

**Tuesday, August 26, 2025
Board Meeting**

**Beaver County School District
Regular Board Meeting
Date: August 26, 2025
Time: 12:00 p.m.
District Office
291 North Main
Beaver, Utah, 84713**

Board Members in Attendance:

Lisa Carter, Board President, Precinct #5
Tyler Fails, Board Vice President, Precinct #1
Ken Ure, Precinct, Precinct #3
Duke Hollingshead, Precinct #4
Trista Kerksiek, Precinct #2

Administrators in Attendance:

David Long, Superintendent
Todd Burke, Business Administrator

Patrons in Attendance:

Ryan Fisher, Milford High School

1. Lunch 12:00

2. Work Session 12:30 p.m.

A. References: Utah Open Meetings Act & Compliance Checklist

B. Prayer - Russell Carter

C. Board reports and discussion

- District Safety & Security
- 5-County
- Local Interagency Council (LIC)
- Local Emergency Planning Committee (LEPC)
- Intergenerational Poverty (IGP)
- Southwest Technical College Advisory Committee (SWTAC)
- School Community Councils

D. Business Administrator

Refer to business items throughout the agenda

E. Superintendent:

- Guardian Program Coverage
- Principal & Coach Training

F. Training & Discussion: Utah School District Property Tax Increases

The group reviewed recent school district situations around the state that are experiencing property tax increases.

The discussion centered around the long-term sustainability of a school district budget, good fiscal governance, and the causes of property tax increases.

3. Board of Education Meeting 2:17 p.m

A. Welcome: President

B. Pledge of Allegiance

C. Start Up 2025-26 Celebrations

The principals shared celebrations with the Board:

Employee Birthdays
Opening Institute
Smoothies
Donuts
Back-to-School Nights
Schoolwide Expectations

4. Instruction and Education

A. SOEP Online High School Course Beginning Year Enrollments

As of 8.22.25 in the state SEATS system for the year beginning July 1st:

MHS

- 36 students enrolled in 19 separate courses for 24.00 credits.

BHS

- 37 students enrolled in 62 separate courses for 45.50 credits.

These students are enrolled in the state SEATS system with a status of:

- Enrollment Complete USBE, or
- Pending Execution, or
- Pass All Complete All agreed credit completed with passing grade by June 30

B. Catalyst Program: CTE as Art Credit

Discussion with Mr. Ryan Fisher (Milford High School)

Should CTE courses that have an artistic component count as art credit? This question was part of the 2025 Legislative Bill H.B. 447 titled: Statewide Catalyst Campus Model. The bill presents a path forward for students working through options for elective credit to take a CTE class as a replacement for an art credit.

Considerations when implementing the new allowances in the law include:

1. Credit only counts once, so how will this help a student?
2. Defining the standard for "artistic or creative elements". Is the course designed around art standards? How many standards should be required?
3. Master schedules are getting more complex. How do we balance offerings in a way that allows students the options they are seeking while staffing appropriately to those needs.

C. Sex Education Compliance Assignments

This year we will need to reconvene our parent committee and meet all of the updated requirements the past few years in the law for sex education.

Action: Inform educators teaching any aspect of sex education instruction (Health, certain CTE, science and psychology) on the policy changes due to HB 281. The USBE recommends all educators complete the updated law and policy Canvas course.

Courses under law and policy requirements 53G-10-403

R277-474. School Instruction and Sex Education

53G-10-402. Instruction in health -- Parental consent requirements -- Conduct and speech of school employees and volunteers -- Political and religious doctrine prohibited

For LifeSkills and Maturation classes Brian Hollingshead will be our main contact with the state. For the Sex Education curriculum, Robbie Bradshaw is our main contact with the state and he will be working with Jaden Edwards on processing our curriculum selections, having parent committee meetings, getting board approvals, ensuring teachers are trained each year, and sharing information about the course.

D. BCSD: Where the Future is Bright

The board discussed items relating to BCSD: Where the Future is Bright 2025-26, including:

- Enrollment and Attendance
- Positive Behavior
- Academic Standards and Assessment
- District Culture and Celebrations
- Building Positive Relationships 2025-26

E. 250th Anniversary of the Signing of the Declaration of Independence

Utah is preparing to commemorate the 250th anniversary of the signing of the Declaration of Independence and schools are encouraged to explore ways to help make this milestone meaningful for students. Below is some information relating to the commemoration efforts for principals, teachers, parents, and communities to find ways to participate in the celebrations.

5. Policies

A. BCSD SSHINE Policy

The SSHINE (Salary Supplement of Highly Needed Educators) law requires school districts to:

- Identify high need areas for instruction.
- Determine how much to award an education providing instruction in a high need area.
- Establish an appeals process.
- Establish an eligibility and verification process.

- Establish a certification process.

