



## SPRING CITY PLANNING & ZONING REGULAR MEETING MINUTES

Wednesday September 24, 2025, 6:30pm

Spring City Council Chambers, Spring City Hall, 45 South 100 East

This meeting was held in-person at the Spring City Community Center Council Chamber, and via Zoom electronic meeting service.

Meeting Called to Order: 6:30 pm

Roll Call: Cami Christensen (Commission Chairperson), Craig Paulsen (Zoning Administrator, absent), Michael Nelson, Sally Scott, Kristen Mortensen, Kay Van Buren, City Treasurer Whit Allred (minutes).

Attending: Chris Anderson (Mayor), Martin McCain (City Council Liaison to Planning & Zoning), Alison Anderson, Jane Hawkes, Mr. & Mrs. Chad Hess, James Baker, et al.

Expression of Choice: None Heard

Approval of Previous meeting minutes:

- August 29, 2025: Michael Nelson motioned to approve the minutes. Kristen Mortensen 2<sup>nd</sup>. All present voted in favor.

Licenses and Permits for Approval:

- Casey Lamb Business License 465 North Main St.: Mr. Lamb was not present. Cami Christensen declared the item tabled.
- James Baker Business License Application 12 W 200 North for Spring City Historic Core Alliance: Mr. Baker approached the commission and explained the business. He is starting this alliance to help protect the historic Main Street core. He felt that a business license was proper in order to give legitimacy and accountability to the project. This item was discussed in the previous meeting and requires no further discussion. Kristen motioned to approve the license. Sally Scott 2<sup>nd</sup>. All present voted in favor.
- Chad Hess Zoning Permit for a New Home 100 North 200 West: Mr. Hess was present to answer questions. Craig Paulsen has approved this permit but wanted the commission to review and sign it. Kristen Mortensen motioned to approve the permit. Sally Scott 2<sup>nd</sup>. All present voted in favor.
- Spring City Fire Department Zoning Permit for renovation and addition to the fire station located at 150 East Center. Craig Paulsen has approved the permit but wanted the commission to approve and sign as well because it is a city project and all city personnel

should know about it. Kristen Mortensen motioned to approve the permit. Sally Scott 2<sup>nd</sup>. All present voted in favor.

Discussion on Ordinance 2025-05: The commission discussed the points of the ordinance with councilman Martin McCain. Public hearing scheduled for 10/01/2025, Special meeting scheduled for 10/6/2025

General Plan Discussion: Not needed

Zoning Administrator's Report: Craig Paulsen has been excused from the meeting tonight.

Commission Member Reports and New Assignments: None heard

Meeting adjourned at 7:20pm