

**Gateway Academy School Board Meeting Agenda**  
**Thursday, September 25, 2025, 06:00 PM**  
**Location: Gateway Preparatory Academy Library**  
**Join Zoom Meeting**  
<https://uetn-org.zoom.us/j/9231128979>  
**Meeting ID: 923 112 8979**

**Mission Statement:** *Our mission is to provide children with an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes	Time
Call to Order	Amy Arnold	The board meeting was called to order by Amy Arnold at 6:14 p.m., with board members Amy Arnold, Michael Bahr, Roger Carter, Paul Dail, Diana Girtain, and Jessica Walker in attendance. Staff members in attendance and presenting at the meeting included Dave Armour and Ada Munk.	1 min
Public Comment	Public Attendees	Paul mentioned that several board members still need to complete the Open and Public Meeting Act training and submit the PDF of completion.	5 min
Consent Calendar	Amy Arnold	Michael moved to approve the Aug. 28 minutes, Diana seconded, all were in favor, and the motion passed.	3 min
Exhibit A Review (schedule overview)	Roger Carter	<p>Roger discussed section 6g regarding student growth and asked Dave how the school was doing in this area. Dave responded that they are constantly looking at data and lauded Erin Waldman and other members of the administrative team.</p> <p>Roger mentioned the academic progress dashboard discussed at the summer strategic planning meeting and that focuses on key growth and development. There was discussion of goals as related to the School Land Trust Plan and some infographics the administration has developed and displayed at the school related to those goals and others.</p> <p>Roger said he is excited about carving out some time at future board meetings for good discussions not only about standardized testing but other criteria that the board determines are important to implement, especially with Montessori.</p>	5 min
Director's Report	David Armour	<p>Dave presented his Director's Report, which included enrollment totals that were split into on-site students and distance education students. He said the loss of a considerable number of online students was expected because many families who had both applied for the Utah Fits All scholarships and were also working with OpenEd ended up taking advantage of the scholarships, which weren't awarded until later than anticipated this year. However, he said that the budget that was previously presented and approved by the board accounted for 500 students, and the school is currently at approximately 1,700. On-site student counts are around the same place as this time last year.</p> <p>Dave also mentioned upcoming events, highlighting the Shakespeare Competition, where we are the only area middle school to compete, and the Fall Carnival/Trunk or Treat with Boys &amp; Girls Club and PTO.</p>	15 min

		<p>He also discussed the implementation of the “class bank” incentive program for middle school students, which has elements of PBIS but also Montessori practical life skills and which has been a great success so far.</p> <p>In general, he said the great start to the year has been continuing, with a few discipline issues but nothing that has deterred from the positive environment and goals to raise the bar.</p> <p>He said the school is fully staffed, and lots of math mentors have been hired.</p> <p>Projects that still need to be completed using the safety grants include the new roof, lights, and some parking lot repairs.</p> <p>For the Expansion Committee report, Dave said the school is still moving forward. Financing options originally mentioned at the August board meeting are still pending the Oct. 1 enrollment numbers, and discussion is moving forward regarding the road/easement west of the existing building.</p>	
Finance Report	Jonada Munk	<p><a href="#">Finance Report</a> Ada presented the finance report for the period ending July 2025. With school not yet in session, not much for salary or benefits expenses, but there are items related to getting ready for the school year, such as ordering supplies and curriculum.</p> <p>The Finance Department has been spending time on upcoming audits. Regular external is going well. Single audit will happen after that.</p> <p>Ada said they are also working on accounting software upgrades and remote timeclock. Goal is to have a digital platform everyone can use, as well as providing a better way to track data and update employee records, agreements, and contracts. Better communication in general.</p> <p>Enrollment is a lot higher than anticipated. Ada said it’s more than just student counts but there is considerable other data and demographics that need to be taken into account, and higher enrollment means more possible room for error and fluctuations in funding. There will be a meeting with the state mid-November, and the board will know what the funding looks like at the December meeting.</p> <p>There was a reiteration of the expansion project financing issues brought up at the August board meeting and a discussion regarding the best way to fund the project, but the general consensus was that it was most prudent to see what the numbers look like once enrollment stabilizes a little more. There was also a discussion about the limitations and restrictions revolving around the school’s existing USDA loan, including seeking a financial advisor who might give input regarding possible options to restructure the loan.</p> <p>Ada said they had done preliminary work with a couple of different advisors.</p>	10 min
School Land Trust Training	David Armour	Dave requested that the board members watch the short training video before next meeting.	
<b>Action Items:</b>			

Board Member <a href="#">Swearing-In</a>	Amy Arnold	<p>Diana gave the recommendation for the new board member. She mentioned that the committee had interviewed several candidates and really appreciated talking with Diana Salazer and that she seemed very supportive of the school, admin, and mission.</p> <p>Diana S. introduced herself and said she is a mother of six children, five of whom attend GPA.</p> <p>Paul motioned to approve Diana S. as the new board member, Diana G seconded the motion, all were in favor, and the motion passed.</p>	
Board Member Elections	Amy Arnold	<p>Paul nominated Michael as board chair, Roger seconded, all were in favor, and the motion passed.</p> <p>Jessica nominated Diana as vice chair, Michael seconded, all were in favor, and the motion passed.</p> <p>Amy nominated Paul as board secretary, Jessica seconded, all were in favor, and the motion passed.</p> <p>Jessica nominated Roger as board treasurer, Michael seconded, all were in favor, and the motion passed.</p> <p>Michael assumed board chair responsibilities for the remainder of the meeting.</p>	5 min
Third Party Provider's Asset Policy	Amy Gibson	<p>Dave presented the policy, which he said is an entirely new requirement from the state. He said Gateway's only current third-party provider is OpenEd for the distance education program.</p> <p>Roger commented that data privacy is affecting every public entity in the state and that the school should anticipate a number of policies that will be rolled out.</p> <p>Paul made a motion to approve the Third Party Provider's Asset Policy, Diana G. seconded, all were in favor, and the motion passed.</p>	10 min
Student Discipline Policy	Amy Gibson	<p>Dave said this was an existing policy with modifications related to state-mandated behavior training to ensure the school is handling student behavior appropriately.</p> <p>There was discussion regarding the portion related to staff and student debriefing after an incident, with Amy stating that she believes it is a very important part of the process. She also volunteered to be the parent member of the new Emergency Safety Interventions (ESI) committee.</p> <p>Diana G. moved to approve the Student Discipline Policy, Paul seconded, all were in favor, and the motion passed.</p>	10 min
Fundraising Policy	Amy Gibson	<p>The Fundraising Policy was tabled.</p> <p>There was no executive session.</p> <p>Paul made a motion to adjourn, Jessica seconded it. Voting went as follows: Roger - yes, Diana S. - yes, Paul - yes, Amy - yes, Jessica - yes, Diana G - yes.</p> <p>Meeting adjourned at 7:31 p.m.</p>	10 min

<b>Discussion:</b> Executive Session: In accordance with <a href="#">UCA 52-4-205</a> (for one or more of the following purposes):			
<b>Action from closed session, if any:</b>			

Rules of Procedure:

- All meetings are open to the public, and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (Two Parent Majority or 5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a Conflict-of-Interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted, and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

Public Comment Procedures:

- Comments are limited to 3 min per individual,
- Personnel matters cannot be addressed during public comment,
- All public comment materials should be shared with the board of directors at least 24 hours in advance,
- The preferred communication method with the board is email: [board@gpacharter.org](mailto:board@gpacharter.org), and
- No board action can be taken on topics addressed during public comment and that are not listed as an action item on the meeting agenda.



## *Director's Report October 28th, 2025*

### Enrollment Data

Grade	K	1	2	3	4	5	6	7	8	Total
September	64	68	55	63	64	62	60	52	50	538
October	65	67	55	63	65	62	60	52	51	540
Change	+1	-1	0	+0	+1	+0	-0	-0	+1	+2
On-site students:		<b>540</b>								
September	641	212	145	151	139	135	115	89	37	1664
October	635	208	141	147	138	131	118	89	38	1645
Change	-6	-4	-4	-4	-1	-4	+3	-0	+1	-19
Distance Ed		<b>1645</b>								
Total Students		<b>2185</b>								

### Upcoming Events

- 10-30-25 Fall Carnival
- 10-31-25 International Day
- 11/2/25 Daylight Saving Time
- 11/3/25 Panda Express Fundraiser
- 11/5/25 Honors Society Induction Ceremony
- 11/7/25 Veterans Day
- 11/7/25 4 / 5 Festival 4 pm
- 11/7/25 Beginning Band Concert 5:30 pm
- 11/25/25 K/1 Career Day
- 11/26/25 Thanksgiving Break
- 12/1/25 Staff Meeting
- 12/4/25 Board Meeting

### Items & Updates

- December Board Meeting

*Gateway Preparatory Academy provides Iron County K - 8 students an education that focuses on individual skills, abilities and needs. Our strengths include our child centered approach - the use of the Montessori method - as well as the arts and special education. Established in 2008, we provide an individualized experience focused on student growth while preparing students to be productive members of the community.*

- School Goals Report
- 6th Grade Field Trip
- Shakespeare Competition
- PTC [Numbers](#)
- Staffing

#### **Facilities Projects**

- Roof
- Lights

#### **Community & Committees**

- Expansion Committee
  - Groundbreaking Date/Time

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# Finance & Accounting Report

*Summary, Notes & Action Items*

**Prepared by:** Jonada Munk, Business Administrator

**Month Ending:** 8/31/2025

## Summary

During August, we continued preparing for the next school year. We also spent about half the month preparing for Audit field work and responding to audit requests. Audit field work started in early August and continued until the first week of September. A Scoreboard has not been provided for this time of the year as well, since August is a partial operational month along with July.

## Notes

### Reporting



### Balance Sheet



### Income Statement

- ▶ Line 05: Higher interest earnings due to a higher cash balance.
- ▶ Line 28: Received Educational Professional Hours funding.
- ▶ Line 131: Paid civil engineering fee.
- ▶ Line 154: Paid for landscaping around the small playground.
- ▶ Line 173: Paid Risk Management annual insurance fees.
- ▶ Line 226: Purchased new copy machines.
- ▶ Line 242: Paid the Utah Association of PCS fee. Will be higher this year as this fee is based on October 1 enrollment.

## Action Items

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**Gateway Preparatory Academy**  
**Income Statement- Board Report**  
**1 Regular School - 07/01/2025 to 08/31/2025**  
**16.67% of the fiscal year has expired**

	<u>June 2025</u>	<u>July 2025</u>	<u>August 2025</u>	<u>FY26 Actual YTD</u>	<u>FY26 Approved Budget</u>	<u>% YTD Actual to Budget</u>
<b>Net Income (Loss)</b>						
<b>Revenue</b>						
<b>002 Local Revenue</b>						
005 Interest Income	27,016.90	29,212.65	34,284.41	63,497.06	150,000.00	42.33%
009 Activities-Other School Programs Sal	-	-	8.00	8.00	9,500.00	0.08%
011 Student Fees	-	-	220.00	220.00	5,120.00	4.30%
013 Local Donations and Other Contributi	4,351.01	-	584.19	584.19	6,000.00	9.74%
016 Income- Sales & Rentals	45.00	-	45.00	45.00	10,000.00	0.45%
017 Other Local Income	4,604.22	20.00	156.99	176.99	2,400.00	7.37%
<b>Total 002 Local Revenue</b>	<b>36,017.13</b>	<b>29,232.65</b>	<b>35,298.59</b>	<b>64,531.24</b>	<b>183,020.00</b>	<b>35.26%</b>

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<b>021 State Revenue</b>						
022 Regular School Programs K-12	249,621.26	457,847.40	457,847.40	915,694.80	5,494,168.81	16.67%
023 Professional Staff	19,963.45	-	-	-	-	-
024 Flexible Allocation	7,305.74	53,287.26	53,287.26	106,574.52	490,062.15	21.75%
025 Educator Salary Adjustment	35,462.27	41,309.94	41,309.94	82,619.88	495,719.00	16.67%
026 Class Size Reduction K-8	25,654.23	47,131.20	47,131.20	94,262.40	565,574.46	16.67%
028 Charter- Local Replacement	203,719.09	392,731.00	454,322.23	847,053.23	4,789,751.76	17.68%
029 Special Ed - Add-on	47,805.27	99,396.48	99,396.48	198,792.96	800,000.00	24.85%
030 Special Ed - Self-Contained	7,887.39	2,485.52	2,485.52	4,971.04	29,826.00	16.67%
031 Special Ed - Extended/State	6,420.26	(3,533.03)	4,844.97	1,311.94	22,094.57	5.94%
032 Career and Tech Education	491.91	-	-	-	-	-
033 Gifted and Talented Learning	579.09	-	-	-	6,980.00	-
034 Enhancement for At-Risk	21,066.56	21,910.35	21,910.35	43,820.70	262,924.00	16.67%
036 Reading Improvement Program K-3	16,498.86	2,385.95	2,385.95	4,771.90	28,631.35	16.67%
038 Beverly Taylor Sorenson Arts	3,000.00	-	-	-	36,000.00	-
040 School LAND Trust Program	-	114,360.82	-	114,360.82	114,360.82	100.00%
046 Teachers Materials & Supplies	-	-	11,112.00	11,112.00	58,995.00	18.84%
047 Other State Revenue	66,220.00	(25,466.40)	65,619.96	40,153.56	312,466.27	12.85%
057 Inter-Generational Poverty	440,719.41	-	-	-	1,104,298.00	-
<b>Total 021 State Revenue</b>	<b>1,152,414.79</b>	<b>1,203,846.49</b>	<b>1,261,653.26</b>	<b>2,465,499.75</b>	<b>14,611,852.19</b>	<b>16.87%</b>

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<b>071 Federal Revenue</b>						
072 IDEA B- Disabled	138,231.03	(4,238.82)	4,238.82	-	152,713.00	-
079 Title I Disadvantaged	-	-	-	-	140,247.00	-
080 Title II Teacher Improvement	67,673.83	(2,278.94)	2,278.94	-	18,883.00	-
081 Other Federal Revenue	-	-	-	-	17,600.00	-
<b>Total 071 Federal Revenue</b>	<b>205,904.86</b>	<b>(6,517.76)</b>	<b>6,517.76</b>	-	<b>329,443.00</b>	-
<b>091 Other Revenue</b>						
093 Proceeds from Loan Agreements	-	-	-	-	3,500,000.00	-
094 Proceeds from Capital Leases	-	-	-	-	1,912,155.00	-
<b>Total 091 Other Revenue</b>	-	-	-	-	<b>5,412,155.00</b>	-
<b>Total Revenue</b>	<b>1,394,336.78</b>	<b>1,226,561.38</b>	<b>1,303,469.61</b>	<b>2,530,030.99</b>	<b>20,536,470.19</b>	<b>12.32%</b>



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<b>Expense</b>						
<b>102 Salaries 100</b>						
103 Wages - Principals & Directors	19,322.65	14,022.50	14,022.50	28,045.00	363,858.00	7.71%
104 Wages - Instructional Support	2,854.21	15,968.09	30,521.98	46,490.07	229,250.00	20.28%
105 Wages -Teachers	10,358.41	181.81	242,993.85	243,175.66	2,424,443.00	10.03%
106 Wages -Teachers-Special Ed	9,751.36	535.21	30,212.05	30,747.26	417,534.00	7.36%
107 Wages - Substitute Teacher	-	-	328.72	328.72	46,800.00	0.70%
108 Wages - Student Support Services	-	-	24,562.72	24,562.72	260,503.00	9.43%
109 Wages - Admin Support Staff	24,551.51	30,601.40	30,901.40	61,502.80	392,888.00	15.65%
110 Wages - Aides & Parapro	2,966.98	2,027.40	40,287.15	42,314.55	671,376.00	6.30%
111 Wages - SpEd Aide & Parapro	1,661.81	3,448.55	29,230.71	32,679.26	570,657.00	5.73%
112 Wages - Bus Drivers	1,016.49	486.92	5,156.62	5,643.54	115,123.00	4.90%
113 Wages - Maintenance & Ops	6,880.85	8,766.68	8,261.36	17,028.04	123,480.00	13.79%
114 Wages - Computer & Tech	4,025.00	4,468.08	4,468.08	8,936.16	53,215.00	16.79%
<b>Total 102 Salaries 100</b>	<b>83,389.27</b>	<b>80,506.64</b>	<b>460,947.14</b>	<b>541,453.78</b>	<b>5,669,127.00</b>	<b>9.55%</b>
<b>121 Benefits 200</b>						
122 Retirement Programs	29,581.80	4,694.94	26,875.54	31,570.48	339,998.00	9.29%
123 Social Security & Medicare Tax	35,069.99	5,447.34	28,515.29	33,962.63	423,206.00	8.03%
124 Health Benefits	73,887.17	65,670.89	(13,694.76)	51,976.13	653,252.00	7.96%
125 Workers Comp	762.07	844.55	-	844.55	30,757.00	2.75%
126 Unemployment Insurance	840.86	77.62	549.96	627.58	12,601.00	4.98%
127 Other Employee Benefits	480.00	520.00	520.00	1,040.00	9,000.00	11.56%
<b>Total 121 Benefits 200</b>	<b>(140,621.89)</b>	<b>(77,255.34)</b>	<b>(42,766.03)</b>	<b>(120,021.37)</b>	<b>(1,468,814.00)</b>	<b>8.17%</b>

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<b>131 Purchased Prof &amp; Tech Services 30</b>						
133 Instructional Services	14,799.70	11,487.89	332.00	11,819.89	3,726,765.00	0.32%
134 Employee Training & Development	2,397.00	44,727.74	1,169.00	45,896.74	78,108.00	58.76%
135 Education Support Services	4,000.00	-	-	-	61,100.00	-
138 Legal and Accounting	-	-	2,756.25	2,756.25	25,000.00	11.03%
139 Other Purchased Services	4,399.74	416.96	12,233.96	12,650.92	28,875.00	43.81%
<b>Total 131 Purchased Prof &amp; Tech Servic</b>	<b>25,596.44</b>	<b>56,632.59</b>	<b>16,491.21</b>	<b>73,123.80</b>	<b>3,919,848.00</b>	<b>1.87%</b>
<b>151 Purchased Property Services 400</b>						
152 Utilities Expenses	942.21	664.08	995.93	1,660.01	11,600.00	14.31%
153 Repair & Maint- Comp & Tech	256.67	256.67	2,508.69	2,765.36	7,000.00	39.51%
154 Repair & Maint- Facilities & Custodial	259.85	1,256.90	54,100.00	55,356.90	6,502,985.38	0.85%
155 Repair & Maintenance- Transportatio	-	1,920.29	260.00	2,180.29	15,000.00	14.54%
157 Lease- Rent Expense	215.19	957.72	130.00	1,087.72	10,000.00	10.88%
<b>Total 151 Purchased Property Services</b>	<b>1,673.92</b>	<b>5,055.66</b>	<b>57,994.62</b>	<b>63,050.28</b>	<b>6,546,585.38</b>	<b>0.96%</b>
<b>171 Other Purchased Services 500</b>						
173 Insurance Expense	-	-	25,850.00	25,850.00	29,200.00	88.53%
174 Telephone & Internet	367.81	2,773.14	289.11	3,062.25	4,600.00	66.57%
175 Other Communication Expense	140.00	140.00	140.00	280.00	1,900.00	14.74%
176 Postage & Mailing Expense	20.99	20.99	244.09	265.08	2,500.00	10.60%
178 Copy and Print Services	-	360.09	165.50	525.59	7,600.00	6.92%
179 Advertising- Administration	31.52	28.88	31.80	60.68	5,000.00	1.21%
180 Travel- Staff Travel & Mileage	797.24	455.45	-	455.45	21,960.00	2.07%
181 Travel- Field Trips	(1,720.00)	-	4,991.00	4,991.00	46,775.00	10.67%
<b>Total 171 Other Purchased Services 500</b>	<b>(362.44)</b>	<b>3,778.55</b>	<b>31,711.50</b>	<b>35,490.05</b>	<b>119,535.00</b>	<b>29.69%</b>

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<b>191 Supplies 600</b>						
192 Classroom	(3,064.58)	26,031.47	7,400.87	33,432.34	84,500.00	39.56%
193 Employee Motivation	-	662.47	1,829.19	2,491.66	15,000.00	16.61%
194 Employee Training Supplies	102.59	-	-	-	500.00	-
195 Special Ed	-	2,547.49	296.32	2,843.81	8,276.00	34.36%
196 Administration Supplies	(149.27)	4,675.51	980.82	5,656.33	7,500.00	75.42%
197 Board Supplies	-	868.78	202.21	1,070.99	3,000.00	35.70%
200 Maintenance & Custodial Supplies	2,359.28	29,652.70	3,286.63	32,939.33	1,075,000.00	3.06%
201 Transportation	677.87	68.74	696.18	764.92	8,500.00	9.00%
202 Energy- Electricity & Natural Gas	3,373.80	3,232.56	3,438.46	6,671.02	60,000.00	11.12%
203 Textbooks & Instructional Software	192.09	29,570.15	6,725.92	36,296.07	72,915.00	49.78%
204 Library Books & Supplies	-	184.96	237.17	422.13	3,000.00	14.07%
205 Computer & Tech	112.41	82,759.47	2,425.54	85,185.01	135,730.92	62.76%
206 Motor Fuel & Oil	1,624.97	-	-	-	20,000.00	-
207 Parent Committee	-	-	82.31	82.31	5,500.00	1.50%
208 Student Programs	-	-	-	-	10,450.00	-
209 Student Motivation	-	-	186.29	186.29	8,780.00	2.12%
<b>Total 191 Supplies 600</b>	<b>5,229.16</b>	<b>180,254.30</b>	<b>27,787.91</b>	<b>208,042.21</b>	<b>1,518,651.92</b>	<b>13.70%</b>
<b>221 Property (Equipment) 700</b>						
222 Land & Site Improvement	-	-	-	-	275,000.00	-
226 Equipment-Tech Hardware/Software	-	-	24,550.00	24,550.00	20,000.00	122.75%
227 Equipment- Facilities	-	-	-	-	50,000.00	-
<b>Total 221 Property (Equipment) 700</b>	<b>-</b>	<b>-</b>	<b>24,550.00</b>	<b>24,550.00</b>	<b>345,000.00</b>	<b>7.12%</b>

**Gateway Preparatory Academy**  
**Income Statement- Board Report**  
**1 Regular School - 07/01/2025 to 08/31/2025**  
**16.67% of the fiscal year has expired**

	<u>June 2025</u>	<u>July 2025</u>	<u>August 2025</u>	<u>FY26 Actual YTD</u>	<u>FY26 Approved Budget</u>	<u>% YTD Actual to Budget</u>
<b>241 Other Objects 800</b>						
242 Dues and Fees	-	385.00	10,932.00	11,317.00	22,500.00	50.30%
243 Interest Paid- Loans	28,457.93	28,373.44	28,288.57	56,662.01	334,798.95	16.92%
244 Principal Paid- Loans	19,880.92	19,965.41	20,050.28	40,015.69	525,267.25	7.62%
245 Other Debt Service Fees	(17,638.40)	-	-	-	-	-
246 Contributions pass through	-	-	-	-	1,300.00	-
<b>Total 241 Other Objects 800</b>	<b>30,700.45</b>	<b>48,723.85</b>	<b>59,270.85</b>	<b>107,994.70</b>	<b>883,866.20</b>	<b>12.22%</b>
<b>Total Expense</b>	<b>(286,848.69)</b>	<b>(452,206.93)</b>	<b>(721,519.26)</b>	<b>(1,173,726.19)</b>	<b>(20,471,427.50)</b>	<b>5.73%</b>
<b>Total Net Income (Loss)</b>	<b>1,107,488.09</b>	<b>774,354.45</b>	<b>581,950.35</b>	<b>1,356,304.80</b>	<b>65,042.69</b>	<b>2,085.25%</b>

**Gateway Preparatory Academy**  
**Income Statement- Board Report**  
**4 Food Service Program - 07/01/2025 to 08/31/2025**  
**16.67% of the fiscal year has expired**

	<u>June 2025</u>	<u>July 2025</u>	<u>August 2025</u>	<u>FY26 Actual YTD</u>	<u>FY26 Approved Budget</u>	<u>% YTD Actual to Budget</u>
<b>Net Income (Loss)</b>						
<b>Revenue</b>						
<b>002 Local Revenue</b>						
006 Student Lunch Fee	227.75	150.00	7,280.86	7,430.86	25,000.00	29.72%
007 Adult Lunch Fee	-	-	209.15	209.15	2,000.00	10.46%
008 Other Food Service Income	-	-	38.45	38.45	1,000.00	3.85%
013 Local Donations and Other Contributi	-	-	-	-	50.00	-
<b>Total 002 Local Revenue</b>	<b>227.75</b>	<b>150.00</b>	<b>7,528.46</b>	<b>7,678.46</b>	<b>28,050.00</b>	<b>27.37%</b>

**Gateway Preparatory Academy**  
**Income Statement- Board Report**  
**4 Food Service Program - 07/01/2025 to 08/31/2025**  
**16.67% of the fiscal year has expired**

	<u>June 2025</u>	<u>July 2025</u>	<u>August 2025</u>	<u>FY26 Actual YTD</u>	<u>FY26 Approved Budget</u>	<u>% YTD Actual to Budget</u>
<b>021 State Revenue</b>						
042 Lunch-State Liquor Tax	25,935.64	-	-	-	70,000.00	-
<b>Total 021 State Revenue</b>	<b>25,935.64</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70,000.00</b>	<b>-</b>

**Gateway Preparatory Academy**  
**Income Statement- Board Report**  
**4 Food Service Program - 07/01/2025 to 08/31/2025**  
**16.67% of the fiscal year has expired**

	<u>June 2025</u>	<u>July 2025</u>	<u>August 2025</u>	<u>FY26 Actual YTD</u>	<u>FY26 Approved Budget</u>	<u>% YTD Actual to Budget</u>
<b>071 Federal Revenue</b>						
074 National School Lunch Program	3,404.72	-	-	-	36,000.00	-
075 Free & Reduced Lunch	17,426.87	-	-	-	200,000.00	-
077 Breakfast Reimbursement	9,126.30	-	-	-	95,000.00	-
081 Other Federal Revenue	-	-	-	-	25,000.00	-
<b>Total 071 Federal Revenue</b>	<b>29,957.89</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>356,000.00</b>	<b>-</b>
<b>Total Revenue</b>	<b>56,121.28</b>	<b>150.00</b>	<b>7,528.46</b>	<b>7,678.46</b>	<b>454,050.00</b>	<b>1.69%</b>



**Gateway Preparatory Academy**  
**Income Statement- Board Report**  
**4 Food Service Program - 07/01/2025 to 08/31/2025**  
**16.67% of the fiscal year has expired**

	June 2025	July 2025	August 2025	FY26 Actual YTD	FY26 Approved Budget	% YTD Actual to Budget
<b>Expense</b>						
<b>102 Salaries 100</b>						
115 Wages - Food Services	6,351.79	6,738.15	14,514.24	21,252.39	202,049.00	10.52%
<b>Total 102 Salaries 100</b>	<b>6,351.79</b>	<b>6,738.15</b>	<b>14,514.24</b>	<b>21,252.39</b>	<b>202,049.00</b>	<b>10.52%</b>
<b>121 Benefits 200</b>						
122 Retirement Programs	405.48	431.62	642.33	1,073.95	6,326.00	16.98%
123 Social Security & Medicare Tax	483.53	513.08	1,107.96	1,621.04	15,190.00	10.67%
124 Health Benefits	597.18	153.24	153.24	306.48	4,113.00	7.45%
125 Workers Comp	82.48	-	-	-	725.00	-
126 Unemployment Insurance	12.64	13.42	28.96	42.38	530.00	8.00%
<b>Total 121 Benefits 200</b>	<b>1,581.31</b>	<b>1,111.36</b>	<b>1,932.49</b>	<b>3,043.85</b>	<b>26,884.00</b>	<b>11.32%</b>

**Gateway Preparatory Academy**  
**Income Statement- Board Report**  
**4 Food Service Program - 07/01/2025 to 08/31/2025**  
**16.67% of the fiscal year has expired**

	June 2025	July 2025	August 2025	FY26 Actual YTD	FY26 Approved Budget	% YTD Actual to Budget
<b>131 Purchased Prof &amp; Tech Services 30</b>						
139 Other Purchased Services	-	-	-	-	6,500.00	-
<b>Total 131 Purchased Prof &amp; Tech Servic</b>	-	-	-	-	<b>6,500.00</b>	-
<b>151 Purchased Property Services 400</b>						
154 Repair & Maint- Facilities & Custodial	121.89	-	-	-	6,500.00	-
157 Lease- Rent Expense	89.95	179.90	-	179.90	1,500.00	11.99%
<b>Total 151 Purchased Property Services</b>	<b>211.84</b>	<b>179.90</b>	-	<b>179.90</b>	<b>8,000.00</b>	<b>2.25%</b>
<b>171 Other Purchased Services 500</b>						
174 Telephone & Internet	14.45	14.34	28.62	42.96	180.00	23.87%
180 Travel- Staff Travel & Mileage	806.88	(71.53)	-	(71.53)	1,000.00	-7.15%
<b>Total 171 Other Purchased Services 500</b>	<b>821.33</b>	<b>(57.19)</b>	<b>28.62</b>	<b>(28.57)</b>	<b>1,180.00</b>	<b>-2.42%</b>

**Gateway Preparatory Academy**  
**Income Statement- Board Report**  
**4 Food Service Program - 07/01/2025 to 08/31/2025**  
**16.67% of the fiscal year has expired**

	June 2025	July 2025	August 2025	FY26 Actual YTD	FY26 Approved Budget	% YTD Actual to Budget
<b>191 Supplies 600</b>						
199 Food and Supplies	2,952.31	8,533.55	31,161.70	39,695.25	272,770.00	14.55%
205 Computer & Tech	-	580.00	-	580.00	1,210.00	47.93%
<b>Total 191 Supplies 600</b>	<b>2,952.31</b>	<b>9,113.55</b>	<b>31,161.70</b>	<b>40,275.25</b>	<b>273,980.00</b>	<b>14.70%</b>
<b>Total Expense</b>	<b>11,918.58</b>	<b>17,085.77</b>	<b>47,637.05</b>	<b>64,722.82</b>	<b>518,593.00</b>	<b>12.48%</b>
<b>Total Net Income (Loss)</b>	<b>44,202.70</b>	<b>(16,935.77)</b>	<b>(40,108.59)</b>	<b>(57,044.36)</b>	<b>(64,543.00)</b>	<b>88.38%</b>

**Gateway Preparatory Academy**  
**Balance Sheet- Board Report**  
**07/01/2025 to 08/31/2025**

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<b>Assets</b>	
<b>Cash</b>	
<b>Operating cash</b>	
Regular Checking	9,239,720
Lunch Account	211,436
PTIF Unrestricted	22,509
<b>Total Operating cash</b>	<u><b>9,473,665</b></u>
<b>Restricted cash</b>	
Interest Payment & Savings	2
PTIF-USDA Restricted	174,216
<b>Total Restricted cash</b>	<u><b>174,218</b></u>
<b>Total Cash</b>	<u><b>9,647,883</b></u>
<b>Accounts receivable</b>	
Local	8,675
State	1
Sales tax receivable	1,306
<b>Total Accounts receivable</b>	<u><b>9,983</b></u>
<b>Prepaid and other assets</b>	
Prepaid expense	6,861
Deposits	3,000
<b>Total Prepaid and other assets</b>	<u><b>9,861</b></u>
<b>Total Assets</b>	<u><b>9,667,727</b></u>

**Gateway Preparatory Academy**  
**Balance Sheet- Board Report**  
**07/01/2025 to 08/31/2025**

---

<b>Liabilities and fund balance</b>	
<b>Liabilities</b>	
<b>Accounts payable</b>	
Accounts payable	36,790
P-Card liabilities	73,568
<b>Total Accounts payable</b>	<u><b>110,359</b></u>
<b>Other current liabilities</b>	
Accrued salaries and wages	75,202
Accrued other benefits liability	1,043
<b>Total Other current liabilities</b>	<u><b>76,246</b></u>
<b>Total Liabilities</b>	<u><b>186,604</b></u>
<b>Fund balance</b>	
Unrestricted fund balance-beginning	8,181,862
Net income	1,299,260
<b>Total Fund balance</b>	<u><b>9,481,123</b></u>
<b>Total Liabilities and fund balance</b>	<u><b>9,667,727</b></u>



PROJECT INFORMATION

OWNER:

GATEWAY PREPARATORY ACADEMY  
201 E THOROUGHbred WAY  
ENOCH, UTAH , 84721

ARCHITECT:

H13 ARCHITECTS  
107 S 1470 E, SUITE 303  
ST GEORGE, UTAH

CIVIL ENGINEER:

PLATT & PLATT CIVIL ENGINEERING  
195 N 100 E #2607  
CEDAR CITY, UTAH

STRUCTURAL ENGINEER:

GEM ENGINEERING, INC.  
485 AVIATION WAY  
CEDAR CITY, UTAH

MEP ENGINEER:

EPIC ENGINEERING  
50 E 1ST S,  
HEBER CITY, UTAH

BUILDER:

BIG-D CONSTRUCTION  
908 WEST 1600 SOUTH CIRCLE, SUITE 103  
ST GEORGE, UTAH



ANDY BURT FIELD HOUSE

REPRESENTATIONAL RENDERING  
SEE ARCHITECTURAL PLANS FOR BUILDING INFORMATION

VICINITY MAP



LOCATION MAP



DEFERRED SUBMITTALS TO JURISDICTION

1. FIRE SAFETY AND EVACUATION PLANS  
PROVIDE FIRE SAFETY AND EVACUATION PLANS WHERE REQUIRED BY IFC SECTION 403, IN ACCORDANCE WITH IFC SECTION 404 AND IBC SECTION 1002.2. PRIOR TO OCCUPANCY, SUBMIT APPLICABLE PLANS TO THE FIRE CODE OFFICIAL FOR APPROVAL AS REQUIRED BY IFC SECTION 401.2.

2. ROOF AND FLOOR TRUSS DRAWINGS AND CALCULATIONS  
PROVIDE ROOF AND FLOOR TRUSS DRAWINGS AND CALCULATIONS PREPARED BY THE MANUFACTURER OF THE TRUSS SYSTEM. DRAWINGS AND CALCULATIONS SHALL INCLUDE CONNECTION DETAILS FROM TRUSSES TO PLATE. TRUSS SUBMITTALS SHALL BE APPROVED BY THE ENGINEER OF RECORD AND SUBMITTED TO THE AUTHORITY HAVING JURISDICTION PRIOR TO INSTALLATION.

3. ELEVATOR  
PROVIDE INSPECTION AND APPROVAL OF ELEVATORS BY THE UTAH STATE ELEVATOR DIVISION INSPECTOR AND OSHA PRIOR TO OPERATION.
4. FIRE SPRINKLER SYSTEM  
PROVIDE FOUR (4) SETS OF WET-STAMPED, COMPLETED CONSTRUCTION DOCUMENTS INCLUDING HYDRAULIC CALCULATIONS, DEVICE SPECIFICATIONS, PIPE SIZES, SUPPORTS, HEAD STYLES, AND HEAD SPACING. DOCUMENTS SHALL BE PREPARED BY A FIRE PROTECTION ENGINEER AND SUBMITTED TO THE AUTHORITY HAVING JURISDICTION FOR REVIEW AND APPROVAL PRIOR TO SYSTEM INSTALLATION.

5. FIRE ALARM SYSTEM  
PROVIDE FIRE ALARM SYSTEM SHOP DRAWINGS AND SPECIFICATIONS FOR SUBMITTAL TO THE AUTHORITY HAVING JURISDICTION FOR REVIEW AND APPROVAL PRIOR TO SYSTEM INSTALLATION.

MAIN LEVEL 19,250 SQ FT  
SECOND LEVEL 7,649 SQ FT  
TOTAL SQ FT: 26,899 SQ FT

INDEX OF DRAWINGS

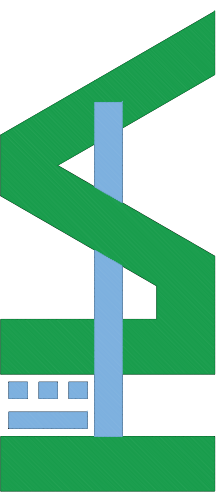
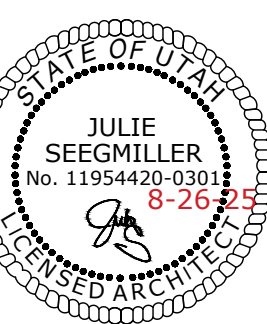
GENERAL		STRUCTURAL			
G001 G001.1 G002  G003	COVER SHEET RENDERINGS GENERAL INFORMATION AND CODE SUMMARY  EGRESS & LIFE SAFETY PLANS AND CODE SUMMARY	S-1	SEE STRUCTURAL		
CIVIL				MECHANICAL	
C-1	SEE CIVIL SHEETS				SEE MEP SHEETS
ARCHITECTURAL					
A0.1 A1.0 A2.0 A3.0 A4.0 A4.1 A4.2 A5.0 A5.1 A6.1 A7.1 A7.2 A7.3 A8.0 A9.0 A10 A11 A12.0 A12.1 A12.2  A13 A14 A15	ELECTRICAL				
		SEE MEP SHEETS			
		PLUMBING			
		SEE MEP SHEETS			
		FIRE SUPPRESSION			
		DEFERRED SUBMITTAL			
		METAL BUILDING STRUCTURALS			
		DEFERRED SUBMITTAL			

G001

COVER PAGE  
N.T.S.

FINAL SET  
DATE:  
8-26-25

GATEWAY ACADEMY  
ANDY BURT FIELD HOUSE  
201 THOROUGHbred WAY, ENOCH UT



H13 ARCHITECTS  
107 S 1470 E STE 303, ST GEORGE, UT  
(435) 691-0286 h13architects@gmail.com





# ANDY BURT FIELD HOUSE GYMNASIUM

1

REPRESENTATIONAL RENDERING  
SEE ARCHITECTURAL PLANS FOR BUILDING INFORMATION



# ANDY BURT FIELD HOUSE CLASSROOM

3

REPRESENTATIONAL RENDERING  
SEE ARCHITECTURAL PLANS FOR BUILDING INFORMATION



# ANDY BURT FIELD HOUSE FRONT ENTRY

8

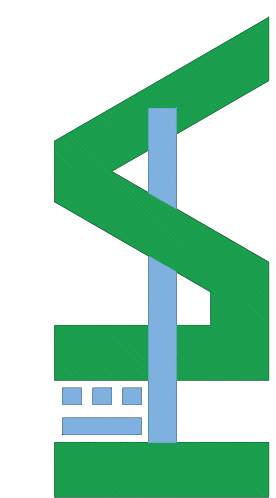
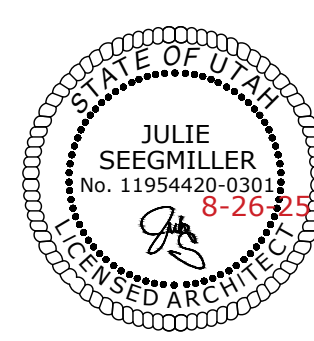
REPRESENTATIONAL RENDERING  
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G001.1

RENDERINGS  
N.T.S.

