

MINUTES

RECREATIONAL THERAPY LICENSING BOARD MEETING

November 5, 2024

Heber M. Wells Bldg.

ELECTRONIC MEETING – 10:30 a.m.

Salt Lake City, UT 84114

CONVENED: 10:32 A.M.

ADJOURNED: 11:04 A.M.

DOPL STAFF PRESENT:

Bureau Manager: Jeff Busjahn

Board Secretary: Kelli Arriola

CONDUCTING:

Sasha Gordon, MTRS – Chair

BOARD MEMBERS PRESENT:

Sasha Gordon, MTRS - Chair

Gwendolyn Adams, MTRS

Jackie Milton, Public

BOARD MEMBERS EXCUSED:

Kari Daugherty, TRT

Allysa Beers, TRS

GUESTS:

Michelle Bill – Utah Recreation Therapy Association

Tracy Valdez

ADMINISTRATIVE BUSINESS:

CALL MEETING TO ORDER:

Ms. Gordon called the meeting to order at 10:32 a.m.

OATH OF OFFICE FOR NEW BOARD MEMBER – Jackie Milton

Ms. Milton was sworn in as a new member of the Utah Recreational Therapy Licensing Board.

REVIEW AND APPROVAL OF THE MAY 28, 2024, MINUTES:

Ms. Gordon motioned to approve the minutes.

Ms. Adams seconded the motion.

The vote in favor was unanimous.

REQUIRED ANNUAL OPEN AND PUBLIC MEETINGS ACT TRAINING:

Ms. Arriola will send the link to all the board members so they can complete the training before the end of this year.

DISCUSSION ITEMS:

DISCUSSION OF PROPOSED RULE R156-40:

(Refer to audio for specifics. Audio_Part1_06:10 – 31:10)

Mr. Busjahn reviewed the drafted rule with the board. The drafted rule document is uploaded to the public notice website for reference. The board reviewed, discussed and commented on the changes.

Ms. Adams motioned to approve the R156-40-302a(3)a(viii) changes as discussed.

Ms. Gordon seconded the motion.

The vote in favor was unanimous.

LEGISLATIVE AND ENVIRONMENTAL SCAN:

N/A

NEXT SCHEDULED MEETING: MAY 6, 2025

ADJOURN: 11:04 A.M.

The meeting was adjourned at 11:04 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred. For specific details, refer to the audio recording.

11/04/2025

Sasha Gordon

[Sasha Gordon \(Nov 4, 2025 15:30:02 MST\)](#)

Date Approved

Sasha Gordon - Board of Nursing Member

11/05/2025

Jeff Busjahn

Date Approved

Jeff Busjahn - Bureau Manager, DOPL