

**Tuesday, June 17, 2025
Board Meeting**

Beaver County School District

Regular Board Meeting

Date: June 17, 2025

Time: 12:00 p.m.

District Office

291 North Main

Beaver, Utah, 84713

Board Members in Attendance:

Lisa Carter, Board President, Precinct #5
Tyler Fails, Board Vice President, Precinct #1
Ken Ure, Precinct, Precinct #3
Duke Hollingshead, Precinct #4
Trista Kerksiek, Precinct #2 Elect

Administrators in Attendance:

David Long, Superintendent
Todd Burke, Business Administrator
Brian Hollingshead, Minersville School & District Curriculum Director

Other Patrons in Attendance:

Michelle Carter, Milford High School
Steven Yardley, Beaver Area Resident
Brixen Edwards, Beaver High School FFA
Cameron Whitaker, Beaver High School FFA
Bryan Harris, Longroad Energy
Kohler Laws, Beaver High School FFA
Jeremy Kerksiek, Beaver High School FFA
Adam Kerksiek, Beaver High School FFA
Lucas Porter, BEA Representative

1. Lunch 12:00

2. Work Session 12:00 p.m.

A. Board reports and discussion

- Mr. Fails
 - 5-County Update
- Mr. Hollingshead
 - Drug Coalition

B. Superintendent:

- Safety & Security Update
- Online Course Training for High School Teachers

C. Business Administrator

All discussion items are included later on in the meeting agenda.

3. Board of Education Meeting 12:30 p.m.

A. References: Utah Open Meetings Act & Compliance Checklist

B. Prayer: Superintendent Long

C. Welcome: President

D. Pledge of Allegiance

E. Online Course Training - Teacher Shareout

A pilot group of high school teachers recently participated in training for developing online courses in demand with our students and the use of artificial intelligence and personalized competency based learning strategies to help students be successful in those courses. The teachers are working on developing courses that are attractive to students, meet a current need, and fulfill the credit requirements for high school graduation in a way that is better for students and staff.

There will be a brief presentation about the training and what will be available for the 2025-26 school year.

Mrs. Carter from Milford High presented. Mrs. Carter is using the online course training framework for personalized reading instruction and learning. The goal of the course is to help a student to reach reading proficiency before graduation.

F. Consent Agenda Discussion

The board will discuss appropriate uses of consent agenda items to expedite routine compliance items such as: minutes, monthly financials, personnel, and policy updates that can be approved as a group. Board leadership has asked to streamline these approvals. An item being added to the consent agenda can still be discussed individually or tabled for further discussion in a future board meeting.

4. Instruction and Education

A. 2024-25 Student Performance Discussion - Curriculum Director

Mr. Brian Hollingshead presented information about student performance. Mr. Hollingshead expressed concerns about end-of-year assessment results. There were significant declines with student performance. The downward trends suggest that our schools are trending to "average" when in the past our schools were well above average.

Math coaches and others recently got together with Brian Hollingshead to review outcomes for the 2024-25 school year. There will be a brief presentation of student performance celebrations for 2024-25 and areas of focus student learning for 2025-26.

Mr. Hollingshead indicated the grant to pay math coaches a stipend has expired. Funding will need to be provided by the district in order to continue math coach services for teachers.

5. Policies

A. School Resource Officer Contracts Policy

The Beaver County School District Board of Education may take action on the adoption of a new School Resource Officer agreement proposed to begin in the 2025-26 school year. The board of education has previously approved the addition of a school resource officer to provide coverage on both sides of the county. The recommended SRO Agreement is in compliance with district state law and district policy.

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye

Trista Kerksiek: Aye
Ken Ure: Aye

6. Action Items

A. SRO Contract Approval (School Resource Officer)

The Beaver County School District Board of Education may take action on the adoption of a new School Resource Officer agreement proposed to begin in the 2025-26 school year. The board of education has previously approved the addition of a school resource officer to provide coverage on both sides of the county. The recommended SRO Agreement is in compliance with district state law and district policy.

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Nay

B. Cattle Contract, FFA, and Ag Program Transition

FFA Fundraising Proposals for 2025-26

The FFA has been working on fundraising proposals and developing a MOU to raise four steers in the coming school year. In looking at this proposal, others are being discussed as well. The MOU is in review with our lawyers and will need to be updated before it is finalized. The FFA is proposing the Beaver County School District Board of Education approve the pursuit of these fundraisers pending a final review on agreements by our lawyers and following up with Utah Risk Management on any other considerations.

Mr. Yardley expressed concerns about assuming negligence with the MOU. He wants to support the program, but he is not willing to assume negligence in an agreement.