Motion to Approve Made By: Trista Kerksiek

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

B. District Assistance with Endorsements

No action taken

The Beaver County School District Board of Education values highly qualified educators and supports policies and procedures that assist educators in becoming fully licensed and endorsed. Becoming fully licensed and endorsed is an indication of an educator's commitment to providing high quality instruction.

The district proposes the Beaver County School District Board of Education adopts the following policies and procedures to support educators in becoming highly qualified.

C. Student Device Policy Implementation

Information item

D. MHS Crosswalk

No action taken

E. 2025-26 Employee Retirement Incentive

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Trista Kerksiek

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

6. Financial

A. Update - Implementation of 2025-26 Budget

B. Positive Pay Services - Utah Independent Bank

Now that our new accounting system has been functional for a while, we would like to improve our fraud

protection practices with Utah Independent Bank.

UIB offers positive pay services. Positive pay is a banking service designed to prevent check fraud. It works by matching the details of checks presented for payment against a list of checks previously issued by the business, according to some financial institutions. If the details don't match, the bank flags the transaction for review, allowing the business to decide whether to pay or return the check. The district will provide the bank with a data file containing information about checks it has issued, including the check number, date, payee, and amount. The data is uploaded into the bank's computer system. When a check is presented to the bank for payment against the district's account, the bank compares its details against the list provided by the district in the data file. If a check doesn't match the list, it's flagged as an exception in the bank's system, and the district is notified. The district can then review the exception and decide whether to authorize the payment or return the check to prevent fraud. Positive pay helps the district avoid financial losses from fraudulent checks and streamlines the fraud prevention process.

The district intends to put positive pay services in place with the bank for the following bank accounts with UIB:

District Accounts Payable
Beaver High School
Milford High School
Belknap Elementary
Milford Elementary
Minersville School

Motion to Approve Made By: Ken Ure
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

C. Positive Pay Services - State Bank

Now that our new accounting system has been functional for a while, we would like to improve our fraud protection practices with State Bank.

State Bank offers positive pay services. Positive pay is a banking service designed to prevent check fraud. It works by matching the details of checks presented for payment against a list of checks previously issued by the business, according to some financial institutions. If the details don't match, the bank flags the transaction for review, allowing the business to decide whether to pay or return the check. The district will provide the bank with a data file containing information about checks it has issued, including the check number, date, payee, and amount. The data is uploaded into the bank's computer system. When a check is presented to the bank for payment against the district's account, the bank compares its details against the list provided by the district in the data file. If a check doesn't match the list, it's flagged as an exception in the bank's system, and the district is notified. The district can then review the exception and decide whether to authorize the payment or return the check to prevent fraud. Positive pay helps the district avoid financial losses from fraudulent checks and streamlines the fraud prevention process.

The district intends to put positive pay services in place with the bank for the following bank accounts with State Bank:

Payroll payment account

Motion to Approve Made By: Trista Kerksiek
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

D. 2025-26 Legislature Approved \$1,000 Classified Employee Bonus

Link: [2025-26 BCSD Annual Budget](#) (#7 page 16)

Link: [H.B. 2 Public Education Budget Amendments](#)

Proposal:

1. In order to determine the FTE (full-time equivalent for each classified employee), the district is proposing an "actual work" method based on actual work time recorded in the time clock system from September 2nd through October 31st. The FTE will be calculated based on actual time worked and recorded in the time clock system for this time period.
2. Although HB2 covers most classified employees, it does not cover all classified employees and substitute teachers. The district is recommending this bonus to be paid to all classified employees and substitute teachers. Any shortfall in state funding for this bonus will be paid from district one-time unrestricted funds.
3. Because the time clock system is the "in box" for the district payroll system, the bonus will be entered in the time clock system and approved by each employee and supervisor.
4. The classified employee bonus will be paid on the November 28th paycheck.
5. HB2 requires "An LEA or RESA that receives an allocation from the state board under Subsection (3) shall return any unexpended amounts to the state no later than December 31, 2025."

Notes from Conversations with USBE:

- Athletic Coaches do not qualify
- Unlicensed substitute teachers do qualify

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

E. New Payroll and Time Clock System Reports

Information item

F. Update - USBA 2025-26 District Salaries & Wages Report

Information item

G. State Necessarily Existent Small Schools Rule Change

Information item

H. FY25 BHS Credit Card Purchases for the General Fund \$51,725.52

This year we allowed BHS teachers and coaches to make purchases for general fund budgets and expenditures. This is a new practice. Several teachers and coaches at BHS made purchases for the general fund. These purchases were originally charged to the BHS checking account. The general fund owes the BHS checking account for these purchases.

I. FY25 District Credit Card Purchases for MHS Checking Account \$72,675.84

This year we allowed district credit cardholders to make purchases for MHS checking account expenditures. This is a new practice. Several district credit cardholders made purchases for the MHS checking account. These purchases were originally charged to the district account, not the MHS checking account. The MHS checking account owes the district for these purchases.

