

Health Facility Committee

Minutes: September 10, 2025

The audio recording of this meeting can be found on dlbc.utah.gov and on the [Utah Public Notice website](#).

Members present: Chris Etherington, Debora Escalante, Jennifer Webb, Jeremy Bradshaw, Kris Carter, Lori Speir, Michael Dolan, Seraphine Kapsandoy Jones

Members excused: Cory Robison

Staff present: Kristi Grimes, Heather Flint, Dacie Golightly, Kamille Sheikh

Special Guests: Rey Alonzo, Jesse Buntjer, Greg Atwood, Brittany Carver, Alianne Sipes, Carmen Richins

Executive secretary: Jared Brown

Welcome – Chris Etherington

- Committee roll call was conducted.

Minutes

- Review and Approval of June 3, 2025 minutes. Jeremy Bradshaw motioned to approve the minutes, Jennifer Webb seconded the motion.

Committee vacancies

- Physician, licensed to practice medicine
- Registered Nurse, Licensed to practice
- Representative of Freestanding Ambulatory Surgical Facilities

Old Business:

New Business:

- **Administrative Rules for Review and Approval - Kamille Sheikh**
 - R432-103 Specialty Hospital - Rehabilitation
 - This rule recently underwent a five year review, meaning, as a department, we determine if this rule is still needed, and it is however there are some changes that need to be made. The rule currently has some outdated statute and rule references. We want all our rules to have authority and purpose definitions therefore we made some minor changes and some formatting changes to this rule.

- Deborah mentioned there were times when licensee was not stuck out, so it was still licensee vs facility and she wondered if there was a specific reason for that. Kamille replied that there are instances where we do want to only refer to the licensee.
 - R432-550 Birthing Centers
 - We are updating the authority and purpose section as well as definitions for this rule. Under section 7 The facility shall keep personnel records for terminated employees for a minimum of four years now instead of one, following termination of their employment. This change will make this requirement consistent with all of our division rules.
 - Statute requires us to have a public meeting whenever changes are made to this rule. In the near future, we'll send out notification to any interested parties and we will hold a public meeting before submitting this rule for further processing. This requirement is unique to our birthing center rule.
 - R432-600 Abortion Clinic
 - We are updating the authority and purpose section as well as updating multiple rule and statute references, nothing significant but again we are undergoing a review of all our rules.
 - We are working to gather feedback however this doesn't replace public comment or what this board does, it will just be an open invitation to provide feedback on not just health facility rules but any of our rules.
 - All rule changes were approved by committee members with no objections to move forward.
- **Other Business:**
 - **Administrative Rule Updates for Legislative Compliance:**
 - R432-31 Order for Life Sustaining Treatment
 - Statute change will go into effect January 2026. We will share the draft rule and discuss it during our next committee meeting in November.
 - R432-35 Background Check-Health Care Facility Licensing
 - This rule update is going through our internal approvals now, and final formatting.
 - R432-100 General Hospital Standards
 - This rule update adds requirements for general hospitals to be able to do satellite emergency room departments in certain counties.
 - R432-950 Mammography Quality Assurance

- There was a change in the state statute around notifications. We will comply with the federal notification requirements around breast tissue. This rule change is also in queue for review and approval within our department.
- **Other Administrative Rule Information and Updates:**
 - R532-4 General Construction
 - This rule update is with our department rules coordinator. Those of you familiar with this particular rule know there's several references to standards and guidelines. We hope to have this rule open for public comment in the next four to six weeks. We appreciate all the board members, especially Michael, for providing so much subject matter expertise. After this we will start work on the additional construction rules for specialty facility types.
 - R432-270 Assisted Living Facilities
 - There have been several amendments to this rule. We are trying to align all our record retention rules to be four years so we will be changing the timeframe from three to four years for personnel, client & patient records retention to be consistent with other record retention policies for our division.
 - DLBC Quality Assurance and Rules Program Administrator will be working to update several health facility rules to align with Utah Rulewriting Manual. These rules will follow similar formatting and template updates:
 - R432-104 Specialty Hospital Long Term Acute Care
 - R432-105 Specialty Hospital Orthopedic
 - R432-106 Specialty Hospital Critical Access
 - R432-151 Mental Disease Facility
 - R432-152 Intermediate Care Facility for Individuals with Intellectual Disabilities.
 - R432-153 Pediatric Respite Care Facility
 - R432-650 End State Renal Disease Facility
 - R432-700 Home Health Agency
 - R432-725 Personal Care Agency
 - Kamille is hopeful to share these changes with the committee in November.
- **Committee Leadership Updates**
 - Abe Linderman has stepped down as chair of the committee. He has taken a new job in Denver. He wanted to give his appreciation and gratitude to everyone. Lori Speir has taken over his board seat and we are excited to have her.
 - Chris Etherington, vice chair, will also be stepping down. He lives in Utah but no longer has oversight of Utah Assisted Living facilities. Someone has been recommended by

the Utah Assisted Living Association who is directly connected with oversight of Utah to apply for his position.

- We would like to thank Abe and Chris for their service to the Committee and the State of Utah. We sincerely enjoyed working with them and appreciate their dedication to the Committee. You were both instrumental in shaping policy and regulations for health care facilities in the state of Utah.
- We will need to vote for a new board chair and vice chair in November. If you are interested as a board member to serve in one of those roles please contact at jaredbrown@utah.gov.

Action Items:

- Interested board members will contact Jared Brown if they would like to serve as or recommend another member for chair or vice chair.
- Voting will take place at our next meeting in November.

Upcoming meetings

- November 12, 2025

Reminders

- Committee meetings are conducted virtually, but members of the public are able to attend at a physical location upon request. To attend a future committee meeting in-person, please contact Jared Brown (jaredbrown@utah.gov) no later than 48 hours prior to the start of the committee meeting.

Documentation

- [Committee by-laws](#)
- [Committee members](#)