Motion: The board is approving the current MOU. However, the MOU should be based on an agreement both sides (and attorneys) can agree to.

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Ken Ure
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

Break: 2:42 p.m.

Meeting Reconvened: 2:55 p.m.

C. Update - Summer Facility Projects (Russell Carter)

- Football field lights project
- BHS greenhouse
- BHS shop fire restoration project
- Asphalt projects
- BHS girls wrestling room
- High school restroom remodel projects
- Carpet replacement projects
- BHS marquee
- Mini-splits for air conditioning projects
- Privacy dressing law

7. Financial

A. School Collections & Receipt System Purchase - KEV School Cash System

Per the 2025-26 budget plan, the district is acquiring a new student fees, fundraisers, gates & admissions, and concessions online collection system.

The district received 3 proposals from 2 companies. KEV provided 2 proposals for 2 separate systems KEV owns:

- TES Software
- InTouch (KEV)
- School Cash (KEV)

The selection committee included 5 high school and elementary school secretaries, 1 high

school principal, 2 district technology specialists, and the business administrator met with each company and reviewed a demonstration of each system. The selection committee unanimously recommends the purchase of the School Cash system (KEV).

The new system will allow for:

- Debit/credit card online collections
- Parents to login and view current balances for their students and all fees assessed to their student
- Parents can elect to set up an autopay plan from their own checking account (i.e. \$35 autopay every 30 days)
- Parents will receive an auto email billing every 30 days
- Programs can use the system to collect for fundraisers and donations
- High school program leaders will receive an auto email report of fee collections for their program(s)

Timelines for implementation:

- School Fee Collections (July/August) (will replace Instapay system)
- Fundraisers (November or sooner) (will replace Instapay system)
- Gates & Admissions (November or sooner) (will replace Square)
- Concessions (November or sooner) (will replace Square)
- Food Service School Lunch (January or sooner) (will replace Instapay system)

Motion to Approve Made By: Trista Kerksiek

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

B. July Debt Service Payment

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

C. Review of Utah Compliance Audit Guide Requirements for Upcoming Audit

Information & discussion items

Ch 1 Audit Procedures to Be Performed Annually

Budgetary Compliance
Fund Balance
Restricted Taxes & Revenues

*Fraud Risk Assessment

2024-25 BCSD Fraud Risk Assessment

Ch 2 Audit Procedures to Be Performed at Least Every Third Year

Cash Management
Tax Levy Revenue Recognition
Utah Retirement Systems Compliance
Public Treasurer's Bond (Crime Insurance for Public Treasurers)

*Open & Public Meetings Act Compliance

- Annual Training
- 24 Hours Notice Requirement
- Public Notice Website
- Budget Adoption 10 day notice
- Minutes & Recordings

Ch 3 Audit Procedures for Local Education Agencies (See Attachment)

*LEA Internal Control Systems

USBE Board Member & Audit Committee Training:

<https://schools.utah.gov/internalaudit/index>

Utah State Auditor Training:

<https://auditor.utah.gov/local-government/explanations-checklists-and-templates/training/>

Employee Annual Training

Parent Portal

*Public Education Program - Financial & Program Compliance

Minimum School Program Compliance

School Fees Compliance

*Procurement (Purchasing Compliance)

Student Privacy Agreements & Technology Applications

Risk-Based Compliance

D. 2025-26 Training Plan for R277-113 Compliance

Information & discussion item

R277-113-5. LEA Fiscal Responsibilities and Required Fiscal Policies.

(2) An LEA shall develop a plan for annual training of LEA and public school employees on policies and procedures enacted by the LEA specific to job function.

E. Negative Balances for School Lunch & Referral to Collections Agency

Information Item

At the time of the attached report in the Executive Content section, there were 17 students, 1 teacher, and 2 paraprofessionals that had negative balances of -\$50 or more. Two weeks ago there were 36 accounts with negative balances of -\$50 or more (approximately -\$4,400).

Our hope is that more of these balances will be resolved by June 30th. In conjunction with the policy, schools and the district have made several phone contacts and mailed multiple collection letters to parents. The district is sending a final collection letter via certified mail on June 12th. Any unresolved negative account balances of -\$50 or more on June 30th will be referred to the collections agency for collection.

Board Approved Policy Link:

[***Negative Student Account Balance Food Service Collections Policy & Procedures***](#)

Per district policy:

Negative account balances shall be turned over to a collections agency for collections from parents under the following circumstances:

- A negative account balance of -\$50 or more exists on June 30th, or
- A negative account balance of any amount exists after a student has graduated high school or is no longer enrolled in a Beaver County School District school

Once a negative account balance is turned over to a collections agency, the negative balance must be removed from the Aspire/SIS system.

