

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, October 6, 2025**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, *Salt Lake City* (Chair)

Emily Quinton, *Summit County*

Jeff Silvestrini, *Millcreek*

Dustin Gettel, *Midvale City*

Electronic

Drew Quinn, *Holladay*

Chris Cawley, *Alta*

Lorenzo Long, *Ogden*

Randy Aton, *Springdale*

Pamela Gibson, *Castle Valley*

Kyla Topham, *Springdale*

Holly Smith, *Holladay*

Kaitlyn Myers, *Moab*

Alexi Lamm, *Moab*

Roger Armstrong, *Summit County*

Emily Paskett, *Salt Lake County*

David Brems, *Emigration Canyon*

Kaitlin Myers, *Moab*

Suzanne Harrison, *Salt Lake County*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*; Monica O'Malley, *Salt Lake City*; Glade Sowards, *Salt Lake City*; Sophia Nicholas, *Salt Lake City*; Samantha Pensari, *Stewardship Utah*

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Jeanne Eveden, *Ogden resident*; Jesse Faircloth, *Moab resident*; Nader Sobhani, *Daymark Energy Advisors*; Sheldon Howa, *Cottonwood Heights staff*; Jim Spung, *Cottonwood Heights staff*

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:03 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

Chair Dan Dugan called the meeting to order, and introduction of attendees were made.

1.2 Current Participation Percentages included in Board Packet

2. Business Matters

2.1 Approval of September 8, 2025, Board Meeting Minutes

Board Member Gettel moved to approve September 8, 2025, Board Meeting Minutes. Board Member Gibson seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses).

Board member Silvestrini said there were no significant changes, only payment of a few bills.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Chris Cawley gave the update for the Communication Committee. Communication objectives have been to educate stakeholders, manage expectations and perceptions, and to build program credibility. Ongoing objectives include educating residents and continuing to drive engagement. Penna Powers' recommendation is to transition the URC website to WordPress, update the social media strategy, and focus messaging on board awareness of URC.

Monica O'Malley, Salt Lake City staff member, gave the Low-Income Plan Committee update. There is a new energy affordability page on the URC website. The community plans for low-income assistance are to facilitate equitable participation in the Community Renewable Energy Program by all income levels without undue financial burden. The programmatic strategies were reviewed in the September board meeting. The outreach strategies are being reviewed today.

All plans list the same five outreach strategies and a list of organizations for each community to conduct outreach with. The goal is to ensure residents are aware of the program, the costs, and their options to participate. Within their low-income plans, each community has identified organizations that serve households who may be disproportionately affected by changes to utility bills, including households receiving housing assistance, households on a fixed income, lower-income households who are not direct customers of Rocky Mountain Power (RMP) and for whom a landlord or management company would receive opt-out noticing. The Committee will continue to monitor LIHEAP (Low Income Home Energy Assistance Program) funding decisions, HEAT (Home Energy Assistance Target) is funded by LIHEAP. Communities are encouraged to revisit their low-income plans. Board Member Gettel asked how the Board will keep track of opt-outs and for what reasons customers opt-out. Board Member Quinton explained that Christopher Thomas had been speaking with RMP about their call center staff who will be fielding questions. The Board will check back in with RMP about tracking opt-outs.

Glade Sowards, Salt Lake City Staff gave the Program Design Committee update. The

Agency received a second data request from RMP asking to provide all data requests and the responses sent. This was submitted on September 22nd. The Program Design Committee reviewed final eligibility screening, evaluation, and scoring memo produced by Energy Strategies. They selected six bids for PacifiCorp for modeling phase. This was submitted on September 15. They also met with PacifiCorp to review required components for modeling. They are moving with modeling six projects on a generation only basis; reserving the option to request generation plus storage modeling.

Testimony from all other parties, besides RMP and the URC, is due October 10th. The Program Design Committee will work with the Agency Attorney, Phil Russell, to review this testimony and develop a plan to respond.

Mr. Sowards spoke about the Municipal Investment Fund Grant received by SustainEnergyFinance in partnership with Salt Lake City. A portion of this grant will benefit URC costs for legal consultants, technical consultants, and community outreach.

Mr. Sowards continued to outline the upcoming deadlines and action items. He highlighted that the deadline for direct testimony from other parties is October 10, with rebuttal and surrebuttal deadlines set for November 13 and December 11, respectively—all leading up to an important Public Service Commission hearing scheduled for December 16, which will be open to the public. On the solicitation side, he noted that a system benefit analysis report from PacifiCorp is expected by December 6. Glade also encouraged board members to mark their calendars for the December 16 hearing and mentioned that they plan to request a virtual attendance option to accommodate remote participation. Lastly, he urged members to update their respective councils and commissions about these key milestones, adding that template communication materials would be provided to help facilitate those updates. Possible Program Approval could happen as early as January 2026. Then there are 90 days to adopt the Program Ordinance following program approval.

Board Member Emily Quinton addressed the Board and requested that all board members update their respective councils and commissions on the status of the Community Renewable Energy Program. She introduced a draft template slide deck that has been created to help make these updates easier. Board Member Quinton explained that the slide deck covers key program details, milestones, and the decision-making process. Board members can use the entire slide deck as provided or personalize it for their local presentations. She described plans to send out the template to all board members, invite feedback, and that eventually a template memo will be shared as well.

Board Member Silvestrini expressed his appreciation for all the hard work that the team has done. He encouraged all communities to provide updates to their councils because if the Public Service Commission approves the program there will only be 90 days for each community to take action. He hopes that participation in the program will be high.

2.4 Public Comment

There were no comments.

2.5 Discussion and Consideration of Resolution 25-11 Resolution of the Board Approving a Program Design Budget Change

Mr. Sowards explained how there are two distributions of money that are unallocated at this time and this resolution allocates in the budget.

Board Member Silvestrini made the motion to approve Resolution 25-11, Resolution of the Board Approving a Program Design Budget Change adding the additional \$195,942 to the budget. Board Member Armstrong seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.6 Discussion and Consideration of Resolution 25-12, Resolution of the Board Recognizing External Funds to Supplement Agency Costs

Mr. Sowards explained Resolution 25-12, which authorizes the agency to utilize external grant funds to supplement Agency costs. He detailed how the grant funds totaling \$118,879 out of a \$250,000 municipal investment fund grant will be allocated: \$50,000 each for legal fees and state consulting costs, and \$18,879 for communications. Mr. Sowards discussed the short six-month timeframe to spend the funds, reasons for splitting payments among recipients, and the need to route some payments through Millcreek due to existing agreements and federal grant limitations.

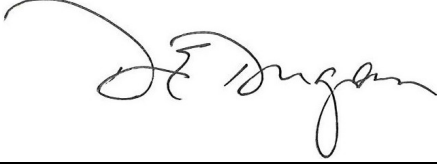
Board Member Silvestrini made the motion to approve Resolution 25-12, Resolution of the Board Recognizing External Funds to Supplement Agency Costs. Board Member Gettel seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.7 Board Member Comments

2.8 Closed Session if Needed

3. Adjournment

Board Member Gettel moved to adjourn the meeting. Board Member Silvestrini seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The meeting adjourned at 2:11 p.m.


APPROVED: _____ Date 11/5/25
Dan Dugan, Chair

ATTEST:


Emily Quinton, Secretary