0	0	100	100	
10-41-131	EMPLOYER TAXES	1,391	330	1,700	1,700	
10-41-230	TRAVEL	732	0	1,000	1,000	
10-41-280	TELECOM	0	0	0	0	
10-41-330	EDUCATION AND TRAINING	660	415	4,000	4,000	ULCT conference
10-41-620	MISCELLANEOUS	10	0	350	350	
Total LEGISLATIVE:		20,392	4,945	23,950	23,950	0
<b>COURT</b>						
10-42-110	SALARIES AND WAGES	18,058	2,349	18,896	18,896	
10-42-130	EMPLOYEE BENEFITS	180	0	133	133	
10-42-131	EMPLOYER TAXES	724	184	1,450	1,450	
10-42-133	URS CONTRIBUTIONS	6,201	125	3,050	3,050	
10-42-230	TRAVEL	503	0	800	800	
10-42-240	OFFICE SUPPLIES AND EXPENSE	120	0	500	500	
10-42-280	TELEPHONE	240	0	240	240	
10-42-310	PROFESSIONAL & TECHNICAL	0	0	500	500	
10-42-330	EDUCATION & TRAINING	250	1,035	1,500	1,500	
10-42-480	INDIGENT DEFENSE SVCS	0	0	2,500	2,500	
10-42-481	VICTIM REPARATION SURCHARGE	7,276	3,213	6,000	6,000	
10-42-620	MISCELLANEOUS SERVICES	349	133	750	750	
Total COURT:		33,901	7,040	36,319	36,319	
<b>ADMINISTRATIVE</b>						
10-43-110	SALARIES AND WAGES	302,253	112,102	353,162	353,162	~5% increase
10-43-111	PERFORMANCE BONUS	5,072	0	0	0	doing away with
10-43-130	EMPLOYEE BENEFITS	1,687	305	2,120	2,120	
10-43-131	EMPLOYER TAXES	24,086	8,315	27,020	27,020	
10-43-132	INSUR BENEFITS	56,915	28,098	75,000	90,000	enrollment changes
10-43-133	URS CONTRIBUTIONS	49,555	15,865	56,550	56,550	
10-43-140	TERMINATION BENEFITS	0	0	0	0	
10-43-210	BOOKS, SUBSCRIPT & MEMBERSHIPS	4,451	120	5,500	5,500	
10-43-220	PUBLIC NOTICES	0	983	1,500	1,500	
10-43-230	TRAVEL	1,144	167	3,000	3,000	
10-43-240	OFFICE SUPPLIES AND EXPENSE	3,421	932	4,000	4,000	
10-43-245	IT SUPPLIES & MAINT	19,520	6,419	26,000	26,000	shoppingaround - assume increase
10-43-250	EQUIPMENT/SUPPLIES & MNTNCE	485	107	5,000	5,000	
10-43-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	0	0	
10-43-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	2,979	0	14,000	14,000	Town office main floor lighting updates
10-43-265	VEHICLE LEASE PAYMENTS	0	0	0	0	
10-43-270	UTILITIES	0	0	0	0	
10-43-280	TELEPHONE	5,486	1,511	4,600	4,600	
10-43-310	PROFESSIONAL/TECHNICAL/SERVICE	434	4,070	8,500	8,500	\$4k website hosting
10-43-315	PROF CONSULTANT SERVICES	5,070	2,300	6,000	6,000	
10-43-320	PROF/TECH/SERVICES/ACCOUNTING	4,596	546	10,000	10,000	
10-43-325	PROF SERVICES - LEGAL	66,172	7,047	45,000	45,000	
10-43-330	EDUCATION & TRAINING	2,425	765	5,500	5,500	
10-43-350	ELECTIONS	0	200	4,000	4,000	2025 municipal election
10-43-440	BANK CHARGES	5,852	981	9,000	9,000	Xpress Billpay added charges
10-43-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	0	0	
10-43-510	INSURANCE AND SURETY BONDS	3,412	3,035	4,000	4,000	
10-43-515	WORKERS COMPENSATION INS	897	357	2,400	2,400	
10-43-610	MISCELLANEOUS SUPPLIES	158	407	1,000	1,000	
10-43-620	MISCELLANEOUS SERVICES	3,763	1,261	5,000	5,000	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	
Total ADMINISTRATIVE:		569,832	195,893	677,852	692,852	0

		2024-25 Previous Year YTD Actual	2025-26 Current year YTD Actual	2025-26 Budget Approved	2025-26 Proposed Amendment Budget	2025-26 NOTES Proposed Budget
Account Number	Account Title	6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
<b>MUNICIPAL BUILDINGS</b>						
10-45-110	SALARIES AND WAGES	19,597	4,155	24,927	44,250	includes full-time BM position
10-45-111	PERFORMANCE BONUS	444	0	0	0	doing away with
10-45-130	EMPLOYEE BENEFITS	120	30	212	330	due to FT BM
10-45-131	EMPLOYER TAXES	1,554	320	1,910	3,385	due to FT BM
10-45-132	INSUR BENEFITS	0	0	0	14,280	due to FT BM
10-45-133	URS CONTRIBUTIONS	0	0	0	7,080	due to FT BM
10-45-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	2,500	4,000	make side by side street legal
10-45-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	9,430	2,820	11,000	15,750	due to FT BM
10-45-265	TOM MOORE BLDG/MNTNCE	0	0	0	0	
10-45-270	UTILITIES	5,502	1,048	6,500	6,500	
10-45-280	TELEPHONE				600	due to FT BM
10-45-310	PROFESSIONAL & TECHNICAL				1,000	due to FT BM
10-45-480	SPECIAL DEPARTMENT SUPPLIES				500	due to FT BM
10-45-510	INSURANCE AND SURETY BONDS	1,098	1,322	1,400	1,400	
10-45-515	WORKERS COMPENSATION INS				2	
10-45-610	MISCELLANEOUS SUPPLIES	62	90	1,000	1,500	due to FT BM
10-45-620	MISCELLANEOUS SERVICES				400	due to FT BM
10-45-740	CAPITAL OUTLAY-EQUIPMENT	0	0	0	0	
Total MUNICIPAL BUILDINGS:		37,808	9,784	49,449	100,977	0
<b>NON-DEPARTMENTAL</b>						
10-50-330	TOWN EVENTS	1,227	0	4,000	4,000	canyon cleanup
10-50-340	CENTRAL WASATCH COMM / CWC	15,000	15,000	15,000	15,000	
10-50-350	SLC COMM RENEWABLE ENERGY PROJ	0	0	400	400	
10-50-610	MISCELLANEOUS SUPPLIES	0	0	1,200	1,200	
10-50-620	AUDIT	10,000	0	12,500	12,500	RFP in the works
10-50-640	MISC SERVICES	15	0	1,000	1,000	
10-50-650	INSURANCE CLAIMS	0	0	0	0	
10-50-910	SALES TAX RECEIVED	9	0	250	250	
Total NON-DEPARTMENTAL:		26,251	15,000	34,350	34,350	0
<b>TRANSPORTATION</b>						
10-51-325	PROF & TECH SERVICES - LEGAL	316	58	1,000	1,000	
10-51-630	WFRC MATCHING GRANT FUNDS	0	0	0	0	
10-51-631	TRAILHEAD PROJECTS	0	0	0	0	
10-51-635	MEDIAN	0	0	250	250	
10-51-636	EXPANDED UTA BUS SERVICE	0	0	0	0	
10-51-637	FLAGSTAFF LOT IMPROVEMENTS	0	0	0	0	
10-51-638	TRAFFIC MANAGEMENT	995	0	10,000	10,000	
10-51-640	MISCELLANEOUS	0	0	5,000	5,000	
10-51-645	ALTA RESORT SHUTTLE	247,758	0	272,160	272,160	8% increase per agreement
10-51-700	PARKING PERMITS	4,953	0	7,000	7,000	able to reduce
10-51-810	METERING	0	0	0	0	no metering
Total TRANSPORTATION:		254,022	58	295,410	295,410	0
<b>CIVIL CODE ENFORCEMENT</b>						
10-52-240	OFFICE SUPPLIES AND EXPENSE	0	0	3,000	3,000	setup program
10-52-310	PROFESSIONAL & TECHNICAL	0	0	1,000	1,000	
10-52-640	MISCELLANEOUS	0	0	500	500	
Total CIVIL CODE ENFORCEMENT:		0	0	4,500	4,500	0
<b>PLANNING AND ZONING</b>						
10-53-120	COMMISSION REMUNERATION	900	0	4,500	4,500	reduced per council
10-53-131	EMPLOYER TAXES		0	480	480	move to W2, not 1099
10-53-220	PUBLIC NOTICES	63	0	250	250	
10-53-230	TRAVEL	0	0	1,000	1,000	
10-53-240	OFFICE SUPPLIES AND EXPENSE	0	0	150	150	
10-53-310	PROFESSIONAL & TECHNICAL	40,575	9,025	40,000	40,000	
10-53-315	PROF & TECH SERVICES - LAWSUIT	0	0	0	0	
10-53-325	PROF & TECH SERVICES - LEGAL	42,471	9,087	40,000	40,000	
10-53-330	EDUCATION AND TRAINING	75	350	1,500	1,500	
10-53-510	INSURANCE & SURETY BONDS	2,810	2,321	3,600	3,600	
10-53-610	MISCELLANEOUS SUPPLIES	10	0	300	300	
10-53-620	MISCELLANEOUS SERVICES	0	0	300	300	
Total PLANNING AND ZONING:		86,904	20,782	92,080	92,080	0

