



CEDAR MOUNTAIN SERVICE DISTRICT

3620 Mammoth Creek Rd
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PUBLIC NOTICE

For the Monthly Meeting of the Governing Board of

THE CEDAR MOUNTAIN SERVICE DISTRICT

To be held

November 06, 2025 at 6:00pm

at 3620 N. Mammoth Creek Road, Duck Creek Village, Utah 84762

AGENDA

- Call meeting to order
- Prayer and Pledge of Allegiance
- Public Comment: Public participation (no action will be taken on any item until it is properly agendized). Citizens wishing to speak during public participation are asked to state their name for the record and limit comments to a minimal duration and/or for no longer than two (2) minutes.
- Board Member Comments
- Chairperson Comments

Items on the agenda may be taken out of order and times listed are approximate. A member of the Board may request the combination of two or more agenda items for consideration. A Board member may also request removal of an item from the agenda or to delay discussion at any time. The Board, at their discretion, may accept public comment on any listed agenda item unless more notice is required by the Open and Public Meetings Act.

Consent Agenda

All items listed under the Consent Agenda are considered routine and may be acted upon by the Board with one action and without general discussion or a hearing. Any member of the Board or any citizen may request that an item be taken from the Consent Agenda, discussed and acted upon separately during this meeting.

1. For possible action: Approval of Agenda
2. For possible action: Approval of Minutes of October 2, 2025 Board Meeting

3. For possible action: Approval of October 2025 expenditures

**** End of Consent Agenda ****

Monthly Meeting

4. 6:05pm - Commissioner Comments
5. 6:10pm - Treasurer's Report
6. 6:15pm - Clerk's Report
7. 6:25pm - District Manager's Report, to include Dust, Snow, Facilities, Equipment, etc.; this is a report only and not for action.
8. 6:35pm - Chief's Report, to include all Fire, EMS & Wildland operations; this is a report only and not for action.
9. 6:45pm - Personnel Report: action may include approving and/ratifying personnel actions.
10. 6:50pm - Firefighting/EMS: Action may include approving and/or ratifying repairs, purchase of new equipment, supplies or staffing needs, etc. and/or approving purchases specific to grant income.
11. 7:00pm - Wildland Report: Review Wildland season, discuss any equipment, supplies or staffing needs. Action may include approving purchases.
12. 7:10pm - 2026 Budgets: Review changes, if any, to the draft budgets which were previously posted. Confirm date of Public Hearing and next steps for approving 2026 budgets.
13. 7:15pm - Staffing: Review recommended positions of Fire Training Captain, Maintenance Manager and Social Media Manager. Action may include approving positions.
14. 7:25pm - Security Review: Discuss quotes for facilities security needs including upgraded locks and video. Action may include approving contract(s) for and/or equipment for facilities upgrades.
15. 7:35pm - GRAMA Appeal: Review recent appeal to GRAMA fee billing. Action may include approving fees as billed or making an adjustment.
16. 7:40pm - CMSD Website: Review current hosting arrangement and recommendations for web site moving forward. Action may include approving general site content, a vendor and/or platform for content, hosting, etc.
17. 7:50pm - Zion View Dust: Share update on Town Hall meeting held in October and discuss next steps.
18. 7:55pm - Policies and Procedures Manual: Review recommendation to move from the 'binder' of individual District policies and procedures to a compiled

document. Action may include approving the transition to a single document versus individual Executive Orders.

19. 8:05pm - Policies and Procedures, SOPs, SOGs, EOGs: Review recommended updates for policies, procedures, SOPs, SOGs and/or EOGs as part of the ongoing review and updating of District Policies. Policies for review include District Vehicle Use, Residency Requirements, Parental Leave, FMLA, and Wildland Deployment Requirements.
20. 8:15pm - Other Business
21. 8:20pm - Closed Session, if needed, to discuss personnel or pending or reasonably imminent litigation.
22. 8:30pm - Adjournment