FINAL SET  
DATE:  
8-26-25

GATEWAY ACADEMY  
ANDY BURT FIELD HOUSE  
201 THOROUGHBRID WAY, ENOCH UT



H13 ARCHITECTS  
107 S 1470 E STE 303, ST GEORGE, UT  
(435) 691-0286 h13architects@gmail.com



IBC CODE REVIEW 2021		
SEE EGRESS PLANS		
CODE ITEM REFERENCE	CODE REQUIREMENT	BUILDING DESIGN
CONSTRUCTION TYPE CH. 6 OCCUPANCY TYPE IBC CH. 3 TABLE 601	TYPE II B E- EDUCATION 0 HR. EXT. WALL	TYPE II B E- EDUCATION 0 HR. EXT. WALL
ALLOWABLE FLOOR AREA TABLE 506.2	E (SM) = 43,500 SQ FT	26,899 TOTAL SQ FT
ALLOWABLE BUILDING HEIGHT IBC TABLE 504.3	E= 75'-0" TALL	42' TALL
ALLOWABLE BUILDING STORIES IBC TABLE 504.4	E (S) = 3 STORIES	2 STORY
ROOF COVERING IBC TABLE 1505.1	CLASS C FIRE RESISTANCE	CLASS B FIRE RESISTANCE
SEPARATED OCCUPANCIES IBC TABLE 508.4	NONE REQUIRED	NONE REQUIRED
FIRE-RESISTANCE RATING REQUIREMENTS IBC TABLE 601 & 602	TYPE II B- NO REQUIREMENTS	TYPE II B CONSTRUCTION
FIRE-RESISTANCE RATING REQUIREMENTS IBC TABLE 705.5	10< x <30 FIRE SEPARATION =0	11' FROM BACK PROPERTY LINE FIRE SEPARATION =0
MAX. AREA OF WALL OPENINGS IBC TABLE 705.8	45 % ALLOWABLE AREA	16,176 SQ FT TOTAL WALL AREA/ 2,292 SQ FT TOTAL OPENINGS= 7% WALL AREA
OCCUPANT LOAD IBC TABLE 1004.5	E- CLASSROOMS 20 NET GYMS= 1/50 NET B-OFFICES= 1/150 GROSS CONFERENCE= 1/15 NET	SEE EGRESS PLANS
EGRESS WIDTH IBC SECTION 1005.3.2	.15 PER OCCUPANT	SEE EGRESS PLANS
MINIMUM # OF EXITS OR ACCESS TO EXITS PER STORY IBC TABLE 1006.3.2	1-500 OCCUPANTS = 2 EXITS	SEE EGRESS PLANS
RESTROOM IBC TABLE 2902.1	WATER CLOSET = 1/50 MALE & FEMALE=7 LAVATORIES= 1/50 MALE & FEMALE=7 DRINKING FOUNTAINS= 1/100 1 SERVICE SINK	UNISEX WATER CLOSET = 5 UNISEX LAV = 5 M-LAVATORIES= 4 TOTAL F-LAVATORIES= 4 TOTAL M-WATER CLOSET = 2, 4 URINALS F-WATER CLOSET = 5 DRINKING FOUNTAINS= 7 / 2 SERVICE SINKS
FIRE ALARM & DETECTION SYSTEM SECTION 907	REQUIRED	PROVIDED
AUTOMATIC SPRINKLER SYSTEM SECTION 903.2.8 NFPA 409 AS PER TABLE 412.2.3.6 412.3.6 FIRE SUPPRESSION	SPRINKLERS REQUIRED	SYSTEM PROVIDED NFPA 13-COMPLIANT AUTOMATIC SPRINKLER
INTERIOR FINISHES Required interior finish flame spread rating for use group E with an approved automatic sprinkler system Exits and passageways: class B flame spread 26-75 Corridors: class C flame spread 76-200 Rooms & enclosed spaces: class C flame spread 76-200		

## ABBREVIATIONS

A/C	AIR CONDITIONING	MEM. W.P.	MEMBRANE WATERPROOFING	FB	FACE BRICK	S.D.	SOAP DISPENSER
ACP	ACOUSTICAL PANEL	MEP	MECHANICAL, ELECTRICAL & PLUMBING	FD	FLOOR DRAIN	SEC., SECT.	SECTION
ACT.	ACOUSTICAL TILE	MEZZ.	MEZZANINE	FE.	FIRE EXTINGUISHER	SHT.	SHEET
A.D.	AREA DRAIN	M.H.	MANHOLE	F.E.C.	FIRE EXTINGUISHER CAB.	SIM.	SIMILAR
A.D.A.	AMERICANS WITH DISABILITIES ACT (1990)	MIN.	MINIMUM	F.H.C.	FIRE HOSE CAB.	SPC	SPECIAL COATING SYSTEM
ADJ.	ADJUSTIBLE	MISC.	MISCELLANEOUS	FIN.	FINISH	SPEC., SPECS.	SPECIFICATIONS
A.F.F.	ABOVE FINISH FLOOR	M.O.	MASONRY OPENING	FIXT.	FIXTURE	SQ.	SQUARE
A.F.G.	ABOVE FINISH GRADE	MOD.	MODULE	FLR.	FLOOR	S.S.	SOUND STRIP
ALUM	ALUMINUM	MTL.	METAL	FLSHG.	FLASHING	SS, ST, STL.	STAINLESS STEEL
ALT.	ALTERNATE	M.T.P.	METAL TOILET PARTITIONS	FLUR.	FLUORESCENT	STL.	STEEL
∠	ANGLE			F.V.	FIELD VERIFY	STR., STRUCT.	STRUCTURAL
ASPH.	ASPHALT	N.D.	NAPKIN DISPOSAL	SUSP.	SUSPENDED	SVF	SHEET VINYL FLOORING
		N.I.C.	NOT IN CONTRACT	SVDF	SHEET VINYL DANCE FLOORING		
BD.	BOARD	N.O.	NUMBER	GA.	GAUGE	T.B.	TACK BOARD
BLDG.	BUILDING	N.T.S.	NOT TO SCALE	GALV.	GALVANIZED	T.D.R.	TONE DISPENSER AND RECEPTACLE
BLK.	BLOCK	N.V.	NAPKIN VENDOR	G.B.	GRAB BAR	TEL., TELE.	TELEPHONE
BW.	BEAM			GEN.	GENERAL	TERR.	TERRAZZO
B.U.R.	BUILT-UP ROOF	O.C.	ON CENTER	G.L.	GALVANIZED IRON	THK.	THICK
		O.D.	OUTSIDE DIAMETER	GL.	GLASS	T.O.	TOP OF
C	CHANNEL	O.F.C.I.	OWNER FURNISHED, CONTRACTOR INSTA	GR.	GRADE	T.O.B.	TOP OF WOOD BLOCKING
CAB, CABT	CABINET	OH.	OPPOSITE HAND	GTP	GLAZED TILE PAVER(S)	T.O.M.	TOP OF MASONRY
CFMF	COLD FORMED METAL FRAMING	OPNG.	OPENING	GYP.	GYPSUM	T.O.S.	TOP OF STEEL
C.J.	CONTROL JOINT	OPP.	OPPOSITE			T.T.O.	TOILET TISSUE DISPENSER
CL	CENTER LINE					TYP.	TYPICAL
CLG.	CEILING	PART.	PARTIAL	HC	HANDICAPPED ACCESSIBLE	U.N.O.	UNLESS NOTED OTHERWISE
C.M.U.	CONCRETE MASONRY UNIT	P.C.	PRECAST	H.T.	HEIGHT	UR.	URINAL
COL.	COLUMN	P.H.	PAPER HOLDER	HORIZ.	HORIZONTAL	V	VENT
COMP.	COMPRESSIBLE	PL.	PLATE	HM	HOLLOW METAL FRAME	V.C.T.	VINYL COMPOSITION TILE
CONC.	CONCRETE	P.L.	PROPERTY LINE	H.O.	HOLD OPEN	VENT.	VENTILATING
COND.	CONDITION	PLAM, PLAS,LAM.	PLASTIC LAMINATE	H.W.	HOT WATER	VER.	VERIFY
CONT.	CONTINUOUS	PLUMB.	PLUMBING			VERT.	VERTICAL
CORR.	CORRIDOR	PLWD.	PLYWOOD	I.D.	INSIDE DIAMETER	VGB	PREFINISHED VINYL CLAD GYP. BD. - RELOCATABLE WALL PANEL
CPT	CARPET	POL.	POLISHED	INSUL.	INSULATION	V.J.F.	VERIFY IN FIELD
CT	CERAMIC TILE	P.P.	POWER POLE	INT.	INTERIOR	VWC	VINYL WALL COVERING
CTSK.	COUNTERSINK	PR.	PAIR	I.P.S.	IRON PIPE SIZE	W/	WITH
C.W.	COLD WATER	PT.	POINT	JT.	JOINT	W.C.	WATER CLOSET
		P.D.	PAINTED	LAM.	LAMINATE	WD.	WOOD
		P.W.B.	PREFINISHED WALL BOARD	LAV.	LAVATORY	WDW., WNW.	WINDOW
				L.P.	LIGHTPOLE	W.P.	WATERPROOFING
				LT	LIGHT	W.S.	WEATHERSTRIP
				LT. WT.	LIGHT WEIGHT	WT.	WEIGHT
						W.W.	WATER WELL
						W.W.F.	WELDED WIRE FABRIC
D.F.	DRINKING FOUNTAIN						
DIA.	DIAMETER	QT	QUARRY TILE				
DIM.	DIMENSION						
D.P.	DAMPPOOFING						
DTL	DETAIL	R	RADIUS				
D.S.	DOWNSPOUT	RD	ROOF DRAIN				
DWG.	DRAWING	RE, REF.	REFERENCE				
		RECP.	RECEPTACLE				
		REINF.	REINFORCE	MANUF., MFR.	MANUFACTURER		
EA.	EACH	RES.	RESILIENT	MAS.	MASONRY		
EDF	ELECTRIC DRINKING FOUNTAIN	RIT	RESILIENT TERRAZZO TILE	MATL.	MATERIAL		
EL.	ELEVATION (HEIGHT)	REQ., REQD.	REQUIRED	MAX.	MAXIMUM		
ELEC., ELECTELECTICAL		REV.	REVISED	MB	MARKER BOARD		
ELEV.	ELEVATION (DRAWING)	RF	RECREATIONAL RESILIENT FLOORING	MECH.	MECHANICAL		
E.J.	EXPANSION JOINT	RPG	RELOCATABLE PAINTED GYPSUM BOARD				
EQ.	EQUAL	R.S.S.	ROD STOCK AND SEALANT				
EQUIP.	EQUIPMENT						
EXIST.	EXISTING						
EXP.	EXPANSION	SC	SEALED CONCRETE				
EXT.	EXTERIOR	SCH., SCHED.	SCHEDULE(D)				
		SCPL	SOLID CORE PLASTIC LAMINATE				

## PLUMBING CODE REVIEW

- OCCUPANT LOAD & SPLIT
  - Total occupant load: 711 persons
  - Occupant split per IBC 2902.1.1: 355.5 male / 355.5 female

- PLUMBING FIXTURE MINIMUM REQUIREMENTS (IBC Table 2902.1)

Fixture Type	Ratio (per Occupants)	Required Quantity	Code Reference
Water closets (male)	1:50	8	IBC 2021 Table 2902.1, §2902.1.1
Water closets (female)	1:50	8	IBC 2021 Table 2902.1, §2902.1.1
Urinal substitutions	Up to 67% of male WCs	Up to 5 urinals allowed	IBC 2021 Table 2902.1 footnote
Lavatories (male)	1:100	4	IBC 2021 Table 2902.1
Lavatories (female)	1:100	4	IBC 2021 Table 2902.1
Service sinks	1 per building	1	IBC 2021 Table 2902.1
Drinking fountains	Per IPC Chapter 11	See note below	IBC 2021 424.2

- PROVIDED FIXTURE COUNTS

Fixture Type	Quantity Provided	Compliance Status
Women's toilets	6	Meets minimum when combined with unisex toilets (6+2=8 required)
Men's toilets	3	Included in male equivalents count below
Men's urinals	4	Included in male equivalents count below
Unisex toilets	3	Counted toward both male and female totals per IPC/IBC §2902.1.2
Men's lavatories	5	Exceeds minimum required (4)
Women's lavatories	5	Exceeds minimum required (4)
Unisex lavatories	3	Additional margin
Service sinks	3	Exceeds minimum required (1)
Drinking fountains	5	Confirm per local AHJ Per IPC Chapter 11

## IECC NOTES

- See Com Check for Insulation
- Insulation & fenestration values use C402
- Installation of slab edge insulation complying w/ C402.2.4
- Provide commercial-grade, approved air/weather barrier building wrap behind all exterior finishes.
- Contractor shall confirm compatibility of air/weather barrier with each type of exterior finish.
- Provide a continuous air barrier throughout the building envelope. Construction shall comply with IECC C402.5.1.2.1.
- Joints must be sealed and materials installed as air barriers per manufacturer's instructions.
- Contractor may select alternate approved materials if compatible with wall/roof finishes and compliant with this section.
- All sources of air leakage in the building thermal envelope shall be sealed, caulked, gasketed, weather-stopped, or wrapped with moisture-vapor permeable material to minimize air leakage (per IECC C402.5.1.1).

## GENERAL NOTES:

- CONTRACTOR TO VERIFY ALL CONDITIONS & DIMENSIONS REPRESENTED WITHIN THESE DRAWINGS AND ANY DISCREPANCIES ARE TO BE BROUGHT TO THE ATTENTION OF THE ARCHITECT PRIOR TO CONTINUING WORK THAT MAY BE AFFECTED BY SUCH DISCREPANCY. CONTRACTOR WILL BE RESPONSIBLE FOR ANY WORK DONE AFTER DISCOVERY OF ERROR(S)/OMISSIONS NOT BROUGHT TO THE ATTENTION OF THE ARCHITECT FOR CLARIFICATION.

- THE OWNER IS RESPONSIBLE FOR OBTAINING ALL PERMITS, LICENSES, ACCREDITATIONS, CERTIFICATES, AND APPROVALS BEYOND THE CITY-COUNTY BUILDING DEPARTMENT'S APPROVAL OF THE BUILDING AND SITE.

- PROVIDE SAMPLES OF SPECIFIED FINISHES TO ARCHITECT FOR REVIEW & APPROVAL PRIOR TO FABRICATION/ INSTALLATION.

- CONTRACTOR TO PROVIDE OWNER WITH APPROX. 5% EXTRA MATERIAL FOR MAINTENANCE

- MAINTENANCE MANUALS TO BE GIVEN TO OWNER @ THE TIME OF PROJECT COMPLETION

- FIRE DEPARTMENT ACCESS MUST BE MAINTAINED AT ALL TIMES DURING CONSTRUCTION, INCLUDING ACCESS TO COMBUSTIBLE CONSTRUCTION AND STOCKPILES. COORDINATE WITH THE LOCAL FIRE DEPARTMENT AS NECESSARY.

- A SITE INSPECTION WITH THE OWNER, ARCHITECT, & CONTRACTOR IS REQUIRED PRIOR TO FINALIZING MEP ROUGH-IN LOCATIONS.

- The contractor shall furnish all materials, labor, equipment, transportation, and services necessary for completion of the work and provide and or coordinate plumbing, mechanical, electrical, telephone, etc. To provide complete operating systems.

- The building permit shall be secured by the owner. All other permits necessary to complete the contractors work shall be the responsibility of the contractor, as well as the associated costs.

- All work & materials shall comply with state and local codes. Contractor shall ensure all materials are in full compliance with flame spread requirements, ADA code, & all fire safety codes. Any discrepancies or errors(s)/omissions in drawings architect should be notified before materials are order or work has began.

- The contractor shall be responsible for construction methods, procedures and conditions, except as specifically indicated otherwise, in the contract documents.

- All manufacture and materials, components, fasteners, assemblies, etc., shall be handled and installed in conformance with manufacturers specifications and instructions. Where specific products are called for substitutions which meet applicable standards and specifications may be used if approved by the architect. Contractor to provide shop drawings for architects review and approval, typical.

- All workmanship and materials shall be guaranteed for one year after written acceptance.

- In the event of a conflict between applicable codes and regulations and a reference standards of these plans and specifications, the more stringent provision shall govern.

- In the event of conflict between the construction documents, (architectural, mechanical, electrical, etc.) The contractor shall contact the architect for clarification prior to proceeding with that work.

- The contractor shall be solely responsible for correcting clearance conflicts related to its mechanical, electrical, and life safety system work. This includes conflict between tenant improvement and shell and core building systems, typical.

- All dimensions are to face of stud unless noted otherwise. GWB soffits are to align with finished wall surface, typical.

- Do not scale drawings.

- Abbreviations used are those in common use. Architect will define intent of any in question.

- Contractor shall keep a record set of as built conditions and give them to the architect & owner upon completion of the project.

- All penetrations of fire resistive construction shall be protected with the approved fire assemblies.

- Fire extinguishers and cabinet (F.E.C.): To meet all code requirements.

- Provide backing for all accessories and cabinets, typical.

- Unless otherwise noted in the contractors bid form all flooring substrate shall be machined or filled to ensure the proper operation of all doors and to provide finishing floors that do not deviate more than 1/4" of an inch 10'-0" from level.

- Contractor shall provide all ceilings and or wall access panels or access doors, as required by the air conditioning, plumbing and electrical systems. Provide approved assemblies with self closing devices prior to construction. Coordinate locations with Architect prior to installation.

- General contractor responsible for coordinating all electrical fixtures and switching with other sub trades.

## ELECTRICAL NOTES

SEE MEP PLANS

- GENERAL CONTRACTOR RESPONSIBLE FOR COORDINATING ALL ELECTRICAL FIXTURES & SWITCHING WITH OTHER SUB TRADES (I.E. - CASEWORK, MECHANICAL) AND TO NOTIFY ARCHITECT OF ANY CONFLICTS PRIOR TO PROCEEDING WITH WORK

- THE ELECTRICAL FIXTURE KEY IS INTENDED FOR DESIGN GUIDELINES ONLY. ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR SUBMITTING A COMPLETE ELECTRICAL FIXTURE SCHEDULE INDICATING MANUFACTURER & PRODUCT NUMBER WITH CUT SHEETS FOR REVIEW & APPROVAL BY THE ARCHITECT

- SEE MECHANICAL FOR HVAC EQUIPMENT & FIXTURE LOCATION.

- ALL OUTLETS TO BE TAMPER PROOF
- ELECTRICIAN TO VERIFY LOCATION OF ALL GFI SWITCHES

- SMOKE DETECTORS MUST COMPLY WITH CURRENT CODE

- ELECTRICIAN TO LOCATE UTILITY METERS, PANEL BOX AND UFER GROUND
- OUTLET PLACEMENT SHALL COMPLY WITH CURRENT CODE
- 75% OF LIGHTING TO BE HIGH EFFICIENCY AS PER IECC CODE

- SEE ELECTRICAL PLAN FOR FIXTURE TYPES & LOCATIONS. ELECTRICIAN SHALL BE RESPONSIBLE FOR SUBMITTING A COMPLETE ELECTRICAL FIXTURE SCHEDULE INDICATING MANUFACTURER & PRODUCT # W/ CUT SHEETS FOR REVIEW AND APPROVAL BY THE ARCHITECT

- ELECTRICIAN TO PROVIDE ALL MATERIAL & LABOR RELATED TO THE INSTALLATION OF ELECTRICAL DEVICES PENETRATING INTO OR THROUGH FIRE RATED WALLS, FLOORS, OR CLG, SO THAT THE FIRE RATING OF THE WALL IS MAINTAINED.

- ALL FLUSH MOUNT EQUIPMENT, CABINETS, AND PANEL BOARDS SHALL HAVE FACTORY TYPE FLUSH MOUNT TRIM KIT FOR COMPLETE INSTALLATION.

- FIELD VERIFY EXACT DEVICE & EQUIPMENT LOCATIONS & MOUNTING HEIGHTS WITH GENERAL CONTRACTOR FOR PROPER INSTALLATION.

- REFER TO EQUIPMENT SCHEDULES FOR WIRING REQUIREMENTS NOT INDICATED ON POWER PLANS.

- COORDINATED PAINTING WORK OF ELECTRICAL ITEMS WITH OWNER AND GENERAL CONTRACTOR

- PLACE ALL LIGHT SWITCHES ON STRIKE SIDE OF THE DOOR. VERIFY ALL LIGHTING FIXTURE SCHEDULE TYPES, VOLTAGE, AND MOUNTING METHODS TO SUIT BUILDING STRUCTURE, AND CLG. SYSTEM.

- LIGHT FIXTURES WITHOUT PRIOR APPROVAL WILL NOT BE EXCEPTED FOR SUBSTITUTIONS AFTER BID.

- MAINTAIN EXISTING CIRCUIT AND CONDUIT CONTINUITY WHERE REQUIRED TO ACCOMMODATE NEW CONSTRUCTION AND MAINTAIN EXISTING ELECTRICAL SYSTEM. RELOCATE AND EXTEND EXISTING WITH NEW CONDUIT AS NECESSARY.

- WIRING SYSTEM SHALL BE CONCEALED WHERE POSSIBLE.

- EXTERIOR MOUNTED ELECTRICAL DEVICES SHALL BE NEMA-3R WEATHER PROOF COVERS.

- VERIFY WITH CABINET MAKER FOR ALL CABINET LOCATIONS & DIMENSIONS, & COUNTER TOP HEIGHTS PRIOR TO ROUGH IN OF ELECTRICAL BOXES.

- DO NOT INSTALL ANY FLUSH WALL OUTLET BACK TO BACK. A MIN. OF 24" SEPARATION IS REQUIRED BETWEEN ANY OUTLET INSTALLED ON A FIRE RATED WALL.

- PROVIDE FITTINGS AND PULL BOXES OF ADEQUATE SIZE IN THE RACEWAY SYSTEM WHEREVER NECESSARY OR REQUIRED BY THE NATIONAL ELECTRICAL CODE. PROVIDE EXPANSION JOINT FITTINGS FOR CONDUITS PASSING THROUGH NEW OR EXISTING EXPANSION JOINTS INSTALLED BETWEEN BUILDINGS. VERIFY EXACT LOCATIONS AND DETAILS OF EXPANSION JOINTS PRIOR TO WORK.

- COORDINATE ALL CONDUIT ROUTING, PULL BOX, AND EQUIPMENT LOCATION WITH OTHER TRADES TO AVOID CONFLICTS OF EQUIPMENT INSTALLATIONS. ALL EMPTY CONDUITS SHALL HAVE PULL WIRES.

## CONSTRUCTION SUBMITTALS

- THE GENERAL CONTRACTOR SHALL SUBMIT ALL REQUIRED CONSTRUCTION SUBMITTALS TO THE OWNER, ARCHITECT, MECHANICAL, ELECTRICAL, PLUMBING (MEP), AND STRUCTURAL ENGINEERS. THE MINIMUM REQUIRED SUBMITTALS INCLUDE, BUT ARE NOT LIMITED TO:

- CONCRETE MIX DESIGN AND REINFORCEMENT
- ROOF AND FLOOR TRUSS DRAWINGS AND CALCULATIONS
- STRUCTURAL STEEL AND OTHER STRUCTURAL SUBMITTALS NOT LISTED ABOVE
- FIRE SPRINKLER AND FIRE ALARM SYSTEMS
- ELECTRICAL FIXTURES
- SECURITY CAMERAS, ACCESS CONTROLS, SPEAKERS, AV EQUIPMENT AND CONTROLS, TVS
- LIGHTING FIXTURES
- MECHANICAL EQUIPMENT
- PLUMBING FIXTURES
- KITCHEN EQUIPMENT AND APPLIANCES
- EXTERIOR FINISHES AND MATERIALS (SEE EXTERIOR ELEVATIONS AND GENERAL NOTES)
- WINDOWS, STOREFRONT, DOORS AND HARDWARE
- LAY-IN ACOUSTICAL CEILINGS
- MILLWORK AND CABINET SHOP DRAWINGS
- EXTERIOR AND INTERIOR BUILDING SIGNS, ROOM DOOR SIGNS
- ALL FINISHES (FLOORS, WALLS, CEILINGS, LAMINATE, STAINED WOOD, COUNTERTOPS, ETC.)

- THE GC MUST VERIFY THE COMPLETE LIST OF REQUIRED SUBMITTALS WITH THE OWNER AND ARCHITECT PRIOR TO THE START OF CONSTRUCTION OR PURCHASE OF MATERIALS. ALL SUBMITTALS MUST BE REVIEWED BY THE GC BEFORE ISSUANCE TO THE OWNER, ARCHITECT, AND ENGINEERS.

## PLUMBING NOTES

SEE MEP PLANS

- CONTRACTOR TO PROVIDE ADEQUATE WATER SUPPLY & WASTE WATER TO AND FROM THE BUILDING.

- ALL PLUMBING VENTS NEED TO BE 3' ABOVE OR 10' OUTSIDE AIR INTAKE OPENINGS

- CONTRACTOR TO VERIFY ALL PLUMBING FIXTURES & FITTINGS WITH OWNER & ARCHITECT

- CONTRACTOR TO PROVIDE REQUIRED BRACING, DRAIN PANS, & DAMPENERS.

- CONTRACTOR MUST INSURE ALL PLUMBING SYSTEM INSTALLATIONS CONFORM TO CURRENT & APPLICABLE PLUMBING CODE REQUIREMENTS AS WELL AS ANY STATE OR LOCAL CODE REQUIREMENTS.

- PLUMBING CONTRACTOR TO PROVIDE DESIGN OF ALL PLUMBING SYSTEMS.

- PLUMBING CONTRACTOR TO VERIFY WSFU & WATER LINE SIZE DURING ESTIMATING.

- HOSE BIBS WITH FREEZELESS BACK FLOW, CONTRACTOR TO VERIFY EXTERIOR LOCATION WITH OWNER & ARCHITECT

- PLUMBER TO PROVIDE EXTRA INSULATION AROUND TO ALL PLUMBING LOCATED ON EXTERIOR WALLS

## MECHANICAL NOTES

SEE MEP PLANS

- STRUCTURE VENTILATION PROVIDED W/ HVAC

- CONTRACTOR TO VERIFY CODE COMPLIANCE W/ ALL MECHANICAL EQUIPMENT

- CONTRACTOR TO VERIFY MECHANICAL EQUIPMENT LOCATION W/ OWNER

- ALL EXHAUST FANS EXITING FROM BUILDING ENVELOPE CONTRACTOR MUST VERIFY PROPER SEALING AND AIR BALANCING
- FLUE VENTS AND EXHAUST FAN VENTS MUST BE AT LEAST 3' ABOVE AND OUTSIDE AIR INLET LOCATED WITHIN 10' & A MIN. OF 4' FROM A PROPERTY LINE.

- CONTRACTOR TO COORDINATE ALL POWER, MECHANICAL & LIGHTING SERVICE REQUIREMENTS WITH OTHER TRADES INCLUDING SPRINKLER SYSTEM, IF APPLICABLE

- HVAC OR EXHAUST VENTS TO MATCH SIDING FINISH  
VENT THROUGH WALL & NOT THROUGH ROOF WHEN POSSIBLE

- ELECTRICAL SERVICE, CONCEAL IN BUILT SURROUND CLAD WITH MATCHING SIDING

- GAS METER, TBD, REVIEW LOCATION W/ ARCHITECT PRIOR TO INSTALLATION

## SMOKE ALARM NOTE

SEE MEP PLANS

- COMBO PHOTOELECTRIC SMOKE DETECTOR & CARBON MONOXIDE DETECTOR WITH VOICE FEATURE

- HEAT DETECTOR

- PHOTOELECTRIC SMOKE DETECTOR W/ VOICE FEATURE

DETECTORS TO BE HARDWIRED & INTERCONNECTED

W/ BATTERY BACK UP

AND AS REQ'D FOR APPROVAL BY THE

TOWN OF ENOCH FIRE DEPT

SEE ELECTRICAL PLANS FOR LOCATIONS & NOTES

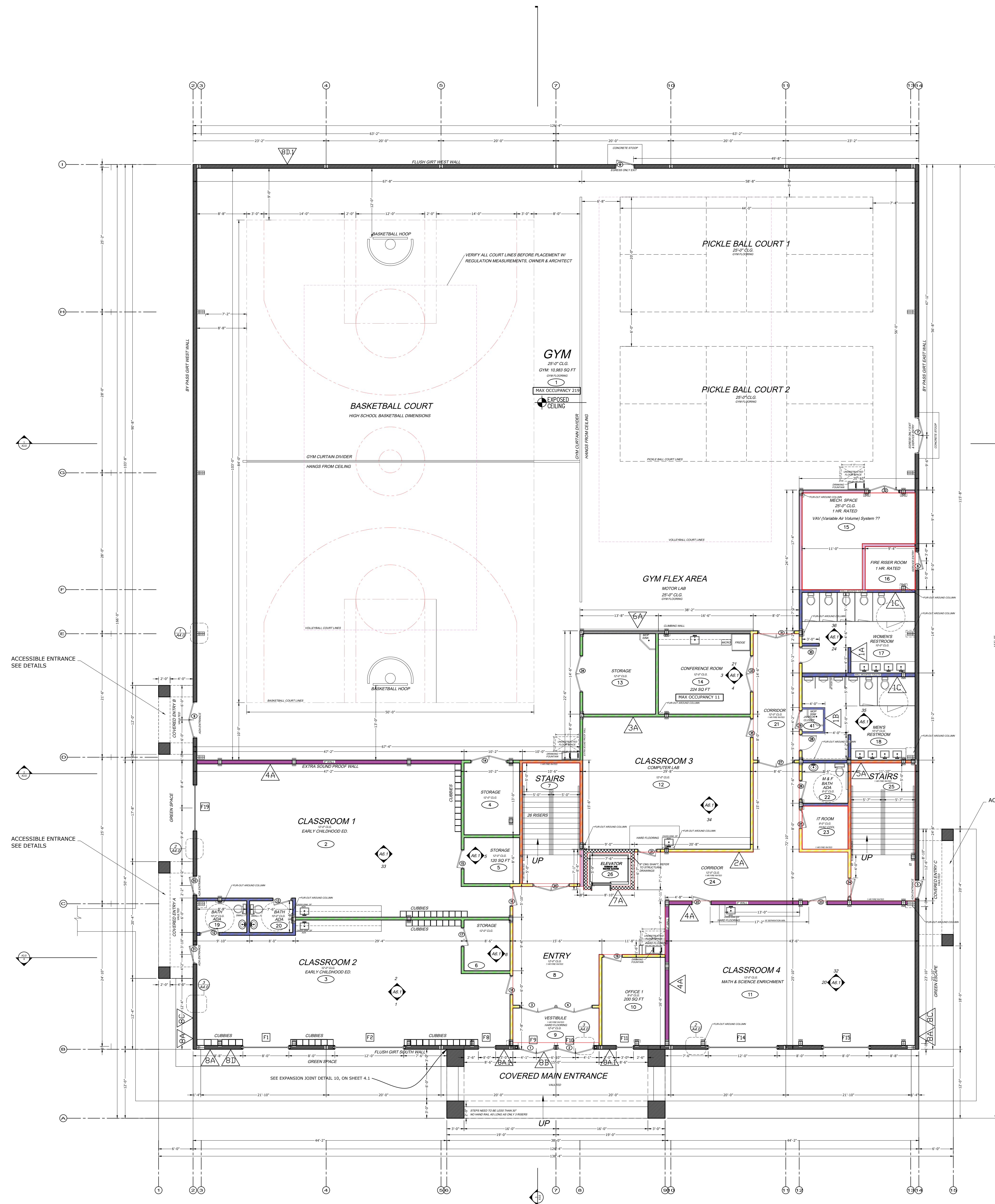
## APPLIANCES SCHEDULE

NAME	MANUFACTURER	MAKE/MODEL	LOCATION	FINISH	NOTES
REFRIGERATOR/FREEZER	GE	GTS22GKNRBB	Conference Room 14	Stainless Steel	COORDINATE DOOR SWING PRIOR









## MAIN FLOOR PLAN

DRAWINGS BY OTHERS:  
STRUCTURAL DRAWINGS- SEE STRUCTURAL  
ELECTRICAL & PLUMBING & FIRE- SEE MEP  
SITE- SEE CIVIL  
FIRE SUPPRESSION- DEFERRED SUBMITTAL  
METAL BUILDING- DEFERRED SUBMITTAL

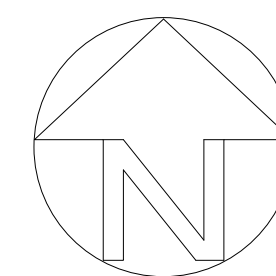
## FLOOR PLAN NOTES

- SEE SHEETS FOR DETAILS ON PARTITION TYPES, PARTITION HEAD DETAILS, AND TYPICAL DOOR JAMB DIMENSIONS
- WALL RATINGS SHOWN IN PLAN, REFER TO FLOOR PLAN LEGEND AND CODE SHEETS FOR FIRE RATING INFORMATION
- REFER TO STRUCTURAL DRAWINGS FOR COLUMNS, BRACING AND SLAB INFO.
- REFER TO MEP AND WALL SECTIONS FOR TYPICAL ELECTRICAL, FIRE, & HVAC
- SEE INTERIOR ELEVATIONS & ROOM FINISH SCHEDULE FOR PAINTED ACCENT WALLS
- REFER TO ROOM FINISH SCHEDULE FOR FLOOR TYPES AND FLOOR TRANSITIONS
- REFER TO DOOR SCHEDULE FOR DOOR DETAILS AND THRESHOLD DETAILS
- ALL DIMENSIONS SHOWN ARE TO BE FIELD-VERIFIED FOR ACCURACY. ANY DISCREPANCIES SHALL BE REPORTED TO THE ARCHITECT FOR CLARIFICATION.
- THE GC SHALL COORDINATE WITH THE LANDSCAPE CONTRACTOR FOR ROUGH GRADING IN PLANTING AREAS. THE LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR FINAL GRADING AND DRAINAGE AWAY FROM BUILDINGS.
- THESE GENERAL NOTES APPLY TO ALL DRAWINGS. DO NOT SCALE DRAWINGS.
- THE CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFICATION OF ALL DIMENSIONS & CONDITIONS BEFORE ORDERING OR INSTALLING MATERIALS OR EQUIPMENT.
- UNLESS OTHERWISE NOTED, DIMENSIONS ARE FACE TO FACE OF STUD OR FACE OF CONCRETE.
- THE GC SHALL PROTECT ALL NEW AND EXISTING CONSTRUCTION FROM DAMAGE DURING WORK BY ALL TRADES. ANY DAMAGE CAUSED SHALL BE REPAIRED OR REPLACED AT THE CONTRACTOR'S EXPENSE.
- THE GC AND ALL SUBCONTRACTORS ARE RESPONSIBLE FOR THE PROPER REMOVAL AND DISPOSAL OF ALL CONSTRUCTION DEBRIS IN FULL COMPLIANCE WITH FEDERAL, STATE, AND LOCAL REGULATIONS. THE PREMISES SHALL BE KEPT CLEAN AND FREE FROM WASTE THROUGHOUT THE PROJECT.
- THE WORK SHALL INCLUDE ALL NECESSARY COMPONENTS NOT EXPLICITLY MENTIONED BUT REQUIRED FOR A COMPLETE INSTALLATION, INCLUDED IN THE CONTRACTOR'S BID.



## UPPER FLOOR PLAN





## PROVIDE RADON MITIGATION

## 1. Sub-Slab Preparation

Gas Permeable Layer: 4" inches of clean, crushed gravel (or an alternative such as a geosynthetic storage mat) under the slab  
Vapor Barrier: A 10 mil (or thicker) polyethylene sheet placed over the gravel before pouring the slab

## 2. Radon Vent Piping (Sub-Slab Depressurization)

Collection Point: A perforated pipe or PVC tee embedded in the gravel, connected to a vertical pipe  
Vent Pipe: A minimum 3-inch (preferred) or 4-inch PVC or ABS pipe running vertically from the collection point through the roof and exhausting above the roofline

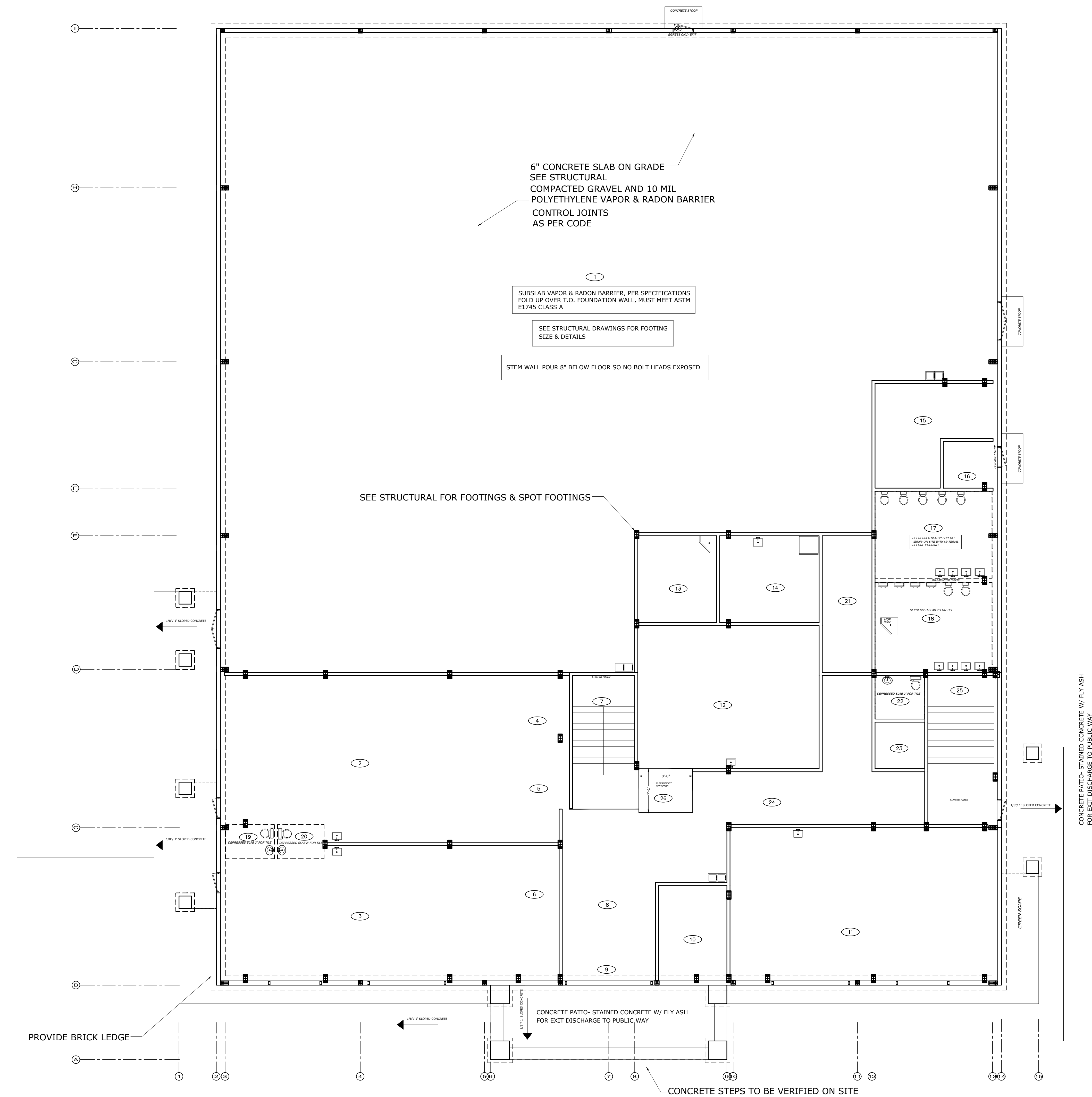
Sealed Slab Penetrations: All slab penetrations (e.g., plumbing, foundation cracks) should be sealed with polyurethane caulk

## 3. Active System

Provide in-line radon fan installed in the attic or exterior (preferred) or basement(s), installed as per manufacturer specs. Install a monitoring gauge (manometer)

## 4. Testing &amp; Compliance

Pre- and Post-Construction Testing: A radon test should be performed before occupancy to confirm levels are below EPA's 4.0 pCi/L action level. Follow EPA or Local Codes radon-resistant construction codes - ASTM E-2121