		2024-25 Previous Year	2025-26 Current year	2025-26 Budget Approved	2025-26 Proposed Amendment Budget	2025-26 NOTES Proposed Budget
Account Number	Account Title	YTD Actual	YTD Actual			
		6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
<b>POLICE DEPARTMENT</b>						
10-54-110	SALARIES AND WAGES	746,586	244,204	1,018,694	1,018,694	
10-54-111	PERFORMANCE BONUS	11,293	0	0	0	done away with
10-54-112	WAGE CORRECTION (FY24)	0	0	0	0	
10-54-130	EMPLOYEE BENEFITS	2,495	346	5,000	5,000	
10-54-131	EMPLOYER TAXES	58,228	18,648	78,000	78,000	
10-54-132	INSUR BENEFITS	126,428	44,310	145,000	145,000	
10-54-133	URS CONTRIBUTIONS	135,324	47,141	227,536	227,536	
10-54-135	MENTAL HEALTH RESOURCES		0	2,500	4,750	starting up in FY26
10-54-140	TERMINATION BENEFITS	0	0	0	0	
10-54-210	BOOKS/SUBSCRIP/MEMBERSHIPS	14,007	8,661	17,000	17,000	
10-54-230	TRAVEL	586	170	1,000	1,000	
10-54-240	OFFICE SUPPLIES AND EXPENSE	698	154	1,500	1,500	
10-54-245	IT SUPPLIES AND MAINT	13,780	7,354	25,000	25,000	shoppingnaround - assume increase
10-54-250	EQUIP/SUPPLIES & MNTNCE	2,628	0	5,000	5,000	
10-54-255	VEHICLE SUPPLIES & MAINTENANCE	16,029	4,215	28,000	28,000	
10-54-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	23,622	22,806	40,000	40,000	
10-54-265	VEHICLE LEASE PAYMENTS	0	0	0	0	
10-54-270	UTILITIES	7,620	1,536	10,000	10,000	
10-54-280	TELEPHONE	9,813	2,029	16,000	16,000	
10-54-310	PROFESS/TECHNICAL SERVICES	0	0	2,000	2,000	
10-54-325	PROF & TECH SERVICES - LEGAL	1,770	511	10,000	10,000	
10-54-330	EDUCATION AND TRAINING	4,126	417	12,500	12,500	
10-54-470	UNIFORMS	2,375	2,990	4,650	4,650	
10-54-480	SPECIAL DEPARTMENT SUPPLIES	13,492	2,462	19,000	19,000	
10-54-500	INSURANCE DEDUCTIBLE EXPENSE	0	0	500	500	
10-54-510	INSURANCE AND SURETY BONDS	15,146	14,767	15,003	15,003	
10-54-515	WORKERS COMPENSATION INS	1,794	714	6,000	6,000	
10-54-610	MISCELLANEOUS SUPPLIES	2,353	0	20,000	20,000	
10-54-620	MISCELLANEOUS SERVICES	4,595	1,053	5,000	5,000	
10-54-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	
10-54-810	METERING	0	0	0	0	not metering anymore
10-54-820	4x4 ENFORCEMENT	0	0	0	0	
Total POLICE DEPARTMENT:		1,214,787	424,487	1,714,883	1,717,133	0
<b>POST OFFICE</b>						
10-56-110	SALARIES AND WAGES	31,695	10,416	35,986	35,986	
10-56-111	PERFORMANCE BONUS	861	0	0	0	doing away with
10-56-130	EMPLOYEE BENEFITS	220	60	300	300	
10-56-131	EMPLOYER TAXES	2,573	818	2,755	2,755	
10-56-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0	
10-56-230	TRAVEL	0	0	100	100	
10-56-240	OFFICE SUPPLIES & EXPENSE	498	266	700	700	
10-56-245	IT SUPPLIES AND MAINT	215	1,074	2,000	2,000	new computer
10-56-250	EQUIP/SUPPLIES AND MNTNCE	1,477	429	1,500	1,500	
10-56-260	BLDGS/GOUNDS-SUPPLIES/MNTNCE	1,873	205	2,500	2,500	
10-56-270	UTILITIES	1,852	342	2,700	2,700	
10-56-280	TELEPHONE	1,300	538	1,500	1,500	
10-56-440	BANK CHARGES - Alta CPO Acct	20	0	0	0	
10-56-480	SPECIAL DEPARTMENT SUPPLIES	0	0	100	100	
10-56-510	INSURANCE & SURETY BONDS	681	679	700	700	
10-56-515	WORKERS COMPENSATION INS	166	66	425	425	
10-56-620	MISCELLANEOUS SERVICES	0	75	200	200	
10-56-630	OVERAGE & SHORT	0	0	0	0	
10-56-635	POST OFFICE INVENTORY	1,296	-285	1,500	1,500	
10-56-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	
Total POST OFFICE:		44,727	14,680	52,966	52,966	0

