

**MINUTES
ELECTRICIAN AND PLUMBERS
LICENSING BOARD**

October 1, 2025

**Electronic Meeting
With Anchor location in Rm 474**

CONVENED: 9:01 a.m.

ADJOURNED: 10:20 a.m.

Bureau Manager:

Stephen Duncombe

Board Secretary:

Nicole Herrera

Board Members Present:

Mike Hartwell
Cory Moore
Jason Haun
Harvey Hansen
Steve Woodman
Justin May
Jason Warner
Keven Verwer
Terry McBride
Matt Lawson

Board Members Absent:

Matthew Campisi

Guests

Ken Adams
Rex Johnson
Boyd Bindrup
Cindy Hansen
Matthew Standing

DOPL Staff Present:

Sicily Hill, Compliance
Boyce Barnes, Continuing Education
Jenna Mayne, Exam Coordinator
Shelmira Moret LA Rosa, ITAC
Jose Solis, ITAC
Bobby Main, Investigations
Karissa Lewis, Outreach

TOPICS FOR DISCUSSION**ADMINISTRATIVE BUSINESS:**

Approval of Minutes
Time: 3:33

Investigation Update
Time: 4:03

Continuing Education Update
Time: 8:10

DECISIONS AND RECOMMENDATIONS

Mr. McBride made a motion to approve September 3, 2025, minutes as written. Mr. Moore seconded the motion. The motion passed unanimously.

Bobby Main gave the board an update on investigations. Item noted. No action taken.

Boyce Barnes gave the board an update on continuing education. Item noted. No action taken.

Compliance Update
Time: 10:10

Sicily Hill gave an update on compliance. Items noted. No action taken.

Testing/Exam Update:
Time: 11:03

Jenna Mayne gave an update on testing and exams. Items noted. No action taken.

Outreach Update
Time: 15:40

Karissa Lewis gave an update on outreach. Items noted. No action taken.

DISCUSSION and ACTION ITEMS:

**Justin Christiansen Criminal
History Review:**
Time: 16:40

Mr. Christiansen has reapplied for his journeyman electrician license. It was revoked March 26, 2025, due to not complying with his stipulation requirements. The Board reviewed his criminal history and spoke with Mr. Christiansen. The Board denied his request to reinstate his license. Mr. Lawson made a motion to deny. Mr. Woodman seconded the motion. The motion passed unanimously. The board asked him to come back in March of 2026 to review his request again.

Exam Attestation/Preapproval:
Time: 14:14

Ms. Mayne reviewed the progress for an attestation or pre-approval for exams through PROV. PROV is in the process of setting the program up. It should be ready to go live on January 1, 2026.

Plumbers Work Group Update:

Time: 44:10

Ms. Moret La Rosa and Mr. Solis updated the board on the progress of the plumber's work group. The group gave feedback for the internationally trained applicant plumbers competency form. Ms. Moret La Rosa provided the board a copy for review. Mr. Solis reviewed the form and answered the board's questions. With a few minor changes in the wording the board approves of the form. Mr. Warner made a motion to approve the form. Mr. Verwer seconded the motion. The motion passed unanimously.

ADJOURN:

Adjourned at 10:20 a.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Date: 11/05/2025

Date: 11/05/2025

X Justin May
Electrician and Plumbers
Licensing Board Chairperson

X Stephen Duncombe
Bureau Manager, Division of
Professional Licensing

