



SCHOOL COMMUNITY COUNCIL

Minutes for October 13, 2025

2:30 PM - 3:30 PM

SSMS Media Center

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1. Welcome: Chair Betty Morin

Attendance:

Principal McCormick, Vice Principal Mr. Brown, Mr. Petersen (counselor), Christy Ruf (parent), Myndi Woolstenhulme (parent), Robyn Cummings (teacher), Stacey Conklin (parent), Henry Beal (teacher), Crystal Robinson (parent), and Stephanie Woolstenhulme (parent).

2. Approve minutes from previous meeting - Action Item

Motion to approve: Robyn Cummings, second, all approved.

3. School News and Updates: [Calendars](#), Battle of the Books started last month (1st Monday), Leadership Team - Attended 2 trainings and organized spirit week, Parent-Teacher Conference feedback, and Performance Matters Pre and Post testing.

Items Discussed:

School calendars were reviewed through 2027 with no significant changes.

Battle of the Books is taking place Mondays after school with several students participating. The program is run by the PTO.

The Leadership Team has attended two meetings. The theme "My Story Matters" focuses on helping students process feelings and build resilience. Staff participated in one hour of after-school training on the topic.

Utah State has begun training the Leadership Team on leadership skills and service projects.

Parent-Teacher Conferences were discussed. Some confusion occurred about whether all parents were welcome or only those of students with C grades or below. Henry Beal sends direct emails to students with low grades, but even without mentioning grades, turnout remained low. Stacey Conklin noted her concern that some parents wait until conferences to discuss any issues. Betty suggested making the message more welcoming next time, even reaching out on each newsletter.

Most teachers have administered pre-tests in Performance Matters and will use this data to set student goals.

4. Office Referral Data - Mr. Peterson

A spreadsheet of referrals was reviewed. Ninety-three percent of students who received a referral did not receive another, while 17% received two. Teachers are improving in addressing issues early.

Office referrals apply only to more serious issues such as language, truancy, theft, or bullying. Mr. Brown reported that Tier 3 involves 4–5 individual students, not repeat offenders. When PBIS began, 21 students had multiple referrals; that number is now down to 9.

Mrs. McCormick added that consequences are designed to fit the behavior. Focus areas include language (Mr. Brown), inclusion (Mrs. McCormick), and kindness (Social Workers). Recent world events have increased student activity levels, but administration feels ahead of the issues. Mr. Brown continues to meet with students who have attendance concerns.

No further questions.

5. PBIS transitions to MTSS - Mr. Brown

Mr. Brown explained that SSMS is moving from PBIS to the broader MTSS framework, which combines academic, attendance, and behavioral support. The goal is for 80% of students to be successful within Tier I supports.

Tier I includes school-wide support for all students. Tier II provides short-term targeted interventions for roughly 20% of students, and Tier III offers intensive support for about 5%. Six students are currently on behavior plans, separate from IEPs.

Mr. Brown will send the PBIS Annual Report to council members. He reviewed Cat Cards and the positive reinforcement system, along with the Decision Tree and Behavior Guide that outline when an issue goes from teacher to parent to office.

Tier III students are reviewed weekly, and an example plan was shown. Robyn Cummings suggested re-teaching expectations after Christmas Break to reinforce behavior norms.

Mr Brown showed through stats that South Summit is out performing the averages.

No further questions.

6. Training video :[Rules of Order and Procedures](#), [Program Overview](#)

Council members watched the required Community Council training videos.

7. Action item: Adjourn meeting

Meeting adjourned by Mr Beal, seconded, all agreed. Meeting dismissed.