		2024-25 Previous Year YTD Actual	2025-26 Current year YTD Actual	2025-26 Budget Approved	2025-26 Proposed Amendment Budget	2025-26 NOTES Proposed Budget
Account Number	Account Title	6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
<b>BUILDING INSPECTION</b>						
10-58-110	SALARIES AND WAGES	0	0	0	0	
10-58-120	PLAN CHECKS	53,236	20,663	48,000	48,000	
10-58-130	EMPLOYEE BENEFITS	0	0	0	0	
10-58-210	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	0	0	400	400	
10-58-230	TRAVEL	21	0	0	0	
10-58-280	TELEPHONE	0	0	0	0	
10-58-310	PROFESS/TECHNICAL INSPECTIONS	11,680	13,390	40,000	40,000	
10-58-325	PROF SERVICES - LEGAL	294	0	600	600	
10-58-330	EDUCATION AND TRAINING	0	0	0	0	
10-58-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	
10-58-481	BUILDING PERMIT - SURCHARGES	1,953	131	1,000	1,000	
10-58-510	INSURANCE & SURETY BONDS	218	536	1,200	1,200	
Total BUILDING INSPECTION:		67,403	34,720	91,200	91,200	0
<b>STREETS - C ROADS</b>						
10-60-110	SALARIES AND WAGES	0	0	0	0	
10-60-130	EMPLOYEE BENEFITS	0	0	0	0	
10-60-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0	
10-60-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	0	0	8,000	8,000	
10-60-265	FLAGSTAFF LOT PAVING	0	0	0	0	
10-60-310	PROFESS/TECHNICAL SERVICES	15,230	0	17,000	17,000	
10-60-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	
Total STREETS - C ROADS:		15,230	0	25,000	25,000	0
<b>RECYCLING</b>						
10-62-210	BOOKS/SUBSCRIP/MEMBERSHIPS	0	0	0	0	
10-62-230	TRAVEL	0	0	0	0	
10-62-250	EQUIP/SUPPLIES/MNTNCE	0	0	0	0	
10-62-260	BLDGS/GROUNDS-SUPPLIES/MNTNCE	1,328	0	1,500	1,500	
10-62-310	CONTRACT SERVICES cardboard	23,304	5,682	31,000	31,000	3% increase
10-62-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	
10-62-610	MISCELLANEOUS SUPPLIES	0	0	0	0	
Total RECYCLING:		24,632	5,682	32,500	32,500	0
<b>GIS</b>						
10-66-110	SALARIES AND WAGES	0	0	0	0	
10-66-111	PERFORMANCE BONUS	0	0	0	0	doing away with
10-66-130	EMPLOYEE BENEFITS	0	0	0	0	
10-66-131	EMPLOYER TAXES	0	0	0	0	
10-66-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0	
10-66-250	EQUIPMENT/SUPPLIES & MNTNCE	0	0	0	0	
10-66-310	PROFESS/TECHNICAL SERVICES	0	0	5,000	5,000	
10-66-330	EDUCATION AND TRAINING	0	0	0	0	
10-66-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	
10-66-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	
Total GIS:		0	0	5,000	5,000	0
<b>SUMMER PROGRAM</b>						
10-70-110	SALARIES AND WAGES	687	1,505	3,187	3,250	due to FT BM
10-70-111	PERFORMANCE BONUS	0	0	0	0	done away with
10-70-130	EMPLOYEE BENEFITS	40	0	70	70	
10-70-131	EMPLOYER TAXES	57	125	245	250	due to FT BM
10-70-132	INSUR BENEFITS				1,050	due to FT BM
10-70-133	URS CONTRIBUTIONS				520	due to FT BM
10-70-250	EQUIP-SUPPLIES/MNTNCE	3,416	1,920	6,000	6,000	
10-70-255	VEHICLE SUPPLIES & MAINTENANCE	0	0	1,000	2,000	due to FT BM
10-70-260	BLDGS/GROUNDS-STORAGE UNIT	4,492	1,582	5,000	5,000	
10-70-265	VEHICLE LEASE PAYMENTS	0	0	0	0	
10-70-310	PROFESSIONAL & TECHNICAL	0	0	0	0	
10-70-320	USFS RANGER	24,000	0	12,000	12,000	
10-70-470	TRAILS	0	0	0	0	
10-70-480	SPECIAL DEPARTMENT SUPPLIES	0	0	100	100	
10-70-510	INSURANCE AND SURETY BONDS	1,149	971	1,149	1,149	
10-70-515	WORKERS COMPENSATION INS	0	0	400	400	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	
Total SUMMER PROGRAM:		33,842	6,102	29,151	31,789	0

		2024-25 Previous Year YTD Actual 6/30/2025	2025-26 Current year YTD Actual 10/31/2025	2025-26 Budget Approved 6/30/2026	2025-26 Proposed Amendment Budget 6/30/2026	2025-26 NOTES Proposed Budget 6/30/2026
Account Number	Account Title					
<b>IMPACT FEE</b>						
10-72-110	SALARIES AND WAGES	0	0	0	0	
10-72-130	EMPLOYEE BENEFITS	0	0	0	0	
10-72-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0	
10-72-280	TELEPHONE	0	0	0	0	
10-72-310	PROFESS/TECHNICAL SERVICES	0	0	20,000	20,000	study/plan required to collect
10-72-325	PROF & TECH SERVICES - LEGAL	0	0	0	0	
10-72-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	
10-72-620	MISCELLANEOUS SERVICES	0	0	0	0	
10-72-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	
Total IMPACT:		0	0	20,000	20,000	0
<b>LIBRARY - COMMUNITY CENTER</b>						
10-75-110	SALARIES AND WAGES	0	0	0	0	
10-75-130	EMPLOYEE BENEFITS	0	0	0	0	
10-75-250	EQUIP-SUPPLIES/MNTNCE	0	0	500	500	
10-75-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	769	1,674	6,000	6,000	
10-75-270	UTILITIES	3,624	999	6,600	6,600	connect to TOA network
10-75-280	TELEPHONE	0	0	0	0	
10-75-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	
10-75-510	INSURANCE & SURETY BONDS	1,183	1,036	1,500	1,500	
10-75-620	MISCELLANEOUS SERVICES	0	0	100	100	
10-75-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	
Total LIBRARY - COMMUNITY CENTER:		5,576	3,709	14,700	14,700	0
<b>OUR LADY OF THE SNOWS - COMMUNITY CENTER</b>						
10-76-110	SALARIES AND WAGES	0	2,110	17,500	17,500	FT 12800
10-76-130	EMPLOYEE BENEFITS	0	0	0	0	
10-76-131	EMPLOYER TAXES	0	166	0	1,340	due to FT BM
10-76-132	INSUR BENEFITS				5,670	due to FT BM
10-76-133	URS CONTRIBUTIONS				2,048	due to FT BM
10-76-250	EQUIP-SUPPLIES/MNTNCE	0	0	3,750	3,750	
10-76-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	0	1,154	2,000	2,000	
10-76-270	UTILITIES	0	937	11,950	11,950	connect to TOA network
10-76-280	TELEPHONE	0	0	0	0	
10-76-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	
10-76-510	INSURANCE & SURETY BONDS	0	2,130	2,215	2,215	
10-76-620	MISCELLANEOUS SERVICES	0	25	0	0	
10-76-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	
Total OUR LADY OF THE SNOWS CENTER:		0	6,521	37,415	46,473	
<b>COMMUNITY DEVELOPMENT</b>						
10-78-110	SALARIES AND WAGES	0	0	0	0	
10-78-130	EMPLOYEE BENEFITS	0	0	0	0	
10-78-250	EQUIP-SUPPLIES/MNTNCE	0	0	0	0	
10-78-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	0	0	0	0	
10-78-310	PROGRESS/TECHNICAL SERVICES	0	0	0	0	
10-78-620	MISCELLANEOUS SERVICES	0	0	0	0	
10-78-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	
Total COMMUNITY DEVELOPMENT:		0	0	0	0	0
<b>TRANSFERS OUT OF GENERAL FUND</b>						
10-90-510	TRANSFER TO WATER FUND	0	0	0	0	
10-90-520	TRANSFER TO SEWER FUND	0	0	0	0	
10-90-530	TRANSFER TO DEBT SERVICE	0	0	0	0	
10-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0	
10-90-550	TRANS TO CAPITAL PROJECT FUND	0	0	150,000	12,196	adjustment to zero out budget
10-90-560	TRANS TO POST EMPLOYMENT FUND	0	0	0	0	
Total TRANSFERS OUT OF GENERAL FUND:		0	0	150,000	12,196	0
GENERAL FUND Expenditure Total:		2,435,307	749,405	3,236,725	3,317,199	0
GENERAL FUND TRANSFER OUT Total:		0	0	150,000	12,196	0
GENERAL FUND BUDGET		2,435,307	749,405	3,386,725	3,329,395	0
<b>GENERAL FUND SUMMARY</b>						
GENERAL FUND Revenue & Transfer IN Total:		3,568,459	500,874	3,386,725	3,329,395	0
GENERAL FUND Expenditure & Transfer OUT Total:		2,435,307	749,405	3,386,725	3,329,395	0
Net Total GENERAL FUND:		1,133,152	-248,531	0	0	must = zero

