

North Utah Valley Animal Services Special Service District  
Board Meeting Minutes

October 30<sup>th</sup>, 2025  
108 South 100 East, Pleasant Grove, Utah 84062

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BOARD MEMBERS PRESENT

Cedar Hills	Chandler Goodwin
Highland	Scott Smith
Lehi	Chad Ray
Orem	Kris Pease
Pleasant Grove	Carl Nielson
Utah County	Steve Alder
Utah County	Yvette Rice

BOARD MEMBERS ABSENT

American Fork	Ryan Archuleta
Eagle Mountain	Fionnuala Kofoed
Lindon	Orlando Ruiz
Orem	Blake Fenn
Saratoga Springs	Owen Jackson
Vineyard	Eric Ellis

OTHERS PRESENT

CEO/Director	Tug Gettling
Legal Counsel	Laramie Merritt
Minutes	Shaylee Wiser

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OPEN THE MEETING

- Welcome and Introductions:** Yvette Rice started the meeting at 10:05 AM. She welcomed everybody and thanked Carl for hosting once again.
- Prayer/Thought:** Prayer offered by Tug Gettling.

WORK SESSION ITEMS

- No Items:**

PUBLIC HEARING ITEMS

- No Items:**

GENERAL MEETING ITEMS

- Public Comment:**
- Review and Approve Minutes from the September 25, 2025 Meeting:** Chandler Goodwin made a motion to approve the minutes from the September 25, 2025 Board Meeting, Scott Smith seconded the motion. All in favor, motion carried.

**3. Financial Report: Tug Gettling**

- a. Check Register: Tug makes note of a refund on the list; he returned a printer recently. Everything looks standard. The big items on the list are mostly utilities and similar things.
- b. Financial Report: Tug mentions the inaccurate percentage of the year gone by. It is supposed to 33%. Income is at 70.6%, and expenses are at 24%. Some of the expenses are high because NUVAS is billed yearly, not monthly. The bill for the roof repair was just received, so that expense will show up on next month's report.

**4. Shelter Progress Report: Tug Gettling**

- a. The list of items that needed repair from last month have all been taken care of. Tug discovered the issue with the security cameras, saying they found a hole drilled through one of the cables from the roofers. There are still some communication issues with the alarm system, but it's being worked on.
- b. NUVAS is fully staffed, and a lot of training has taken place for the new staff.
- c. There is one city left that has not yet paid the city participation fee. They were contacted this morning.
- d. Tug reviewed the formula that determines how much each city has to pay for the participation fees. He explains that the fee is per animal that is taken to the shelter from each city. Larger cities with more animals will have a higher fee than a smaller city that takes in less animals. Additionally, costs have risen over the years, and there have been a few large expenses recently, such as the roof and the Makeup Air Unit.
- e. Animal Numbers:
  - i. There are 62 dogs and 85 cats currently in the shelter
  - ii. 69% redemption rate for dogs in September, with a 90% live release rate
  - iii. 4% redemption rate for cats in September, with a 53% live release rate
- f. Events:
  - i. NUVAS recently participated in a Doggy Trunk-or-Treat in Spanish Fork with a local rescue group. It was successful, and the shelter received some donations and exposure.
  - ii. Shelter Support Program group will be helping at the shelter next week, providing photographers and groomers and walkers for the dogs. SUVAS has worked with them recently, and they said it went well.
- g. No current updates to the volunteer program.
- h. There are 74 rescue groups currently working with NUVAS.
- i. Tug talks about the recent case in the news about the young boy who was bit in the face by a dog, because the boy tried to hug the dog. He explains that this is why the shelter does behavioral assessments, to avoid putting aggressive dogs out in the community. One of the items in the behavioral assessment is a hug test, to evaluate a dog's reaction to being hugged and/or picked up.
- j. There was a cat taken to the shelter recently with a compound fracture in the leg. The leg was amputated, and the vet bill was around \$3,200. The cat has since been adopted. There is another cat with a tail injury, and a vet appointment is being made to possibly remove the rest of the tail. Tug estimates the cost to be around \$1,500 or \$1,600.
- k. Tug reminded everyone about the three cats they still have on a court hold. There hasn't been much progress on the case, but the fees for the cats continue to go up while they remain at the shelter.
- l. Orem City recently contacted Tug to inform him of an increase in fees for services, raising from \$1,500 to \$3,000 a year.
- m. The RFP has been out for a month; the deadline is tomorrow. Tug will hear from the administrator on Monday, and will send the information to the evaluation committee, which is Scott, Chandler, Owen, and Tug. After the information is received, they will meet together and discuss the scores, and go over it at next month's board meeting.

- n. Laramie asked how the live release rate numbers are calculated, and Tug confirmed the numbers include total redemption by owners, adoptions, and rescued animals.
- o. Chandler proposed that NUVAS create a message or bulletin or something similar that can be included in city newsletters or utility bills, to send out to residents. Tug agreed that would be a good idea, and mentioned they have done that in the past.
- p. Tug thanked Kris for continuing to pick up donations and drop them off at the shelter.

5. **Other Business:** Tug reminded everyone that next month's meeting is three weeks away, on November 20, due to Thanksgiving. It will be held at the Pleasant Grove Police Department at 10:00 AM. It will be the last meeting of the year, as there will be no meeting in December.

6. **Adjourn:** Yvette thanked everyone for their time and adjourned the meeting at 10:26 AM.

CLOSED DOOR SESSION

1. **No Items**

Next Meeting: November 20, 2025 @ 10:00 AM