Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON OCTOBER 22$^{ND}$, 2025 UTAH AND ON ZOOM. THE MEETING BEGAN AT 7:00 PM**

**Mayor and Council Members Present:**

Mayor Critchlow
Jolene Jenkins
Heidi Hammond
Jeff Williams
Rhett Butler
Jake Thomas

**Council Members Not Present:**

**Appointed Officers and Employees Present:**

Braydee Baugh, City Recorder
Michael Resare, City Manager
Tysen Barker, City Attorney
Shelby Moore, Zoning Administrator

**Mayor Critchlow asked to Les Peterson present the Pledge of Allegiance**

**AGENDA**

1. **Oath of Office and Introductions of New Officers**

   Chief Sager introduced three new officers. Officer Fredrickson, Officer Montez, Officer Calvez.

   Jake Thomas motioned to move to Item 4. Jolene Jenkins seconded the motion. Vote was unanimous

2. **Public Comment:**

   Derek Dalton stood for public comment. Mr. Dalton wanted to discuss the process for the Conditional Use Permits and was concerned with the section of code that allow the Zoning Administrator to overturn the conditions placed on the approval. Mr. Dalton wants full public noticing if changes to the conditions placed are modified after a meeting.

3. **Summary Action Items**
   a. **Approval of Minutes from the October 1$^{st}$, 2025 Work and Regular Meetings**

**b. Approval of Bills**

**Motion:** Councilmember Butler made the motion to approve the minutes

**Second:** Councilmember Hammond seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**Motion:** Councilmember Hammond made the motion to approve the bills.

**Second:** Councilmember Butler seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. **Consideration of Resolution 2025-76 authorization of the Surplus of Police K9 “Ludo” from the Grantsville City Police Department**

Chief Sager stood to represent this item. Chief Sager advised Ludo is 6 years old. Chief Sager advised $3,500.00 was offered by Carbon County and would like to offer to them. Chief Sager requested to include the equipment less than $600.00 to be surplus as well.

**Motion:** Councilmember Butler made the motion to approve Resolution 2025-76 authorization of the Surplus of Police K9 “Ludo” from the Grantsville City Police Department

**Second:** Councilmember Hammond seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

5. **Consideration of Ordinance 2025-37 approving a Plat Amendment for the Cherry Wood Subdivision to Realign Cherry Street**

Shelby Moore stood to represent this item. Councilmember Thomas asked if the roadway met the 66’ width standard for the road. Ms. Moore explained this plan did meet the requirement. Councilmember Butler advised the importance of creating connections.

**Motion:** Councilmember Hammond made the motion to approve Resolution 2025-37 approving a Plat Amendment for the Cherry Wood Subdivision to Realign Cherry Street

**Second:** Councilmember Williams seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

6. **Consideration of Resolution 2025-77 approving the Amendments to the Consolidated Fee Schedule**

Sherrie Broadbent advised it was noticed that when the building gets larger, the fees get disproportionately higher. Ms. Broadbent advised she would like to complete a comprehensive fee study when rates are modified. Ms. Broadbent advised the fees must be reasonable and directly related to the actual cost of the reasonable fees. Councilmember Butler asked if the base rate fee includes all of the related costs associated with the employees. Councilmember Butler asked if an estimate would be provided to applicants. Ms. Broadbent advised the City will need to create an estimate for applicants.

**Motion:** Councilmember Jenkins made the motion to approve Resolution 2025-77 approving the Amendments to the Impact Fee Schedule

**Second:** Councilmember Hammond seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, "Aye", Councilmember Butler, "Aye", Councilmember Williams "Aye", Councilmember Thomas "Aye", and Councilmember Jenkins, "Aye". The motion carried.

**7. Concept Plan for Center Street**

Barry Bunderson stood to represent this item. Mr. Bunderson asked for direction on what the council would like to see for this area. Mr. Bunderson advised its one lot off Main Street and should have a commercial designation. Councilmember Thomas advised the visibility from Main Street and the Veterans Memorial Park.

**8. Discussion regarding Cemetery Regulations**

Mayor Critchlow advised would like to move to next agenda item. Councilmember Butler asked what the Mayor is hoping to accomplish. Mayor Critchlow advised there were a few items he would like to review and modify regarding the cemetery.