Account Number	Account Title	2024-25	2025-26	2025-26	2025-26	2025-26 NOTES Proposed Budget
		Previous Year	Current year	Budget	Proposed Amendment	
		YTD Actual	YTD Actual	Approved	Budget	
		6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
<b>CAPITAL PROJECT FUND REVENUE</b>						
<b>INTERGOVERNMENTAL REVENUE</b>						
45-33-400	STATE GRANT	0	0	0	0	
Total INTERGOVERNMENTAL REVENUE:		0	0	0	0	0
<b>MISCELLANEOUS REVENUE</b>						
45-36-100	INTEREST	74,891	7,232	40,000	40,000	
Total MISCELLANEOUS REVENUE:		74,891	7,232	40,000	40,000	0
<b>TRANSFERS INTO CAPITAL PROJECT FUND</b>						
45-39-100	TRANSFER FROM GENERAL FUND	0	0	150,000	12,196	updated to match general fund
45-39-250	USE OF RESERVED FUNDS	0	0	1,003,000	1,166,349	updated to balance out
Total TRANSFERS INTO CAPITAL PROJECT FUND:		0	0	1,153,000	1,178,545	0
<b>CAPITAL PROJECT FUND EXPENSE</b>						
<b>MUNICIPAL BUILDINGS</b>						
45-45-740	TOWN OFFICE	8,270	0	0	0	
45-45-750	COMMUNITY CENTERS	1,056,396	11,234	1,110,500	1,110,500	MP2, OLS, Tom Moore, roof safety
Total EXPENDITURE:		1,064,666	11,234	1,110,500	1,110,500	0
<b>POLICE DEPT</b>						
45-54-741	BUILDINGS	0	2,254	33,000	33,000	cameras - carry over from FY25, roof safety
45-54-742	VEHICLES	58,430	2,288	2,500	2,500	tonneau cover delay
45-54-743	EQUIPMENT	59	10,670	27,000	52,000	truck radios, vms speed trailer
Total EXPENDITURE:		58,489	15,212	62,500	87,500	0
<b>OTHER EXPENDITURES</b>						
45-70-740	SUMMER PROGRAM	0	0	20,000	20,000	trailhead bathrooms
45-70-741	UTILITY IMPROVEMENTS	14,455	545	0	545	master s/w plan left from FY25
Total EXPENDITURE:		14,455	545	20,000	20,545	
<b>TRANSFERS OUT OF CAPITAL PROJECTS FUND</b>						
45-90-200	CONTRIB TO FUND BALANCE	0	0	0	0	
45-90-540	TRANS TO GENERAL FUND RESERVE	0	0	0	0	
Total TRANSFERS OUT OF CAPITAL PROJECTS FUND:		0	0	0	0	0
<b>CAPITAL PROJECT FUND Revenue &amp; Transfer Total:</b>		<b>74,891</b>	<b>7,232</b>	<b>1,193,000</b>	<b>1,218,545</b>	
<b>CAPITAL PROJECT FUND Expenditure Total:</b>		<b>1,137,610</b>	<b>26,991</b>	<b>1,193,000</b>	<b>1,218,545</b>	
<b>Net Total CAPITAL PROJECT FUND:</b>		<b>-1,062,719</b>	<b>-19,759</b>	<b>0</b>	<b>0</b>	<b>0</b>

		2024-25 Previous Year YTD Actual	2025-26 Current year YTD Actual	2025-26 Budget Approved	2025-26 Proposed Amendment Budget	2025-26 NOTES Proposed Budget
Account Number	Account Title	6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
<b>WATER FUND REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
51-34-100	WATER SALES	329,019	96,258	383,600	383,600	~14 %increase, to acct 4 GF loan
51-34-101	WATER SALES - OVERAGE	26,669	4,387	32,000	32,000	
51-34-102	WATER SALES - OTHER	1,694	420	0	0	snowmaking, not using anymore
51-34-200	CONNECTION FEES	1,560	0	0	0	
Total CHARGES FOR SERVICES:		358,942	101,064	415,600	415,600	0
<b>MISCELLANEOUS REVENUE</b>						
51-36-100	INTEREST EARNINGS	22,263	4,865	5,000	5,000	updated
51-36-200	BOND PROCEEDS	0	0	0	0	
51-36-300	OTHER FINANCING SOURCES	0	0	250,000	250,000	loan from GF for crosstow
51-36-800	DONATIONS	0	0	0	0	
51-36-810	IMPACT FEES	0	0	0	0	
51-36-820	AMERICAN RECOVERY ACT	0	0	0	0	
51-36-900	MISCELLANEOUS	0	0	0	0	
Total MISCELLANEOUS REVENUE:		22,263	4,865	255,000	255,000	0
<b>TRANSFERS INTO WATER FUND</b>						
51-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0	
51-39-200	USE OF WATER RESERVE/PTIF BAL	0	0	0	301,750	use of reserve, to balance budget
Total TRANSFERS INTO WATER FUND:		0	0	0	301,750	0
<b>WATER FUND EXPENDITURES</b>						
51-40-110	SALARIES AND WAGES	15,320	0	17,700	17,700	
51-40-111	PERFORMANCE BONUS	0	0	0	0	doing away with
51-40-130	EMPLOYEE BENEFITS	0	0	0	0	
51-40-131	EMPLOYER TAXES	896	0	1,355	1,355	
51-40-132	INSUR BENEFITS	1,708	0	1,225	1,225	
51-40-133	URS CONTRIBUTIONS	2,434	0	2,830	2,830	
51-40-210	BOOKS/SUBSCRIP/MEMBERSHIPS	655	0	700	700	
51-40-230	TRAVEL	0	0	0	0	
51-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	0	0	
51-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	800	2,500	2,500	
51-40-250	EQUIP-SUPPLIES/MNTNCE	4,384	8,244	8,000	8,000	new state fees coming \$500
51-40-255	VEHCILES-SUPPLIES/MNTNCE	0	0	0	0	
51-40-260	BLDGS/GROUNDS-SUPPLIES/MNTNC	22,931	37	10,000	10,000	\$3k for reservior cleaning
51-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0	
51-40-270	UTILITIES	16,134	3,007	17,850	17,850	
51-40-280	TELEPHONE	1,507	549	2,520	2,520	
51-40-305	WATER COSTS	10,148	2,829	9,000	9,000	new state fees coming \$500
51-40-310	PROFESS/TECHNICAL SERVICES	38,176	14,124	65,000	65,000	
51-40-315	OTHER SERVICES/WATER PROJECTS	0	0	0	0	
51-40-320	ENGINEERING/WATER PROJECTS	22,405	0	40,000	40,000	
51-40-325	PROF & TECH SERVICES - LEGAL	4,153	911	3,150	3,150	

		2024-25 Previous Year YTD Actual	2025-26 Current year YTD Actual	2025-26 Budget Approved	2025-26 Proposed Amendment Budget	2025-26 NOTES Proposed Budget
Account Number	Account Title	6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
51-40-330	EDUCATION AND TRAINING	0	0	0	0	
51-40-475	SUPPLIES/WATER PROJECTS	0	0	0	0	
51-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	530	530	
51-40-490	WATER TESTS	6,119	1,455	12,600	12,600	
51-40-495	WATER TREATMENT SUPPLIES	46,863	816	50,000	50,000	need every year
51-40-510	INSURANCE AND SURETY BONDS	5,245	5,014	5,245	5,245	
51-40-515	WORKERS COMPENSATION INS	299	119	650	650	
51-40-610	MISCELLANEOUS SUPPLIES	0	0	525	525	
51-40-620	MISCELLANEOUS SERVICES	4,400	248	4,410	4,410	
51-40-630	BAD DEBT EXPENSE	0	0	0	0	
51-40-650	DEPRECIATION	75,384	0	60,900	60,900	
51-40-740	CAPITAL OUTLAY	19,514	72,237	290,000	591,750	Crosstow Waterline, meters
51-40-810	DEBT SERVICE - PRINCIPAL	0	0	50,000	50,000	est loan increase. 30,700 trans 7/31/25
51-40-820	DEBT SERVICE - INTEREST	0	0	0	0	
51-40-830	INFRASTRUCTURE REPLACEMENT	0	0	13,910	13,910	
51-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0	
Total EXPENDITURES:		300,229	110,391	670,600	972,350	0
WATER FUND Revenue & Transfer Total:		381,205	105,929	670,600	972,350	0
WATER FUND Expenditure Total:		300,229	110,391	670,600	972,350	0
Net Total WATER FUND:		80,976	-4,462	0	0	0

		2024-25 Previous Year YTD Actual	2025-26 Current year YTD Actual	2025-26 Budget Approved	2025-26 Proposed Amendment Budget	2025-26 NOTES Proposed Budget
Account Number	Account Title	6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
<b>SEWER FUND REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
52-34-100	SEWER SERVICES	231,928	74,762	297,948	297,948	30% increase
52-34-200	CONNECTION FEES	2,340	0	0	0	
Total CHARGES FOR SERVICES:		234,268	74,762	297,948	297,948	0
<b>MISCELLANEOUS REVENUE</b>						
52-36-100	INTEREST EARNINGS	31,031	7,840	15,000	15,000	
52-36-300	OTHER FINANCING SOURCES	0	0	0	0	
52-36-900	MISCELLANEOUS	0	2	0	0	
Total MISCELLANEOUS REVENUE:		31,031	7,842	15,000	15,000	0
<b>TRANSFERS INTO SEWER FUND</b>						
52-39-100	CONTRIBUTIONS - GENERAL FUND	0	0	0	0	
52-39-200	USE OF SEWER RESERVE/PTIF	0	0	30,000	30,000	
Total TRANSFERS INTO SEWER FUND:		0	0	30,000	30,000	0