## FOUNDATION PLAN

SEE STRUCTURAL DRAWINGS FOR FOOTING  
SIZE & DETAILS

## FOUNDATION NOTES

## SEE STRUCTURAL

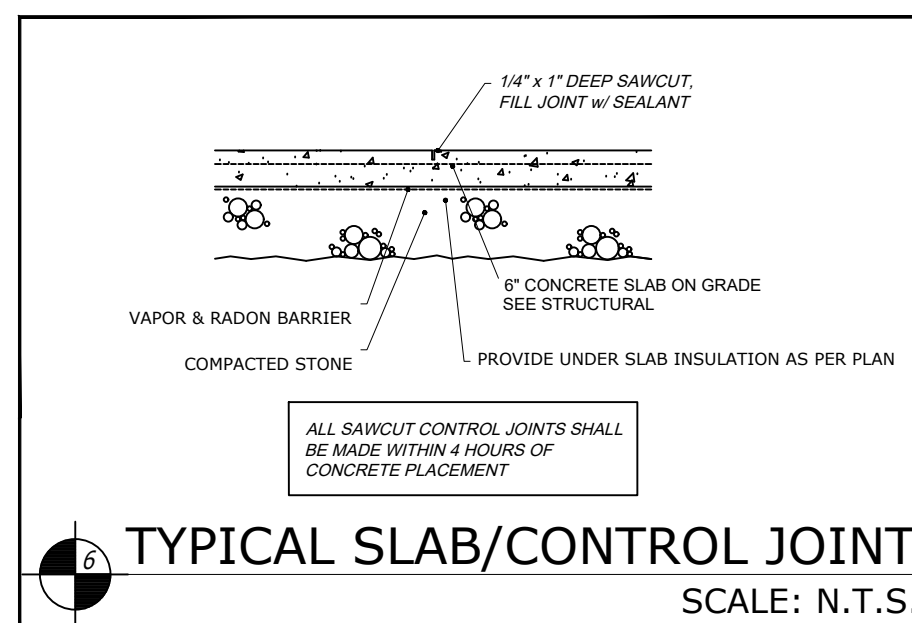
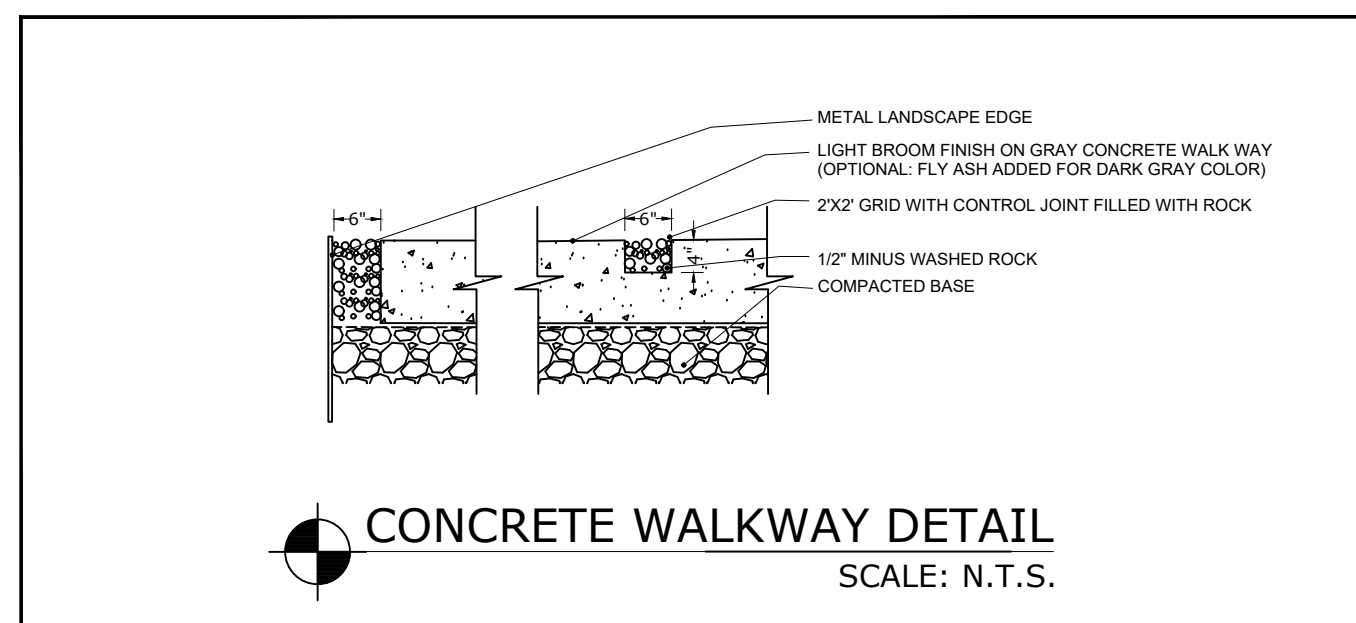
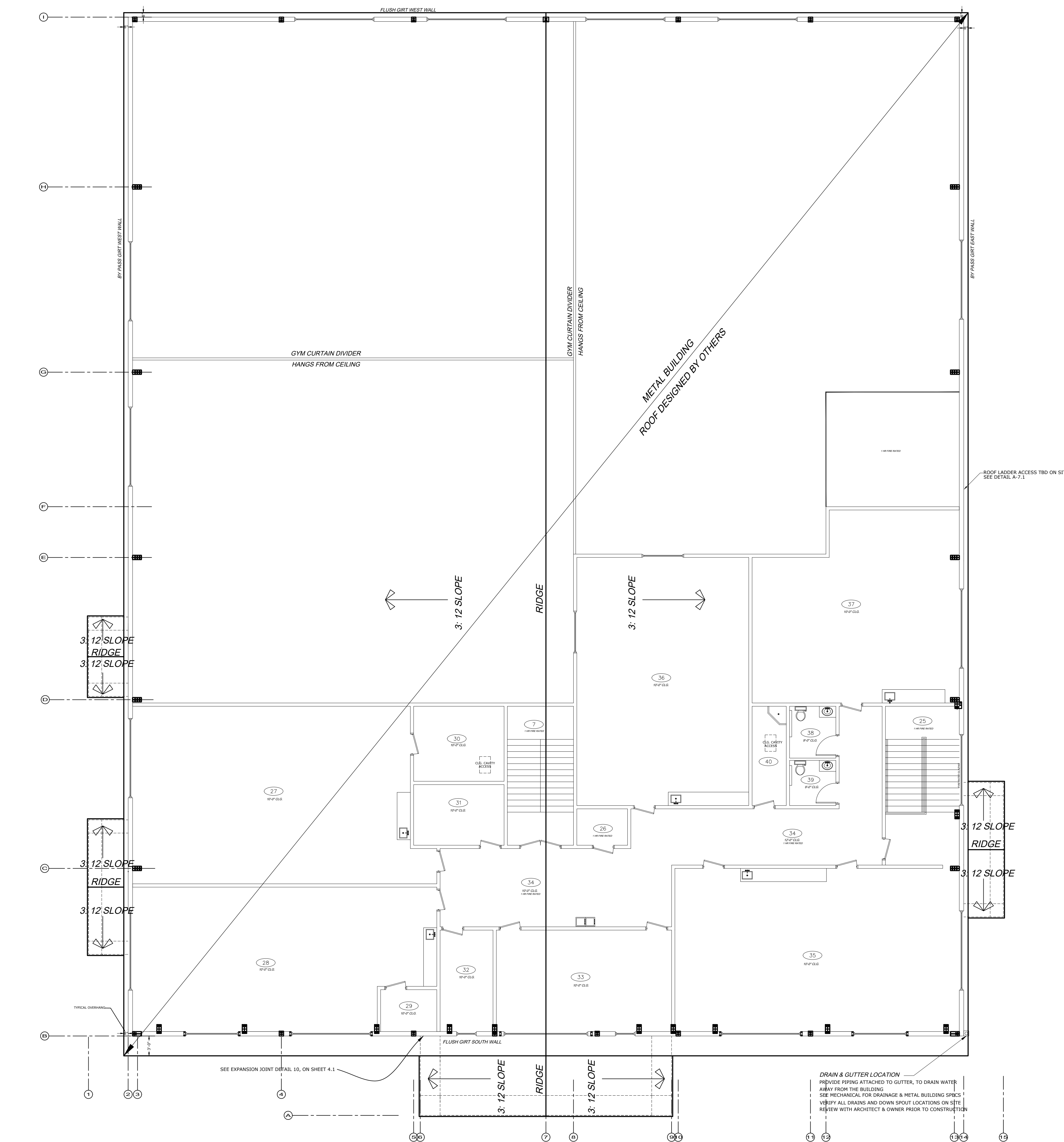
- FOUNDATION DESIGNED BY OTHERS- SEE STRUCTURALS & METAL BUILDING STRUCTURALS
- VERIFY ON SITE CORINGS MATCH ARCHITECTURAL DRAWINGS
- IF ANY INCONSISTENCY IS FOUND, NOTIFY THE ARCHITECT
- SEAL EXTERIOR FACE OF ALL BELOW GRADE FOUNDATIONS WALLS WITH GPM/ATC DAMPROOFING
- 6" CONCRETE SLAB- SEE STRUCTURAL @ MIN. DEPTH OVER 8" COMPACTED GRANULAR FILL
- ALL 4" HIGH CONCRETE WALLS AS PER STRUCTURAL
- REINFORCING STEEL PLACED IN CENTER OF WALL AND EXTEND TO T.O. WALL
- ALL FOOTINGS/FOUNDATIONS TO COMPLY WITH SOILS REPORT AND FOUNDATION ENGINEERING REQUIREMENTS
- CONTRACTOR TO COORDINATE SETBACK/FOUNDATION CLEARANCES WITH DRAINAGE AND CITY AND VERIFY EXACT BUILDING LOCATION PRIOR TO DIGGING & PLACING CONCRETE
- FOUNDATIONS SHALL NOT BE LOADED PRIOR TO COMPLETING STRUCTURAL BRICK/SLAB UNDER & MARK FOOTINGS
- CONCRETE BACK FILL SHALL BE USED UNDER FOOTINGS WHERE 80% OF COMPACTION CAN NOT BE ACCOMPLISHED.
- ALL STRUCTURAL BACKFILL NOTED SHALL BE COMPACTED TO 90% OF BALL DENSITY @ PER 60TH
- A FIVE-SLEEVE SHALL BE USED TO ALLOW FOR SHALLOW PIPES CAST IN CONCRETE
- PIPES SHALL NOT BE PLACED IN FOOTING W/OUT SPECIFIC APPROVAL FROM ENGR.
- CAST ANCHOR BOLTS INTO FOOTING PRIOR TO SLAB PLACEMENT
- FOOTINGS SHALL BEAR ON UNDISTURBED OR COMPACTED MATERIAL, DESIGN BY ENGINEER
- EXISTING FOOTINGS IF MAX. PAST WALL UNLESS NOTED OTHERWISE BY ENGR
- WHERE FOOTINGS CHANGE WIDTHS LAP REINFORCING BARS 14" @ 30 BAR DIA.

## CODE COMPLIANCE- 2021 IBC

- THE ARCHITECT ASSUMES NO RESPONSIBILITY FOR THE VALIDITY OF THE SUBSURFACE CONDITIONS
- NO FOUNDATION SHALL BE PLACED IN THE WATER OR ON FROZEN GROUND
- FOOTINGS SHALL BE PROTECTED AGAINST FROST
- BACKFILL SHALL BE COMPACTED IN SIX (6) INCH LIFTS OF NINETY-FIVE (95) PERCENT COMPACTED GRAVEL
- BACKFILL NO WALLS UNITS, PERMANENT FLOORS AND SLABS ARE IN PLACE
- THE DEED OF ALL WALLS, FOOTINGS, ETC. SHALL BE FORMED AND CONCRETE SHALL NOT BE PLACED AGAINST EARTH CUTS

## EXCAVATING &amp; GRADING NOTES:

- SEE CIVIL SHEETS
- THE CONTRACTOR SHALL DO ALL EXCAVATING AS REQUIRED ON THE DRAWINGS. ALL BOTTOMS OF FOUNDATION SHALL BE EXACTLY LEVEL ON SOILS UNLESS OTHERWISE SPECIFIED. EXCAVATIONS ARE TO BE LEFT FREE OF STANDING WATER
- ALL OBSTRUCTIONS TO THE PROGRESS OF WORK ARE TO BE REMOVED. PILING, WALLS, ETC. DAMAGE DURING CONSTRUCTION SHALL BE REPAIRED. ALL TREES, BUSHES, ETC., TO REMAIN SHALL BE PROTECTED
- THE CONTRACTOR SHALL SHOW THE FINISH GRADE TO LINES SHOWN ON THE DOCUMENTS WITH STODOLP'S TOPOL
- PRIOR TO COMMENCEMENT OF SITE WORK, CONTRACTOR SHALL VERIFY LOCATION OF EXISTING UTILITIES IN THE CONSTRUCTION AREA, INCLUDING UNDERGROUND CONNECTIONS AND DRAINAGE SYSTEMS. LOCATION OF UTILITIES SHALL BE CLEARLY MARKED AND PROTECTED. CONTRACTOR TO COORDINATE LOCATIONS OF UTILITY CONNECTIONS

TYPICAL SLAB/CONTROL JOINT  
SCALE: N.T.S.CONCRETE WALKWAY DETAIL  
SCALE: N.T.S.

## ROOF OVERVIEW

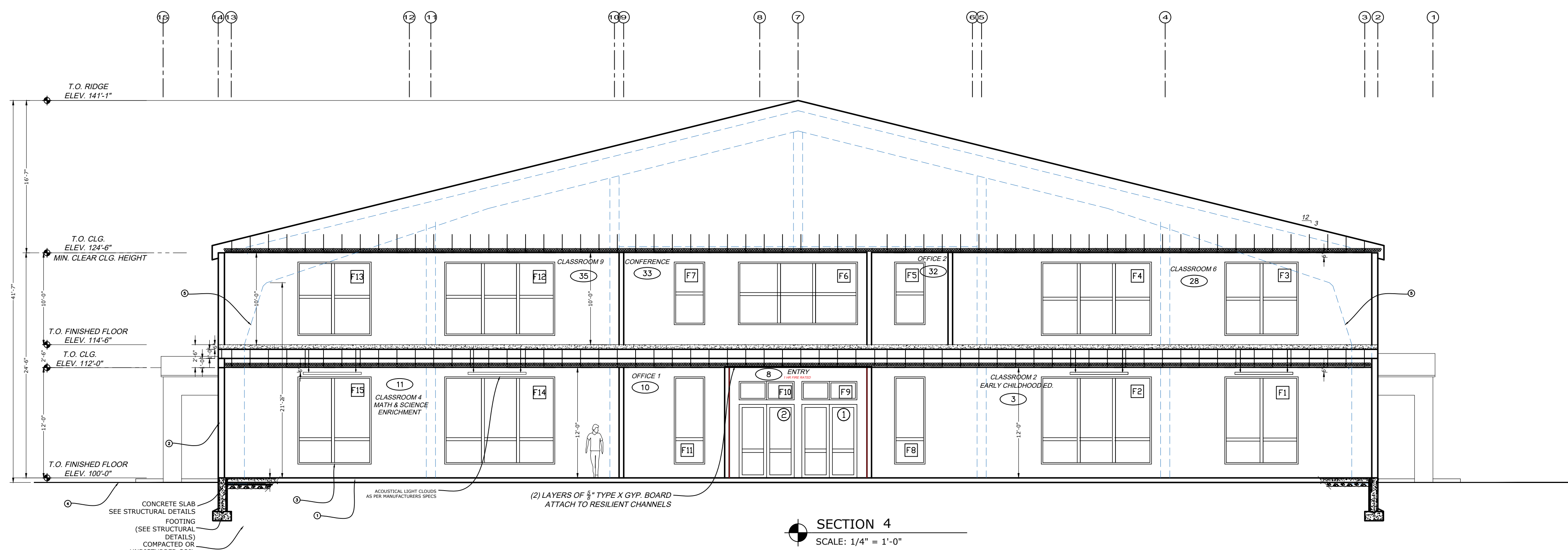
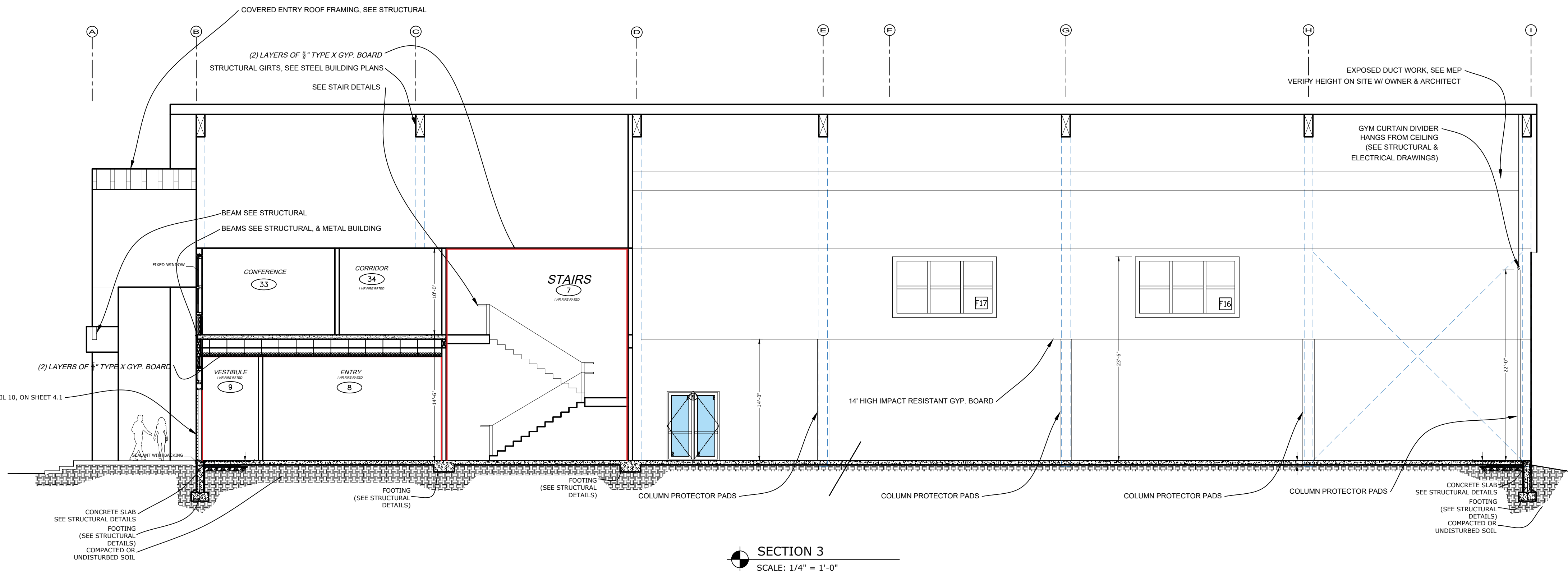
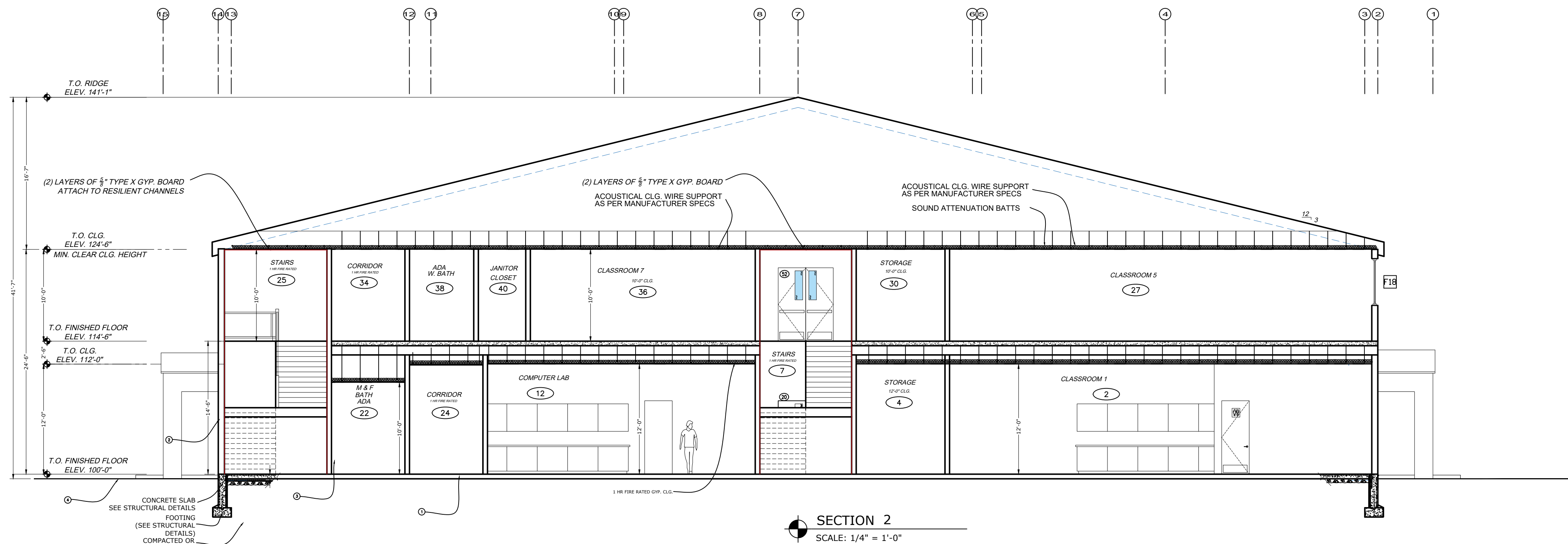
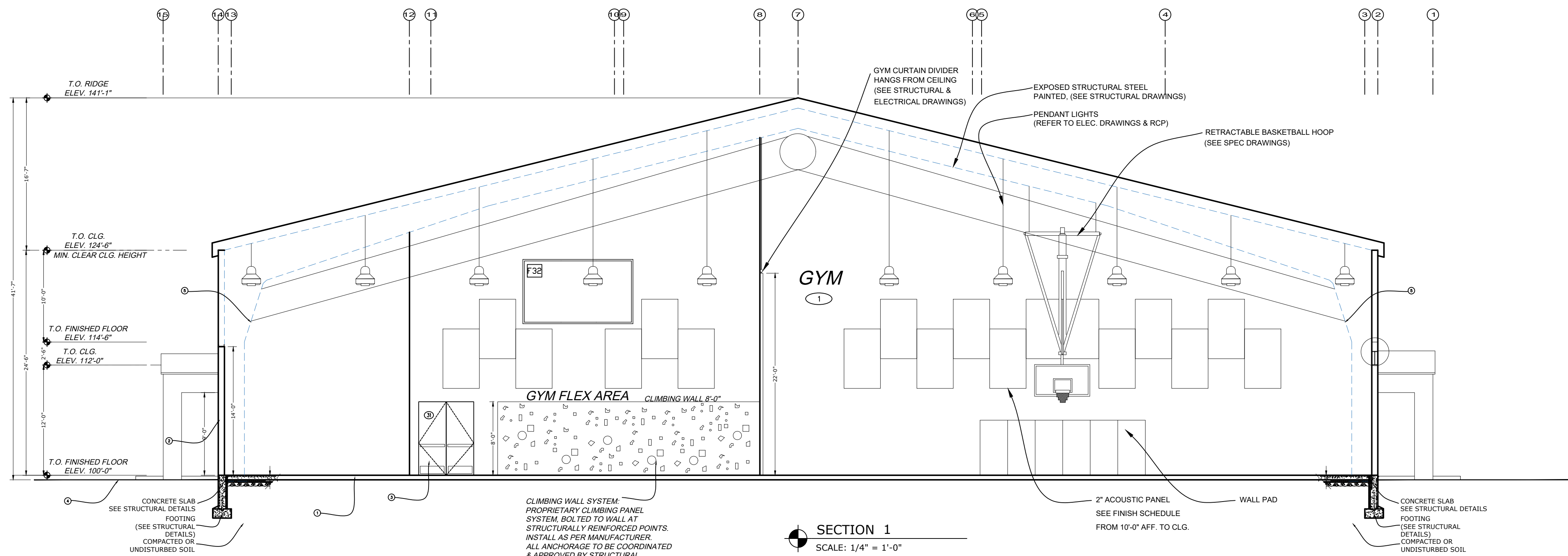
SEE STRUCTURAL DRAWINGS &  
METAL BUILDING PACKAGE

## ROOF NOTES

## SEE STRUCTURAL &amp; METAL BUILDING

- ROOF DESIGNED BY OTHERS- SEE METAL BUILDING STRUCTURAL
- ALL UNDERLAYMENTS SHALL BE RATED FOR THE TEMPERATURE RANGE OF THE LOCAL ENVIRONMENT
- BUILDER AND/OR METAL BUILDING MANUFACTURER IS TO VERIFY ROOF LAYOUT
- METAL BUILDING MANUFACTURER TO SUBMIT SHOP DRAWINGS & CALC. TO ARCHITECT & STRUCTURAL ENGINEER FOR REVIEW PRIOR TO CONSTRUCTION
- FRAMER TO REVIEW ARCHITECT'S PLANS FOR DIMENSIONS OF SOFFIT, FACIA & OVERHANG
- GUTTERS & DOWNSPOUTS SEE METAL BUILDING PLANS
- GUTTERS DIRECT WATER AWAY FROM STRUCTURE. REVIEW EXISTENT AND STYLE IN FIELD WITH ARCHITECT/OWNER
- ROOFING CONTRACTOR TO PROVIDE ROOF DRAIN PENETRATIONS AS PER CURRENT CODE
- ROOF ACCESS TO COMPLY WITH BUILDING CODE
- ICE & WATERSHIELD LOCATED AT ALL EAVES FOR A MIN. OF 3'-0". ALL WALLS TO A MIN. 1'-0" OF OVERLAP. CRACKS, VENTS AND ROOF PENETRATIONS FOR MIN. 12" IN ALL DIRECTIONS. EXTEND 4" UP ALL VERTICAL SURFACES AND 18" UP ALL SLOPE
- COORDINATE ALL DIMENSIONS W/ ARCHITECTURAL DRAWINGS
- SEE ARCH. DRAWINGS FOR SLOPE REQUIREMENTS
- ROOFING CONTRACTOR TO PROVIDE ROOF DRAIN PENETRATIONS AS PER CURRENT CODE
- REFERENCE APPROVED SHOP DRAWINGS FROM METAL BUILDING MANUFACTURER
- METAL ROOF- SEE SPECS





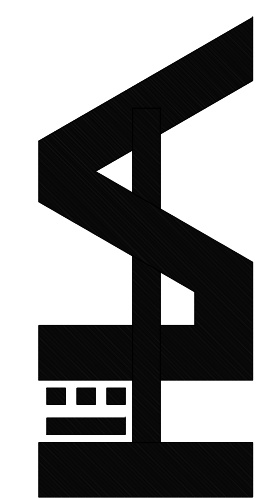
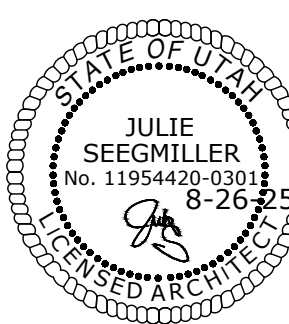
- SECTION KEY NOTES**
- 6" REINFORCED CONCRETE SLAB ON COMPACTED GRAVEL BASE. SEE STRUCTURAL
  - WALL SEE WALL DETAIL & STRUCTURALS
  - WINDOWS AND DOORS, SEE SCHEDULE & FLOOR PLAN
  - FINISH GRADE, SLOPE AWAY FROM BUILDING
  - BY PASS GIRT WEST & EAST WALL
  - FLUSH GIRT NORTH & SOUTH WALL
- Structural References**  
See structural drawings for all footing sizes, configuration, locations, and details.  
See structural drawings for all member sizes and connections.  
See wall types and horizontal assembly details for specific construction assemblies.  
See metal building drawings for structure details

A3.0

**BUILDING SECTIONS**  
SCALE 1/8" = 1'-0"

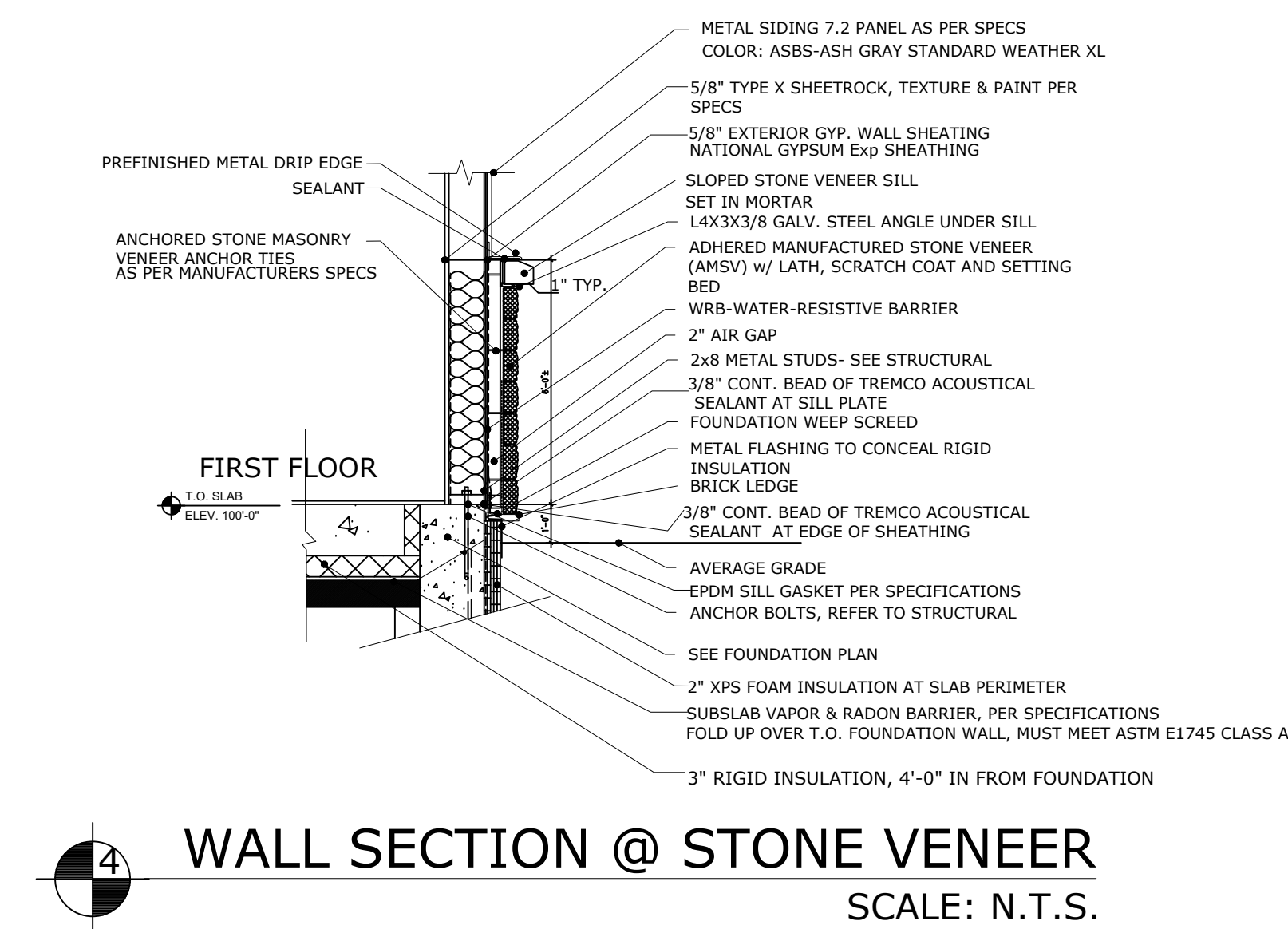
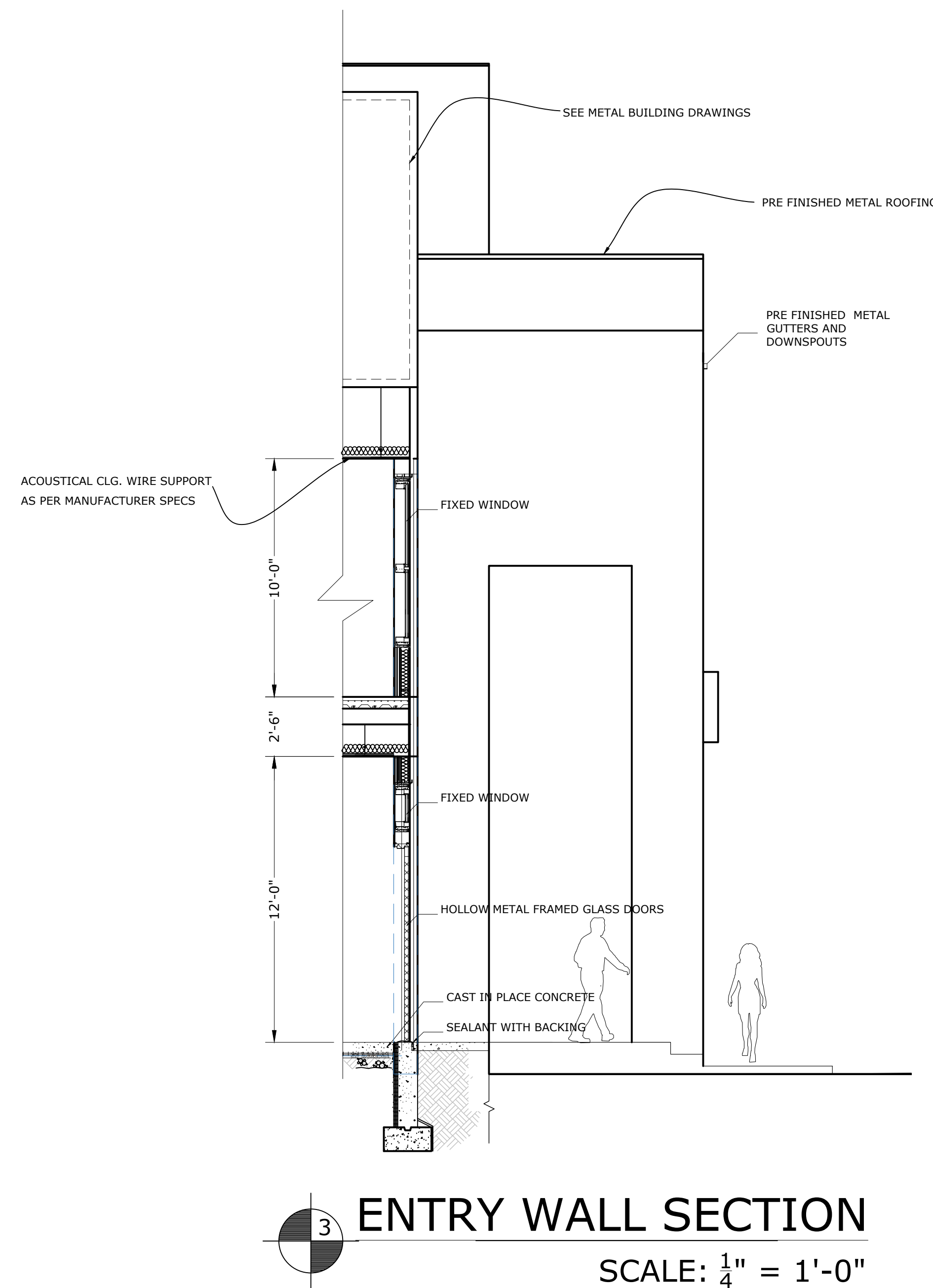
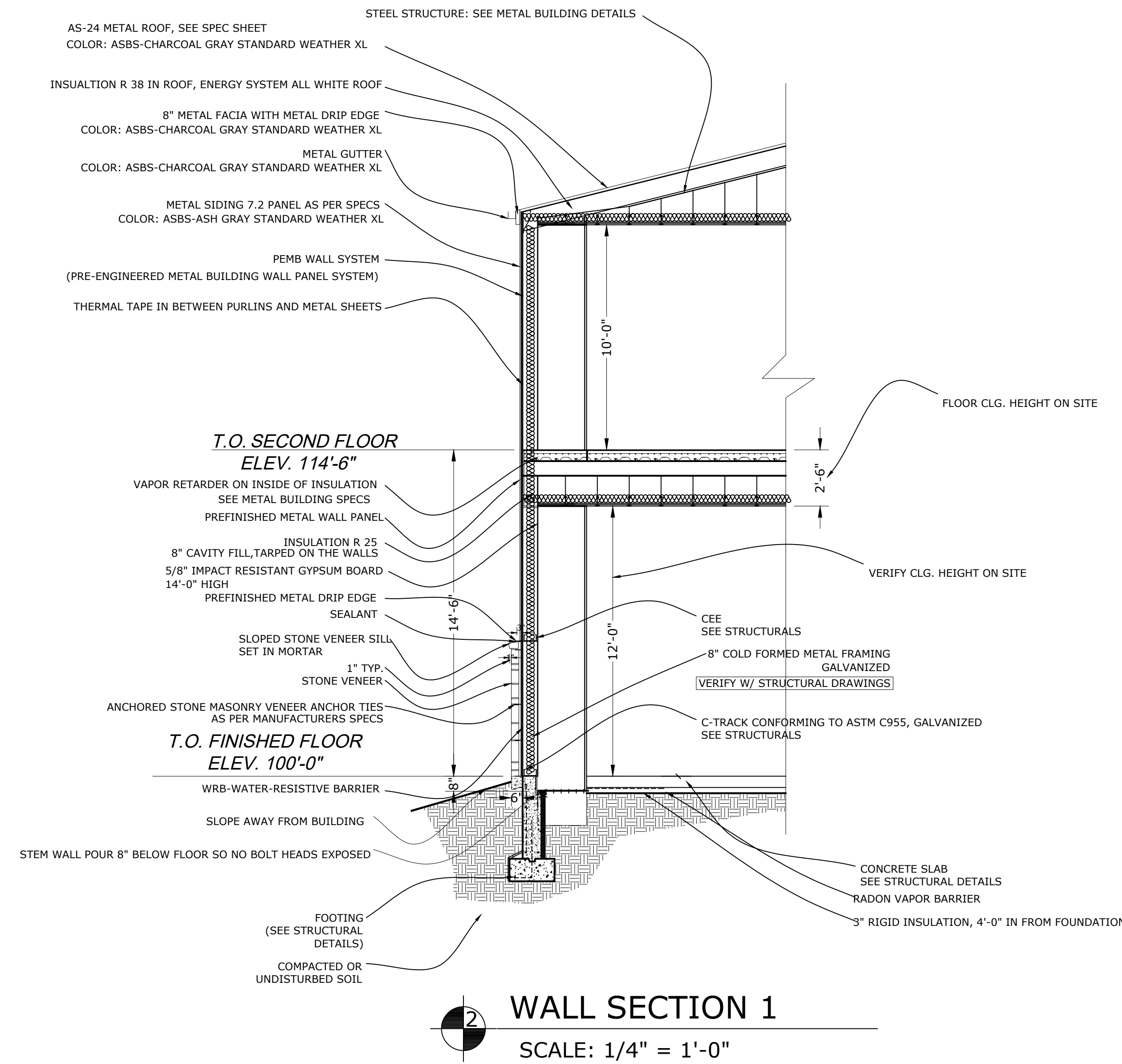
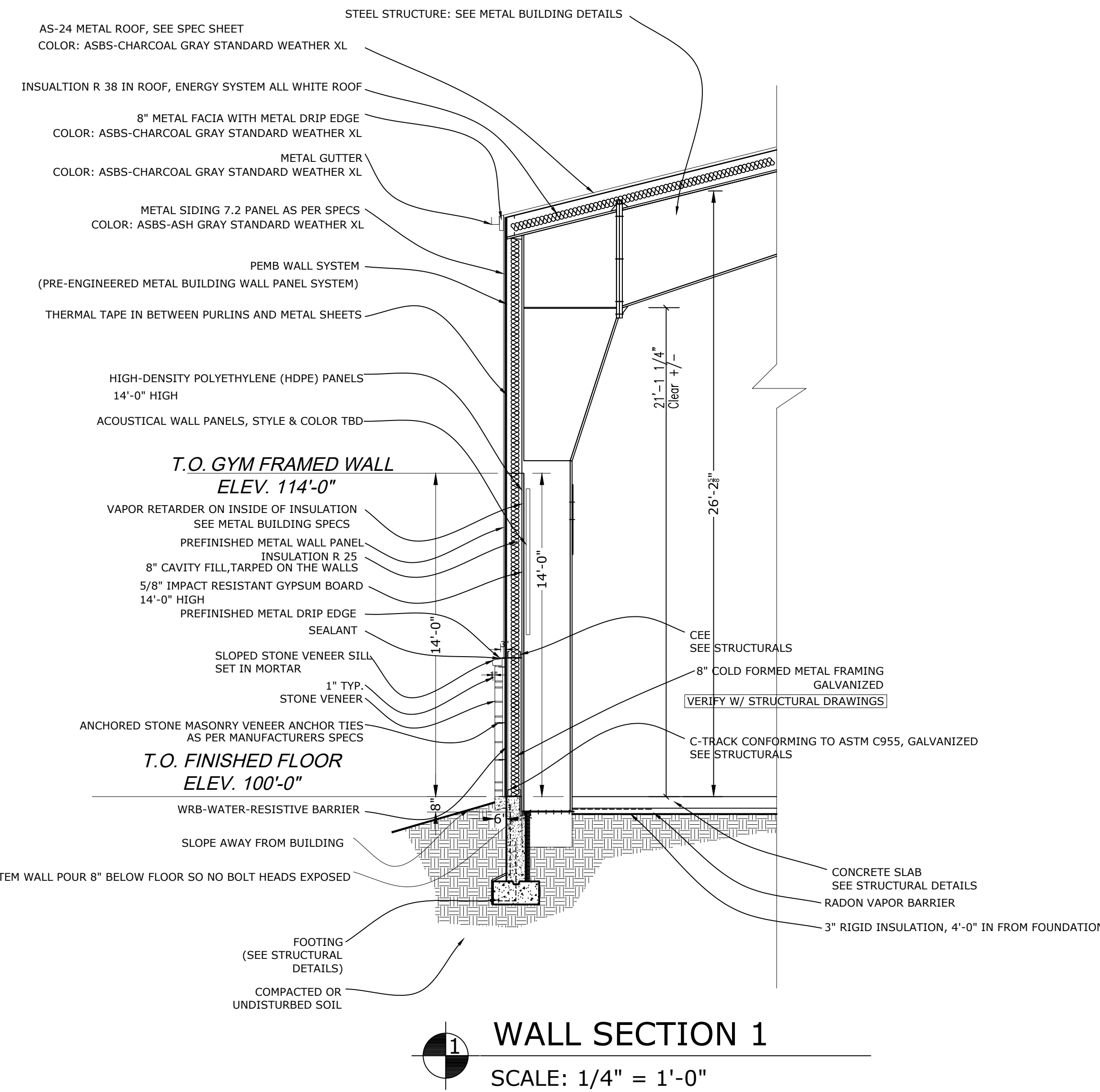
FINAL SET  
DATE:  
8-26-25

**GATEWAY ACADEMY**  
ANDY BURT FIELD HOUSE  
201 THOROUGHbred WAY, ENOCH UT



**H13 ARCHITECTS**  
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## WALL SECTION NOTES

- FOR ROOF TYPES AND ADDITIONAL INFORMATION, SEE ROOF PLANS AND METAL BUILDING PLANS.
- SEE STRUCTURAL DRAWINGS FOR ALL FRAMING SIZES AND ADDITIONAL ANGLES AND BRACING, TYPICAL.
- SEE WALL TYPES FOR EXTERIOR WALL ASSEMBLIES TYPES.
- SEE EXTERIOR ELEVATIONS FOR FULL EXTENT OF EXTERIOR STYLE & MATERIALS
- SEE A 7.1 FOR MORE INFORMATION ON WINDOWS DETAILS, STOREFRONT SYSTEMS, GLAZING TYPES AND NOTES.
- SEE A 7.2 FOR DOOR SCHEDULE AND FRAMES TYPES FOR MORE INFORMATION ON H.M. DOORS.

