

**NEPHI CITY  
COUNCIL MEETING  
October 21, 2025**

The Nephi City Council met in regular session in the council chambers of city hall located at 21 East 100 North at 7:00 p.m. Tuesday, October 21, 2025.

Those present were:

Mayor .....	Justin D. Seely
Council Member .....	Shari Cowan
Council Member .....	Travis L. Worwood
Council Member .....	Jeramie Callaway
Council Member .....	Skip Worwood
Council Member .....	John D. Parady
City Attorney .....	Brittany Tellez
City Recorder.....	Lisa Brough
Deputy City Recorder .....	Leslee Anderson

Absent: Seth Atkinson (City Administrator)

Guests: Donald W. Ball, Jonathon Jensen (DCPC), Bob Patty (DCPC), Mike Denton (DCPC), Cory Thomson (Planning Commission Chairman), Sydnee Cowan, Charlynn Henry, Laura Henry, Alex Ludlow, Becky Ludlow, Myrna Trauntvien (Press), Cley Hancock, Audrey Hancock, Richard Anderson, Derrik Jacobson, Makenna Jacobson, Tate Douglas

Mayor Seely welcomed everyone to council meeting. 7:00 pm

PRAYER: Councilor Jeramie Callaway

PLEDGE OF ALLEGIENCE: Councilor JD Parady

**APPROVAL OF CONSENT AGENDA**

Councilor Skip Worwood made a motion to approve the consent agenda including Council meeting minutes 10-14-25, Claims dated 10-20-25, and Burial Rights for Mac and Diane Traasdahl (2 spaces). Councilor Shari Cowan seconded the motion. The motion passed unanimously.

**PUBLIC COMMENT**

Mission at Nephi, a skilled nursing facility (1100 N 400 E Nephi), wanted the support of the City Council to do a Sub for Santa for Seniors. The Council discussed bundling it with the Sub for

Santa for families. Councilor Parady will reach out to both programs to discuss this opportunity with them. Lisa Brough also mentioned putting a flyer with the utility bill to inform citizens.

## NO PLANNING ITEMS

### CITY RECORDER POSITION—OATH OF OFFICE

Mayor Seely discussed the upcoming retirement of Lisa Brough and the recommendation to appoint Leslee Anderson as the new City Recorder. Mayor Seely praised Leslee for her work as Deputy Recorder and mentioned her value as a team member and quick adaptation to the job. Councilor Shari Cowan made the motion to appoint Leslee Anderson as the City Recorder. Councilor Jeramie Callaway seconded the motion. The motion passed on unanimous vote. Lisa Brough administered the oath of office to Leslee Anderson.

### 400 W ANNEXATION

This annexation was approved in the 10-14-25 City Council meeting. Following that meeting a few individuals on the petition withdrew. Derrik and Makenna Jacobson were present to discuss the changes and steps moving forward. The Council agreed to still proceed with the annexation of the smaller parcel, as it is contiguous. A new map will need to be certified and the County Recorder will need to be notified of the change and then the city and Jacobsons will move forward with the next steps.

### LETTER OF INTENT—DCPC

Jon Jensen, Bob Patty, and Mike Denton representing DCPC (Design & Construction Performance Collaboration, LLC) attended the meeting and presented a letter of intent to study the natural gas transmission line and determine a plan for necessary upgrades to Nephi's gas infrastructure. Councilor Jeramie Callaway made a motion to authorize the mayor to sign the letter of intent from DCPC. Councilor Travis Worwood seconded the motion. The motion passed unanimously.

### ADMINISTRATON AND COUNCIL UPDATES

- Lisa Brough excused Seth Atkinson from the meeting. He was at a national conference.
- Ms. Brough announced a change in time for the Chamber of Commerce Trick or Treat on Main from 1:30 to 3:30 instead of 3 to 5 so people could attend Juab football's playoff game at 4 o'clock. The Chamber of Commerce is coordinating the time change with the police department.
- Ms. Brough mentioned the transition of Sara Samuelson as the new finance director. She started today. She will be working part time until she can complete work with Mona City (current employer).
- Choice Hardware is not quite ready for their open house. Councilor Cowan will keep the council updated on that event.
- Councilor Callaway announced a meeting this week for the Christmas village. He will provide updates on information at the next council meeting.

### Work Session 7:19 pm

1. Real Estate RFP
  - a. The city owns property in the Crimson Flats area.
  - b. Mayor and Seth Atkinson have talked about putting that out to bid to real estate agents in the area to get a fair assessment and the maximum amount for those three acres.
  - c. An RFP will be sent out to real estate agents and try to find the best use for that land.
2. Christmas Party Details
  - a. Ms. Brough announced the tentative date as Wednesday, December 3.
  - b. Venue location was discussed including the steak house and Cinder Creek.
  - c. After discussion, the council agreed to have it at Cinder Creek but have the steak house cater the meal.
3. Fraud Risk Assessment
  - a. Lisa Brough, Nephi City Finance Director, presented the fraud risk assessment, scoring a low risk for fraud and identified areas for improvement.
  - b. The council discussed the need for a written policy on reporting fraud and abuse.

### MOTION TO CONVENE TO CLOSED MEETING

Councilor Travis Worwood made a motion to convene into closed meeting for character and competence of an individual and to discuss real property. Councilor Skip Worwood seconded the motion. The motion passed on unanimous vote. 7:30 pm

### ADJOURNMENT

Councilor Skip Worwood made a motion to adjourn the meeting. Councilor Shari Cowan seconded the motion. The motion passed unanimously. 8:05 pm

I, Leslee Anderson, Nephi City Deputy Recorder, hereby certify that the foregoing minutes represent a true, accurate, and complete record of the meeting held on October 21, 2025. This document constitutes the official minutes of the Nephi City Council Meeting.

*Leslee Anderson*