		2024-25 Previous Year YTD Actual	2025-26 Current year YTD Actual	2025-26 Budget Approved	2025-26 Proposed Amendment Budget	2025-26 NOTES Proposed Budget
Account Number	Account Title	6/30/2025	10/31/2025	6/30/2026	6/30/2026	6/30/2026
<b>SEWER FUND EXPENDITURES</b>						
52-40-110	SALARIES AND WAGES	13,534	0	15,500	15,500	
52-40-111	PERFORMANCE BONUS	0	0	0	0	doing away with
52-40-130	EMPLOYEE BENEFITS	10	0	200	200	
52-40-131	EMPLOYER TAXES	1,035	0	1,185	1,185	
52-40-132	INSUR BENEFITS	1,504	0	1,100	1,100	
52-40-133	URS CONTRIBUTIONS	2,151	0	2,500	2,500	
52-40-240	OFFICE SUPPLIES AND EXPENSE	0	0	120	120	
52-40-245	IT/ACCTG SOFTWARE SUPPORT	1,553	800	2,400	2,400	
52-40-250	EQUIP-SUPPLIES/MNTNCE	0	0	230	230	
52-40-265	VEHICLE LEASE PAYMENTS	0	0	0	0	
52-40-305	DISPOSAL COSTS	164,292	28,947	220,000	220,000	had \$195, need \$220K
52-40-310	PROFESS/TECHNICAL SERVICES	9,360	2,990	9,000	9,000	vendor cost increases
52-40-320	ENGINEERING/SEWER PROJECTS		1,400	45,000	45,000	add \$15k for cold storage ext
52-40-325	PROF & TECH SERVICES - LEGAL	123	25	1,000	1,000	
52-40-480	SPECIAL DEPARTMENT SUPPLIES	0	0	0	0	
52-40-510	INSURANCE AND SURETY BONDS	2,609	2,321	3,500	3,500	
52-40-515	WORKERS COMPENSATION INS	166	66	150	150	
52-40-610	MISCELLANEOUS SUPPLIES	0	0	300	300	
52-40-620	MISCELLANEOUS SERVICES	847	145	2,000	2,000	
52-40-630	BAD DEBT EXPENSE	0	0	0	0	
52-40-650	DEPRECIATION	9,969	0	23,763	23,763	
52-40-740	CAPITAL OUTLAY	10,000	0	15,000	15,000	upsizing ASL sewer line to cold storage
52-40-810	DEBT SERVICE - PRINCIPAL	0	0	0	0	
52-40-820	DEBT SERVICE - INTEREST	0	0	0	0	
52-40-830	INFRASTRUCTURE REPLACEMENT	0	0	0	0	not budgetting for due to 30% rate increase
52-40-910	TRANSFERS TO OTHER FUNDS	0	0	0	0	
52-40-999	LOSS ON DISPOSAL OF CAP ASSETS	0	0	0	0	
Total EXPENDITURES:		217,153	36,693	342,948	342,948	0
SEWER FUND Revenue & Transfers Total:		265,299	82,604	342,948	342,948	0
SEWER FUND Expenditure Total:		217,153	36,693	342,948	342,948	0
Net Total SEWER FUND:		48,146	45,911	0	0	0
NET "GRAND" TOTAL - ALL 4 FUNDS BUDGET MUST = Zero		199,555	-226,841	0	0	0

**TOWN OF ALTA**

**RESOLUTION NO. 2025-R-28**

**A RESOLUTION REPEALING AND REPLACING THE TOWN OF ALTA  
CAPITAL PROJECTS PLAN**

**WHEREAS**, the Town has routinely updated its Capital Projects Plan, which identifies projects to be implemented during current and future fiscal years;

**WHEREAS**, this Capital Project Plan includes the Capital Projects Fund, as well as Water and Sewer Fund Capital Project Plans; and

**WHEREAS**, recent studies and operational budgets have indicated the need to update the plan:

NOW THEREFORE, BE IT RESOLVED BY THE ALTA TOWN COUNCIL AS FOLLOWS:

Section 1. The repeal and replace the Town of Alta Capital Projects Plan is attached as Exhibit A.

**ADOPTED THIS 11<sup>th</sup> day of November, 2025.**

By

\_\_\_\_\_  
Roger Bourke, Mayor

ATTEST:

\_\_\_\_\_  
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke

\_\_\_\_\_

Councilmember Anctil

\_\_\_\_\_

Councilmember Byrne

\_\_\_\_\_

Councilmember Morgan

\_\_\_\_\_

Councilmember Schilling

\_\_\_\_\_

Combined Capital Project Budget / Account Balances - Summary by Fund

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
<b>PROJECT BUDGET EXPENSE TOTALS</b>									
Capital Projects Fund Plan	\$ 346,270	\$ 1,233,545	\$ 80,000	\$ 3,015,000	\$ 3,000,000	\$ 3,000,000	\$ -	\$ -	\$ -
Water	\$ 467,877	\$ 631,750	\$ 182,000	\$ 40,000	\$ 391,000	\$ 40,000	\$ 1,200,000	\$ 40,000	\$ 3,753,959
Sewer		\$ 60,000	\$ 386,000	\$ 30,000	\$ 234,000	\$ 365,000	\$ 388,000	\$ -	\$ 5,393,000
Total Spend	\$ 814,147	\$ 1,925,295	\$ 648,000	\$ 3,085,000	\$ 3,625,000	\$ 3,405,000	\$ 1,588,000	\$ 40,000	

	July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030	July 1, 2031	Future / Unknown date
<b>ACCOUNT BALANCES</b>									
Capital Projects Fund	\$ 1,194,072	\$ 664,769							
Water	\$ 316,966	\$ 470,308							
Sewer	\$ 583,860	\$ 681,991							

## FY 2026 Capital Project Plan Summary

Capital Projects Fund - Projects	YTD: 10/31/2025	Budget	Status
Facilities Planning Phase 2	\$ -	\$ 25,000	
Our Lady of the Snows Center Purchase	\$ -	\$ 900,000	budgetted in FY26, actual purchase in FY25
OLS Setup **	\$ 11,234	\$ 145,000	
Tom Moore Historic Structure Stabilization*	\$ -	\$ 25,000	
Community Center Roof Safety	\$ -	\$ 15,500	
Marshals Office Security Cameras	\$ 2,254	\$ 13,000	
Alta Central Roof Safety	\$ -	\$ 20,000	
New AMO Truck	\$ 2,288	\$ 2,500	
AMO Truck Radios	\$ -	\$ 40,000	
Alta Central Dispatch Console Upgrade	\$ -	<del>\$ 15,000</del>	
Speed Trailer #3	\$ 10,670	\$ 12,000	
Trailhead-Style Public Restroom 24/7*	\$ -	\$ 20,000	
Master Water and Sewer Plan	\$ 545.00	\$ 545	need to amend budget to push unspent funds forward
<b>Total</b>	<b>\$ 26,991</b>	<b>\$ 1,233,000</b>	

Water Fund - Projects	YTD: 10/31/2025	Budget	Status
Engineering	\$ -	\$ 40,000	
Remote Water Meter Reading	\$ 29	\$ 40,000	
Cross Tow Water Line	\$ 70,403	\$ 542,139	
Master Water and Sewer Plan	\$ 1,805	\$ 9,611	need to amend budget to push unspent funds forward
<b>Total</b>	<b>\$ 72,237</b>	<b>\$ 631,750</b>	

Sewer Fund - Projects	YTD: 10/31/2025	Budget	Status
Engineering	\$ 1,400	\$ 45,000.00	
Sewer Line Extention (to ASL Cold Storage)	0	\$ 15,000.00	
<b>Total</b>	<b>\$ 1,400</b>	<b>\$ 45,000</b>	

\* Any items in red are proposed, not approved.