- Structural References

See structural drawings for all footing sizes, configuration, locations, and details.

See structural drawings for all member sizes and connections.

See wall types and horizontal assembly details for specific construction assemblies.

See metal building drawings for structure details



INTERIOR WALL ASSEMBLIES

**TYPICAL UNIT BATHROOM WALL**  
STC 50

STEEL STUDS @ 16" O.C.  
HORIZONTAL FIRE BLOCKING AS PER IBC 2021 CODE

5/8" HIGH-IMPACT GYPSUM BOARD (MOISTURE RESISTANT ON BATHROOM SIDE)  
(USE TYPE X ON ALL FIRE-RATED WALL SIDES, CORRIDORS & STAIRS, SEE FLOOR PLAN)

FULL-DEPTH MINERAL WOOL SOUND-ATTENUATION BATTS TO FILL STUD CAVITY, UNCOMPRESSED INSTALLATION.

SEE FINISH SCHEDULE FOR TILE LOCATION & HEIGHT

1A 2x6 STEEL STUDS @ 16" O.C.

1B 2x3 5/8 STEEL STUDS @ 16" O.C.

1C 8 STEEL STUDS @ 16" O.C.

**TYPICAL CORRIDOR WALL**  
TYPICAL 1 HOUR - UL #U465  
STC 50

2 x 6 STEEL STUDS @ 16" O.C.  
HORIZONTAL FIRE BLOCKING AS PER IBC 2021 CODE

5/8" TYPE X HIGH-IMPACT GYPSUM BOARD:  
(USE TYPE X ON ALL FIRE-RATED WALL SIDES, CORRIDORS & STAIRS, SEE FLOOR PLAN)

FULL-DEPTH MINERAL WOOL SOUND-ATTENUATION BATTS TO FILL STUD CAVITY, UNCOMPRESSED INSTALLATION.

SEE FINISH SCHEDULE FOR CHAIR RAIL DETAILS

FIRE CAULK ON ALL SEAMS & PENETRATIONS  
ALL DOORS MUST BE FIRE RATED

2A 2x6 STEEL STUDS @ 16" O.C.

**CLASSROOM /OFFICE WALL**  
STC 50

ACOUSTICAL WALL PANELS  
PANELS & COLOR TBD.

2 x 6 STEEL STUDS @ 16" O.C.  
HORIZONTAL FIRE BLOCKING AS PER IBC 2021 CODE

5/8" HIGH-IMPACT GYPSUM BOARD:  
(USE TYPE X ON ALL FIRE-RATED WALL SIDES, CORRIDORS & STAIRS, SEE FLOOR PLAN)

FULL-DEPTH MINERAL WOOL SOUND-ATTENUATION BATTS TO FILL STUD CAVITY, UNCOMPRESSED INSTALLATION.

SEE FINISH SCHEDULE FOR CHAIR RAIL DETAILS

3A 2x6 STEEL STUDS @ 16" O.C.

3B 2x4 STEEL STUDS @ 16" O.C.

**STC 50 WALL SECTION**  
SCALE: N.T.S.

ACOUSTIC CLG. TILES AS PER MANUFACTURER

INSULATION FOR THERMAL BREAK AS PER IECC

5/8" HIGH-IMPACT GYPSUM BOARD:  
(USE TYPE X ON ALL FIRE-RATED WALL SIDES, CORRIDORS & STAIRS, SEE FLOOR PLAN)

CAULK WITH ACOUSTICAL SEALANT TOP AND BOTTOM OF ALL WALLS, & ALL ELECTRICAL OR MECHANICAL OPENINGS

DOUBLE 2x6 TOP PLATE

FULL-DEPTH MINERAL WOOL SOUND-ATTENUATION BATTS TO FILL STUD CAVITY, UNCOMPRESSED INSTALLATION.

METAL STUD WALL

DOOR HEADER AS PER SCHEDULE

SOLID WOOD DOORS

FINISH FLOOR SEE FINISH SCHEDULE

**EXTRA SOUND PROOF WALL**  
STC 60-65

STEEL STUDS @ 16" O.C.  
HORIZONTAL FIRE BLOCKING AS PER IBC 2021 CODE

5/8" GYP. BOARD

5/8" HIGH-IMPACT GYPSUM BOARD:  
(USE TYPE X ON ALL FIRE-RATED WALL SIDES, CORRIDORS & STAIRS, SEE FLOOR PLAN)

FULL-DEPTH MINERAL WOOL SOUND-ATTENUATION BATTS TO FILL STUD CAVITY, UNCOMPRESSED INSTALLATION.

RESILIENT CHANNEL (RC), on quiet side  
Mount it horizontally, perpendicular to studs, spacing per manufacturer's spec (typically 24" OC).  
Attach drywall only to the RCs, not the studs.  
Seal all joints and penetrations with acoustical sealant.  
Outlet boxes: Use putty pads or acoustically rated boxes.

4A 2x8 STEEL STUDS @ 16" O.C.

4B 2x6 STEEL STUDS @ 16" O.C.

**TYPICAL STAIR WALL**  
TYPICAL 1 HOUR - UL #U465  
STC 50

2 x 6 STEEL STUDS @ 16" O.C.  
HORIZONTAL FIRE BLOCKING AS PER IBC 2021 CODE

5/8" HIGH-IMPACT GYPSUM BOARD:  
(USE TYPE X ON ALL FIRE-RATED WALL SIDES, CORRIDORS & STAIRS, SEE FLOOR PLAN)

FIRE CAULK ON ALL SEAMS & PENETRATIONS

FULL-DEPTH MINERAL WOOL SOUND-ATTENUATION BATTS TO FILL STUD CAVITY, UNCOMPRESSED INSTALLATION.

SEE FINISH SCHEDULE FOR CHAIR RAIL DETAILS

5A 2x6 STEEL STUDS @ 16" O.C.

**CLIMBING WALL SYSTEM**  
STC 50

2 x 6 STEEL STUDS @ 16" O.C.  
HORIZONTAL FIRE BLOCKING AS PER IBC 2021 CODE

5/8" HIGH-IMPACT GYPSUM BOARD:  
(USE TYPE X ON ALL FIRE-RATED WALL SIDES, CORRIDORS & STAIRS, SEE FLOOR PLAN)

METAL PANEL

FULL-DEPTH MINERAL WOOL SOUND-ATTENUATION BATTS TO FILL STUD CAVITY, UNCOMPRESSED INSTALLATION.

CLIMBING WALL SYSTEM: PROPRIETARY CLIMBING PANEL SYSTEM, BOLTED TO WALL AT STRUCTURALLY REINFORCED POINTS. INSTALL AS PER MANUFACTURER.  
ALL ANCHORAGE TO BE COORDINATED & APPROVED BY STRUCTURAL ENGINEER

CLIMBING WALL IS 8'-0"

6A 2x6 STEEL STUDS @ 16" O.C.

**ELEVATOR SHAFT CMU WALL**  
2 HR RATING

7/8" STEEL FURRING CHANNELS @ 16" O.C.

EXPOSED PAINTED CMU BLOCKS

NORMAL WEIGHT AGGREGATE CMU

8" REINFORCED CONCRETE MASONRY, 8" HIGH, REFER TO STRUCTURAL (GROUT EXTERIOR SOLID)

2 HR RATING

5/8" HIGH-IMPACT GYPSUM BOARD:  
(USE TYPE X ON ALL FIRE-RATED WALL SIDES, CORRIDORS & STAIRS, SEE FLOOR PLAN)

SEE STRUCTURAL FOR DETAILS

CMU wall notes:

- CMU Density: Use medium-weight or normal-weight
- Control Joints: Use fire-rated sealant in all expansion/control joints.
- Curing Time: Allow mortar and grout to properly cure before applying fireproofing materials or finishes.

CONCRETE MASONRY UNITS

7A 8" CMU WALL

Construction Standards: Should conform to ASTM C90 for CMU and NFPA 221 IBC Code Chapter 7: 707, 708, 713

**GENERAL WALL TYPE NOTES:**

- Do not scale wall type drawings refer to dimensions on floor plans.
- Separate or stagger outlets to prevent flanking paths.
- Avoid hard connections between drywall layers and framing wherever possible.  
Use non-hardening acoustical sealant at:  
Floor and ceiling junctions  
Around electrical penetrations  
Perimeter edges of each board layer
- Seal all penetrations through fire-rated assemblies with approved firestop systems per code.
- Where wall types change, contractor to coordinate appropriate transition materials.
- Provide continuous acoustical sealant at top and bottom of all sound-rated partitions.
- Wall finishes to be as scheduled, verify all wall finishes with interior elevations and finish schedules.
- Coordinate blocking in walls for wall-mounted accessories, casework, and equipment per architectural drawings.
- Do not scale wall type drawings refer to dimensions on floor plans.

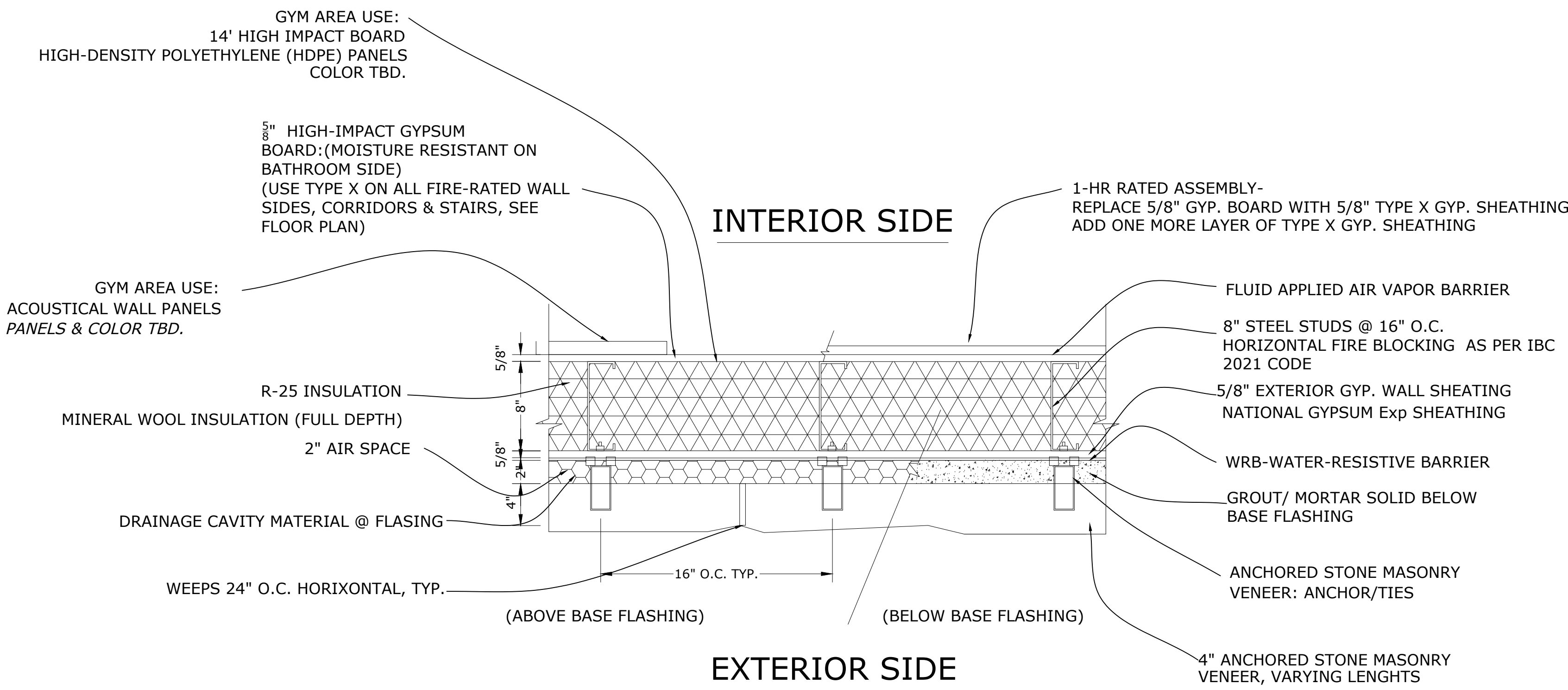
- All dimensions to face of stud or face of CMU unless noted otherwise.
- All wall types to extend from floor slab to underside of structure above unless noted otherwise.
- Provide full-height insulation in all exterior walls and sound-rated interior partitions.
- Maintain continuity of rated assemblies at floor and ceiling intersections.
- Flash All Openings (Windows, Doors, Vents)  
Provide corrosion resistant step flashing at all roof-to-wall intersections w/ kickout flashing at eaves to direct water into gutters, per manufacturer's instructions & IBC requirements.

- Fire-Rated Wall Type Notes:  
All rated wall assemblies shall comply with UL design number listed in wall type legend.  
All fire-rated wall types to be constructed per UL design assembly indicated.  
Use fire-resistive sealant and mineral wool at all head-of-wall and floor intersections.  
Fire-rated walls to be continuous to the underside of the roof deck or floor slab above.  
Seal all penetrations through fire-rated assemblies with approved firestop systems per UL & IBC.  
Shaft walls must maintain continuity of rating at floor and ceiling interfaces

- RESILIENT CHANNEL BASED ON MARINOIWARE RC2 w/ GENIECLIPS or EQUAL
- 5/8" TYPE X GYPSUM WALL BASED ON UNITED STATES GYPSUM CO. IP-X2 or EQUAL
- MINERAL WOOL INSULATION SHALL BEAR THE UL CLASSIFICATION MARKING AS TO SURFACE BURNING and/or FIRE RESISTANCE
- ACOUSTICAL SEALANT BASED ON UNITED STATES GYPSUM CO. SHEETROCK BRAND ACOUSTICAL SEALANT or EQUAL

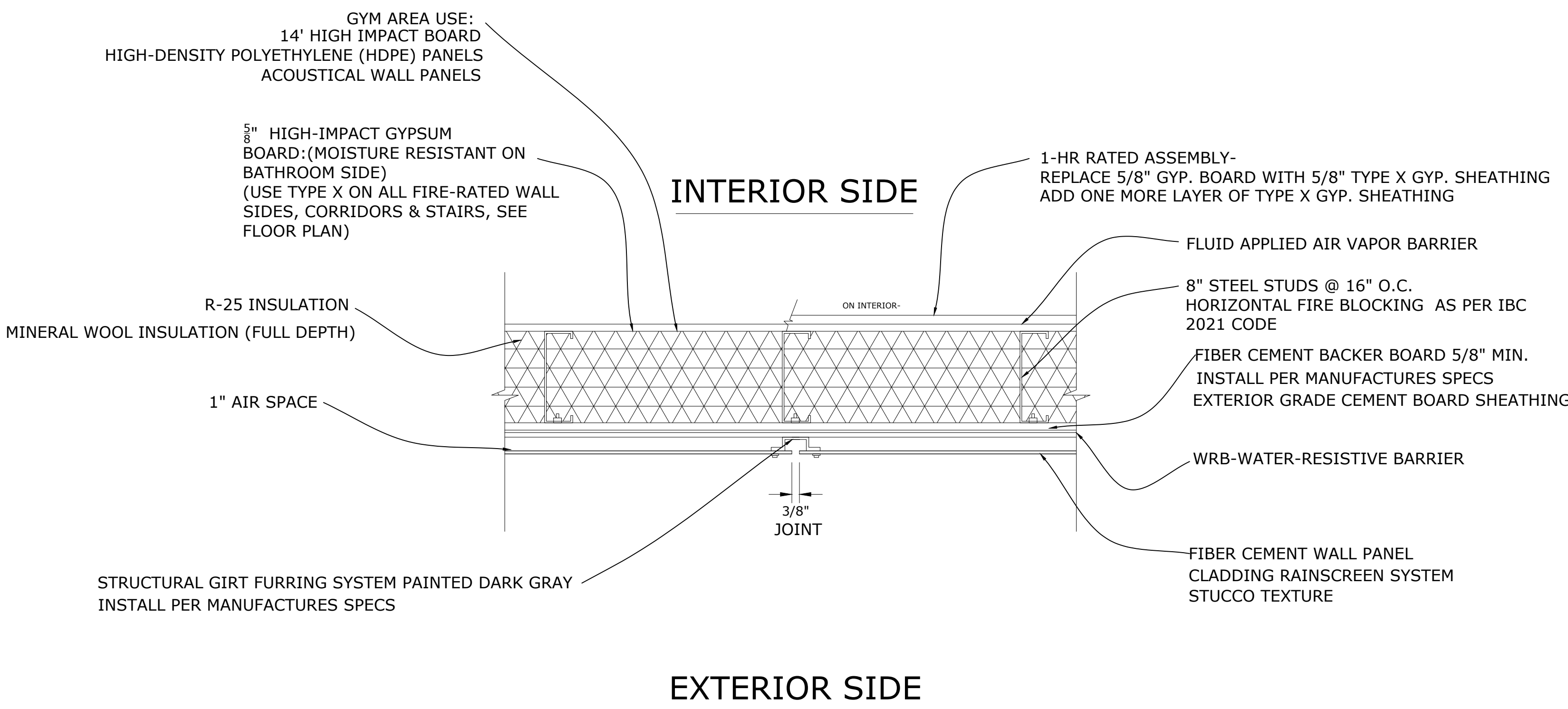


EXTERIOR WALL ASSEMBLIES



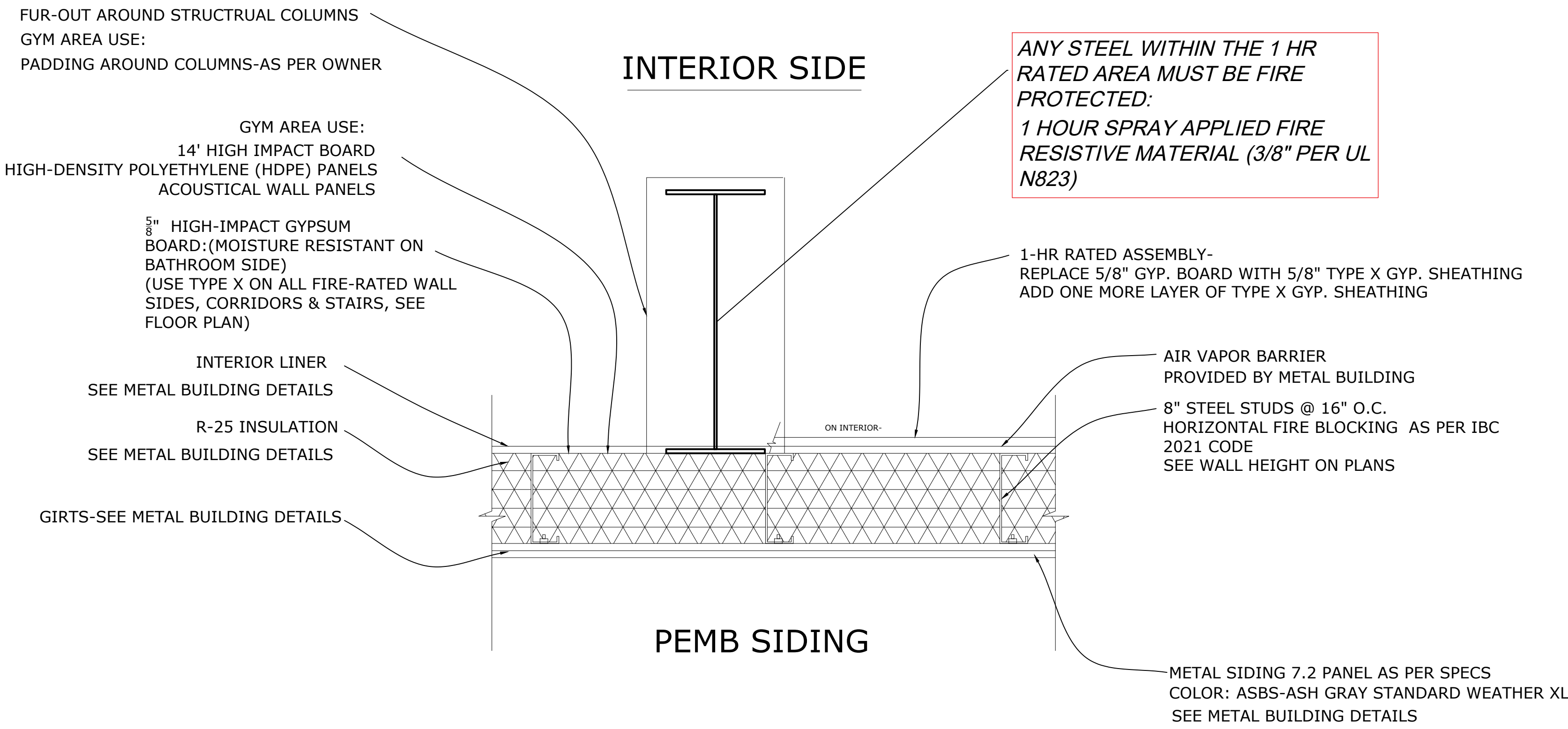
WALL TYPE 8A-BASE  
STONE MASONRY VENEER ON 8" STEEL STUD FRAMING

- 8A EXTERIOR WALL TYPE-8A , 6' HIGH STONE
- 8A.1 EXTERIOR WALL TYPE-8A 3/4 HIGH STONE (SEE ELEVATIONS)



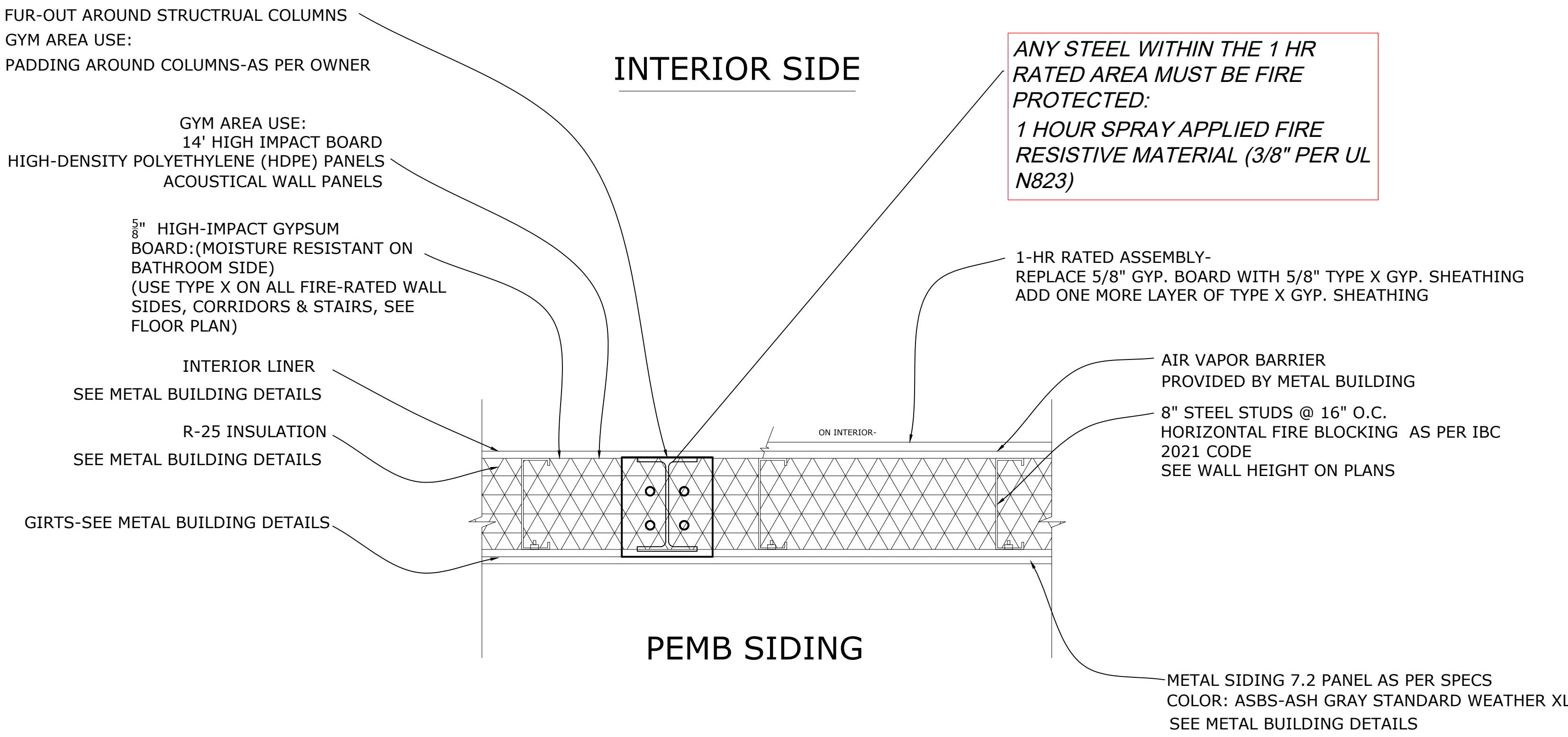
FIBER CEMENT ON 8" COLD FORMED FRAMING

- 8B EXTERIOR WALL TYPE-8B 3/4 HIGH FIBER CEMENT (SEE ELEVATIONS)



WALL TYPE 8C-ABOVE  
PRE-ENGINEERED METAL BUILDING WALL PANEL SYSTEM

- 8C EXTERIOR WALL TYPE-8C ABOVE



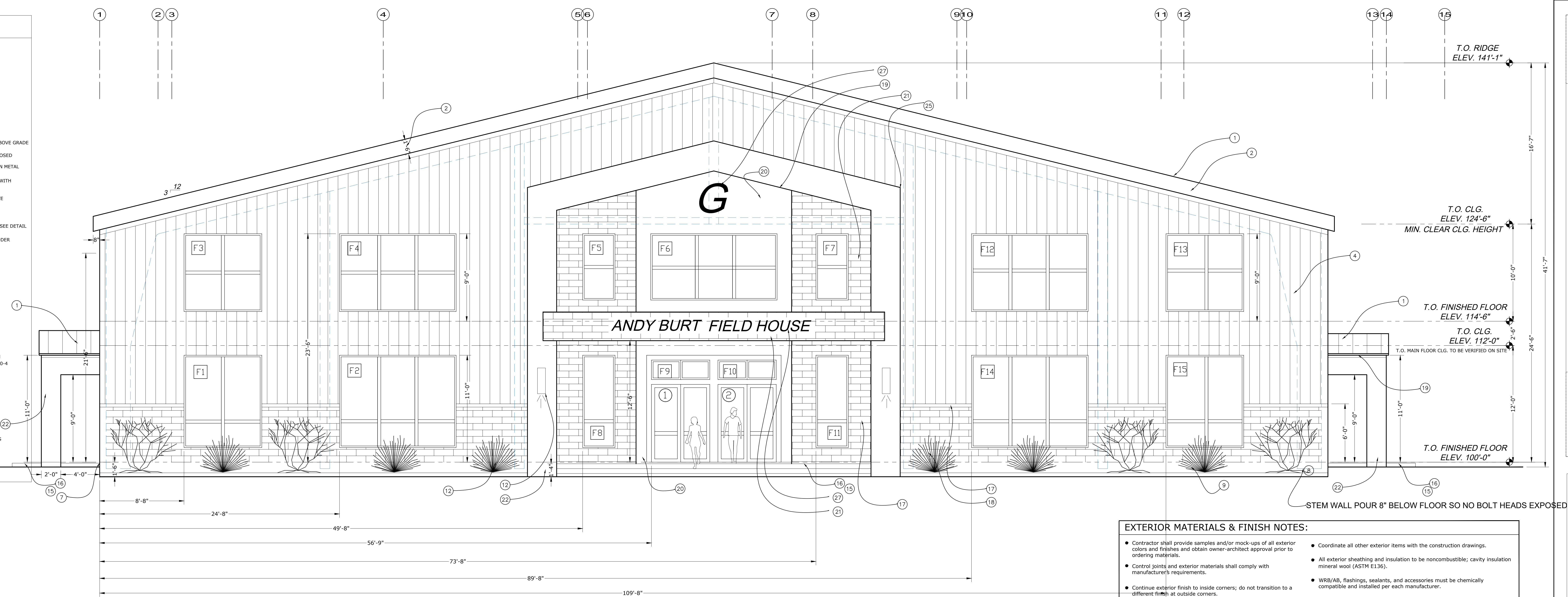
WALL TYPE 8D  
PRE-ENGINEERED METAL BUILDING WALL PANEL SYSTEM

- 8D EXTERIOR WALL TYPE-8D ABOVE
- 8D.1 EXTERIOR WALL TYPE-8D FULL WALL



## NOTES ARE FOR ELEVATIONS ONLY

- AS-24 METAL ROOF, SEE SPEC SHEET
  - COLOR: ASSH-CARBOALCO GRAY STANDARD WEATHER XL
  - 1" x 4" METAL PURLIN WITH METAL DRIP EDGE
  - COLOR: ASSH-CARBOALCO GRAY STANDARD WEATHER XL
  - 8" METAL FASCIA WITH METAL DRIP EDGE
  - COLOR: ASSH-CARBOALCO GRAY STANDARD WEATHER XL
  - METAL FLASHING TO MATCH FASCIA, SEE SECTIONS
  - METAL SIDING 7/2 PANEL AS PER SPECS
  - COLOR: ASSH-ASH GRAY STANDARD WEATHER XL
  - METAL DOWNSPUTS
  - COLOR: ASSH-ASH GRAY STANDARD WEATHER XL
  - METAL GUTTERS
  - COLOR: ASSH-CARBOALCO GRAY STANDARD WEATHER XL
  - SLOPE GRADE TO DRAIN AWAY FROM BUILDING. MIN. 8" ABOVE GRADE
  - STEM WALL FOUR 8" BELOW FLOOR SO NO BOLT HEADS EXPOSED
  - COLOR: CONCRETE FOUNDATION, WRAP IN INSULATION AND CLAD IN METAL FLASHING
  - ELECTRICAL, SERVICE, CONCEAL IN BUILT SURROUND CLAD WITH METAL SIDING, VERIFY LOCATION ON SITE
  - POTENTIAL GAS METER LOCATION VERIFY LOCATION ON SITE
  - EXTERIOR LIGHTS WITH FULL CUT-OFF, SEE OUTLINE SPEC
  - EXTERIOR GALVANIZED METAL LADDER FOR ROOF ACCESS, SEE DETAIL LADDER LOCATION, TO BE VERIFIED ON SITE
  - LADDER CAGE OR SECURITY COVER AT THE BOTTOM OF LADDER
  - ADA ENTRANCE
  - CONCRETE STOOP FOR EXIT DISCHARGE TO PUBLIC WAY
  - CONCRETE PATIO- STAINED CONCRETE W/ FLY ASH FOR EXIT DISCHARGE TO PUBLIC WAY
  - STONE MASONRY VENEER SLOPED CAP
  - COLOR SAMPLE TO BE APPROVED BY ARCHITECT
  - 6" HIGH ANCHORED STONE MASONRY VENEER
  - COLOR SAMPLE TO BE APPROVED BY ARCHITECT
  - SOFFIT TRIT STATE, WALL PANEL, 26 GAUGE
  - COLOR SAMPLE TO BE APPROVED BY ARCHITECT
  - FIBER CEMENT WALL PANEL CLADDING: BLUESHIELD SYSTEM
  - COLOR SAMPLE TO BE APPROVED BY ARCHITECT
  - ANCHORED STONE MASONRY VENEER
  - COLOR SAMPLE TO BE APPROVED BY ARCHITECT
  - STUCCO COVERED COLUMNS
  - COLOR SAMPLE TO BE APPROVED BY ARCHITECT
  - GREEN SPACE TBD ON SITE BY OWNER/ARCHITECT
  - STUCCO COVERED COLUMNS
  - NO OVERHANG- SEE STRUCTURAL & ARCHITECTURAL DETAILS
  - 3' OVERHANG
  - CAST ALUMINUM LETTERING BUILDING SIGNAGE
  - GALVANIZED STEEL SIGN
  - PROVIDE PROPER BACKING & ATTACHMENTS FOR SIGNS



STEM WALL POUR 8" BELOW FLOOR SO NO BOLT HEADS EXPOSED

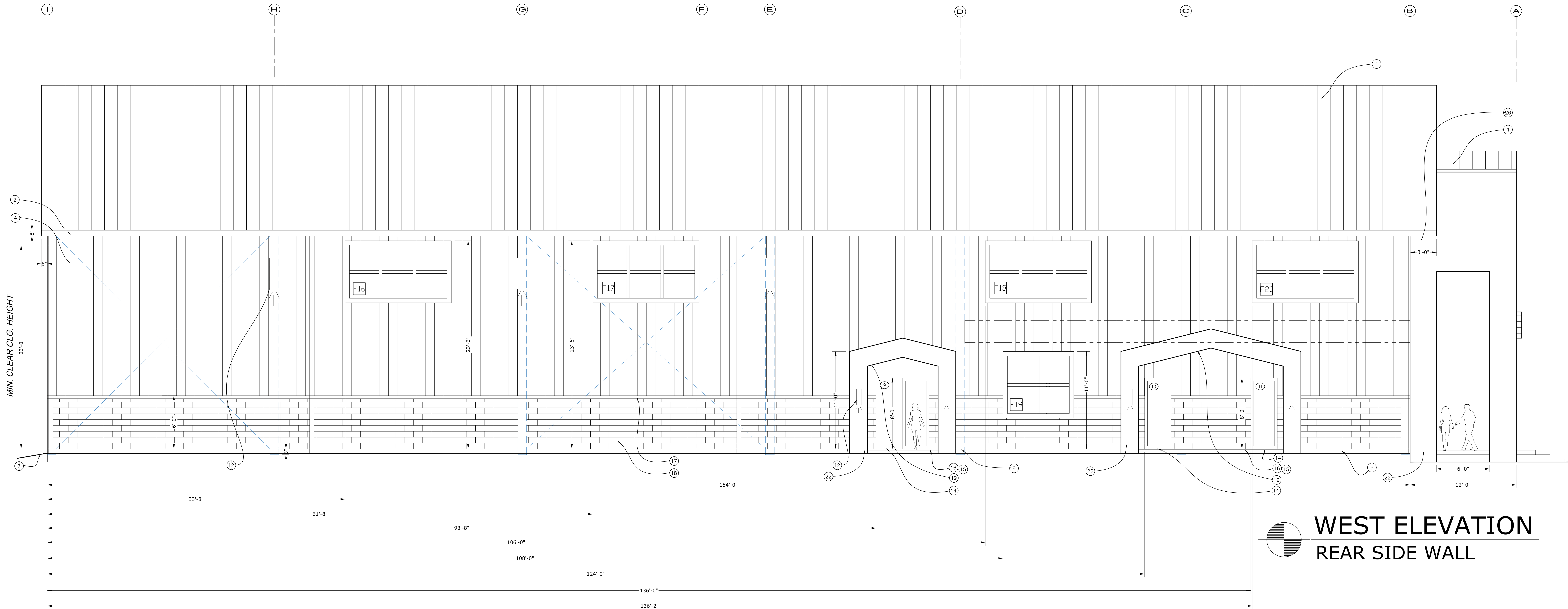
# SOUTH ELEVATION

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## LEFT SIDE WALL

EXTERIOR MATERIALS & FINISH NOTES:

- Contractor shall provide samples and/or mock-ups of all exterior cladding materials and obtain owner-architect approval prior to ordering materials.
- Control joints and exterior materials shall comply with manufacturer's requirements.
- Continue exterior finish to inside corners; do not transition to a different finish at outside corners.
- Building envelope shall include a continuous air barrier, sealed and constructed or tested per approved methods.
- Penetrations through the air barrier shall be sealed in an approved manner.
- Paint all bollards, hollow metal doors and frames, transformers, CT enclosures, guardrails and other exterior metal parts, exposed unfinished steel, sheet metal on roof, steel columns, decorative architectural metal, handrails, guardrails, access panels, grilles, and registers on exterior walls.
- Coordinate all other exterior items with the construction drawings.
- All exterior sheathing and insulation to be noncombustible; cavity insulation mineral wool (ASTM E136).
- WRB/AB, flashings, sealants, and accessories must be chemically compatible and installed per each manufacturer.
- Coordinate expansion joints in stucco/stone per system requirements and movement analysis.
- Provide corrosion protection: fasteners and lath minimum G-90 or equivalent.
- Coordinate fire-resistance ratings (if any) and sound requirements with UL/GA/assembly listings.