The parents must work directly with the Collections Agency to resolve the negative balance. School office staff are no longer responsible or authorized to work with parents to resolve the negative account balance once the negative account balance has been turned over to the Collections Agency.

8. Public 5:00 p.m.

A. Student Recognitions

B. Public Input

Jeremy Kerksiek, Adam Kerksiek, Kohler Laws, Roper Bradshaw (Beaver High School FFA Students)

Requesting school board approval for travel to the national FFA competition. The request is to fully or partially pay for Mr. Whitaker to also attend on the trip.

The Board is asking for more information as part of the next board meeting.

C. Community Reinvestment Agency (CRA) Agreement

Mr. Bryan Harris from Longroad Energy is proposing an amendment to an already existing CRA agreement.

Jason Burningham joined the meeting remotely. Mr. Burningham is the financial advisor for Beaver County.

The Community Reinvestment Agency (CRA) Agreements board policy will be discussed and action may be taken on the CRA this meeting of the Beaver County School District Board of Education.

Consideration of a Resolution of the Board of Education of the Beaver County School District to approve an Interlocal Agreement between the District and the Beaver County Community Development and Renewal Agency related to the Milford II (Expansion) Community Reinvestment Project Area; and related matters.

- Resolution Authorizing the approval of an Interlocal Cooperation Agreement between the School District and Beaver County Community Development and Renewal Agency related to the Milford II (Expansion) CRA.
- Interlocal Cooperation Agreement between the School District and the Agency.

Mr. Harris is asking the Board to reconsider the existing policy and is proposing that an already existing agreement (area) be amended.

The proposal from Mr. Harris is for 6 years. The CRA area expansion would only be large enough for solar expansion. No unused area will exist after the project is completed.

Motion: The motion is to abide by the current policy and parameters allowed by the policy.

- Expand the CDA area
- 2 year maximum
- 50% maximum

Mr. Harris believes this motion will have an impact on future projects. Mr. Harris believes this approach would disincentivize future economic development projects in Beaver County.

Motion to Approve Made By: Ken Ure

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Nay
Trista Kerksiek: Nay
Ken Ure: Aye

D. Summation and action plans

9. 5:45 p.m. Annual Budget Hearing & Adoption

A. Public Hearing

Lucas Porter (BEA Representative)

- Expressed gratitude for the compensation increases for next year.

B. Adoption of 2024-25 Final Budget & 2025-26 Tentative Budget

Motion to Approve Made By: Duke Hollingshead
Motion Seconded By: Tyler Fails
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

C. Adoption of 2025-26 Employee Salary & Wage Schedules

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

D. Adoption of 2025-26 Certified Property Tax Revenues & Rates (Tax Year 2025)

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

10. Consent Agenda: Compliance or Routine Items Approved as a Group

A. Approval of Prior Board Meeting Minutes

B. Approval of Warrants, Budgets, and Financial Reports, and Monthly Board Budget

C. Equipment Replacement Purchases and Surplus

D. School Travel Requests

E. Exemptions or Guardianships, Transfers

F. Personnel: MHS

(Resignation) Brixia Patino - Aide (Special Education)

(Hiring) CTE Agriculture & Physical Education Teacher (Part Time) - Kalie Stringer

G. Personnel: BES

H. Personnel: MIN

I. Superintendent Contract

J. Policy Update: School Safety: Video and Audio Surveillance

K. Policy Update: Student Electronic Device Policy

L. Policy Update: Food Services Policy Update

M. Policy Update: Student Privacy & Modesty

N. Policy Update: Safe Schools - Emergency Safety Interventions

O. Policy Update - School Fees Compliance Policy

P. Policy Update: Student Toilet Training

Q. Policy Update: Admissions & Attendance - Compulsory Attendance

Motion to Approve 10A - 10Q Made By: Duke Hollingshead

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

11. Closed Session

A. For the purpose of discussion of the Competence and Character of Individuals, and/or physical or mental health of an individual, and/or Property (Purchase and/or Sale), and/or Security, and/or Litigation

3:51 p.m. Enter Closed Meeting for Character & Competence

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

4:19 p.m. Exit Closed Meeting

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

12. Adjourn 6:02 p.m.

A. Next board meeting: District Office July 15, 2025

13. All Agendas, Minutes and Audio Recordings are available on the Utah Public Notice Website. www.utah.gov/p.m.n

14. In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact Bonnie Bairett at 435-438-2291, or bonnie.bairett@beaver.k12.ut.us, giving at least three working days notice.