**Capital Projects Fund Plan**

Fund Balance: October 31, 2025

\$ 636,838

Fund Balance	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Future / Unknown date
As of July 1 (start) of the fiscal year	1,188,590	1,434,320	526,320	612,110	6,765,473	3,915,473	1,065,473	1,215,473	-
Projected Year-End Balance	1,434,320	526,320	612,110	6,765,473	3,915,473	1,065,473	1,215,473	1,365,473	-

GL Code	Project Name	FY 2025 YTD	FY 2025 Budget	FY 2026 YTD	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	FY 2029 Budget	FY 2030 Budget	FY 2031 Budget	FY 2032 Budget	Future / Unknown date
45-45-740	Town Website	8,270	8,270									
45-45-750	Replace a Building	-					3,000,000	3,000,000	3,000,000			
45-45-750	Facilities Master Plan	75,001	75,000									
45-45-750	Facilities Planning Phase 2 (Site Conditions)	-		-	25,000							
45-45-750	Our Lady of the Snows Center Purchase	981,396	150,000	-	900,000							
45-45-750	OLS Setup **	-		11,234	145,000							
45-45-750	Tom Moore Historic Structure	-		-	25,000							
45-45-750	Community Center Roof Safety			-	15,500							
45-54-741	Marshals Office Security Cameras	-		2,254	13,000							
45-54-741	Alta Central Roof Safety			-	20,000							
45-54-742	New AMO Truck	58,430	60,000	2,288	2,500							
45-54-743	AMO Mobile Data Terminals	-	25,000	-								
45-54-743	AMO Truck Radios				40,000							
45-54-743	Alta Central Dispatch Console	-		-	<del>15,000</del>		15,000					
45-54-743	Upgrade Centracom Phase 2	-		-		30,000						
45-54-743	Speed Trailer #3	59	13,000	10,670	12,000							
45-70-741	Master Water and Sewer Plan	14,455	15,000	545	545							
45-70-740	Trailhead-Style Public Restroom 24/7*	-		-	20,000	50,000						
<b>Total Projects</b>		<b>1,137,610</b>	<b>346,270</b>	<b>26,991</b>	<b>1,233,545</b>	<b>80,000</b>	<b>3,015,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Budgeted Total 2025 - 2032</b>											<b>10,674,815</b>	

\* Any items in red are proposed, not approved.

\* Projects or programs toward which the Town collects revenue from other sources. Amounts indicated are net Town of Alta expenses.

\*\* OLS setup projects include patio, roof, stairs, locks, duct work, signage, floor cleaner

<b>Water Fund Projects</b>	
Fund Balance: October 31, 2025	
\$	462,319

<b>Fund Balance</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>	<b>FY 2032</b>	<b>Future / Unknown date</b>
As of July 1 (start) of the fiscal year	355,616	(103,803)	(155,553)	297	306,782	271,766	598,197	(223,878)	
Projected Year-End Balance	(103,803)	(155,553)	297	306,782	271,766	598,197	(223,878)	126,690	

<b>GL Code</b>	<b>Project Name</b>	<b>FY 2025 YTD</b>	<b>FY 2025 Budget</b>	<b>FY 2026 YTD</b>	<b>FY 2026 Budget</b>	<b>FY 2027 Budget</b>	<b>FY 2028 Budget</b>	<b>FY 2029 Budget</b>	<b>FY 2030 Budget</b>	<b>FY 2031 Budget</b>	<b>FY 2032 Budget</b>	<b>Future / Unknown date</b>
51-40-320	Engineering	22,405	22,877	-	40,000		40,000		40,000		40,000	
51-40-740	Master Water and Sewer Plan	15,389	25,000	1,805	9,611							
51-40-740	Remote Water Meter Reading	4,125	20,000	29	40,000							
51-40-740	Cross Tow Water Line	127,861	400,000	70,403	542,139							
51-40-740	Lower Alta Distribution Line					182,000						
51-40-740	AC Pipeline Replacement - SR210							391,000				
51-40-740	Alta Storage Tank									1,200,000		
51-40-740	Ongoing Pipeline Replacement											3,753,959
<b>Total Projects</b>		<b>169,780</b>	<b>467,877</b>	<b>72,237</b>	<b>631,750</b>	<b>182,000</b>	<b>40,000</b>	<b>391,000</b>	<b>40,000</b>	<b>1,200,000</b>	<b>40,000</b>	<b>3,753,959</b>

\* Any items in red are proposed, not approved

<b>Sewer Fund Projects</b>	
Fund Balance: October 31, 2025	
\$	738,210

<b>Fund Balance</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>FY 2030</b>	<b>FY 2031</b>	<b>FY 2032</b>	<b>Future / Unknown date</b>
As of July 1 (start) of the fiscal year	583,860	322,001	322,001	(63,999)	(93,999)	(327,999)	(692,999)	(1,080,999)	
Projected Year-End Balance	322,001	322,001	(63,999)	(93,999)	(327,999)	(692,999)	(1,080,999)	(1,080,999)	

<b>GL Code</b>	<b>Project Name</b>	<b>FY 2025 YTD</b>	<b>FY 2025 Budget</b>	<b>FY 2026 YTD</b>	<b>FY 2026 Budget</b>	<b>FY 2027 Budget</b>	<b>FY 2028 Budget</b>	<b>FY 2029 Budget</b>	<b>FY 2030 Budget</b>	<b>FY 2031 Budget</b>	<b>FY 2032 Budget</b>	<b>Future / Unknown date</b>
52-40-320	Engineering			1,400	45,000		30,000	30,000	30,000			
52-40-740	Sewer Line Extention (to ASL Cold Storage)			-	15,000							
52-40-740	Master Water and Sewer Plan	10,000	10,000									
52-40-740	Sewer Line Replacment #1 GMD					386,000						
52-40-740	Sewer Line Replacment #2							204,000				
52-40-740	Sewer Line Replacment #3a								33,000			
52-40-740	Sewer Line Replacment #3b								302,000			
52-40-740	Sewer Line Replacment #3c									388,000		
52-40-740	Ongoing Sewer Replacement											4,535,000
52-40-740	West Grizzley Sewer Extension											858,000
<b>Total Projects</b>		<b>10,000</b>	<b>10,000</b>	<b>1,400</b>	<b>60,000</b>	<b>386,000</b>	<b>30,000</b>	<b>234,000</b>	<b>365,000</b>	<b>388,000</b>	<b>-</b>	<b>5,393,000</b>

*\* Any items in red are proposed, not approved.*

## Fee schedule update for water and sewer late fees

**To:** Town Council  
**From:** Brooke Boone, Deputy Town Clerk and Jen Clancy, Town Clerk  
**Date:** October 27, 2025

### Overview

The Town of Alta’s current fee schedule lists the late fee for water and sewer accounts as an “18% daily interest rate.” However, it does not clarify whether this refers to an annualized daily rate or a straight daily rate, creating ambiguity. Additionally, the current system’s compatibility with Caselle and Xpress BillPay needs to be considered in how late fees are applied.

### Proposal

We propose replacing the existing percentage-based late fees with a flat-rate late fee based on Equivalent Capacity Unit (ECU) values. This approach aligns with common practices in other Utah municipalities and provides a fair, predictable, and easy-to administer structure.

The goals of this change are to:

- Encourage timely payments.
- Ensure fairness across customer types.
- Simplify billing and reduce confusion.
- Prevent disproportionately high penalties for commercial customers.

### Rationale

Percentage-based late fees can be overly punitive for high-usage commercial customers. For instance, a 5% late fee on a large account could amount to hundreds of dollars, exceeding the intent of a reasonable penalty. A flat-rate fee, by contrast, creates consistency and predictability for all customers.

### Proposed Flat-Rate Structure

Customer Type	Calculation	Example ECU	Monthly Charges	Proposed Late Fee
Residential	\$5.00 per service per month	1.25	Water: \$157.18 Sewer: \$133.01	\$5.00 per service
Commercial	\$4.00 × ECU value per service per month	5	Water: \$628.70 Sewer: \$532.05	\$20.00 per service

Customer Type	Calculation	Example ECU	Monthly Charges	Proposed Late Fee
Commercial	$\$4.00 \times \text{ECU value}$ per service per month	25	Water: \$3,143.50 Sewer: \$2,660.25	\$100.00 per service

This structure keeps late fees reasonable while ensuring that larger users contribute proportionately.