# WEST ELEVATION

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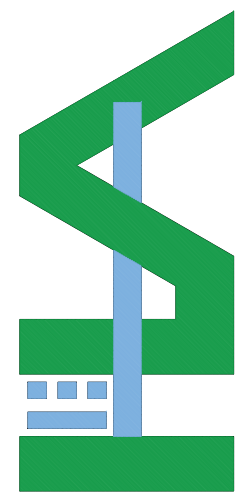
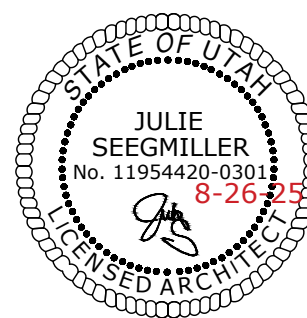
## REAR SIDE WALL

*A5.0*

EXTERIOR ELEVATIONS  
SCALE 1/4" = 1'-0"

FINAL SET  
DATE:  
8-26-25

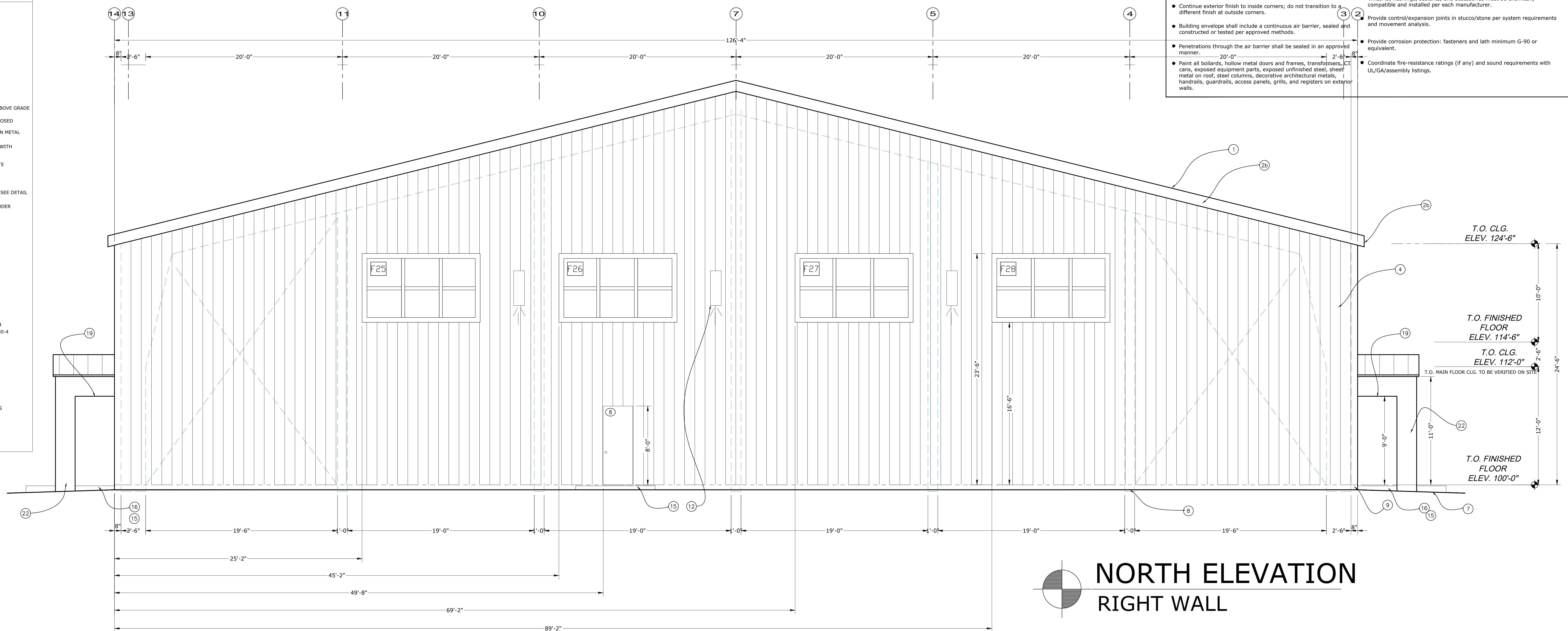
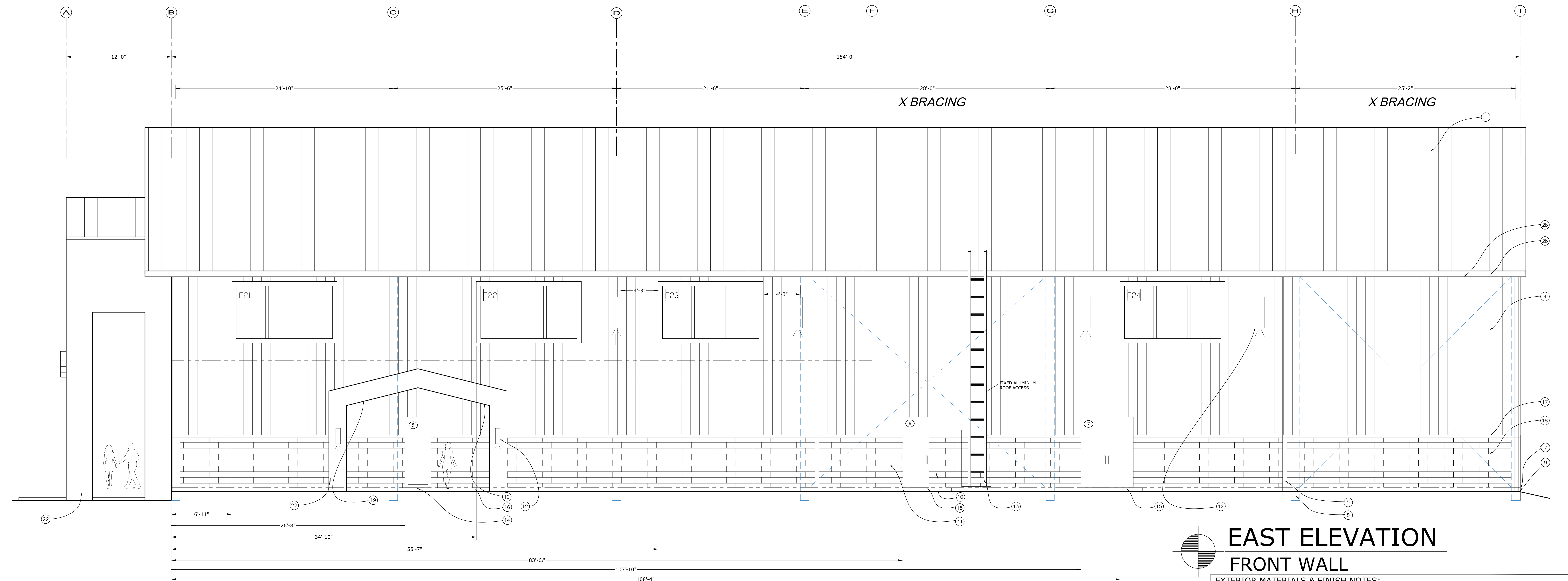
**GATEWAY ACADEMY**  
ANDY BURT FIELD HOUSE  
201 THOROUGHGBRED WAY, ENOCH UT



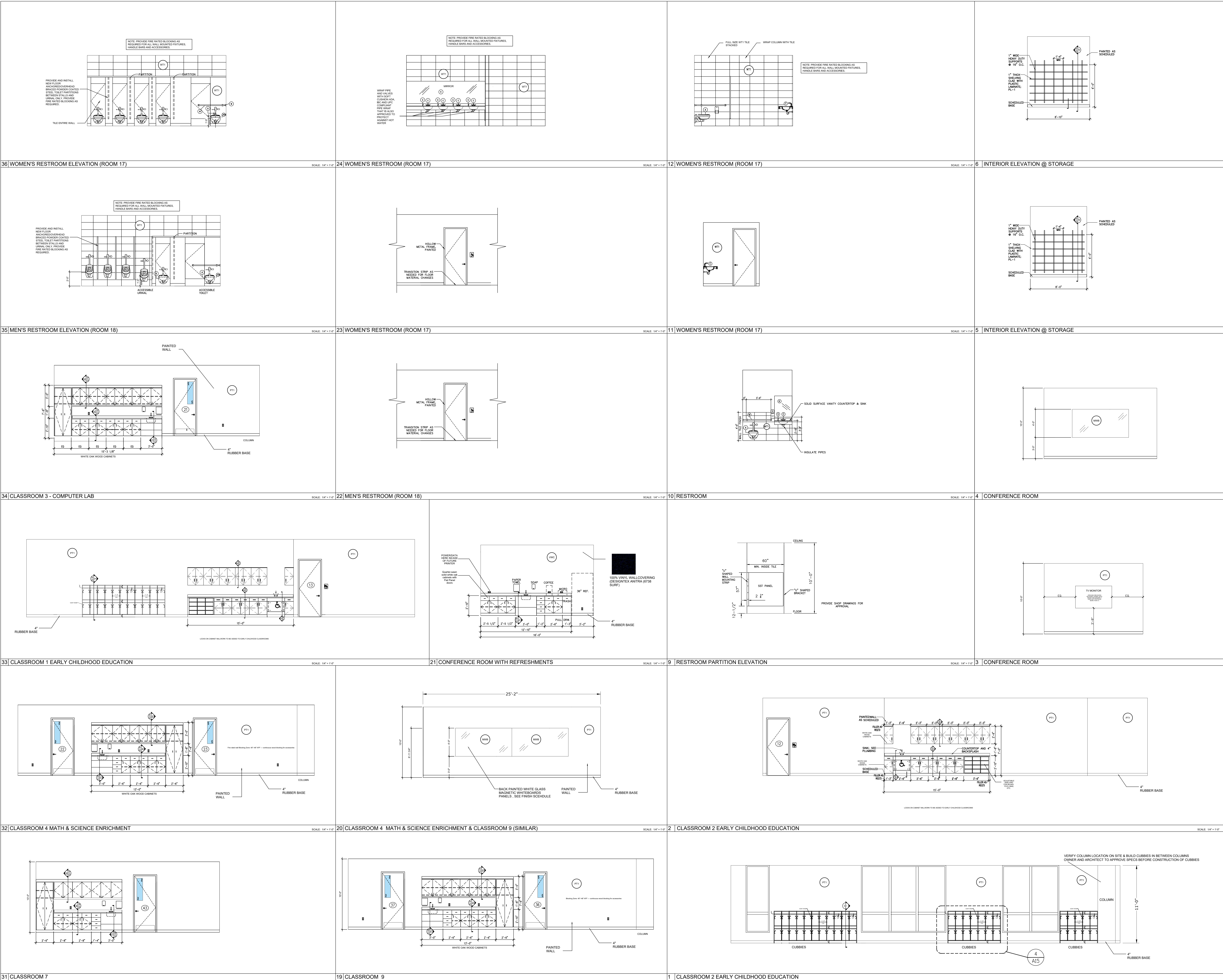
# H13 ARCHITECTS

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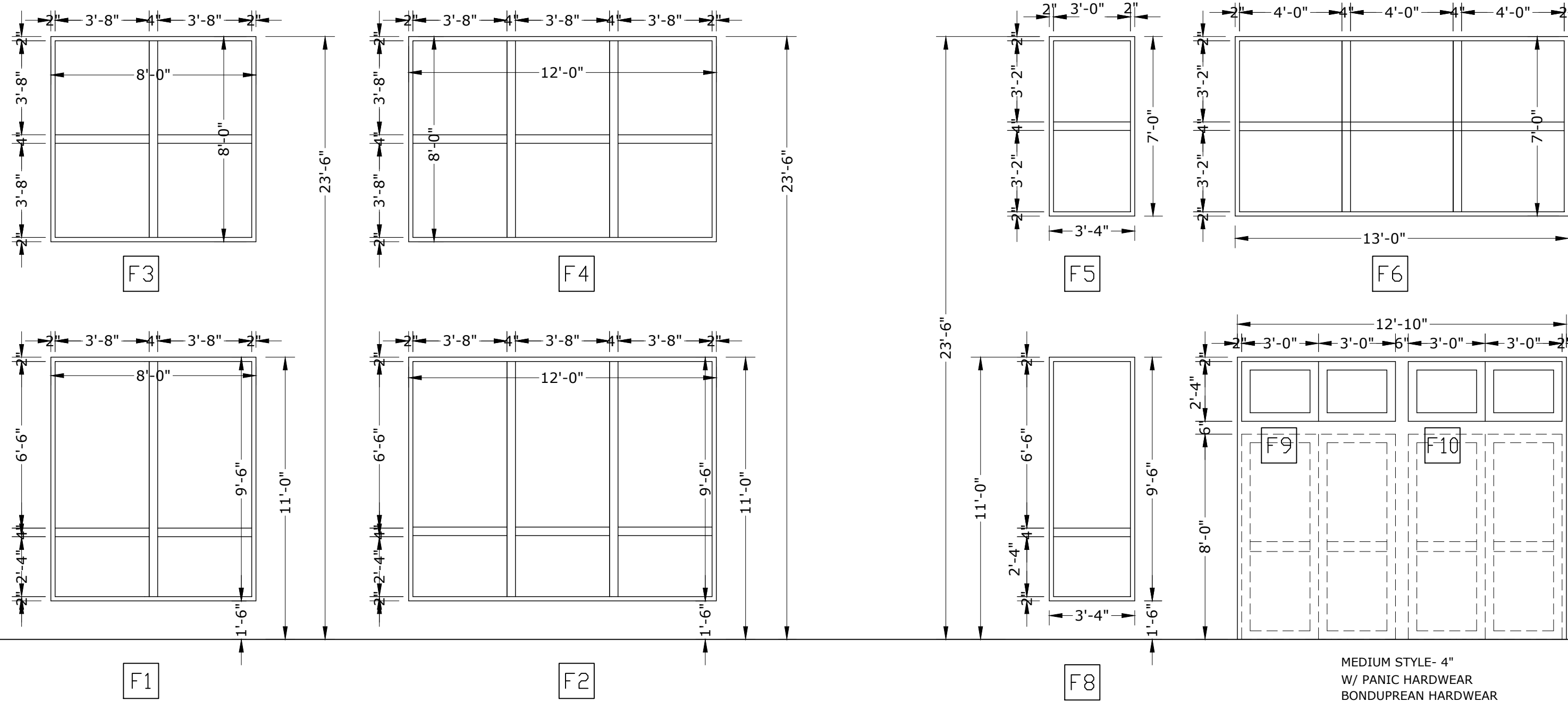




TRUCLITE  
STANDARD CT-601  
MIN .30 U-FACTOR  
1" DOUBLE-GLAZED  
HIGH PERFORMANCE LOW E INSULATED GLASS  
WARM EDGE SPACERS  
THERMAL-BREAK FRAME  
TEMPERED GLASS

EXTERIOR  
WINDOWS

1/4" = 1'-0"



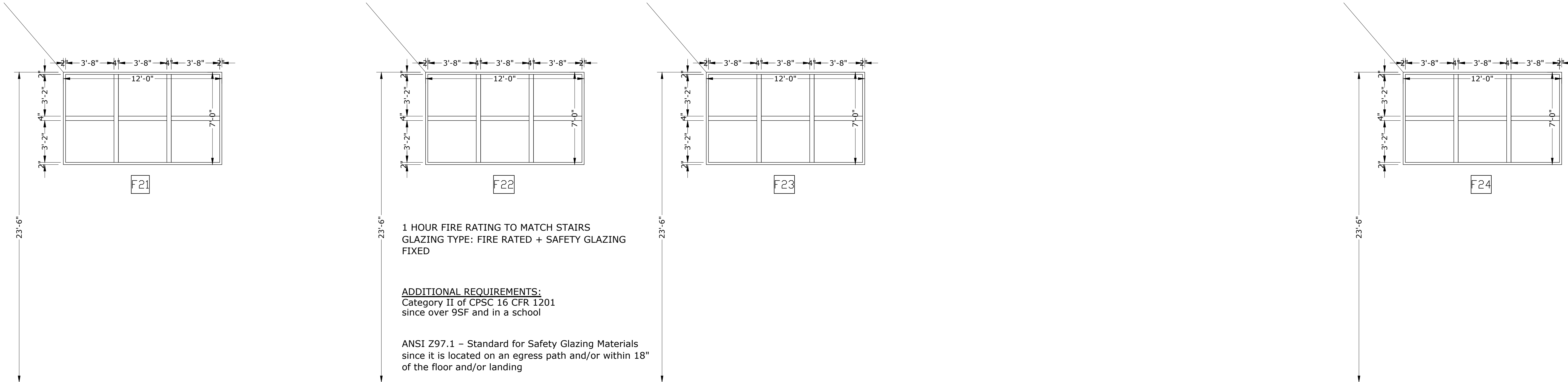
EXTERIOR  
WINDOWS

1/4" = 1'-0"



EXTERIOR  
WINDOWS

1/4" = 1'-0"



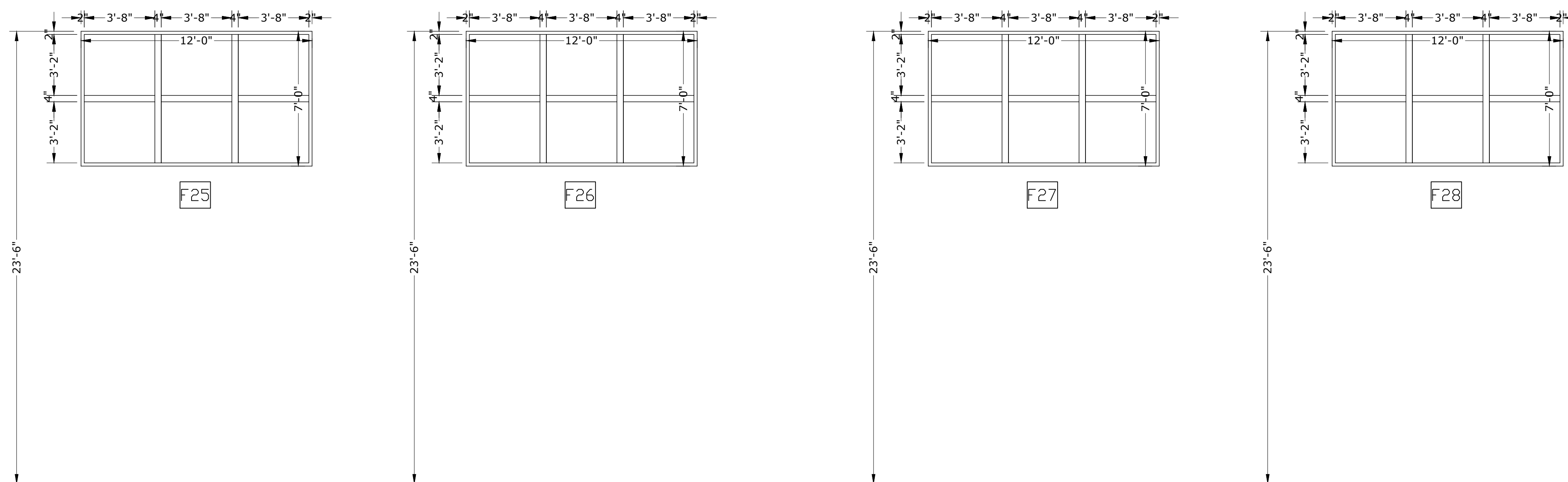
1 HOUR FIRE RATING TO MATCH STAIRS  
GLAZING TYPE: FIRE RATED + SAFETY GLAZING  
FIXED

ADDITIONAL REQUIREMENTS:  
Category II of CPSC 16 CFR 1201  
since over 95F and in a school

ANSI Z97.1 - Standard for Safety Glazing Materials  
since it is located on an egress path and/or within 18"  
of the floor and/or landing

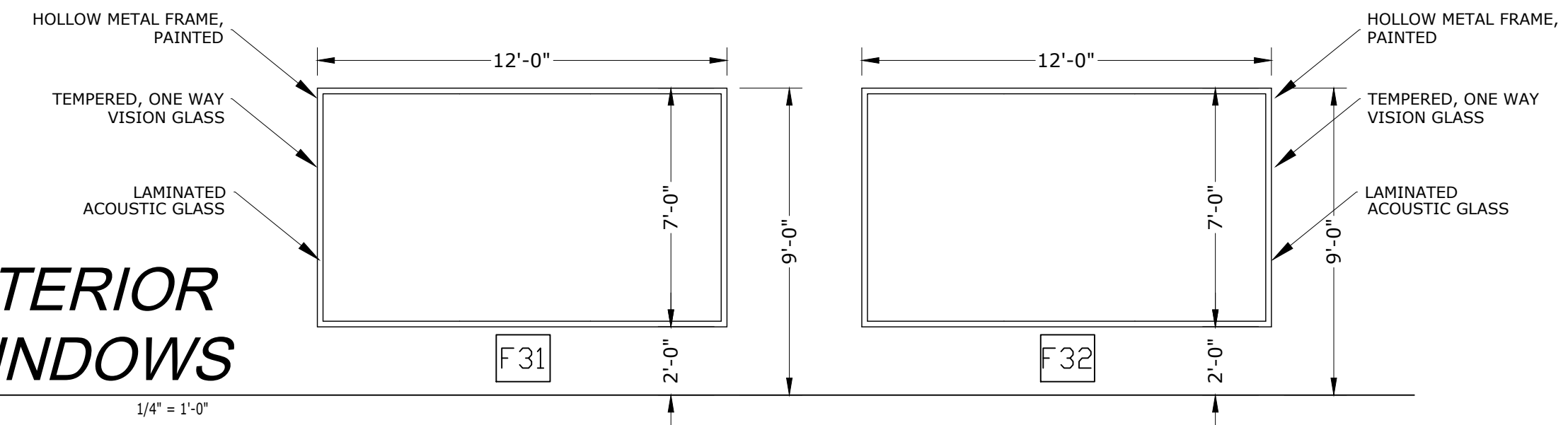
EXTERIOR  
WINDOWS

1/4" = 1'-0"



INTERIOR  
WINDOWS

1/4" = 1'-0"

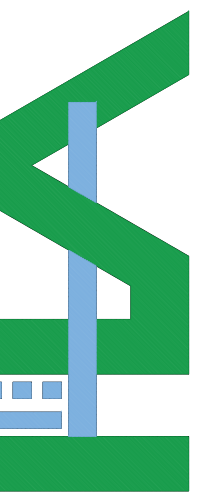
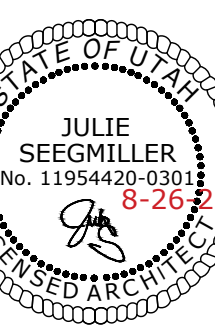


A7.1

WINDOW DETAILS  
SCALE 1/4" = 1'-0"

FINAL SET  
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8-26-25

GATEWAY ACADEMY  
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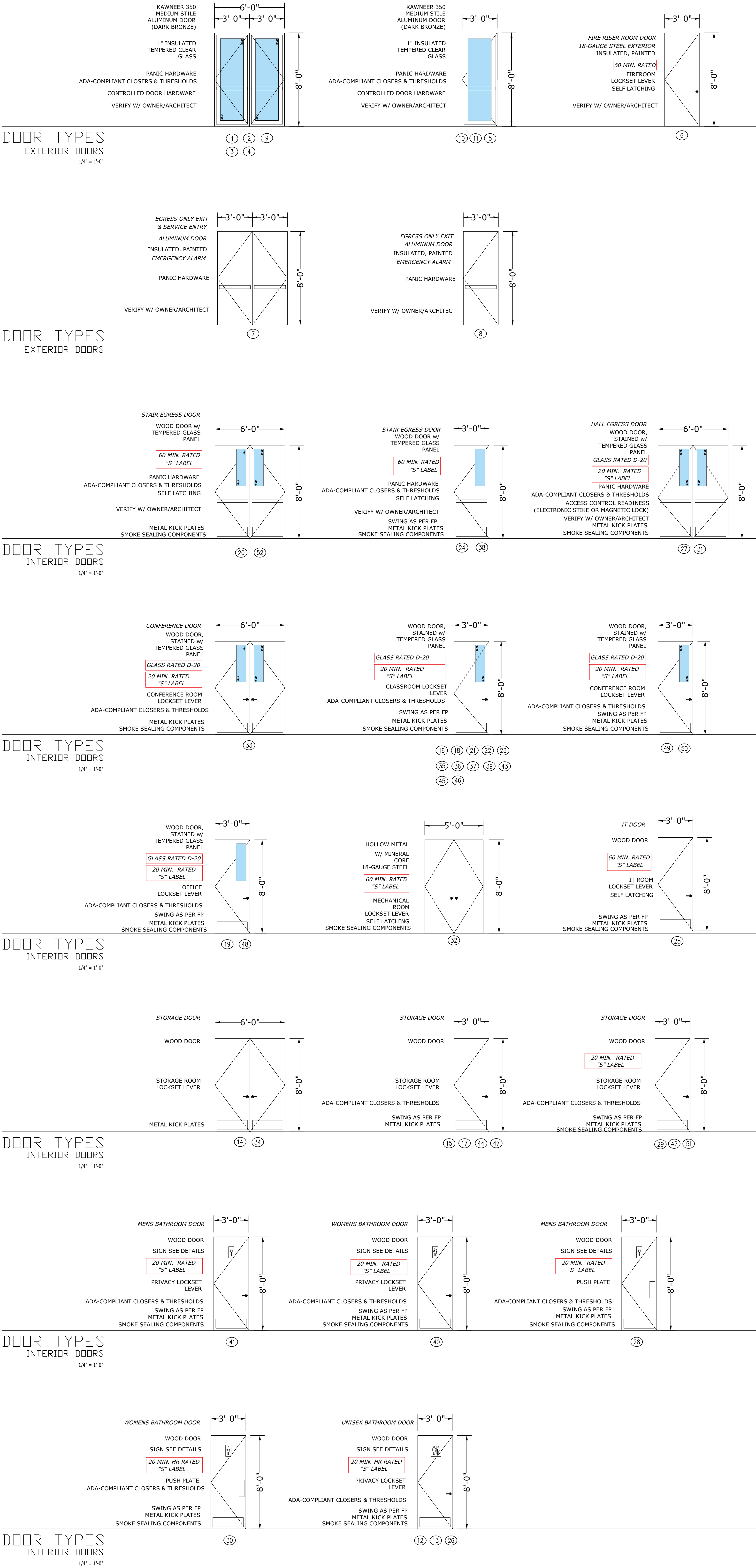
DOOR & WINDOW NOTES

- ALL WINDOW, & DOOR, & JAMB SIZES SHALL BE VERIFIED ON SITE AFTER FRAMING BY CONTRACTOR.
- EXTERIOR WALL JAMBS ARE 8", VERIFY ON SITE BEFORE ORDERING DOORS
- INSTALLATION OF WINDOWS SHALL FOLLOW MANUFACTURERS DIRECTIONS
- WINDOWS TO BE DOUBLE GLAZED AND LOW-E GLASS
- REVIEW ELEVATIONS AND FLOOR PLANS TO FOR STYLE & TYPE OF WINDOW
- BEFORE ORDERING WINDOWS CONTRACTOR TO VERIFY SIZE ON PLANS AFTER FRAMING ANY DISCREPANCIES OR ERRORS OF OMISSION, ARCHITECT SHOULD BE NOTIFIED
- SEE PLANS AND ELEVATIONS FOR DOOR SWINGS AND WINDOW OPERATIONS, VERIFY WITH ARCHITECT IN SHOP DRAWING PROCESS.
- FINAL WINDOW DIMENSIONS WILL DEPEND ON MANUFACTURER. CONTRACTOR TO VERIFY WINDOW R.O. ONCE CHOSEN. FIELD VERIFY ALL ROUGH OPENING SIZES AND HEAD HEIGHTS ON EXISTING OPENINGS BEFORE ORDERING WINDOWS & DOORS
- ALL WINDOWS TO BE ENERGY STAR RATED AT MINIMUM. WINDOW MFR TO SUGGEST GLAZING TYPES/OPTIONS TO MAXIMIZE ENERGY EFFICIENCY.
- FILL ALL VOIDS AROUND DOORS AND WINDOWS WITH APPROPRIATE SPRAY FOAM INSULATION. TAPE AND SEAL WINDOW INSTALLATIONS PER MFR RECOMMENDATIONS.
- CAULK PERIMETERS OF ALL DOORS & WINDOWS; BOTH SIDES, HEAD AND THRESHOLD/SILL.
- ALL DOOR HARDWARE (EXCEPT PANIC HARDWARE) SHALL BE LEVER TYPE, UNO.
- DOORS DESIGNATED AS EXIT DOORS ON SCHEDULE OR FLOOR PLAN SHALL BE OPENABLE FROM INSIDE WITHOUT A KEY OR SPECIAL KNOWLEDGE/EFFORT.
- VERIFY DOOR SIZES TO ROOMS HOUSING EQUIPMENT TO ALLOW EQUIPMENT REMOVAL/REPLACEMENT.
- ALL HOLLOW METAL DOORS & FRAMES SHALL BE PAINTED; EXTERIOR PAINT COLOR TO MATCH ADJACENT MATERIALS.
- TOPS & BOTTOMS OF ALL HOLLOW METAL DOORS EXPOSED TO WEATHER SHALL BE PAINTED.
- DOOR HARDWARE ON PANEL DOORS SHALL BE CENTERED ON THE RAIL.

- FIRE DOORS & SHUTTERS  
Fire door assemblies and shutters shall be installed per NFPA 80 and project specifications.  
Labeled protective assemblies must meet UL-10A, UL-14B, or UL-14C requirements for tin cloud fire door assemblies as shown in plans.
- UL TESTING  
UL TESTED 1784 FOR ALL SMOKE CONTROLLED DOORS  
UL TESTED 10C FOR ALL FIRE RATED DOORS
- Controlled Door Hardware  
Provide electronic access control locks with keypad or biometric entry for staff.  
Provide automatic lockdown features that secure all exterior doors for emergencies.

DOOR SCHEDULE

KEY	UNIT SIZE (W x H)	TYPE	MANUFACTURER	LOCATION	HARDWARE (SCHLAGE)	HDWR FINISH	ADA-COMPLIANT CLOSERS & THRESHOLDS	FIRE RATING	NOTES
1	6'-0" x 8'-0"	EXTERIOR DOOR	KAWNEER	MAIN ENTRY	PANIC CONTROLLED DOOR HARDWARE	SATIN OR BLACK	YES		KAWNEER 350 MEDIUM STYLE ALUMINUM DOOR (DARK BRONZE) 1" INSULATED TEMPERED CLEAR GLASS 8" JAMB, SEE FLOOR PLAN
2	6'-0" x 8'-0"	EXTERIOR DOOR	KAWNEER	MAIN ENTRY					
3	6'-0" x 8'-0"	EXTERIOR DOOR	KAWNEER	VESTIBULE					
4	6'-0" x 8'-0"	EXTERIOR DOOR	KAWNEER	VESTIBULE					
5	3'-0" x 8'-0"	EXTERIOR DOOR	KAWNEER	STAIR ENTRY	PANIC CONTROLLED DOOR HARDWARE		YES		KAWNEER 350 MEDIUM STYLE ALUMINUM DOOR (DARK BRONZE) 1" INSULATED TEMPERED CLEAR GLASS 8" JAMB, SEE FLOOR PLAN
6	3'-0" x 8'-0"	EXTERIOR DOOR	TBD	FIRE RISER ROOM	FIREDOOR LOCKSET SELF LATCHING		NO		INSULATED, PAINTED VERIFY W/ OWNER/ARCHITECT 8" JAMB, SEE FLOOR PLAN
7	6'-0" x 8'-0"	EXTERIOR DOOR	TBD	GYM	PANIC EMERGENCY ALARM		NO		INSULATED, PAINTED VERIFY W/ OWNER/ARCHITECT 8" JAMB, SEE FLOOR PLAN
8	3'-0" x 8'-0"	EXTERIOR DOOR	TBD	GYM	PANIC EMERGENCY ALARM		NO		INSULATED, PAINTED VERIFY W/ OWNER/ARCHITECT 8" JAMB, SEE FLOOR PLAN
9	6'-0" x 8'-0"	EXTERIOR DOOR	KAWNEER	GYM	PANIC CONTROLLED DOOR HARDWARE		YES		KAWNEER 350 MEDIUM STYLE ALUMINUM DOOR (DARK BRONZE) 1" INSULATED TEMPERED CLEAR GLASS 8" JAMB, SEE FLOOR PLAN
10	3'-0" x 8'-0"	EXTERIOR DOOR	KAWNEER	CLASSROOM 1 ENTRY	PANIC CONTROLLED DOOR HARDWARE		YES		KAWNEER 350 MEDIUM STYLE ALUMINUM DOOR (DARK BRONZE) 1" INSULATED TEMPERED CLEAR GLASS 8" JAMB, SEE FLOOR PLAN
11	3'-0" x 8'-0"	EXTERIOR DOOR	KAWNEER	CLASSROOM 1 ENTRY	PANIC CONTROLLED DOOR HARDWARE		YES		KAWNEER 350 MEDIUM STYLE ALUMINUM DOOR (DARK BRONZE) 1" INSULATED TEMPERED CLEAR GLASS 8" JAMB, SEE FLOOR PLAN
12	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 2 BATH	PRIVACY LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
13	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 1 BATH	PRIVACY LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
14	6'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 1	STORAGE ROOM LOCKSET LEVER		NO		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
15	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 1	STORAGE ROOM LOCKSET LEVER		NO		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
16	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 2	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
17	3'-0" x 8'-0"	INTERIOR DOOR	TBD	GYM STORAGE ROOM	STORAGE ROOM LOCKSET LEVER		NO		METAL 16 GAUGE DOOR (TO PREVENT DENTS) VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
18	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 2	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
19	3'-0" x 8'-0"	INTERIOR DOOR	TBD	OFFICE 1	OFFICE ROOM LOCKSET LEVER	SATIN OR BLACK	YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
20	6'-0" x 8'-0"	INTERIOR DOOR	TBD	STAIR EGRESS STAIR EGRESS	PANIC SELF LATCHING		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED, 1 HR RATED CLEAR GLASS METAL KICK PLATES
21	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 3	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
22	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 4	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
23	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 4	CLASSROOM ROOM LOCKSET LEVER	SATIN OR BLACK	YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS 8" JAMB METAL KICK PLATES
24	3'-0" x 8'-0"	INTERIOR DOOR	TBD	STAIR EGRESS DOWNSTAIRS	PANIC SELF LATCHING		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED, 1 HR RATED CLEAR GLASS METAL KICK PLATES
25	3'-0" x 8'-0"	INTERIOR DOOR	TBD	IT ROOM DOWNSTAIRS	IT LOCKSET LEVER SELF LATCHING				WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
26	3'-0" x 8'-0"	INTERIOR DOOR	TBD	UNISEX BATH MAIN HALL	PRIVACY LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT SIGN SEE DETAILS METAL KICK PLATES
27	6'-0" x 8'-0"	INTERIOR DOOR	TBD	MAIN HALL	PANIC CONTROLLED DOOR HARDWARE	SATIN OR BLACK	YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
28	3'-0" x 8'-0"	INTERIOR DOOR	TBD	MALE BATH MAIN HALL	PUSH PLATE		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT SIGN SEE DETAILS METAL KICK PLATES
29	3'-0" x 8'-0"	INTERIOR DOOR	TBD	JANITOR CLOSET DOWNSTAIRS	STORAGE ROOM LOCKSET LEVER		NO		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
30	3'-0" x 8'-0"	INTERIOR DOOR	TBD	FEMALE BATH MAIN HALL	PUSH PLATE		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT SIGN SEE DETAILS METAL KICK PLATES
31	6'-0" x 8'-0"	INTERIOR DOOR	TBD	MAIN HALL	PANIC CONTROLLED DOOR HARDWARE	SATIN OR BLACK	YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
32	5'-0" x 8'-0"	INTERIOR DOOR	TBD	MECHANICAL RM	MECHANICAL ROOM LOCKSET LEVER SELF LATCHING		NO		HOLLOW METAL W/ MINERAL CORE 18-GAUGE STEEL VERIFY W/ OWNER/ARCHITECT
33	6'-0" x 8'-0"	INTERIOR DOOR	TBD	CONFERENCE	CONFERENCE ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
34	6'-0" x 8'-0"	INTERIOR DOOR	TBD	GYM STORAGE ROOM	STORAGE ROOM LOCKSET LEVER		NO		16 GAUGE METAL DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
35	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 3	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
36	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 9	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
37	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 9	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
38	3'-0" x 8'-0"	INTERIOR DOOR	TBD	STAIR EGRESS UPSTAIRS	PANIC		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED, 1 HR RATED CLEAR GLASS METAL KICK PLATES
39	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
40	3'-0" x 8'-0"	INTERIOR DOOR	TBD	FEMALE RESTROOM UPSTAIRS	PRIVACY LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
41	3'-0" x 8'-0"	INTERIOR DOOR	TBD	MALE BATH UPSTAIRS	PRIVACY LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
42	3'-0" x 8'-0"	INTERIOR DOOR	TBD	JANITOR CLOSET UPSTAIRS	STORAGE ROOM LOCKSET LEVER		NO		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
43	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 7	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
44	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 5	STORAGE ROOM LOCKSET LEVER		NO		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
45	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 5	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
46	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 6	CLASSROOM ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
47	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CLASSROOM 6	STORAGE ROOM LOCKSET LEVER		NO		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
48	3'-0" x 8'-0"	INTERIOR DOOR	TBD	OFFICE 2	OFFICE ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
49	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CONFERENCE	CONFERENCE ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
50	3'-0" x 8'-0"	INTERIOR DOOR	TBD	CONFERENCE	CONFERENCE ROOM LOCKSET LEVER		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED CLEAR GLASS METAL KICK PLATES
51	3'-0" x 8'-0"	INTERIOR DOOR	TBD	STORAGE ROOM UPSTAIRS	STORAGE ROOM LOCKSET LEVER		NO		WOOD DOOR VERIFY W/ OWNER/ARCHITECT METAL KICK PLATES
52	6'-0" x 8'-0"	INTERIOR DOOR	TBD	STAIR EGRESS UPSTAIRS	PANIC		YES		WOOD DOOR VERIFY W/ OWNER/ARCHITECT 1" INSULATED TEMPERED, 1 HR RATED CLEAR GLASS METAL KICK PLATES



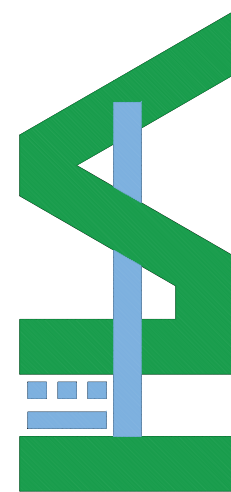
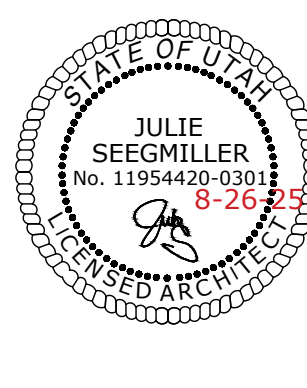
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DOOR TYPES & SCHEDULE

SCALE 1/4" = 1'-0"

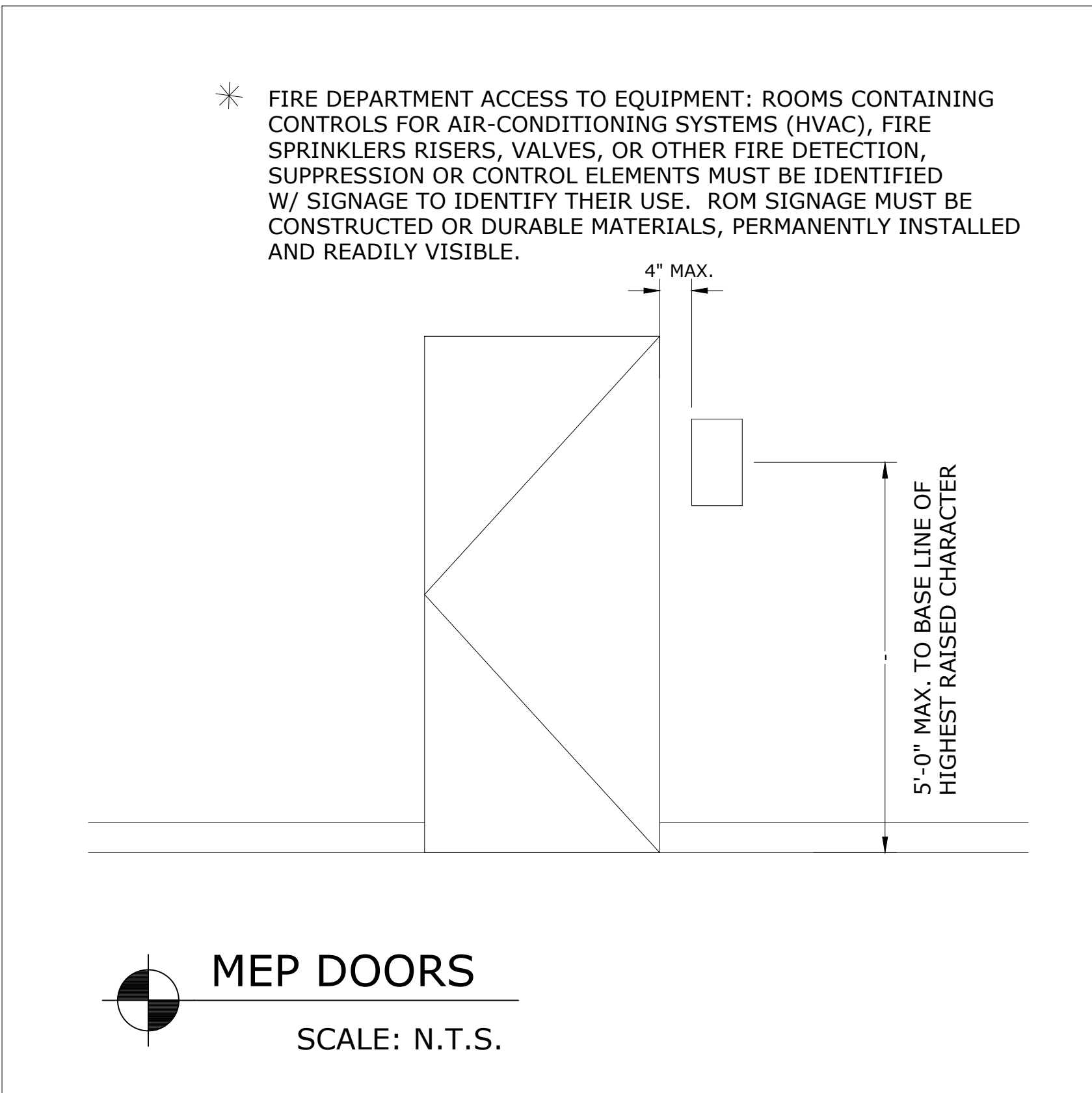
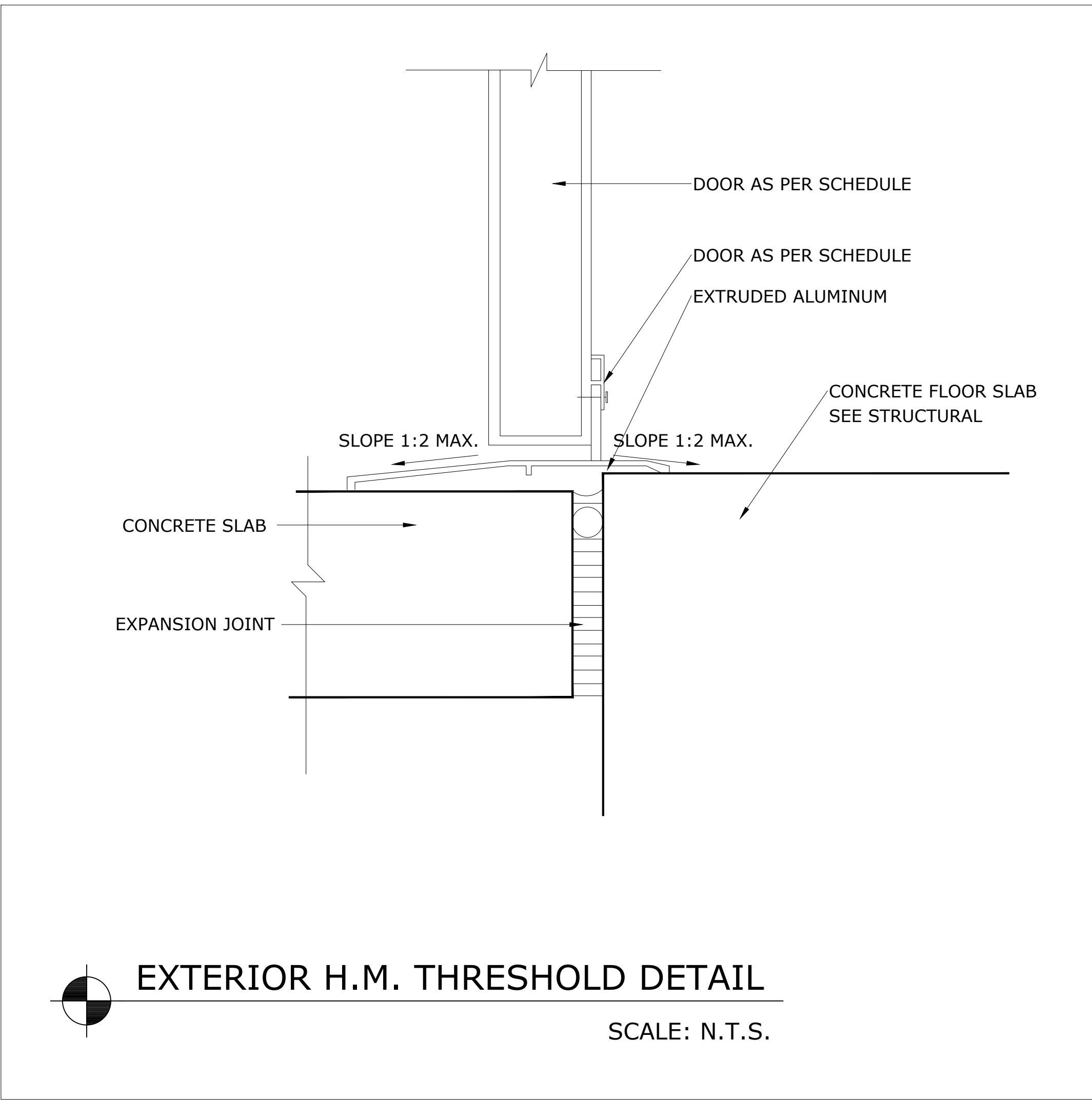
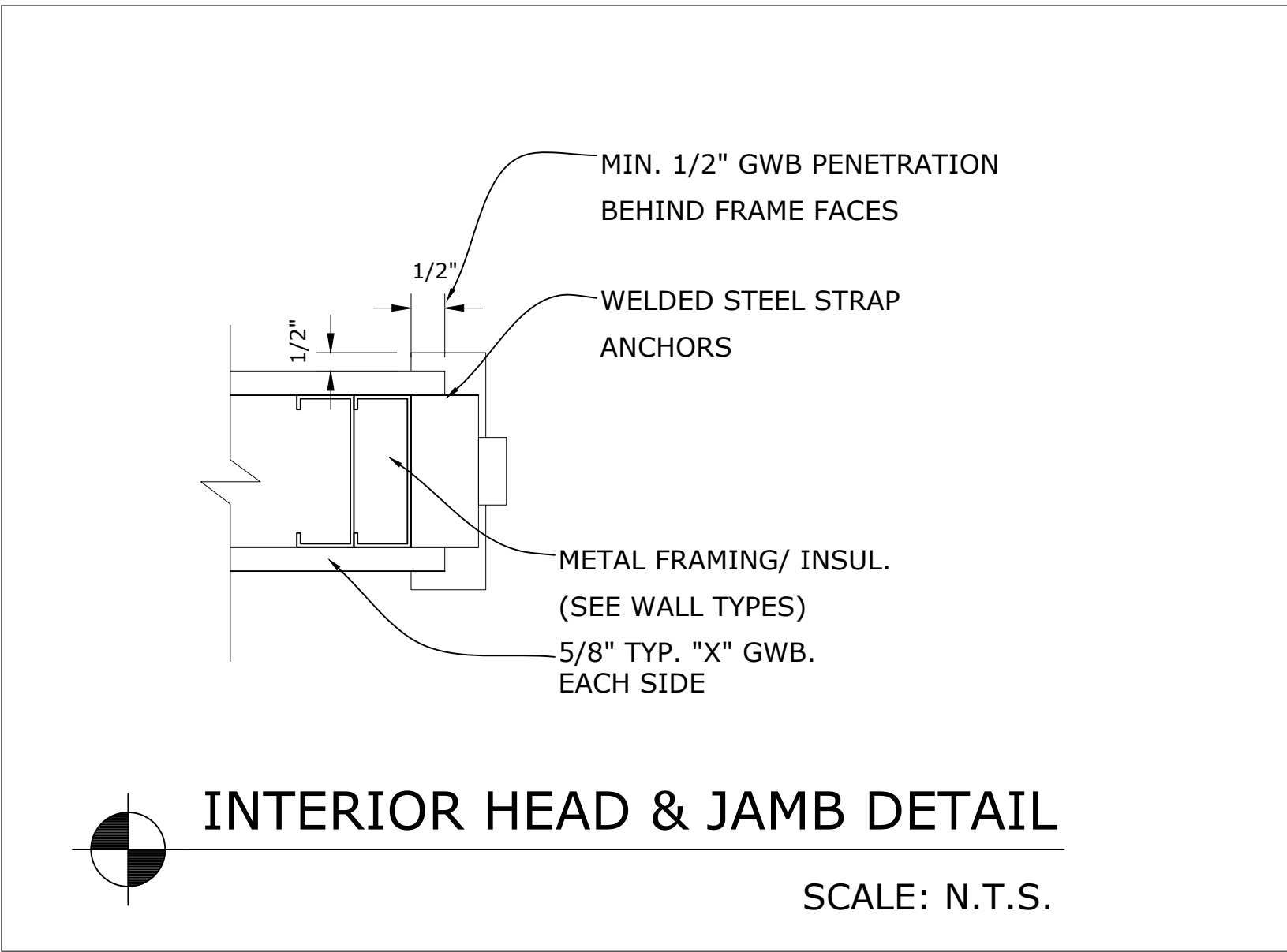
FINAL SET  
DATE: 8-26-25