Motion to Approve 6H & 6I Made By: Ken Ure

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

J. September 2nd - Secretaries - Training

Information Item

K. Update - Implementation of New Systems

Information Item

New Accounting System

New Child Nutrition Menu Compliance System

New State Purchasing System

New Time Clock System

New Substitute Scheduling System

New School Cash Collections System

7. 2024-25 Program Closeout Financial Summary Reports

A. 2024-25 School Trustlands Financial Closeout Report

Information Item

B. 2024-25 Teacher Student Success Act School Allocations

Information Item

C. 2024-25 Educator Professional Time Program

Information Item

D. 2024-25 State Educator Salary Adjustment Program

Information Item

E. 2024-25 Special Education Programs

Information Item

F. 2024-25 Career Technology Education Programs (High School CTE Vocational Programs)

Information Item

G. 2024-25 School Fees, Fundraisers, & Miscellaneous (School Checking Accounts) - Summary Reports

Information Item

H. 2024-25 Property Tax Collections & Delinquencies

Information Item

8. Public 5:00 p.m.

A. Student Recognitions

B. Public Input

C. Summation and action plans

9. Consent Agenda: Compliance or Routine Items Approved as a Group

A. Approval of minutes

B. Approval of Warrants, Budgets, and Financial Reports, and Monthly Board Budget

C. Equipment Replacement Purchases and Surplus

D. School Travel Requests

E. Board of Education - Travel

USBA 2025 Leadership Academy, Ruby's Inn- 26 S Main St, Bryce Canyon City, UT 84764, September 25-27, 2025.

USBA Fall Regional Meeting, 2077 W Royal Hunte Dr., Cedar City, October 1, 2025 at 6:00 p.m.

F. Exemptions or Guardianships, Transfers

Parents desiring to provide schooling for their children outside of the free public education system available in Utah are asked to sign an affidavit indicating:

The parent is solely responsible for the education of his/her student.

The parent is solely responsible for the selection of instructional materials and textbooks.

The parent is solely responsible for setting the time, place and method of instruction.

The parent is solely responsible for the evaluation of the home school instruction.

Further the parent also indicates by signing the affidavit:

Acceptance of full responsibility for his/her student and that he/she may not qualify for a high school diploma issued by the School District or any of its schools.

(For students with IEPs or identified through child find): Acknowledging the decision to homeschool does not in any way imply that the school district did not provide a free and appropriate public education and parent understands and agrees that his/her student has no individual right to receive some or all of the special education and related services he/she would receive if enrolled in a public school in the School District, unless the parent has arranged for dual enrollment consistent with state law, Section 53G-6-702

and Utah State Board of Education Rule, R277-438.

Acknowledging, he/she understands and agrees as the parent, he/she may not assume responsibility for the education of his/her child if the parent has ever been or ever becomes convicted of child abuse or have a substantiated finding of child abuse against the parent as defined in Utah Code 53G-6-204

Affidavits were received from the following schools this month for acceptance by the Beaver County School District Board of Education:

MES - 4
BES - 2
MIN - 1

G Personnel for all schools and the district office

Resignations

Mandy Jones - Minersville 6-8 Grade Teacher
Lydia Jessop - Belknap Food Services
Brittany Joseph - Belknap Food Services
Shondel Wilden - Belknap Kitchen Worker
Vanhapeg Williams - Belknap Kitchen Worker

Hiring:

Wendi Black - Minersville 6-8 Grade Teacher
Brittany Joseph - Belknap Computer Aide Paraprofessional
Erika Terry - Belknap Kitchen Worker
Kaitlyn Mitchell - Belknap Kitchen Worker
Macey Roberts - Belknap Kitchen Worker (Breakfast)
Ruth Smith - MHS Special Education Paraprofessional
Braxty Thomas - MHS Food Service Worker
Christina Finch (reassigned) - MES Severe Aide
Casey Caldwell (BHS Food Service)
Lucia Cortez Medrano (BHS Severe SPED)
Sydney Dalton (BHS Severe SPED)

H Cattle Contract, FFA, and Ag Program Transition

No action taken for 9H

Motion to Approve 9A through 9G Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

10. Closed Session

A. For the purpose of discussion of the Competence and Character of Individuals, and/or physical or mental health of an individual, and/or Property (Purchase and/or Sale), and/or Security, and/or Litigation

Purpose of Close Meeting: Litigation

12:32 p.m. Motion to Enter Closed Meeting Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

1:14 p.m. Motion to Exit Closed Meeting Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

Purpose of Close Meeting: Character & Competence

4:46 p.m. Motion to Enter Closed Meeting Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

5:26 p.m. Motion to Exit Closed Meeting Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

11. Adjourn

A. Next board meeting District Office September 9, 2025

12. All Agendas, Minutes and Audio Recordings are available on the Utah Public Notice Website.

www.utah.gov/pmn

13. In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact Bonnie Bairett at 435-438-2291, or bonnie.bairett@beaver.k12.ut.us, giving at least three working days notice.