### Comparison with Other Utah Municipalities

Municipality	Late Fee Policy
Draper	1.5% per month on outstanding balance
Sandy	\$12.00 flat fee per month + 18% annual interest
West Valley	\$5.00 flat fee per month
Sunset City	\$10.00 flat fee per month

Our proposed structure aligns with the lower end of this range, maintaining fairness while promoting consistency with regional practices.

### Expected Benefits

Implementing this policy is expected to:

- Reduce the number of delinquent accounts.
- Provide a consistent and predictable revenue stream from late fees.
- Simplify calculation and integration with accounting software.
- Recoup revenue lost from delayed payments.

### Conclusion

Adopting a flat-rate late fee structure will enhance fairness, transparency, and administrative efficiency in Alta's water and sewer billing. It provides a clear, reasonable approach that benefits both customers and the Town.

**TOWN OF ALTA**

**RESOLUTION NO. 2025-R-29**

**A RESOLUTION REPEALING AND REPLACING RESOLUTION 2025-R-17  
TO UPDATE THE TOWN OF ALTA FEE SCHEDULE**

**WHEREAS**, the Town of Alta recognized the late fees incurred by the Town need updating; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL  
ASFOLLOWS:

Section 1. The Town of Alta Fee Schedule which was adopted by Resolution 2025-R-17 is hereby repealed and replaced with Exhibit A attached.

Section 2. This Resolution for the Town of Alta fee schedule shall become effective November 11, 2025.

APPROVED by the Town Council on the 11<sup>th</sup> day of November, 2025.

By

\_\_\_\_\_  
Roger Bourke, Mayor

ATTEST:

\_\_\_\_\_  
Jen Clancy, Town Clerk

VOTE:

Mayor Bourke \_\_\_\_\_

Councilmember Anctil \_\_\_\_\_

Councilmember Byrne \_\_\_\_\_

Councilmember Morgan \_\_\_\_\_

Councilmember Schilling \_\_\_\_\_

Exhibit A

# Town of Alta Fee Schedule

## Town of Alta Fee Schedule Arranged Categorically

Fee Category	Page Number
TOWN CLERK	2
FINANCE SERVICES	2
COMMUNITY EVENTS	2
MARSHAL'S OFFICE	3
TOWN MANAGED PARKING PERMITS	4
ANIMAL CONTROL	4
PARK AND RECREATION	4
BUSINESS AND LIQUOR LICENSES	4
PLANNING AND ZONING	6
BUILDING	6
WATER OPERATIONS	7
WATER EXPANSION AND REPLACEMENT	8
SEWER OPERATIONS	8
BUILDING PERMIT FEE SCHEDULE	<u>98</u>

## Town Clerk

Fee Information	Current Fee
Returned Payment Fee – Town wide	\$25 per occurrence
<b>GRAMA Request Fees</b>	
Audio CD's	\$15.00 per CD
Black and White Copies per page (8.5"x11," 8.5"x14," 11"x14," or 11"x17")	\$0.25 per page
Color Copies per page (8.5"x11")	\$0.35 per page
Black and White Copies (oversize documents) <i>Note: Town does not have equipment to easily reproduce oversize black and white documents larger than 11"x17." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.</i>	Actual cost to Town
Color Copies (oversize documents) <i>Note: Town does not have equipment to easily reproduce oversize color documents larger than 8.5"x11." Documents will be produced out of office. Actual cost will include staff time and mileage as applicable.</i>	Actual cost to Town
Complete copy of Town Code (hard copy)	\$75.00
Staff Time <i>Note: for the search, retrieval, and compiling of records responsive to a request</i>	\$35.00 per hour
Certification fee	\$2.00 per certification
Postage	Actual Cost to Town

## Finance Services

Fee Information	Current Fee
Collection Fees	Actual cost to Town

## Community Events

Fee Information	Current Fee
Community Center Use Fee	\$150.00 per day

## Marshal's Office

Fee Information	Current Fee
Sex Offender Registration Fee	\$25.00
Reports	
First Page of Report	\$10.00
Each Additional Page	\$0.25 per page
Fingerprints (applicant must supply card specific to requiring agency)	\$5.00 per card
Clearance Letters/Background Checks <i>Note: Where allowed by law</i>	\$10.00 per letter and/or check
Special Event Law Enforcement (3 hour minimum required) <i>Note: payment must be made directly to officer</i>	\$45.00 per hour
Civil Code Enforcement Fines	
General fine for violation of any ordinance not otherwise classified	\$150.00 per day per act of violation
Violations classified as infractions	\$50.00 per day per act of violation
Violations classified as C Misdemeanors	\$150.00 per day per act of violation
Violations classified as B Misdemeanors	\$300.00 per day per act of violation
Parking violations	\$75.00 per day per act of violation
Noise ordinance warning	N/A
Noise ordinance violation	\$1,000.00 per day per act of violation

## Town Managed Parking Permits

Fee Information	
Seasonal Permit	\$250.00
Day Use Permit	\$25.00
Parking Permit Violation Fee (full amount)	\$250.00
Parking Permit Violation Fee (if paid within 10 days)	\$125.00
Parking Permit Violation Fee (first time offense when disputed will be reduced)	\$25.00

## Animal Control

Fee Information	Current Fee
Permanent Dog License (Annual fee, spayed or neutered) <i>Note: no dog will be licensed as such without proof that sterilization was performed</i>	\$100.00
Permanent Dog License (Annual fee, un-spayed or un-neutered dog)	\$125.00
Replacement Town Tag	\$5.00
Temporary Dog License (14 days or less) <i>Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.</i>	\$60.00
Temporary Dog License (More than 14 days) <i>Note: The Mayor shall have discretion to waive fees for temporary licenses in whole or in part for cause shown as the Mayor deems reasonable.</i>	\$125.00
Late Fee: (application received after January 31)	200% licensing fee

## Park and Recreation

Fee Information	Current Fee
Town Park portable toilet fee for groups >75 people	Actual cost to Town

## Business and Liquor Licenses

Fee Information	Current Fee
<b>Business License Fees<sup>1</sup></b>	First Application (Second + App)

Category 1	\$843.03 (\$391.00)
Category 2	\$65.31 (\$65.31)
Category 3	\$65.31 (\$65.31)
Category 4	\$65.31 (\$65.31)
Category 5	\$92.06 (\$92.06)
Category 6	\$102.68 (\$102.68)
Category 7	\$65.31 (\$65.31)
Category 8	\$3,250.89 (\$990.75)
Category 9	\$50.00 (\$50.00)
Category 10	\$0.00 Exempt from fee
Late Fee (if not paid within 30 days of due date)	10% of the amount of such license fee
<b>Liquor Licenses</b>	
Single Event Permit	\$50.00
On Premise Beer License	\$225.00 per six months; \$450.00 per year
Off-Premise Beer Retailer License	\$225.00 per six months; \$450.00 per year
Restaurant Liquor License	\$125.00 six months; \$250.00 per year
Limited Restaurant License	\$100.00 per six months; \$200.00 per year
Bar Establishment License	\$225.00 per six months; \$450.00 per year
On-Premise Banquet License	\$225.00 per six months; \$450.00 per year

## Planning and Zoning

### Planning and Zoning Fees

*Note: All fees shall be paid to the Alta Town Clerk at the Town Office. Fees for all planning and zoning matters shall be paid only in cash, money order, certified check, or credit card. All required fees for any planning and/or zoning matter must be paid at the time application is made for consideration by the Planning Commission.*

Fee Information	Current Fee
Zoning Change Fees	\$100.00 + \$50.00 per acre or fraction thereof
Annexation Fees	\$500.00
Conditional Use Permit Fee (Residential)	\$100.00 + \$25.00 per dwelling unit
Conditional Use Permit Fee (Commercial)	\$100.00 + \$50.00 per acre (or fraction thereof)
Conditional Use Permit Fee (Public/Quasi-public)	\$50.00
Conditional Use Permit Fee (Home Occupation)	\$25.00
Additional Planning Commission Review Fee	\$100.00 per hearing/meeting
Subdivision Approval Fee	\$100.00 + \$25.00 per lot
Amended Site Plan or Plat Fee	\$100.00
Change of Existing Use	\$50.00
Impact Fees: <i>Note: Additional information about impact fees can be found in Alta Town Code 9-1A</i>	Determined by impact fee analysis