GATEWAY ACADEMY  
ANDY BURT FIELD HOUSE  
201 THOROUGHBRD WAY, ENOCH UT



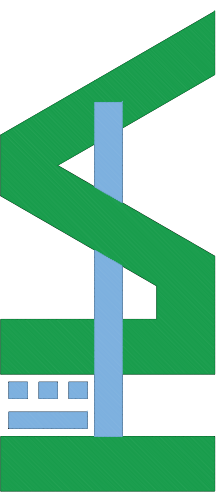
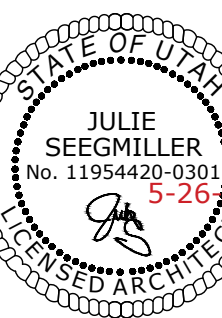
H13 ARCHITECTS  
107 S 1470 E STE 303, ST GEORGE, UT  
(435) 691-0286 h13architects@gmail.com



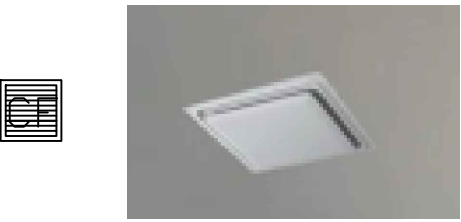


DOOR TABLE	
Exterior Doors	
Front Entry Doors Type: Aluminum storefront doors with glass Specs: Thermally broken aluminum frame Insulated, tempered safety glass (low-E) Panic hardware ADA-compliant closers and thresholds Access control readiness (electric strike or magnetic lock)	Brand Options: Kawneer: 350 Medium Stile Entrance Door Tubelite: Wide Stile Monumental Door Oldcastle BuildingEnvelope: MS-375 Thermal Storefront System  Hardware Suggestions: Von Duprin 99 Series panic hardware LCN 4040XP door closers Schlage AD Series access control-ready locks
Exterior Mechanical Room Doors Hollow metal door and frame 18-gauge steel with reinforced core Fire-rated (60 min) Heavy-duty hinges, weatherstripping Lever or knob with keyed entry	Mechanical Room Doors (Exterior Hollow Metal)  Door Brands: Ceco Door: Steelcraft CE Series or Medallion Series Curries: Series 707 or 747 (fire-rated)  Hardware: Schlage ND Series lever locksets (keyed entry) Pemko weatherstripping and thresholds LCN 1460 Series closers (medium-duty)
Exterior Gym Doors Hollow metal doors w/ narrow vision lite Specs: Reinforced 16 or 18-gauge steel Panic hardware with dogging feature (for events) Durable closers for high-use areas Push bars with key access or card readers	Gym Doors (Exterior Hollow Metal)  Door Brands: Ceco Door: Steelcraft CE Series or Medallion Series Curries: Series 707 or 747 (fire-rated)  Hardware: Von Duprin 99 Series panic bar with optional exterior key trim LCN 4040XP closers (heavy-duty) Kickplates and stops recommended for durability
Interior Doors	
Classroom Doors Type: Solid core wood Specs: Small vision panel with safety glass (tempered) ADA lever hardware with lockable function from inside Kickplates and closers Fire-rated if required by code	Door Brands: Masonite Architectural: Aspiro Series (wood veneer) VT Industries: Artisan or Heritage Collection Eggers: Flush Wood Veneer Doors (for premium finish) Frames: Welded hollow metal frames by Ceco, Steelcraft, or Timely  Hardware: Schlage ND Series or Sargent 8200 Series locksets (classroom function or storeroom function) Vision Panel: 5" x 20" lite with fire-rated tempered or wired glass Door closers: LCN 4040XP Optional lockdown hardware: Allegion Shelter or TeacherLock
Office Doors Solid core wood Vision panel Lockable lever handle Office lock function (keyed from outside, unlocks with handle inside)	Office Doors  Masonite Architectural: Aspiro Series (wood veneer) VT Industries: Artisan or Heritage Collection Eggers: Flush Wood Veneer Doors (for premium finish) Frames: Welded hollow metal frames by Ceco, Steelcraft, or Timely  Locksets: Office function (can be locked/unlocked from inside and outside with key) Schlage ND80 or Sargent 8205
Bathroom Doors Solid core wood Commercial privacy lever set with indicator (Vacant/Occupied ) Fire-rated if required ADA compliant swing and clearance	Bathroom Doors Door Brands: Same as above (laminates or veneer, solid core) Hardware: Privacy function locks – Schlage ND405 With vacant/occupied indicator Door closer: LCN 1260 (lighter duty) Kickplates, and stops recommended  If ADA-compliant single-use restrooms, make sure door swing allows for required clearances

UL Standards for a 1-Hour Fire-Rated Door Assembly
1. Door Leaf UL 10C: Standard for Positive Pressure Fire Tests of Door Assemblies The door must be labeled and listed as a 60-minute (1-hour) fire-rated assembly.
2. Door Frame Must be UL-certified and labeled for 1-hour use. Installed per manufacturer's fire-rated installation instructions, with proper anchors and seals.
3. Fire-Rated Glazing Must meet UL 9: Fire Tests of Window Assemblies Glazing must be labeled as fire-rated and cannot exceed the maximum allowable area (typically 100 sq. in. for 60-min doors unless tested as a larger assembly). Use wired glass, ceramic glass, or specialty fire-rated glass. UL Standards for Fire-Rated Door Hardware
4. Hinges and Closers Must be UL-listed for fire-rated doors. Typically conform to ANSI/BHMA A156.1 (hinges) and A156.4 (closers).
5. Locksets and Exit Devices Must be UL 10C listed for use on fire-rated doors. Must not have any feature that impairs the self-latching or self-closing function of the door. Panic hardware (if needed) should also be listed to ANSI/BHMA A156.3 and UL 305.
6. Door Coordinator (if double doors) Required for pairs of doors with an astragal to ensure correct closing sequence. Must also be UL-listed for fire-rated assemblies.
Labeling: All components (door, frame, glazing, hardware) must have visible UL labels or permanent markings. Gasketing/Seals: In some cases, smoke and intumescent seals are also required to comply with UL 1784 (for smoke control) if designated as an S-label assembly.
Code References IBC 2021: Table 716.1(2) NFPA 80: Standard for Fire Doors and Other Opening Protectives Governs installation, inspection, and maintenance of fire door assemblies.
Verify all labels: Ensure all components (door, frame, hardware) are clearly labeled and meet UL standards.





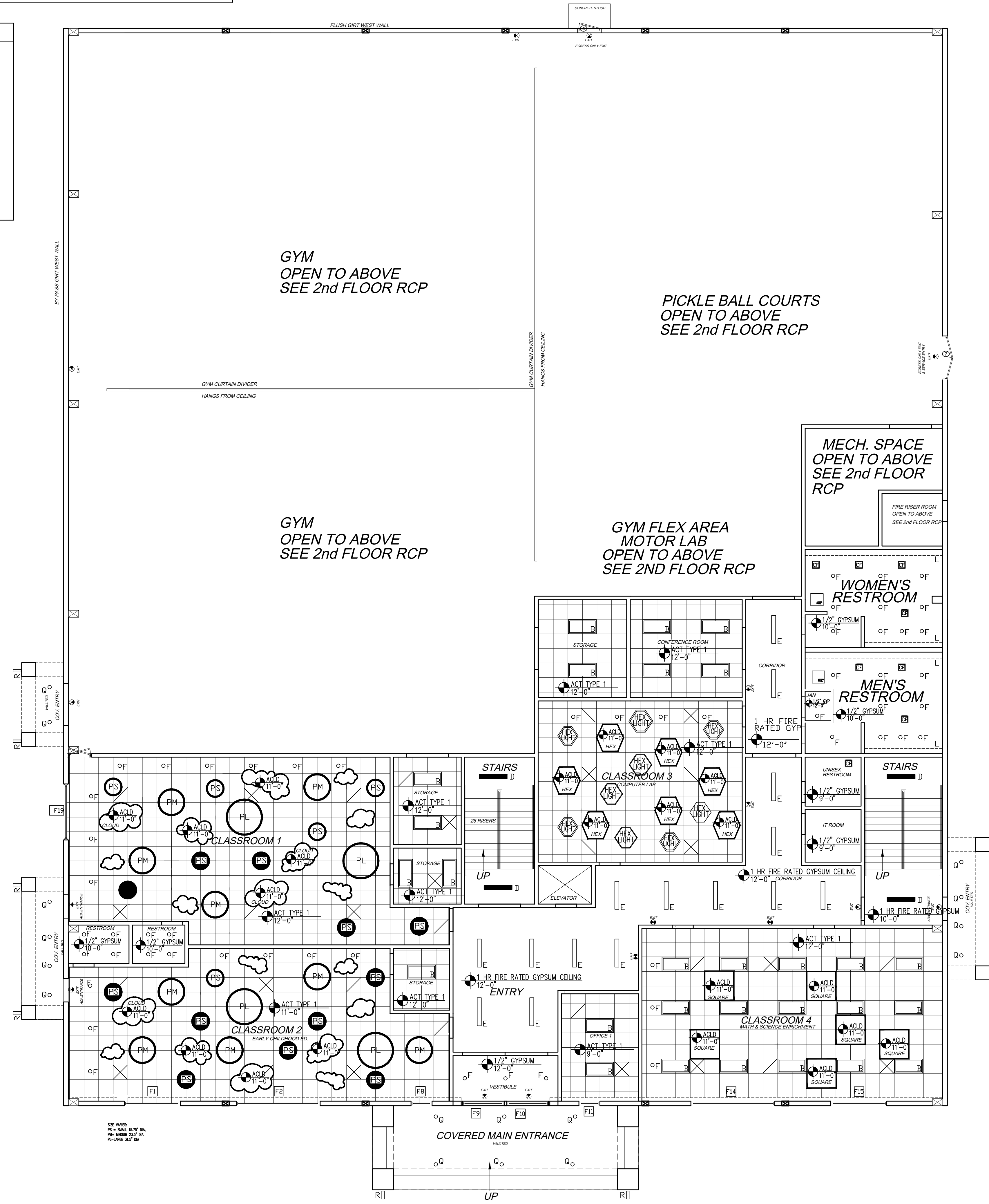
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CEILING EXHAUST FAN  
MANUFACTURER: Aero Pure  
MODEL: Designer Series 110 CFM  
Sone Ceiling Mounted Energy  
Star Certified Bath Fan with  
Square on Square Design  
Model #: ABF110 G15 W  
Item: bcl3631856  
(TO VENT TO ROOF/OUTDOORS)



## GENERAL CEILING NOTES

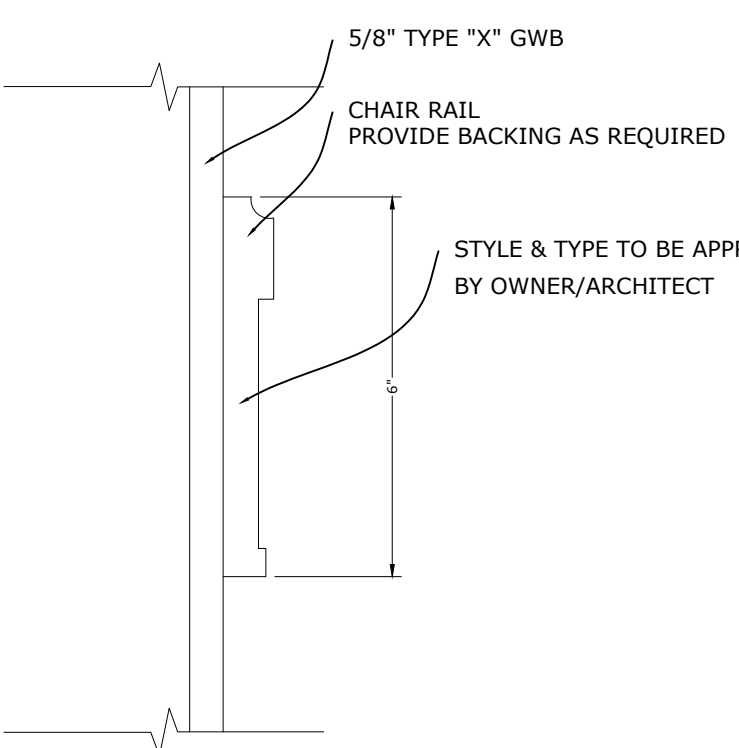
- Ceiling heights refer to Bottom of Feeds (B.O.F.) surface.
- All settings to comply with state energy codes.
- Provide emergency lighting just over plan and ceiling.
- Refer to electrical plans for all switching locations and outlets.
- Mount movable light fixtures along circulation paths that not project more than 4" off wall unless marked ASOT
- Provide access panels where required for plumbing, mechanical, or other access.
- Provide sign or stenciled markings above ceiling where accessible and fire-rated concealed floor, floor-ceiling, wall, stairs, barriers, or partitions exist (per IRC 703.7).
- Coordinate placement of floor-ceiling joints with light fixtures; light fixture placement shall govern.



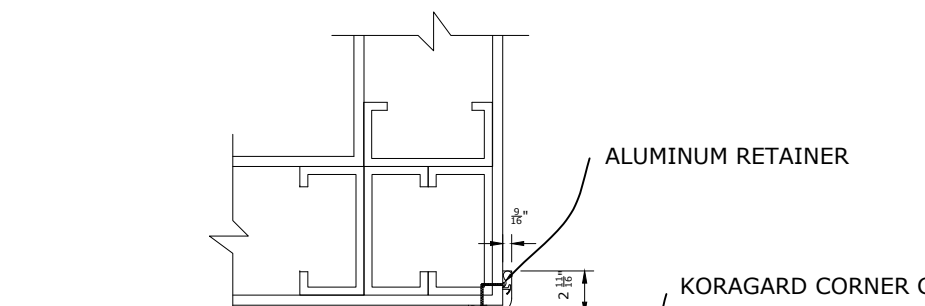
FIRST FLOOR REFLECTED CEILING PLAN

**SECOND FLOOR & CLG:**

- Steel Deck + Light Weight Concrete  
- Insulation (rockwool, mineral wool) & Resilient Channels  
- Drop ceiling with acoustic ceiling tiles → STC 60-65
- ACOUSTICAL LIGHT CLOUDS  
AS PER MANUFACTURERS SPECS

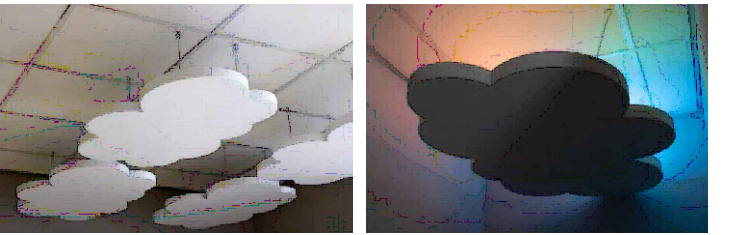


### CHAIR RAIL DETAIL



KORAGARD G400 SERIES CORNER GUARD

## ACOUSTIC CLOUD WITH SENSORY LIGHTS (ACLD)



MANUFACTURER: ARTEVIVA  
APPROXIMATELY 1/3 OF FLOOR SPACE  
SUSPENDED FROM CEILING  
<https://arteviva.com/product/acoustic-cloud-sensory-lights/>  
COLOR: White RAL 9016  
DIMENSIONS: 114 x 72 x 4 cm / 45 x 28.5 x 1.5"  
WITH SENSORY LIGHTS



ALTERNATIVE ACOUSTIC CLOUD PRODUCT  
<https://acousticalsolutions.com/application/lcbar-associates/>  
 CUSTOM ALPHASORB FLAT ACOUSTIC FOAM installed with corkscrew hangers Acoustic baffle & Cloud cable kit



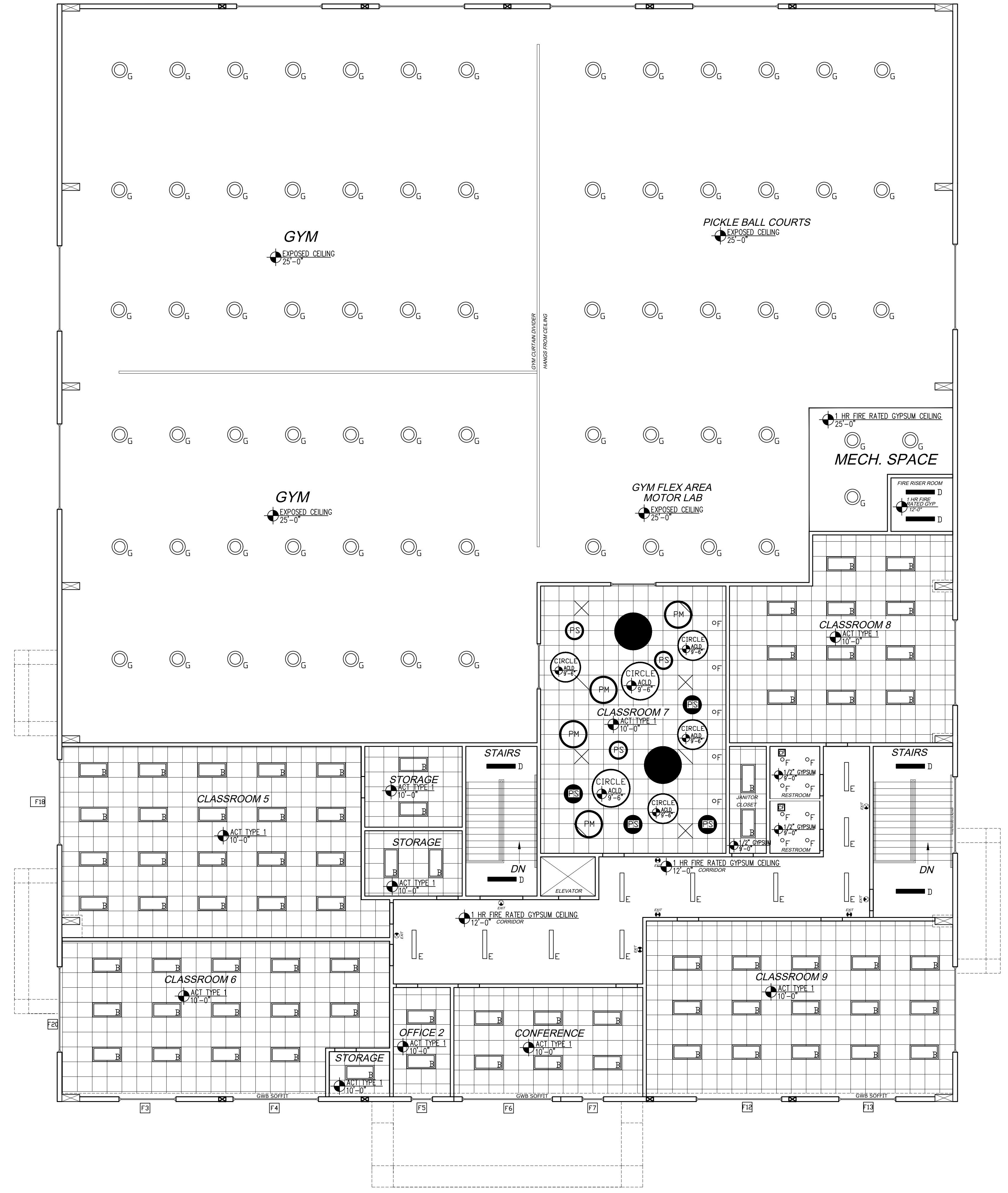
SONEX® Geometric Ceiling Cloud  
<https://acousticalsolutions.com/product/sonex-geometric-ceiling-cloud/>

## ACOUSTIC CEILING TILES

ACT Type I

24" x 24" x 1"  
ARMSTRONG, ULTIMA HIGH NA  
NFC: .90-1.00  
CAC: 35-40+  
GRID: ANGULAR, TEGULAR, 9/16"  
FINISH: WHITE

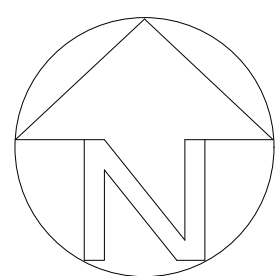
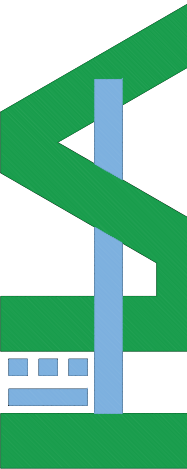
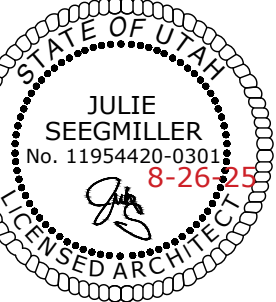
1. SHEETROCK CEILINGS TO BE PAINTED - REFER TO FINISH PLAN.
2. PROVIDE AND INSTALL NEW CEILING MOUNTING MOTION SENSORS TO COVER ROOMS COMPLETELY TO ENSURE LIGHTS REMAIN ON WHEN OCCUPIED. OMIT ALL SWITCHES. NOTE: ALL CEILING MOUNTING MOTION SENSORS TO BE HARDWIRED WITH NO OVER RIDE SWITCH.
3. ADD/RELOCATE SPRINKLER HEADS AS REQUIRED DUE TO NEW WALL AT STALLS TO MEET CODE.
4. PROVIDE AND INSTALL NEW LARGE LED LENSED STRIP LIGHT IN EXISTING CLOVE. NOTE: (2) STRIP LIGHT LENGTH SPECS PROVIDED BELOW (2" X 4" & 8" LENGTHS). SEE MEP SHEETS, G-6 TO DETERMINE LENGTHS NEEDED TO COVER CLOVE. TYP (2) STRIP LIGHTS PER CLOVE. (2) STRIP LIGHTS PER CLOVE AS NEEDED). INSTALL UNVS-EDD UN-ED TO END TO REDUCE LIGHT GAPS. INSTALL STRIP LIGHTS AT CEILING OF CLOVE.
  - 7-ET LED STRIP LIGHT SPEC: METALUX #25NED-114-225-LN-UNV-18X-031-U-LED STRIP LIGHT MATCH LAMP COLOR FLOOR COLOR COORDINATE WITH BUILDING ENGINEER
  - 4-ET LED STRIP LIGHT SPEC: METALUX #5NED-104-465-LN-UNV-18X-031-U-LED STRIP LIGHT MATCH LAMP COLOR FLOOR COLOR COORDINATE WITH BUILDING ENGINEER
  - 8-ET LED STRIP LIGHT SPEC: METALUX #25NED-104-835-LN-UNV-18X-031-U-LED STRIP LIGHT MATCH LAMP COLOR FLOOR COLOR COORDINATE WITH BUILDING ENGINEER
5. PROVIDE CEILING MOUNT SCSS ACCESS PANEL
6. LIFE SAFETY SENSOR TO PROVIDE AND INSTALL NEW CEILING MOUNTING STROBES THRU-OUT TO MEET CODE. SPEC: WHITE SYSTEM SENSOR STROBE: CEILING MOUNT TYPE, WHITE STROBE SCW
7. CAN LIGHTS TO BE CONNECTED TO BLDG EMERGENCY CIRCUIT (SEE MEP ENGINEERD PLANS FOR ADDITIONAL INFO). 4000K.



## SECOND FLOOR REFLECTED CEILING PLAN

UPP FLOOR CLG.

- Insulation (rockwool, mineral wool) & Resilient Channels
  - Drop ceiling with acoustic ceiling tiles → STC 80-85
- ACOUSTICAL LIGHT CLOUDS  
AS PER MANUFACTURERS SPECS
- 1/2" FIRE RATED GYP. BOARD IN CORRIDORS

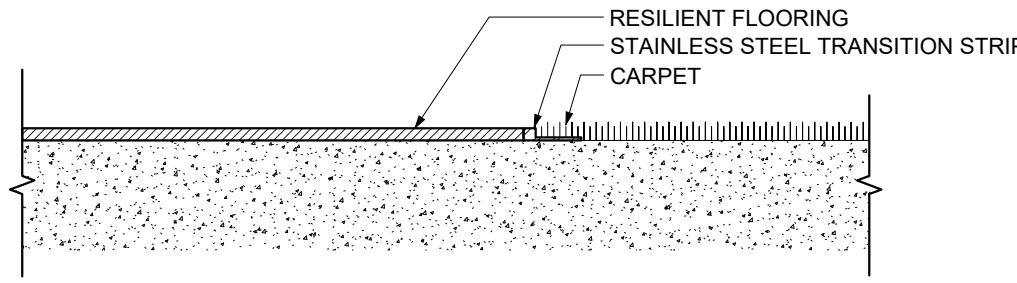




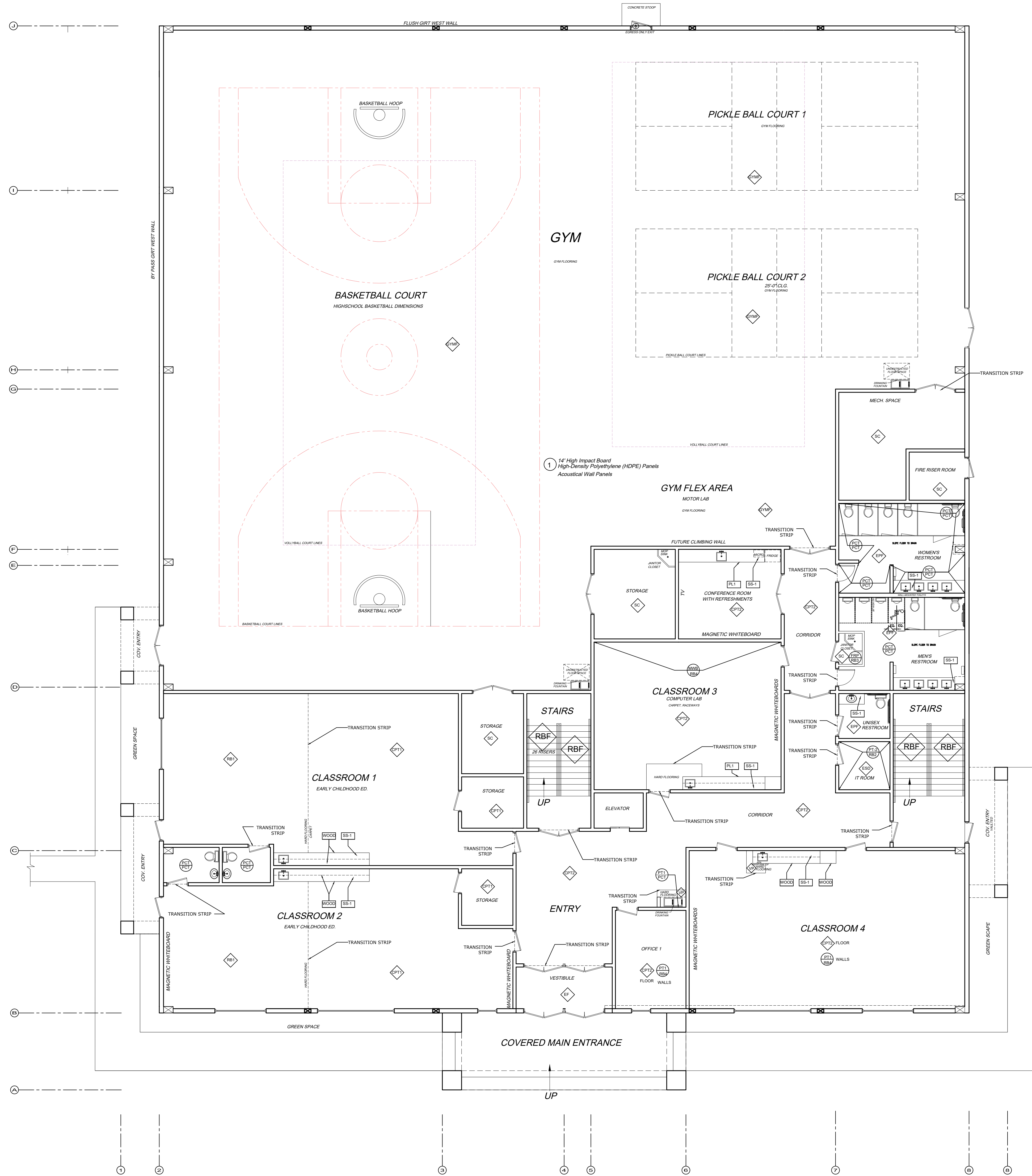
- WALL FINISH  
WALL BASE FINISH  
FLOOR FINISH  
MILLWORK FINISH

- ALL FLOOR TRANSITIONS TO OCCUR AT CENTER LINE OF DOORS
- PAINT CEILING ACCESS PANELS WHERE THEY OCCUR TO MATCH ADJACENT CEILING FINISH
- ALL OPEN CABINETRY SHALL HAVE PLASTIC LAMINATE ON ALL EXPOSED SURFACES UNLESS NOTED OTHERWISE. CLOSED CABINET SHALL HAVE WHITE MELAMINE APPLIED TO INTERIOR SURFACES, UNLESS NOTED OTHERWISE
- PAINT ALL EXPOSED SURFACES, INCLUDING DOOR FRAMES, GRILLS, FIRE HOSE OR EXTINGUISHER CABINETS, EXPOSED PIPING, ETC. UNLESS NOTED OTHERWISE
- EVERY WALL ON LEVEL 3 TO BE PAINTED PT1 UNLESS NOTED OTHERWISE
- ALL MILLWORK SHALL BE PL-1, UNLESS OTHERWISE NOTED
- ALL MILLWORK COUNTERTOP SHALL BE SOLID SURFACE (SS-1) UNLESS NOTED OTHERWISE
- CONTRACTOR TO INSTALL ALL FLOOR FINISHES AT THE SAME LEVEL, DESPITE DIFFERENT THICKNESSES. PROVIDE FLOOR TRANSITION WHERE MATERIAL CHANGES OCCUR.

- 1 HIGH-DENSITY POLYETHYLENE (HDPE) PANELS  
14" HIGH IMPACT BOARD-CLASS A 1/2" THICK  
COLOR TBD  
ACOUSTICAL WALL PANELS  
PANELS & COLOR TBD.