**9. Discussion regarding the Development Agreement and Water Service Agreement with SJ Corporation**

Shaun Johnson stood to represent this item. Mr. Johnson advised this has been worked on with attorneys from City and SJ Company. Nate Mitchell presented the Deseret Development PowerPoint. Mr. Mitchell advised they have been working through the development agreement form. Mr. Mitchell advised the overview of the development agreement. Shaun Johnson advised there are 16 PID's in the project area. Councilmember Hammond asked why there are so many PID's. Mr. Johnson advised it could be less but it was anticipated for the phasing of the project. Councilmember Butler asked about Mr. Johnson "selling the property". Mr. Johnson advised the project covers a large square acreage. Mr. Johnson advised the Development Agreement ties the land to a land plan. Councilmember Hammond would like on the record the tanks, the development of Mack Canyon Road, and the infrastructure is being built by the developer. Councilmember Butler asked if there has been any movement on the road that divides the property. Mr. Johnson advised there has, but does not want to expand at this time. Councilmember Jenkins asked for clarification on the water infrastructure being installed on the development. Mr. Johnson advised the waterwise requirements are part of the overlay. Mr. Johnson advised providing water and infrastructure will be something the engineers will need to provide. Councilmember Williams asked why there are no documents to review at this time. Mr. Mitchell advised some items need to be negotiated in a closed session. Mr. Johnson advised November 5th is the deadline for the approval of the water services agreement to be able to bond. Mr. Johnson advised the City is sitting on a large block of uncommitted water and to provide predictable and commitment for the water to protect the City assets. Mr. Johnson advised the goal would be a payment every 7 years for three lump payments to have an influx of cash. Councilmember Jenkins would like explanation in a closed session instead of an open meeting. Mr. Barker advised it could be due to imminent litigation and mitigating the risk with the opportunity with Counsel and the purchase or sale of real property.

10. **Council Reports**

**Councilmember Williams:** Continue to have mosquito abatement meetings
**Councilmember Hammond:** Good discussion with Alexis, who is working on grants. Looking for volunteers to clean out the flower pots on the Main Street.
**Councilmember Thomas:** Dumpster Days is a great program; Board of Education has work meeting on the 28th and changing the facilities to Tiffany Minor who is the building coordinated. Veteran's Park is being reduced in size and scope to help get under budget.
**Councilmember Jenkins:** Will ask Youth Council to contribute to helping with the flower pots. Youth Council has an adopt a section of Main Street and encourages community

members to sign up to "adopt" a section. Would like to have an intern from the Highschool. Having a Veterans Day breakfast and silent auction. Adding a business directory to the City website. Would like to recognize the Fire Department for handling the rain on the open house. Veterans Committee received a check from the Elks Lodge.

**Councilmember Butler:** Met as a Library Board. Historic Preservation Commission- held the tour of Historic Tours and appreciates the attendance. Recommended that if a condition is changed after a public meeting, the information should be shared with the Commission as soon as available.

**Mayor Critchlow:** Appreciates the State coming to clean the gutters. Appreciates the candidates attending. Asked council to show up for Trunk or Treat to pass out candy. Matthews Lane should be completed by the end of this week.

**City Manager Michael Resare:** Fire Department Open House was well attended by the community. Trunk or Treat is on Saturday. Barry Bunderson has been hired as the City Engineer. Sewer Treatment Plant is out for pre-qualifications until November 7$^{th}$. Unique opportunity for the National League of Cities and Towns on November 22$^{nd}$ is being held in Salt Lake please get with Marie to register.

**11. Closed Session (Personnel, Imminent Litigation, Real Estate)**

**Motion:** Councilmember Hammond made the motion to go into a Closed Session

**Second:** Councilmember Butler seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, "Aye", Councilmember Butler, "Aye", Councilmember Williams "Aye", Councilmember Thomas "Aye", and Councilmember Jenkins, "Aye". The motion carried.

**Closed Session began at 8:45 pm**
**Closed Session ended at 11:18 pm**

12. **Adjourn**

**Motion:** Councilmember Butler made the motion to adjourn

**Second:** Councilmember Hammond seconded the motion.

**Vote:** The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

**Meeting ended at: 11:20 pm**