## Building

### Building Permits and Inspections

*Note: Plan review fees must be paid at the time application is made for a building permit. Valuation of construction costs for new buildings or additions to existing buildings for single family dwellings, multiple family dwellings, and commercial uses shall be valued at \$200.00 per square foot of gross floor areas, or contract price. For remodeling of existing buildings the valuation will be the actual costs of construction or a reasonable estimate thereof subject to approval of the Building Official*

Fee Information	Current Fee
Building Permit Fee	Calculated by building permit fee schedule below
Electrical Permit Fee <i>Note: if separate from a issued building permit</i>	Calculated by building permit fee schedule below
Plan Review Fee	65% of building permit fee
Additional Plan Review Fee <i>Note: Required by changes, additions, or revisions to the plans</i>	\$55.00 per hour (one-half hour minimum) <sup>2</sup>
State Building Permit Surcharge	1% of building permit cost
Re-Inspection Fees <i>Notes: Assessed under provisions of the International Building Code (as modified)</i>	\$55.00 per hour (one hour minimum) <sup>2</sup>
Inspection Outside Normal Business Hours	\$55.00 per hour (two hour minimum) <sup>2</sup>

<i>Note: Normal business hours are 8:00AM – 4:30PM, local time</i>	
Resident Inspector	\$47.00 per hour (one hour minimum)
Inspections for which no fee is specifically indicated	\$55.00 per hour (one-half hour minimum) <sup>2</sup>
Special Inspections and/or Plan Checks Requiring Outside Consultants	Actual cost of inspection <sup>3</sup>
Electrical Inspection Fee	\$0.10 per gross square foot of enclosed building area
Excavation Permit Fee	\$250.00
Sewer Connection Fee: <i>Note: "Fixture units" as defined by the Unified Plumbing Code</i>	\$60.00 per fixture unit
Culinary Water Connection Fee: <i>Note: "Fixture units" as defined by the Unified Plumbing Code</i>	\$40.00 per fixture
Demolition Permit Review	Actual Cost to Town
Sign Permit Fee (sign area less than 32 square feet) <i>Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4</i>	\$25.00
Sign Permit Fee (sign area equal to or greater than 32 square feet) <i>Note: For all signs for which a permit is required by Alta Town Code Title 10, Chapter 13. Fees shall be based on the "sign area" as defined in Alta Town Code 10-13-4</i>	\$50.00

## Water Operations

Fee Information	Current Fee
<b>Water Use Rates</b>	
Residential <i>Note: Residential monthly allocation shall be 6,400 gallons times its "ECU" (Equivalent Capacity Unit).</i>	\$125.74 per ECU per month
Commercial <i>Note: Commercial monthly allocation shall be 6,400 gallons times its "ECU" (Equivalent Capacity Unit). All users which are not single family homes shall be deemed commercial users.</i>	\$125.74 per ECU per month

Water overage fee <i>Note: Applies to both residential and commercial users if use exceeds the allocations listed above.</i>	\$6.19 per 1,000 gallons
Late Fee	<u>Commercial: \$4.00 multiplied by ECU value per month.</u> <u>Residential: \$5.00 per month+18% daily interest rate</u>

### Water Expansion and Replacement

Fee Information	Current Fee
Water Connections	See building fees
Hydrant Fees (Pertaining to the purchase of water from a fire hydrant)	
Application/ permit fee for purchasing water from a fire hydrant	\$50.00 per month (or any portion thereof)
Equipment Usage Fee	\$30.00 per month (or any portion thereof)
Refundable Deposit <i>Note: A refundable deposit equal to the replacement cost of a flow meter with shut-off valve and back flow preventer, for use of said items. However, said fee may be waived if the applicant supplies its own, approved flow meter with shut-off valve and back flow preventer.</i>	See note
Water Use Fee	\$2.50 per 1,000 gallons per month (or any portion thereof)
Non-permanent Water User Rate	\$2.50 per 1,000 gallons per month (or any portion thereof)

### Sewer Operations

Fee Information	Current Fee
Sewer Rates (per month) <i>Note: Equivalent Capacity Unit ("ECU")</i>	\$106.41 per ECU per month
Sewer Connection Fees	See building fees
Late Fee	<u>Commercial: \$4.00 multiplied by ECU value per month.</u> <u>Residential: \$5.00 per month+18% daily interest rate</u>

### Building Permit Fee Schedule

<b>Total Valuation</b>	<b>Fee</b>
\$1.00 to \$500.00	\$34.42
\$501.00 to \$2,000.00	\$34.42 for the first \$500.00 plus \$4.20 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$95.57 for the first \$2,000.00 plus \$19.20 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$539.93 for the first \$25,000.00 plus \$13.92 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$888.37 for the first \$50,000.00 plus \$9.66 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,371.37 for the first \$100,000.00 plus \$7.68 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,462.57 for the first \$500,000.00 plus \$6.54 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$7,740.00 for the first \$1,000,000.00 plus \$5.04 for each additional \$1,000.00, or fraction thereof
<b>Other Inspections and Fees:</b>	
Inspections outside of normal business hours	\$55.00 per hour (2 hour minimum charge) <sup>2</sup>
Reinspection fees assessed under provisions of Section 305.8	\$55.00 per hour <sup>2</sup>
Inspections for which no fee is specifically indicated	\$55.00 per hour (one-half hour minimum charge) <sup>2</sup>
Additional plan review required by changes, additions or revisions to the plans	\$55.00 per hour (one-half hour minimum charge) <sup>2</sup>
For use of outside consultants for plan checking and inspections, or both	Actual Costs <sup>3</sup>

<sup>1</sup> Business License Category Definitions:

Category 1 = Hotels with 20 or more guest rooms (as defined by the Town of Alta Land Use Regulation 10-1-6)

Category 2= Hotels with more than 10 and less than 20 guest rooms

Category 3 = Lodging with 10 or less guestrooms

Category 4 = Property management, transportation, business & personal services, home occupations (generally, have either no premises in Alta or are located inside another business)

Category 5 = Retail & General Services (generally, have their own entrance from outside)

---

Category 6 = Restaurant/Cafeteria/Bar

Category 7 = Day Care businesses

Category 8 = Ski Lift company

Category 9 = Temporary

Category 10 = Non-profit

<sup>2</sup> Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

<sup>3</sup> Actual costs include administrative and overhead costs.

# South Salt Lake Valley Mosquito Abatement District

## 2026 Proposed Tax Increase

Public Hearing December 8th, 2025 at 6:00 p.m. (District Offices)

Virtual Link (Zoom: <https://us02web.zoom.us/j/81630315463> )

# *Proposed Increase: \$320,000*

## Proposed 2026 Property Tax Revenue: \$1,420,000

### Background Points

- No change in rate since 2012
- No effective change in rate since 2002 (prior to tax increase and tax lower for building construction)
- Population growth of over 200,000 individuals and 72,000 homes with same tax rate
- Inflation and price increase (over 6% in 2024)
- Innovation stagnation

### Tax Increase Utilization

Cost Stabilization for Essential Services:

***\$160,000***

- Sustain current service levels without interruption (assessed at 4 years)
- Operate above negative net position.
- Integrate Public Relations and Black Fly Programs back into operation.
- Maintain Financial Health

Operational Enhancements:

***\$100,000***

- Expand to drone-based surveillance and treatment.
- Upgrading data system for faster response and better tracking.
- Implementing ecologically conscious targeted control measures.

Capital Increase:

***\$60,000***

- Meet the needs of future capital projects
- Modernize fleet and equipment
- Expand laboratory

### Cost To Average Home Owner

Average Home Cost: \$600,000

Current Tax Rate: \$2.64 (yearly)

Proposed Tax Rate: \$3.41 (yearly)

Tax Increase:

***\$.77 increase (yearly)***

Paid with residential property taxes

### Cost to Business Owners

Average Business Property: \$600,000

Current Tax Rate: \$4.80 (yearly)

Proposed Tax Rate: \$6.20 (yearly)

Tax Increase:

***\$1.40 increase (yearly)***

Paid with business property taxes