A FLOOR TRANSITION DETAIL - CARPET TO RESILIENT FLOOR  
8" x 1'-0"



MAIN FLOOR FINISH PLAN

## FINISH SCHEDULE



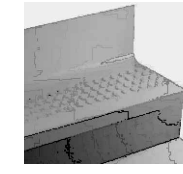
- PCT1 PCT1  
PORCELAIN TILE  
UP TO 4" ABOVE FINISHED FLOOR  
MANUFACTURER: DALTILE  
COLOR: GLACIER RECTANGLE  
PATTERN: STACK BOND  
SIZE: 12"x24" WITH 1/8" GROUT LINES  
FINISH: MATTE  
WALL PAINT  
COLOR: TBD  
FINISH: 4" RUBBER BASE  
ESD WALL PAINT  
COLOR: TBD  
FINISH: SMOOTH  
4" RUBBER BASE TO MATCH WALL
- MWB  
MAGNETIC GLASS WHITEBOARD  
SIZE: 96"W x 48"H  
MODEL: 685469
- FRP RB3  
FRP PANELS (FULL HEIGHT)  
COLOR: TBD  
RUBBER BASE THAT MATCHES WALL

- GYMF GYMNASIUM FLOORING  
VSF VINYL SPORTS FLOORING

- CPT2 CARPET TILES  
MANUFACTURER: TARKETT  
COLOR: COLORMAP 11130 LANDING ZONE 42808  
24"x24" VERTICAL ASHLAR INSTALLATION

- CPT1 CARPET TILES  
MANUFACTURER: TARKETT  
COLOR: VISUAL PATH 11684 BE YOU 205110  
24"x24" VERTICAL ASHLAR INSTALLATION

- ESD ESD VINYL STATIC CONTROL TILE  
24" X 24" TILES  
MANUFACTURER: TARKETT  
COLOR: GRANIT LIGHT GREY (0395)



- RBF RUBBER FLOORING  
MANUFACTURER: TARKETT  
STYLE: JOHNSONITE RUBBER STRINGERS & RISERS  
COLOR: 35 FEWTER GG

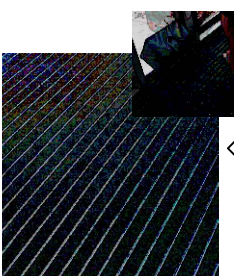
- RB1 RUBBER FLOORING TILE  
MANUFACTURER: TARKETT  
STYLE: TBD  
COLOR: TBD

- SC SEALED CONCRETE  
FINISH: EPOXY SEALER

- EPF EPOXY FLOORING

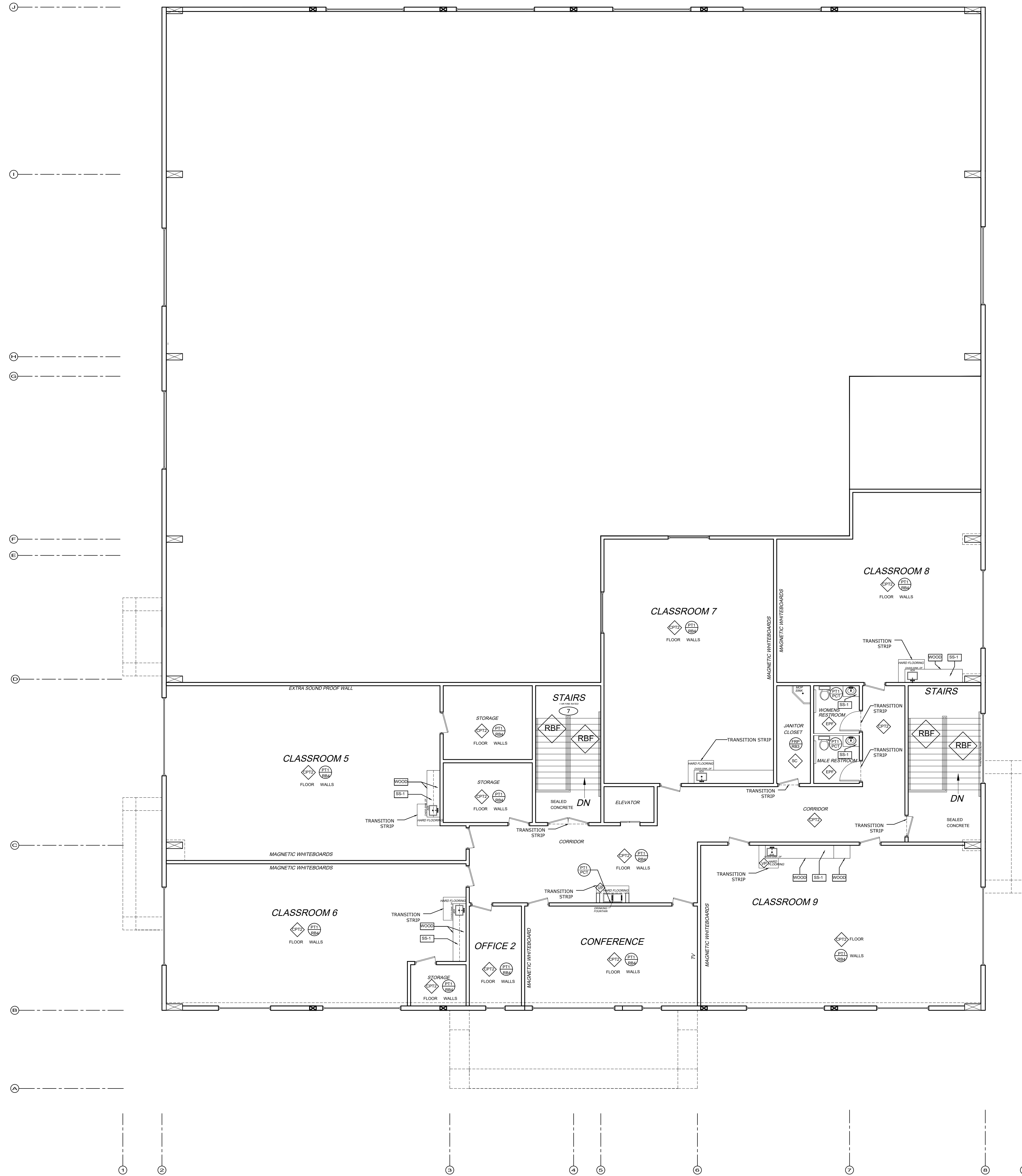
- SS-1 SOLID SURFACE COUNTERTOP

- PL-1 PLASTIC LAMINATE MILLWORK



- EF ENTRANCE FLOORING  
MANUFACTURER: MILLIKEN  
STYLE: OBEX TILE BAR  
4 PROFILE PLANK DESIGN

GATEWAY SCHOOL COLORS:  
COLOR WASHED BLUE DENIM- BEHR H530-4  
COLOR GRAY PEARL- BEHR PPH-43  
COLOR SAGE GREEN- BEHR ICC-17



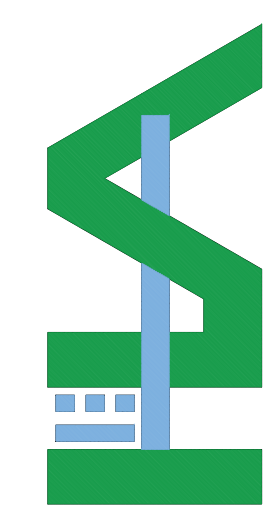
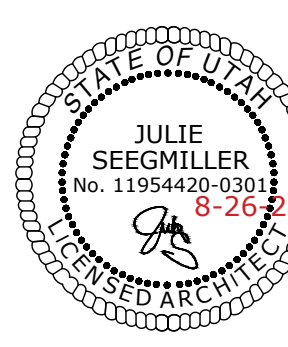
UPPER FLOOR FINISH PLAN

A9.0

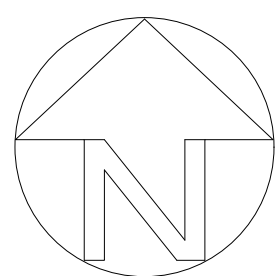
FLOOR FINISH PLANS  
SCALE 1/8" = 1'-0"

FINAL SET  
DATE:  
8-26-25

GATEWAY ACADEMY  
ANDY BURT FIELD HOUSE  
201 THOROUGHbred WAY, ENOCH UT



H13 ARCHITECTS  
107 S 1470 E STE 303, ST GEORGE, UT  
(435) 691-0286 h13architects@gmail.com



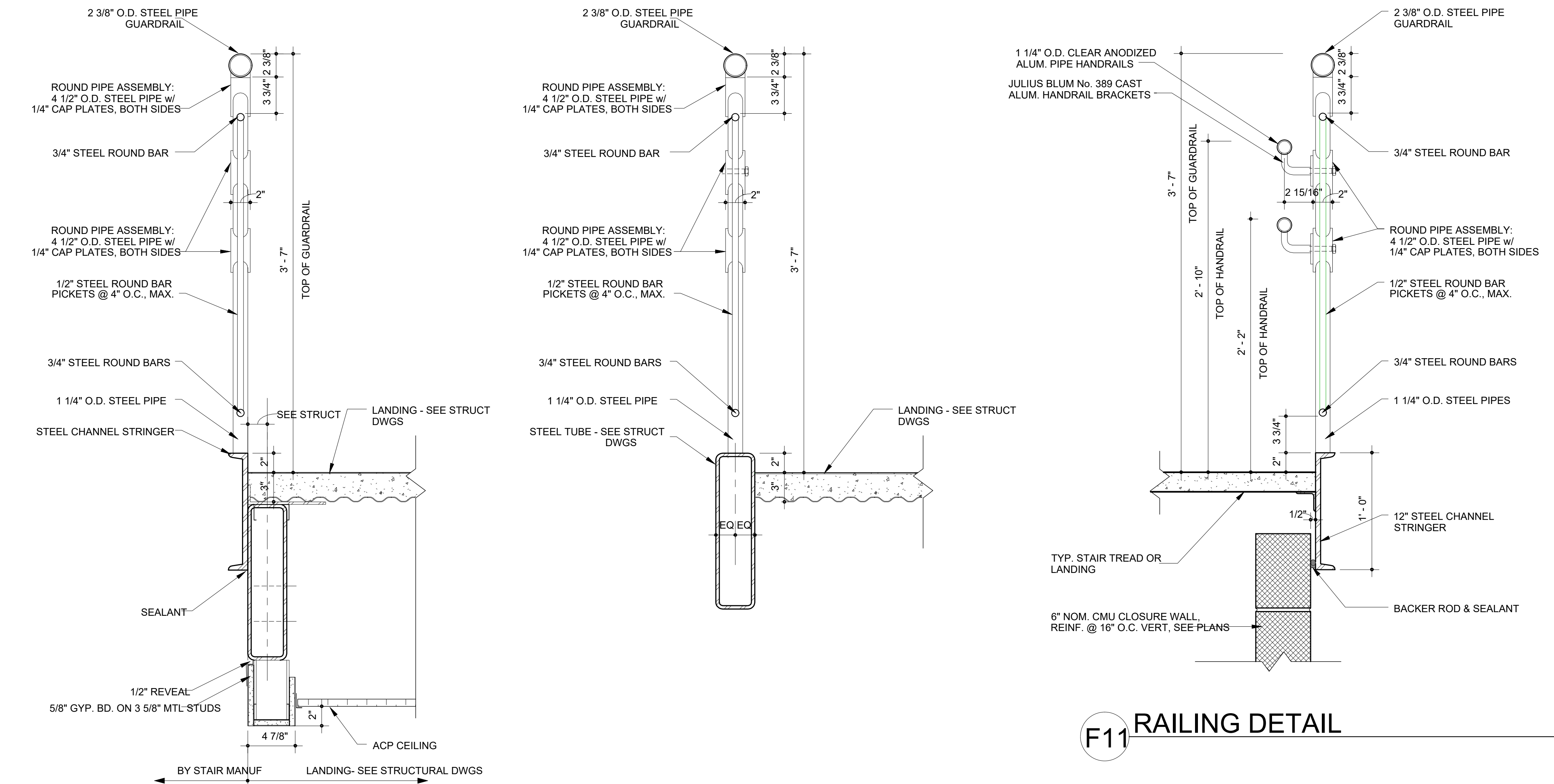


(435) 691-0286 h13architects@gmail.com



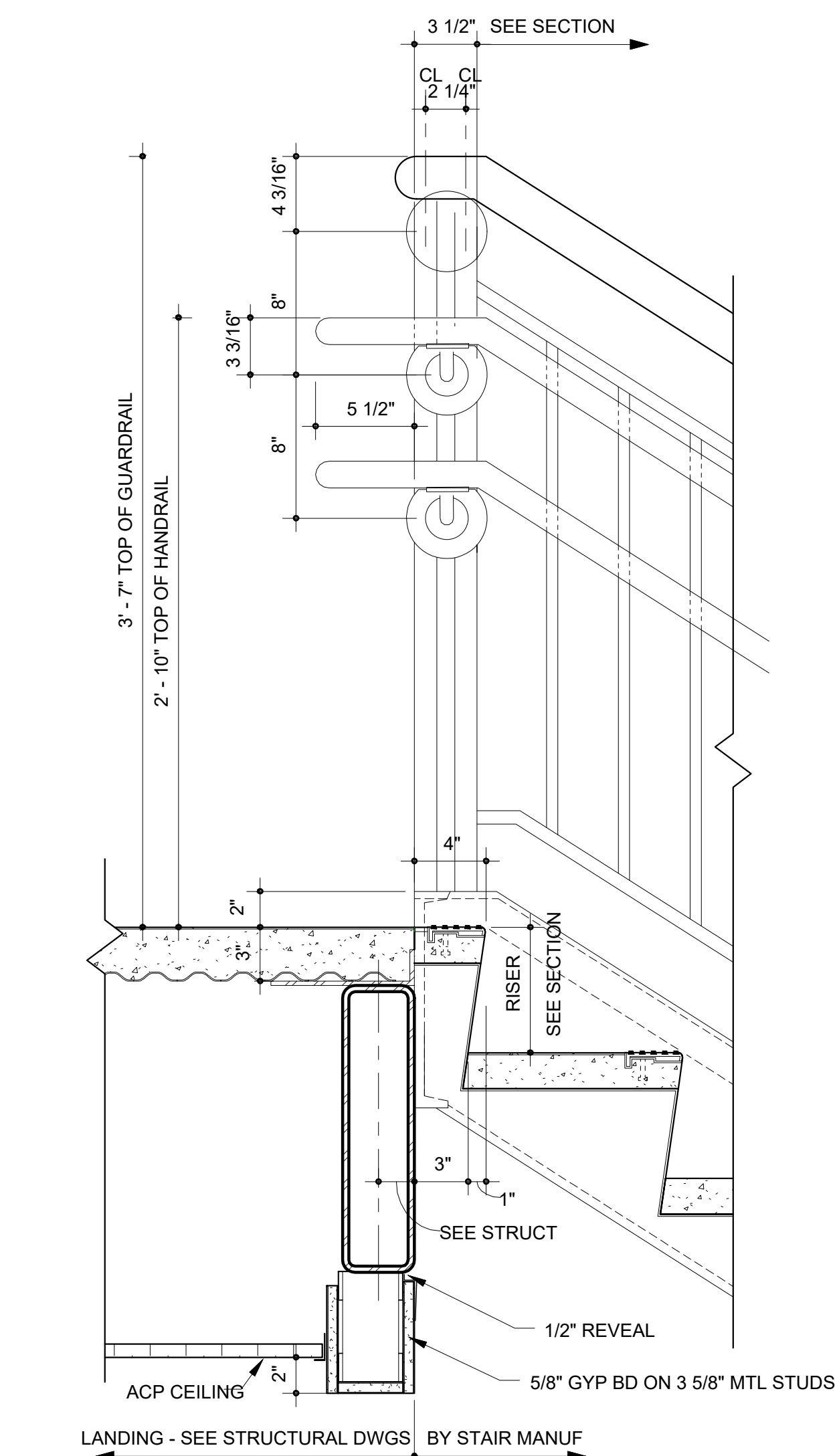
TYPICAL STAIR NOTES

1. LIVE LOAD REQUIREMENTS:  
100 PSF DISTRIBUTED LOAD  
200 PSF CONCENTRATED LOAD  
IN ANY DIRECTION (OSHA REQUIREMENT)  
SEE SPECIFICATIONS FOR ADDITIONAL LOAD REQUIREMENTS
2. TREADS: 2" CONCRETE FILLED, NO. 14 GA STEEL PAN ANCHORED WITH CONTINUOUS ANGLES WELDED TO STRINGER, TREAD FINISH TO BE PER FINISH SCHEDULE, WITH TWO-PIECE EXTRUDED ALUMINUM ABRASIVE STAIR NOSING. PROVIDE LEVELER AS REQUIRED FOR TILE TO MEET ELEVATION OF NOSING.
3. RISERS: CLOSED NO. 14 GA STEEL RISERS WITH INTEGRAL SANITARY COVE, ANCHORED WITH CONTINUOUS ANGLES WELDED TO STRINGER.
4. STRINGERS: 12" MINIMUM CHANNEL SECTIONS, TYPICAL.
5. HANDRAILS: 1 1/4" O.D. CLEAR ANODIZED ALUMINUM PIPE (SATIN FINISH), CONTINUOUS PIECES AND SECURED TO BRACKETS AT SPACING REQUIRED TO MEET LOAD REQUIREMENTS (SEE SPECIFICATIONS).
6. HANDRAIL BRACKETS: JULIUS BLUM NO. 389 CAST ALUMINUM.
7. GUARDRAILS: SEE DETAILS. ALL CONNECTIONS TO BE WELDED AND GROUND SMOOTH; FINISH WITH FIELD PAINTING.
8. LANDINGS: SEE STRUCTURAL DRAWINGS FOR LANDING DESIGNED BY THE STRUCTURAL ENGINEER FOR BRACING, LANDINGS NOT DESIGNED SHALL COMPLY WITH THE FOLLOWING: 3" CONCRETE SLAB ON METAL DECK. SPAN ACROSS WIDTH OF STAIR BETWEEN STRUCTURAL CHANNELS SHALL NOT EXCEED 6'-0". PROVIDE 6" X 8" #8 WWF IN ALL INTERMEDIATE LANDINGS.



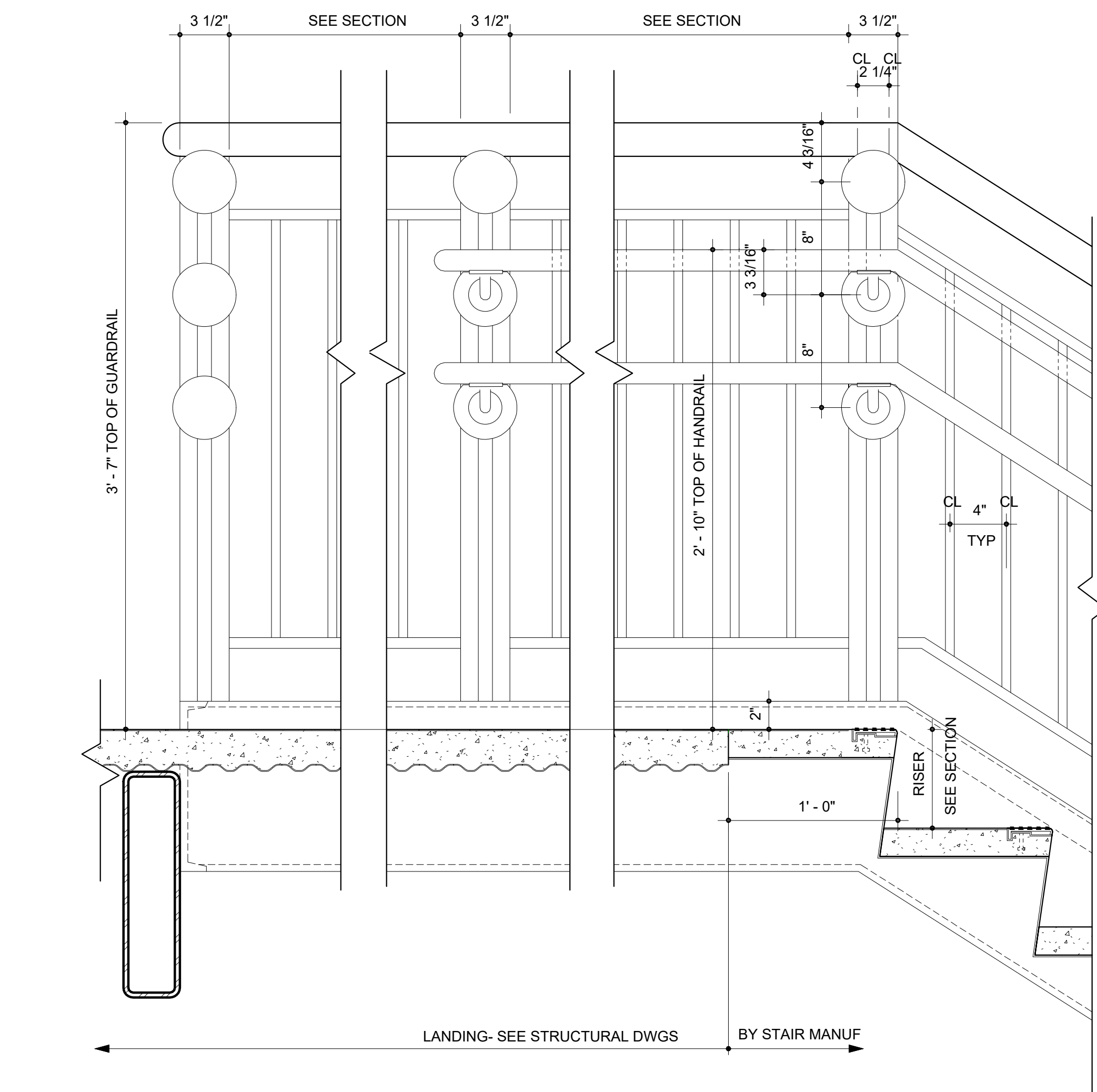
F11 RAILING DETAIL

F17 GUARDRAIL DETAIL @ TOP FLOOR

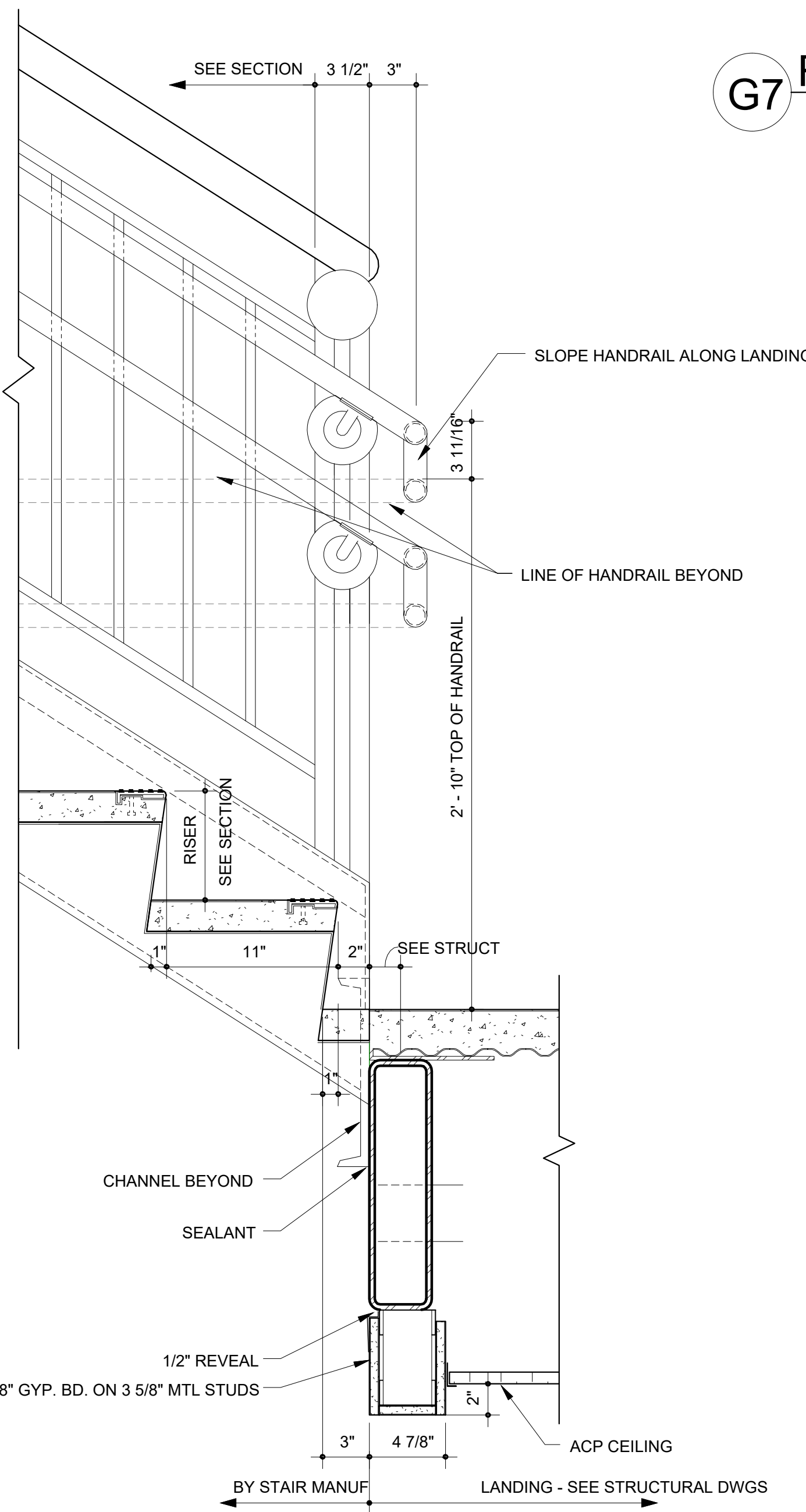


A16 RAILING DETAIL AT LANDING

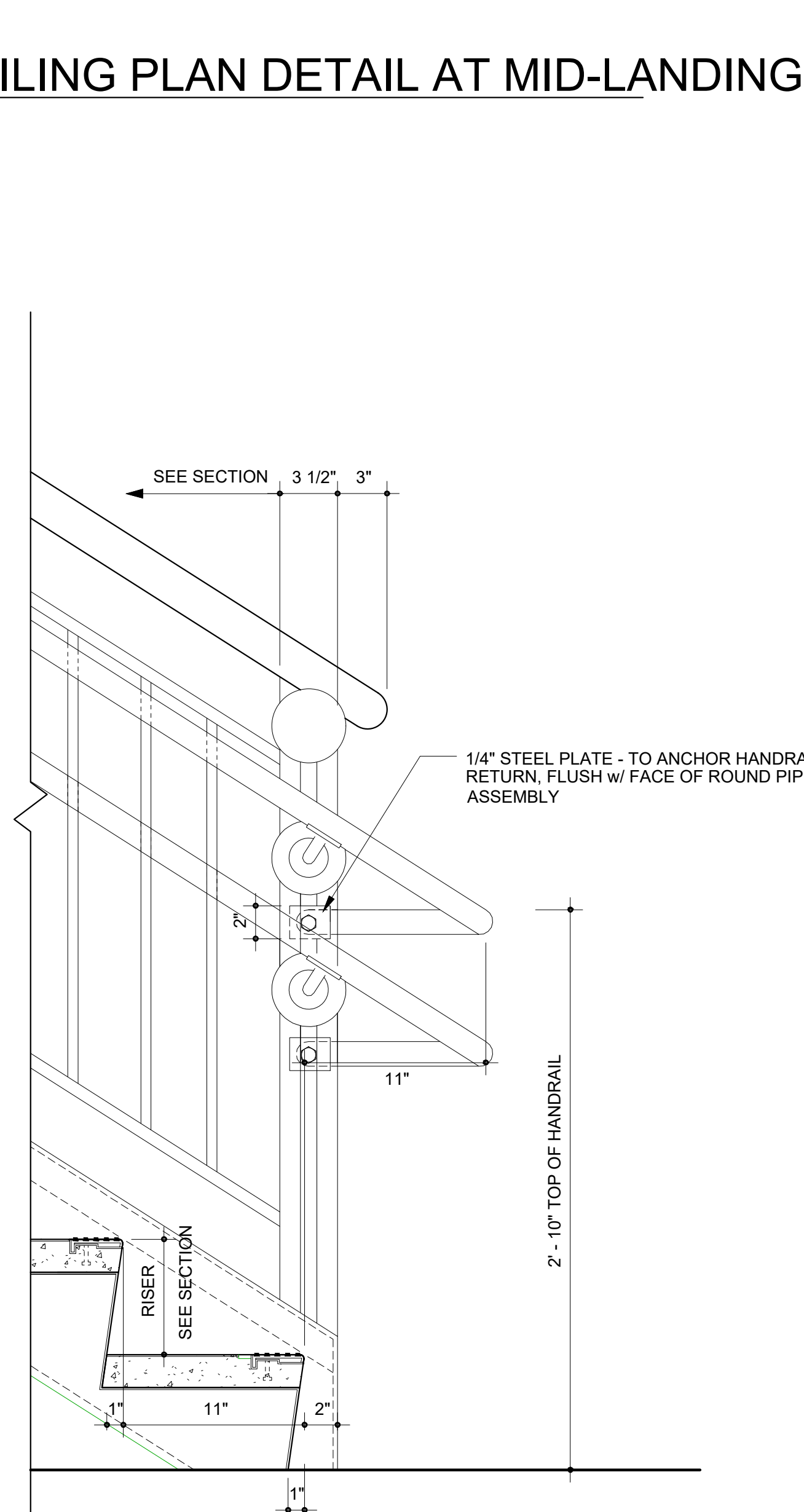
F14 GUARDRAIL DETAIL @ MID LANDING



A13 RAILING DETAIL AT TOP FLOOR LANDING



A7 RAILING DETAIL AT 2ND FLR LANDING



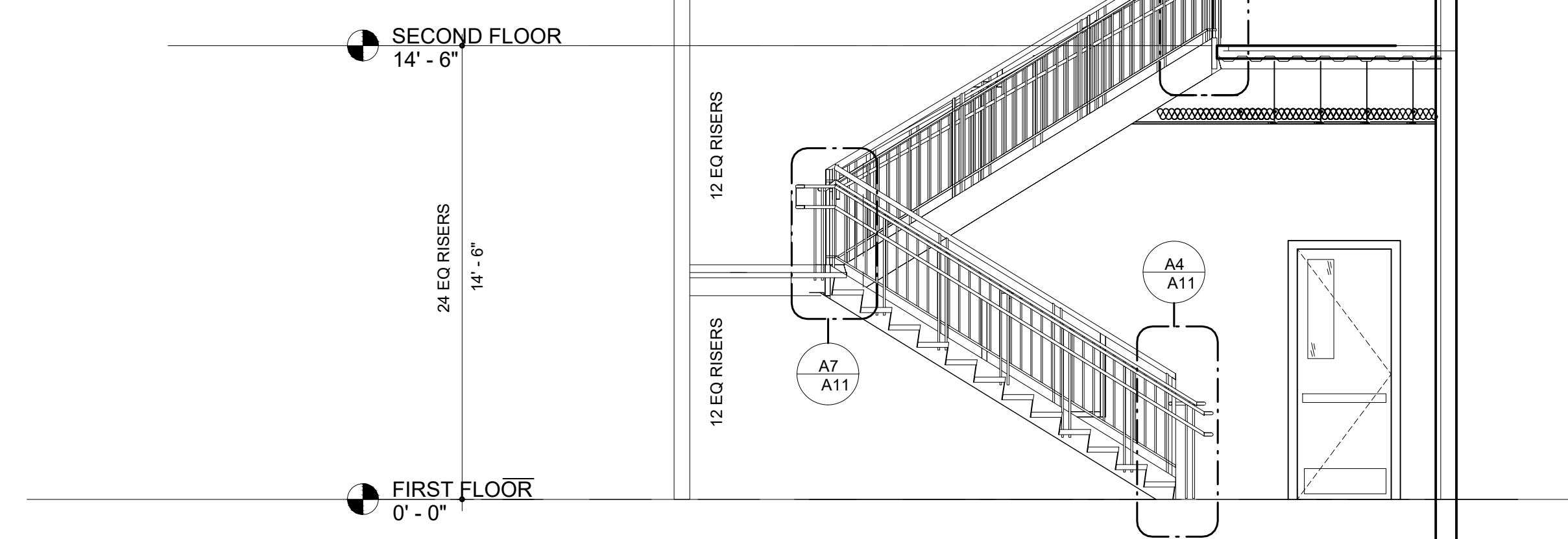
A4 RAILING DETAIL AT BOTTOM LANDING

Floor-to-floor height: 14'6" (168")

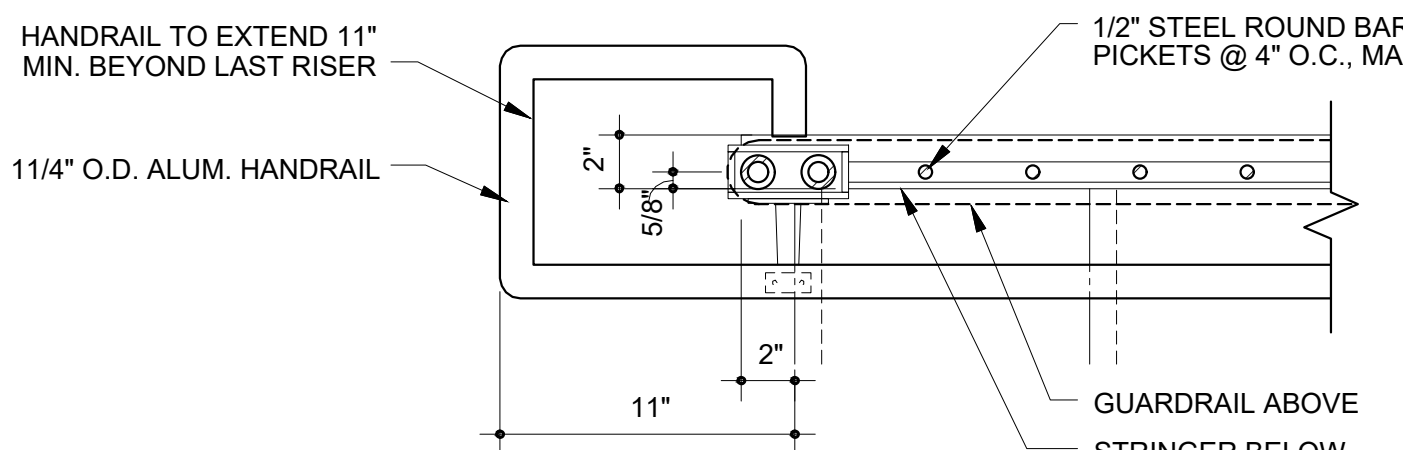
Total risers: 24

Riser height: 7"

