



HISTORIC COMMITTEE AGENDA

Notice is hereby given that the Cottonwood Heights Historic Committee will hold a meeting beginning at 5:30 p.m. on November 12, 2025 at 2277 E. Bengal Boulevard, Cottonwood Heights, UT.

Public comments may be submitted to the Culture Manager by email ateatchel@ch.utah.gov on or before the start of the meeting.

5:30 p.m.	Welcome
5:40 p.m.	City Staff/Council Updates <ul style="list-style-type: none"> ● Matt Holton, City Councilmember (District 1) ● Ann Eatchal, Cottonwood Heights Culture Manager
5:45 p.m.	Committee Business <ul style="list-style-type: none"> ● Public Comment ● Approval of October 2025 Meeting Minutes ● Continued Planning of 2026 Committee Priorities <ul style="list-style-type: none"> ○ Planning Newsletter Entries (Attachment 01) ○ Historic Walk Reboot ○ BVD/Fall Exhibit ○ History Signs and Corresponding Website Maps (Attachment 02) ● Other Updates or Items for Committee Discussion <ul style="list-style-type: none"> ○ Butlerville Monument Update and Time Capsule Finalization (Attachment 03) ○ October 23rd Working Group Debrief and Discussion ○ Working Group Activities in 2026 Discussion

6:20 p.m.	Review Action Items
6:30 p.m.	Adjourn: Next Meeting - January 14, 2026

ATTACHMENT 01



NEW SLETTER TOPICS FOR 2026

MONTH:	TOPIC(S):	ASSIGNMENT
January	Introduction to the 2026 Theme	Jim
February	Water Movement:	
March	Water Movement:	
April	Water Movement:	
May	Roads & Transportation:	
June	Roads & Transportation:	
July	Butlerville Days Exhibit Announcement	
August	Roads & Transportation:	
September	Local Economies:	
October	Local Economies:	
November	Local Economies:	
December	Local Economies:	

COMPLETED

DRAFTED/IN PROGRESS

NOT DRAFTED

ATTACHMENT 02:



**Historic Committee History Signs Replacement:
Phase 01**

Updated: September 26, 2025

PHASE:	SIGN:	LOCATION:	NARRATIVE WRITTEN	GRS MAP UPDATED:
1	Danish Town	Northbound Old Wasatch at the Bend in Danish Road		
1	Butler Bench	On Eastbound Ft. Union at 2700 East		
1	Butler Bench	On Westbound Ft. Union at 2650 East		
1	Butler Bench	Northwest Corner of Ft. Union and Wasatch Blvd.		
1	Pepper's Hill	Eastbound on Creek Road at Roadway Bridge at Water Vista Way (2700 East)	Bev	

1	W. Dyer's Road	On Eastbound Bengal at Danish Road		
1	Union Fort Road	On Westbound Creek Road One Block East of Highland Drive	Maria	
1	Historic Union	On Union Parkway Southbound One Block North of Ft. Union	Maria	
1	Butler	On Northbound Highland Drive at the City Easement; Intersection of Highland and Bengal		
1	Butler	On Northbound Wasatch Blvd at Gold Hill Park		
1	Union Pioneer Cemetery	On Westbound Creek Road at 1475 East (Sign Facing South)	Maria	
1	Greenfield Village Subdivision	On Northbound Greenfield Way at 6900 South	Jim	
1	Cottonwood Ridge Subdivision	On the Northeast Corner of 2715	Jim	

		East and Ft. Union Blvd		
--	--	----------------------------	--	--

ATTACHMENT 03:



Butlerville Monument Time Capsule Planning

ITEMS GATHERED FOR THE TIME CAPSULE

- City:
 - Commemorative Coin
 -
- Committee:
 - Coin Set (Ken)
 - Letter from the Historic Committee
- School:
 -

BRAINSTORM: GENERAL TIME CAPSULE IDEAS:

- Current newspapers: A copy of the Desert News, the Salt Lake Tribune, and/or a local community newspaper.
 - Items representing popular culture: A list of the top movies, songs, and books of the year.
 - A sealed USB drive or hard drive: With digital versions of all the included documents and photos and instructions for how to use.
-

BRAINSTORM: IDEAS FOR CITY MATERIALS:

- A "State of the City" document: A report detailing the city's current population, demographics, major projects, and possibly a letter from the mayor.
 - Current City-branded items.
 - Photos of key city landmarks.
 - A current city budget summary of where the city's money is being spent. This will be fascinating for future generations to see.
 - A copy of the most recent city newsletter.
 - A map of Cottonwood Heights: A current city map showing roads, parks, and other features.
 - A selection of local business advertisements or flyers.
-

BRAINSTORM: IDEAS FOR HISTORIC COMMITTEE MATERIALS:

- A summary of the Butlerville Monument project explaining the purpose of the monument, the planning process, and the history behind its location.
 - Photographs of the historic Butlerville area including old and new photos of the site where the monument is being built.
 - Historic register data on the Butler Teacher's Dormitory.
 - A printed list of all the historic markers and sites in Cottonwood Heights.
 - Historic walking guide brochures.
 - A letter from the Historic Committee to future residents.
-

BRAINSTORM: IDEAS FOR BUTLER ELEMENTARY/CANYONS SCHOOL DISTRICT MATERIALS:

- Handwritten letters from students where they introduce themselves and ask a question about the future. For example, "What's the internet like now?" or "Do you still have homework?"
- A copy of the current school newspaper/newsletter.
- A list of the school's current faculty and staff. Including the principal, teachers, and other staff members.
- A letter from the principal with a message to the future community, reflecting on the school's current goals and challenges.
- A copy of the Canyons School District mission statement and recent annual report that gives a broader context of the educational system.