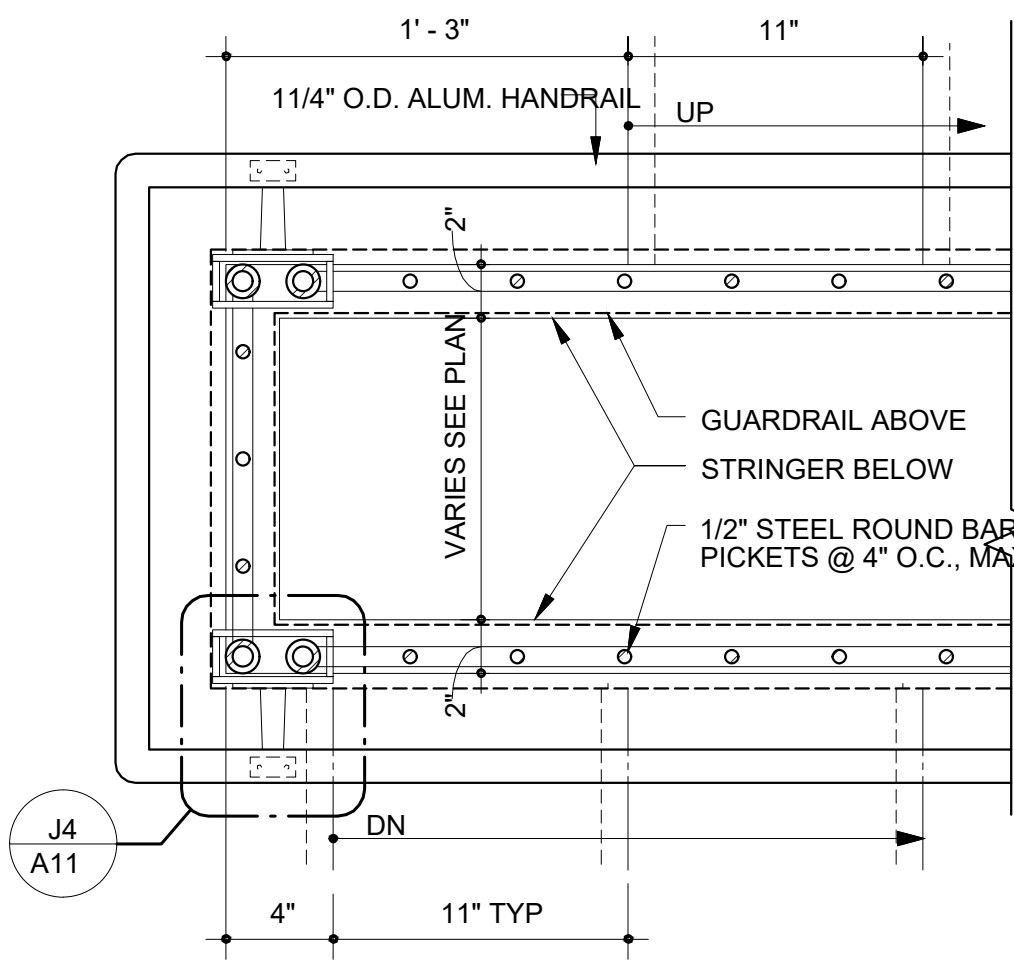
Landing split: 12 + 12 risers



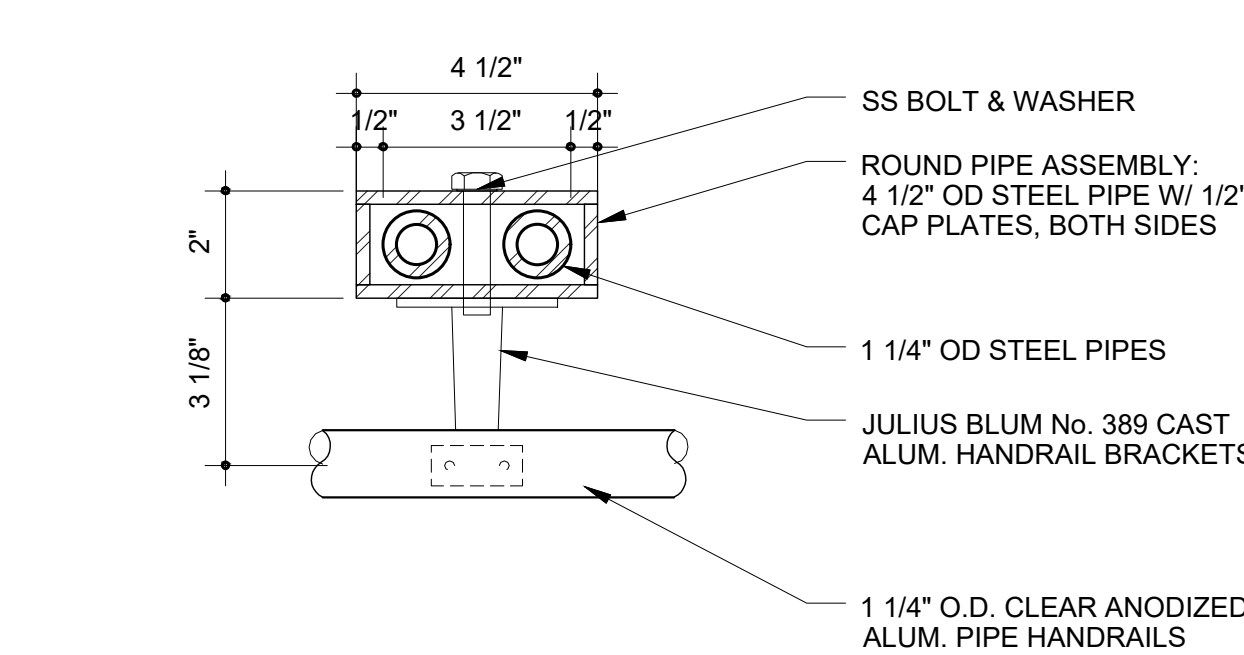
J3 STAIR SECTION DETAIL



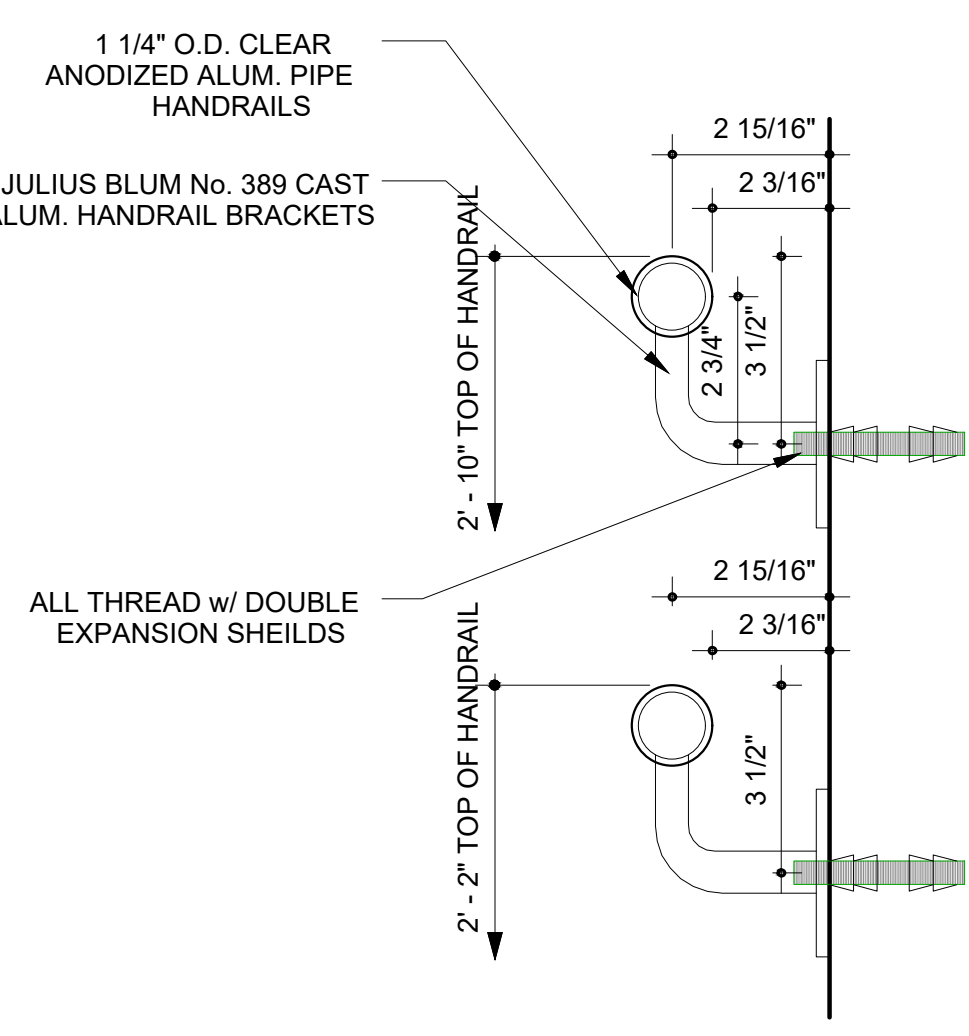
L7 RAILING PLAN DETAIL



G7 RAILING PLAN DETAIL AT MID-LANDING

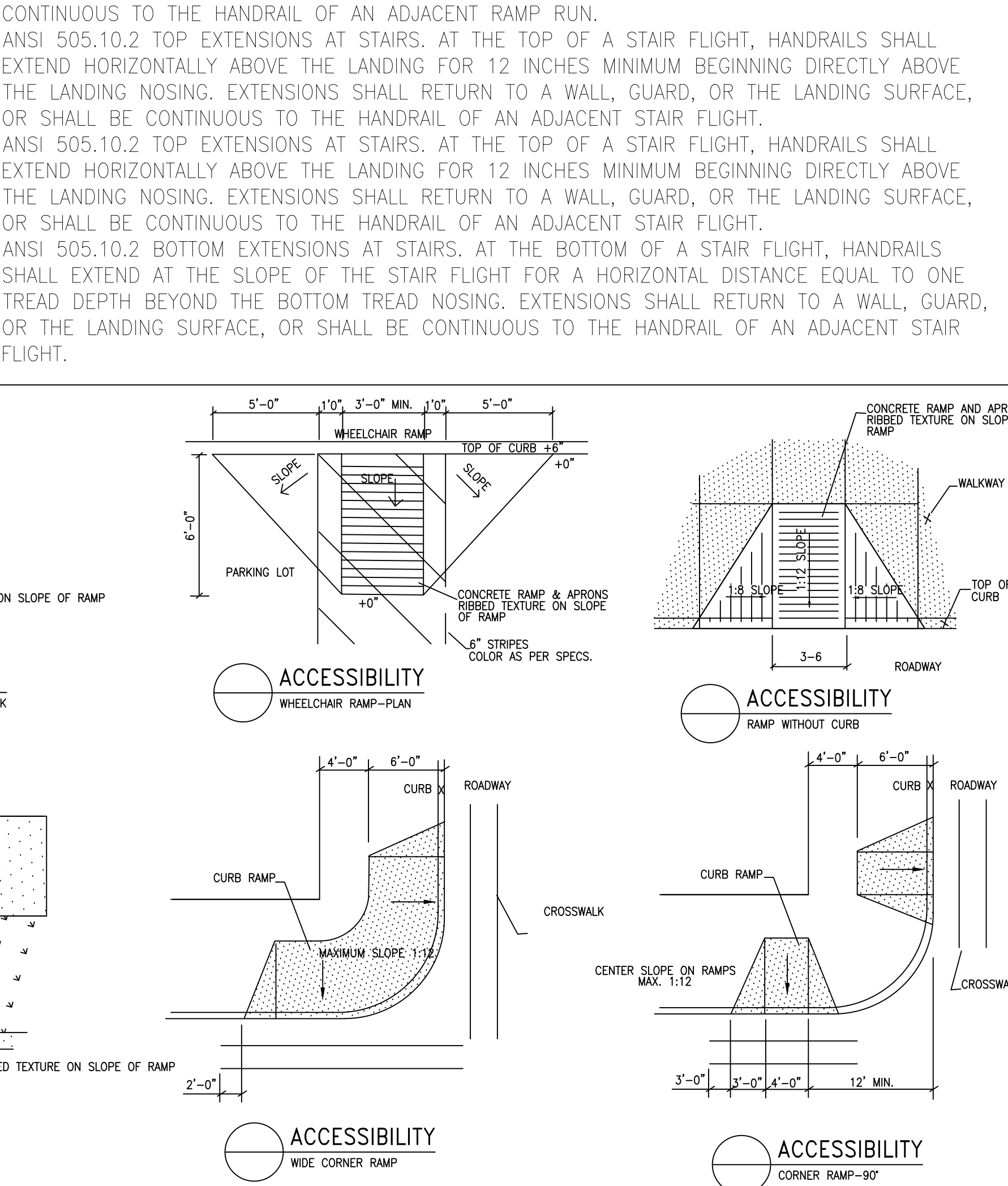
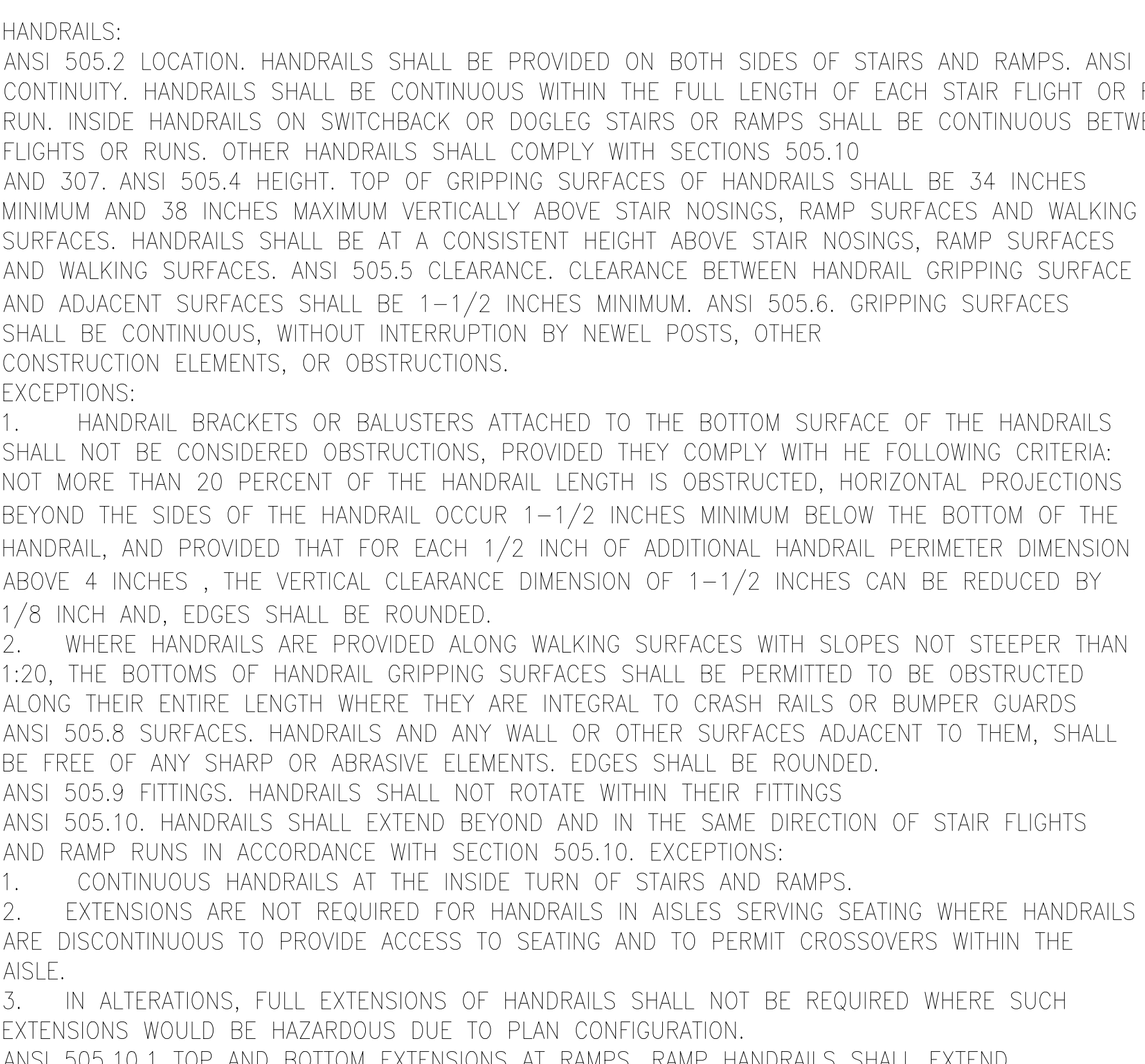
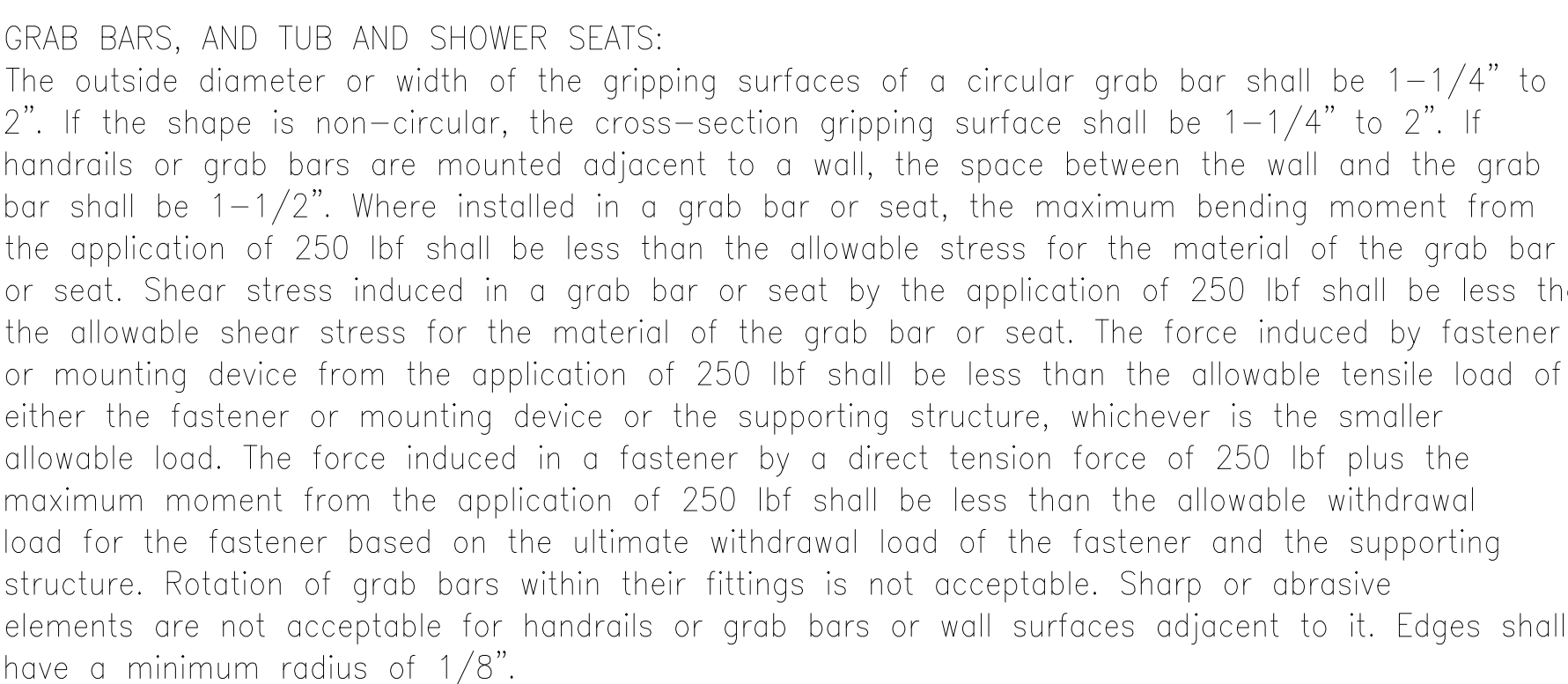
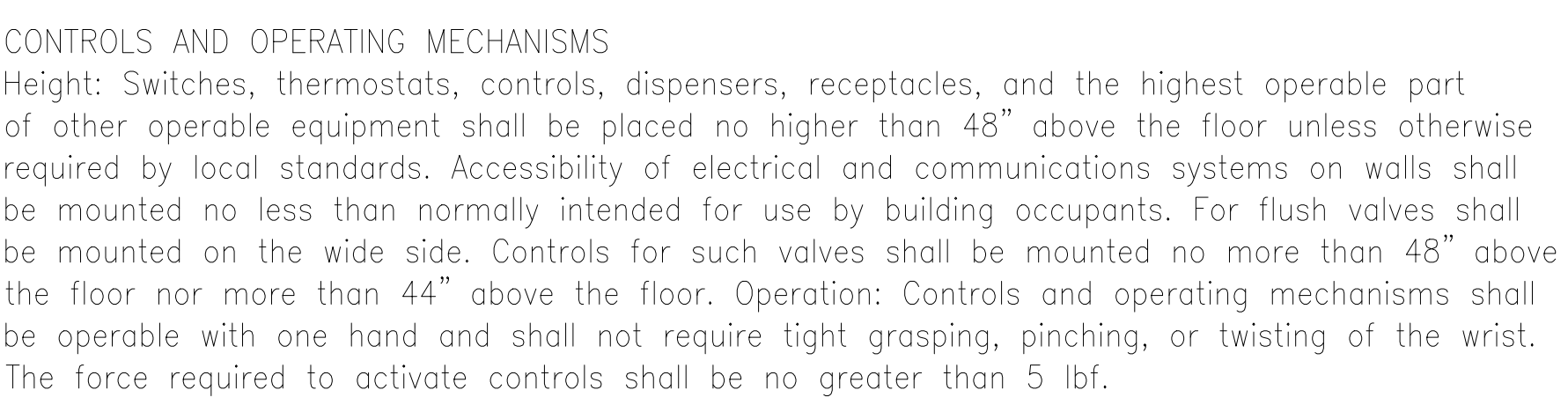
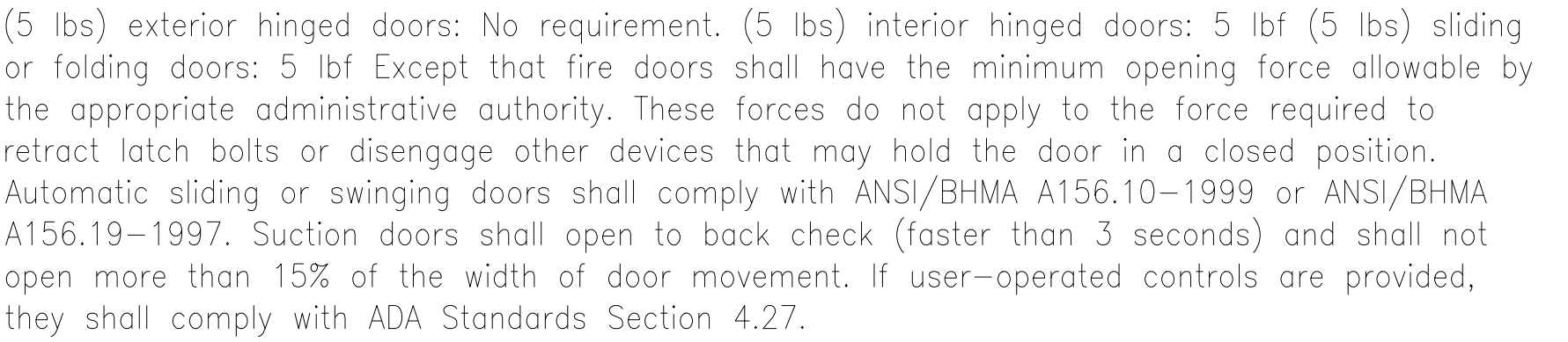
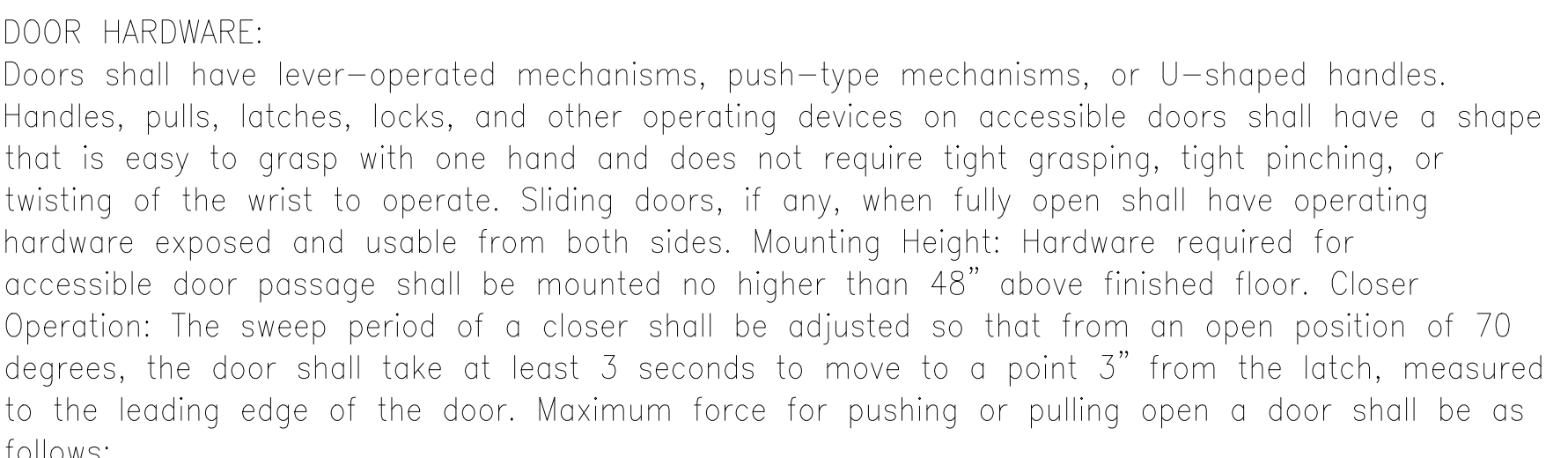
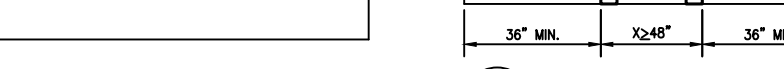


J4 HANDRAIL PLAN DETAIL



F4 RAILING DETAIL AT WALL



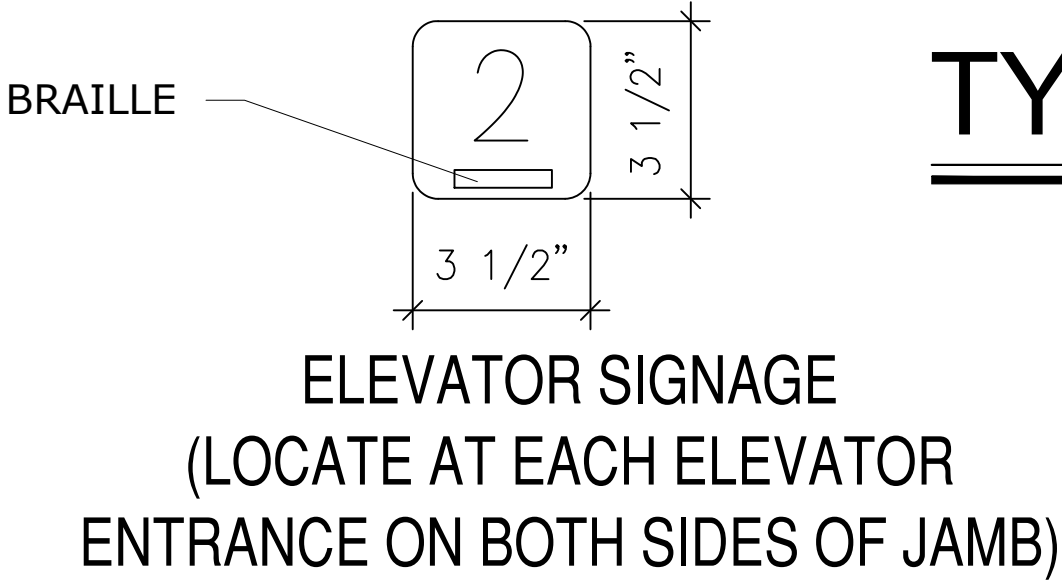
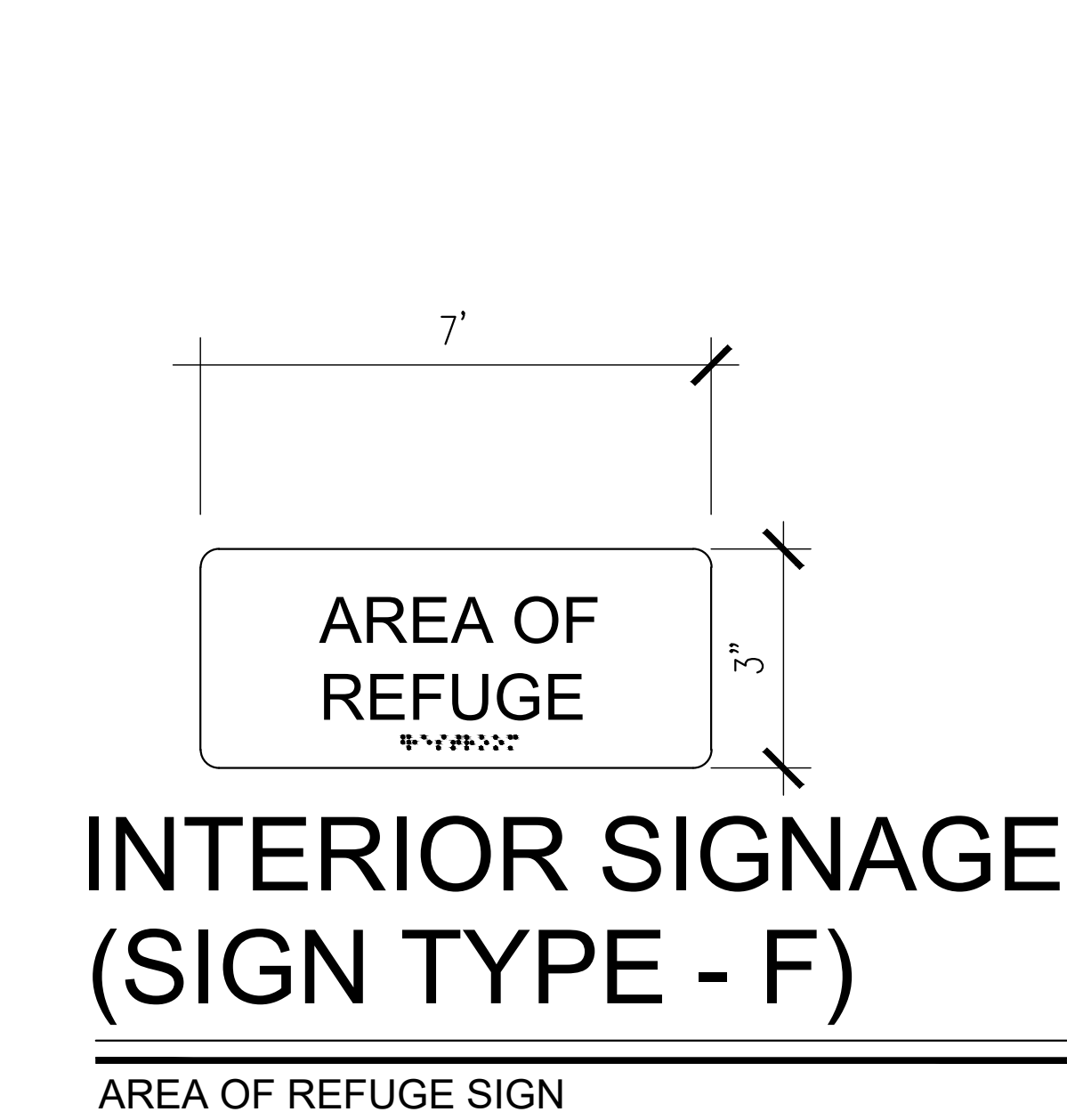
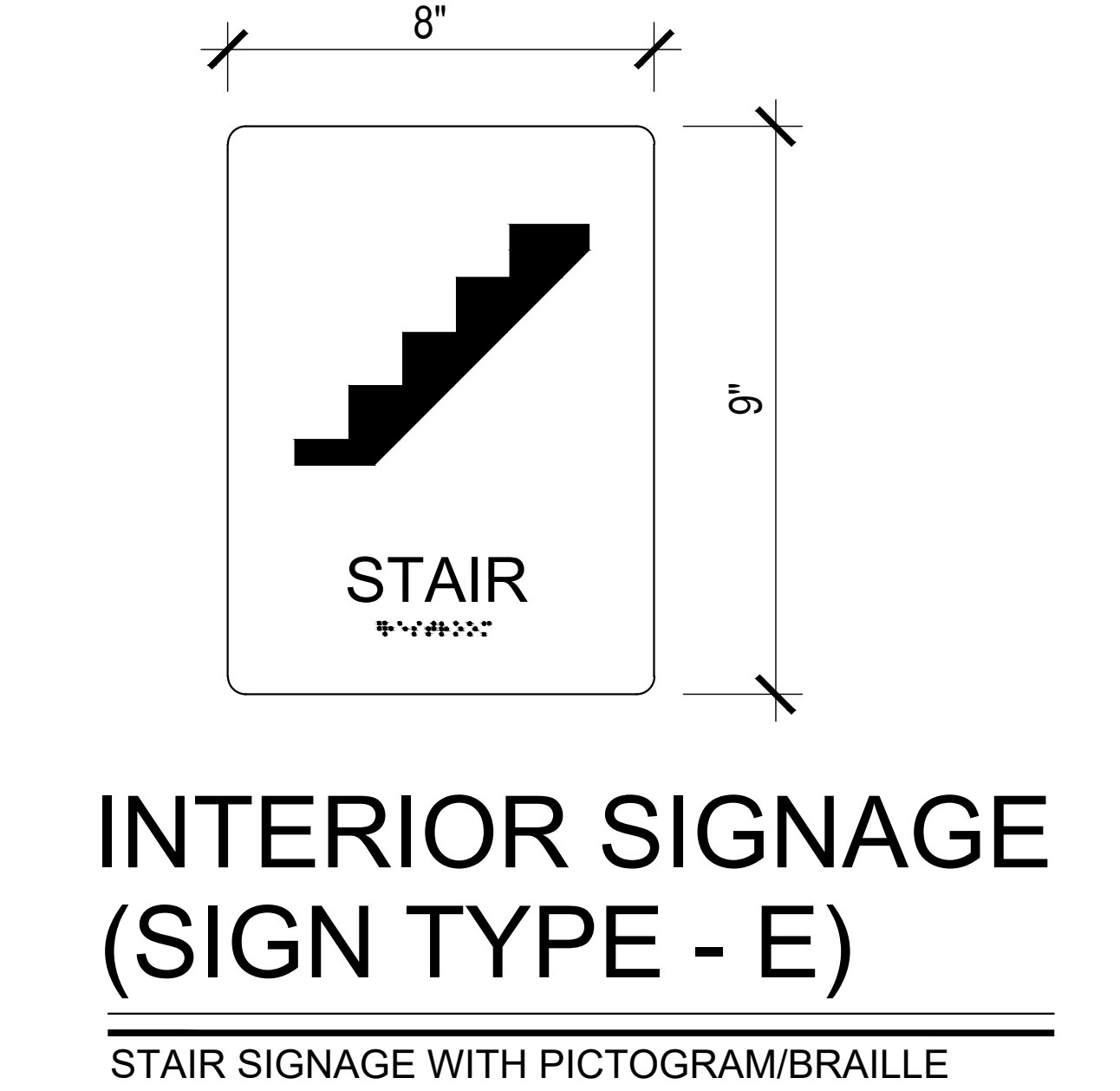
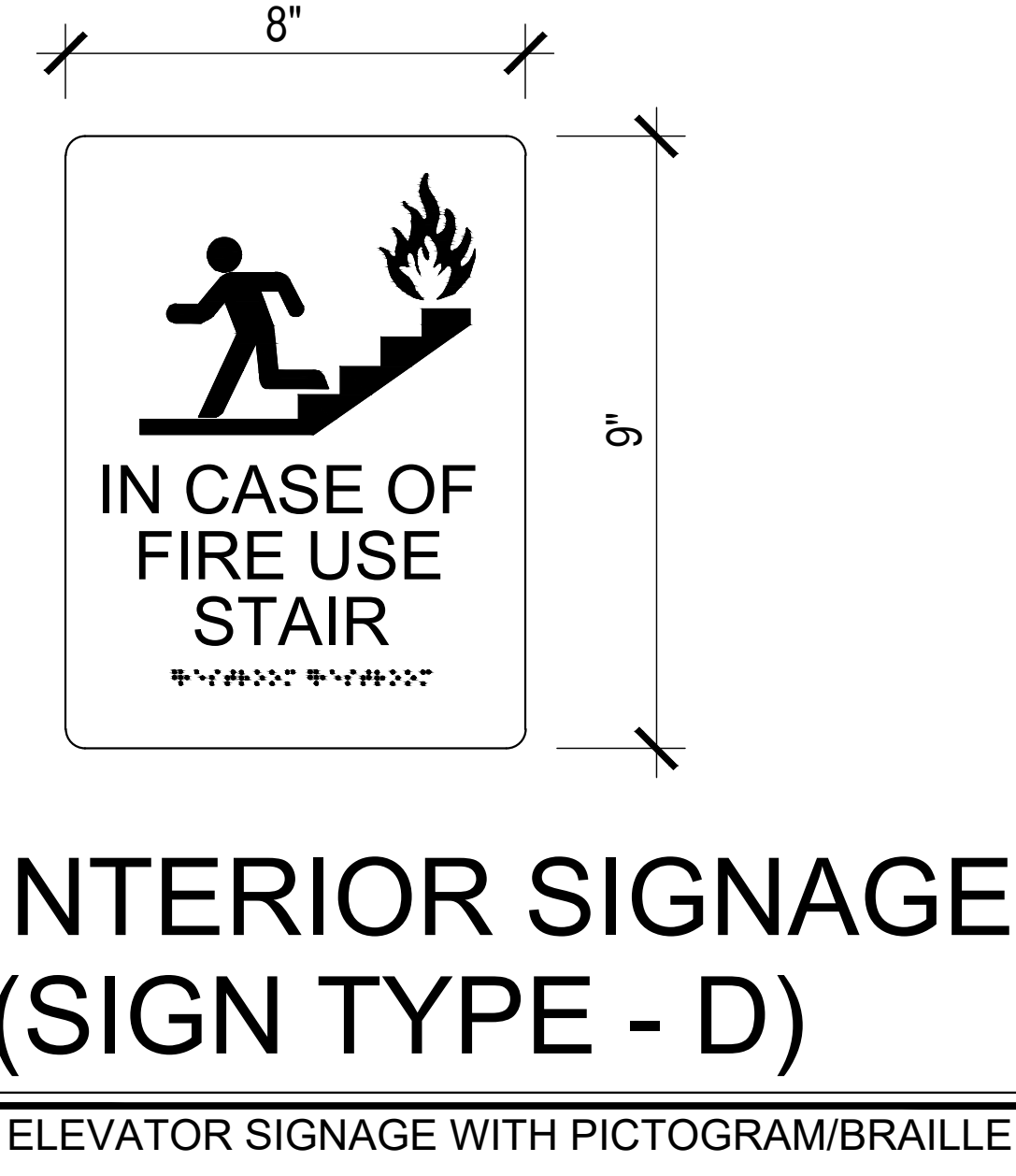
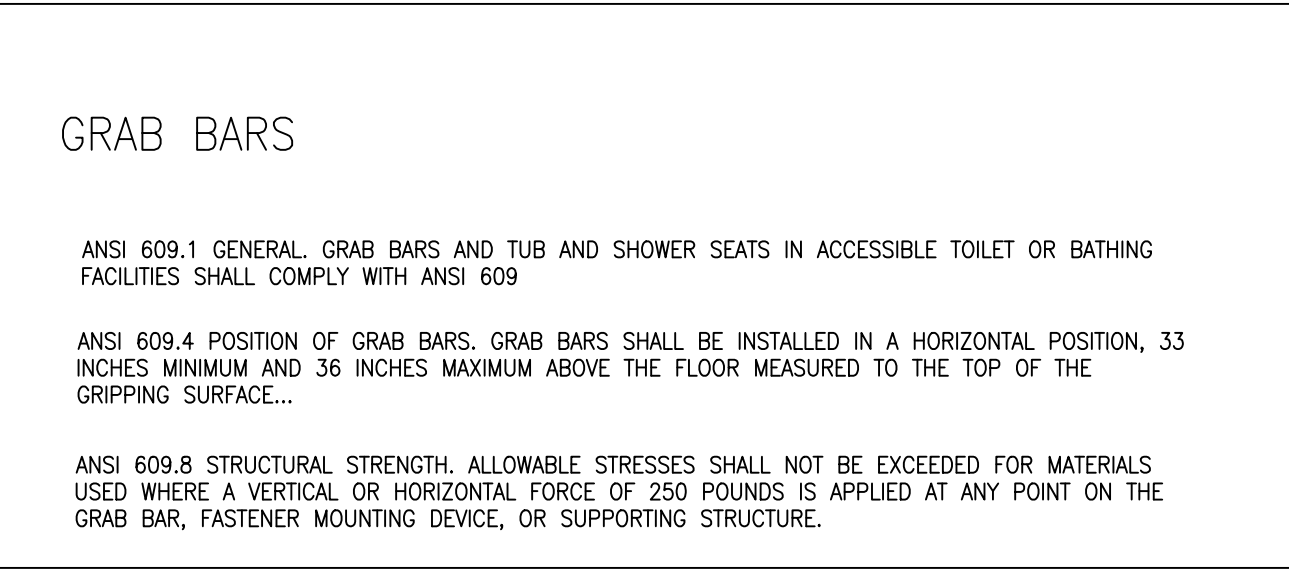
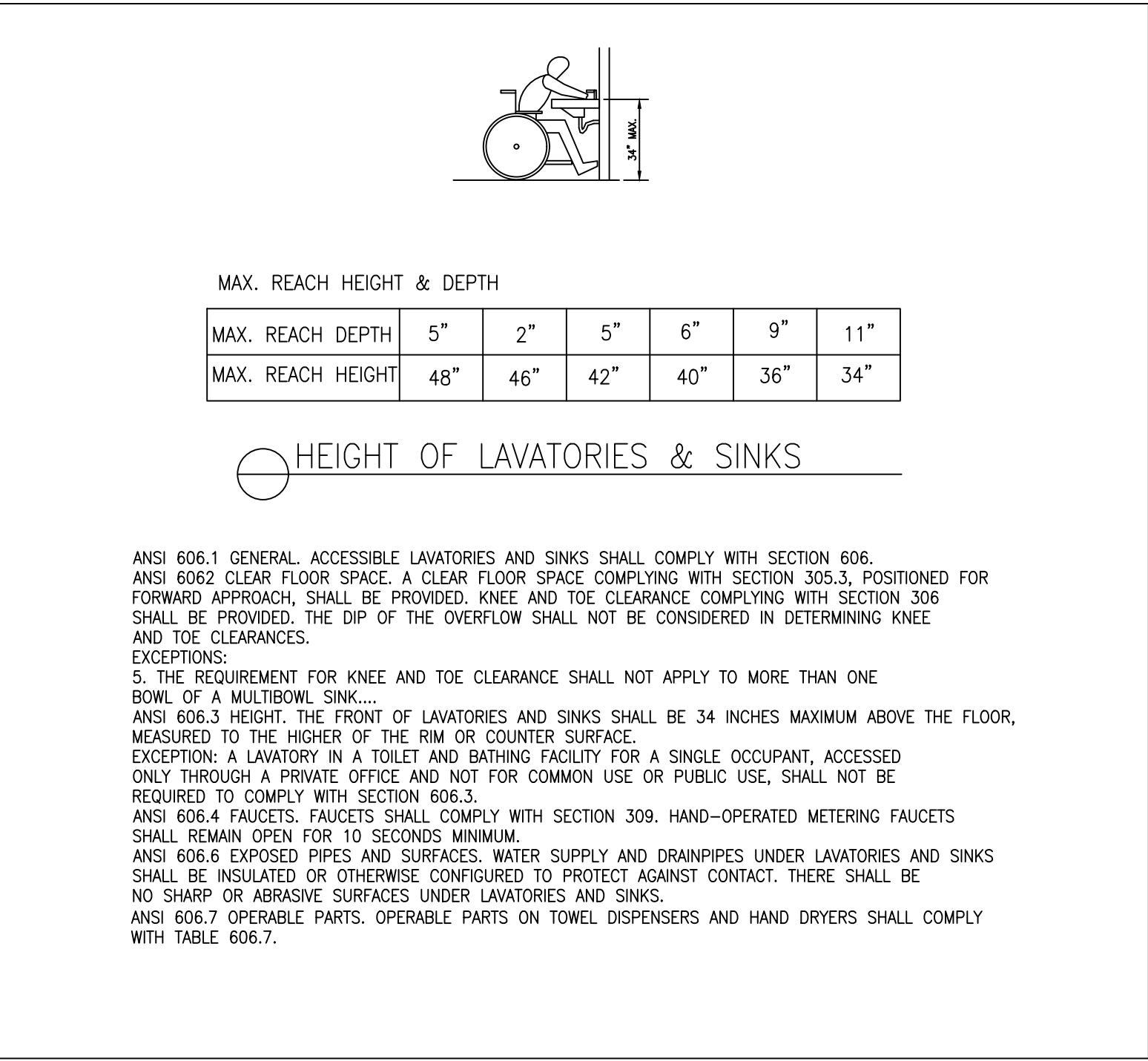
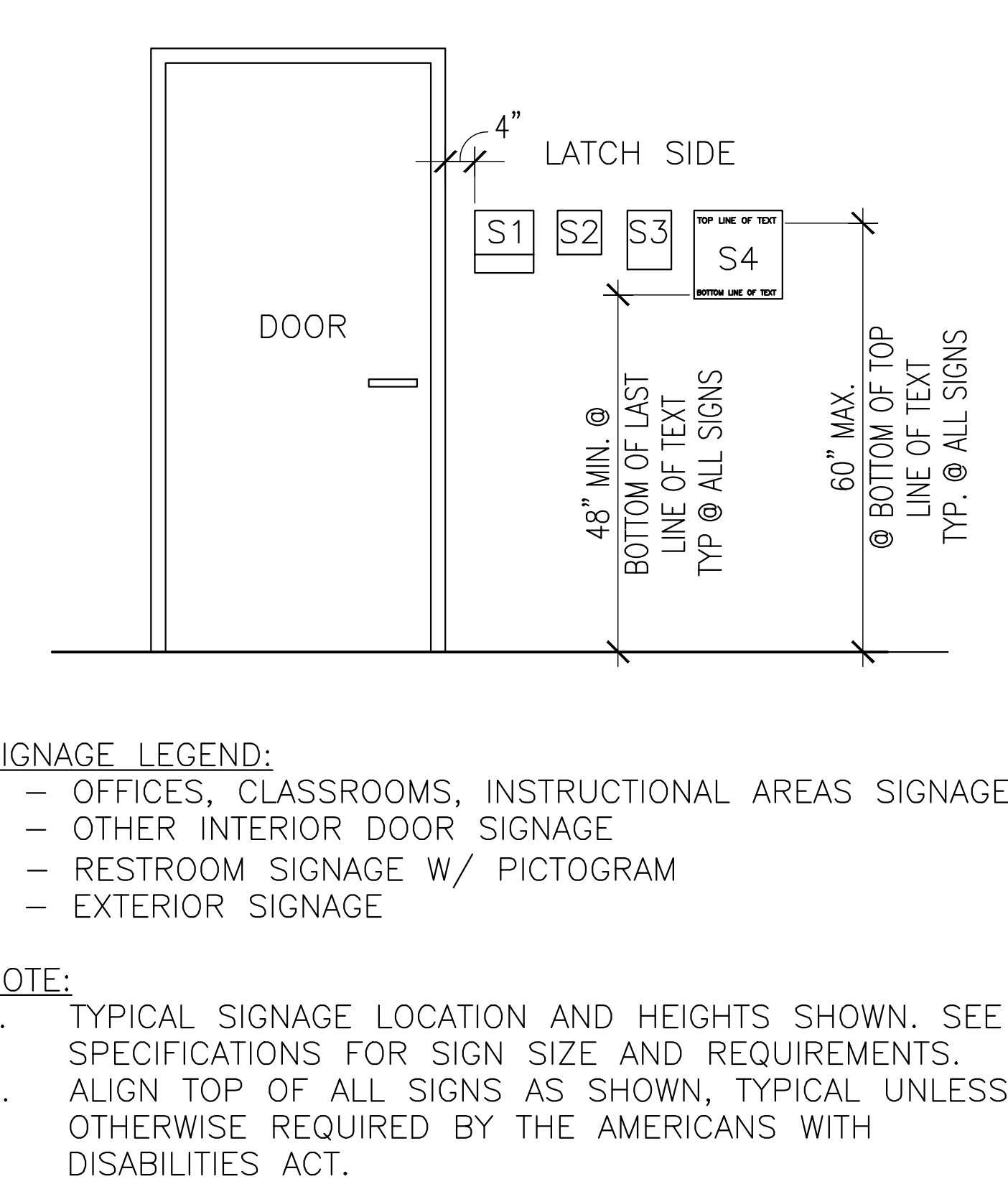
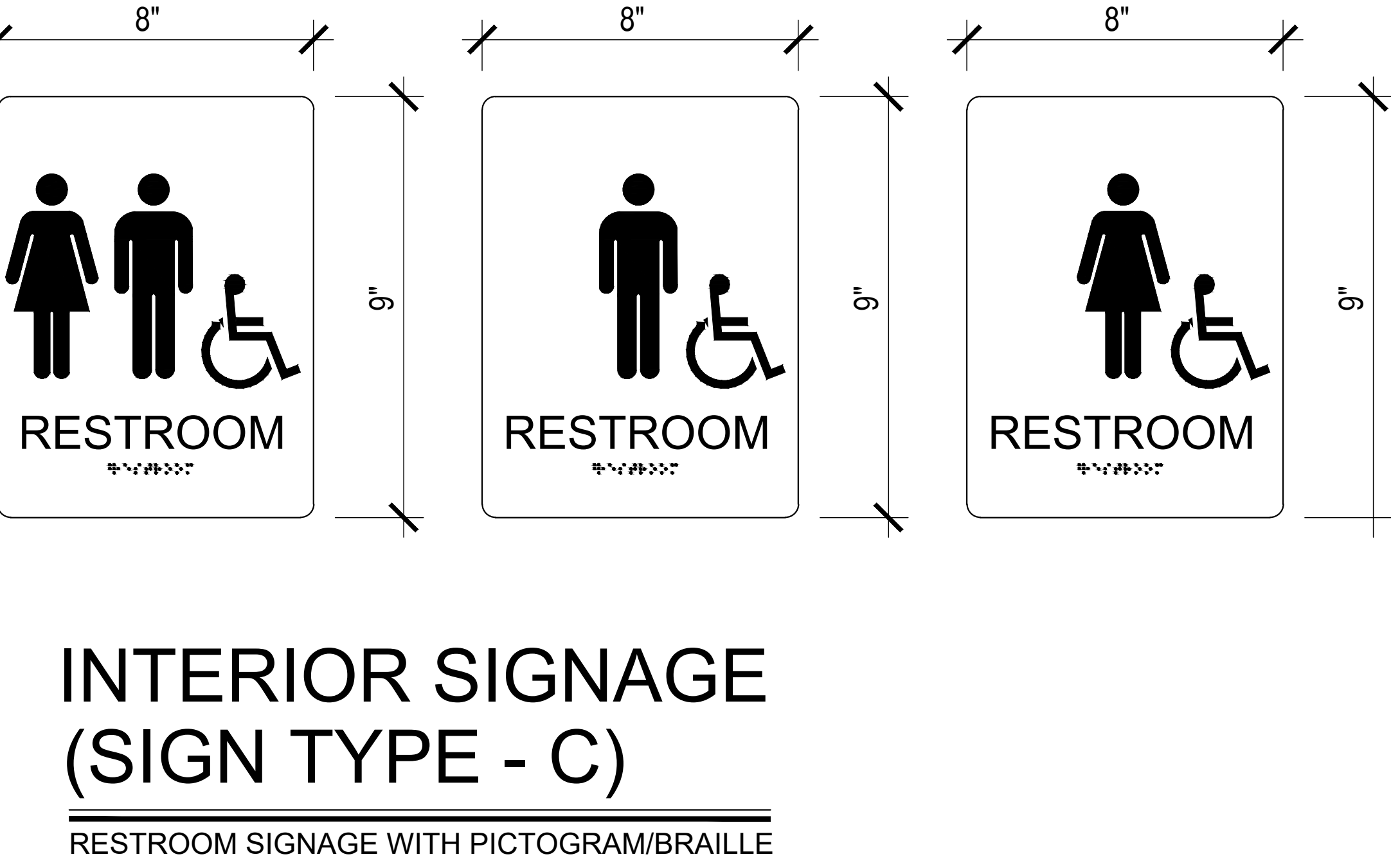
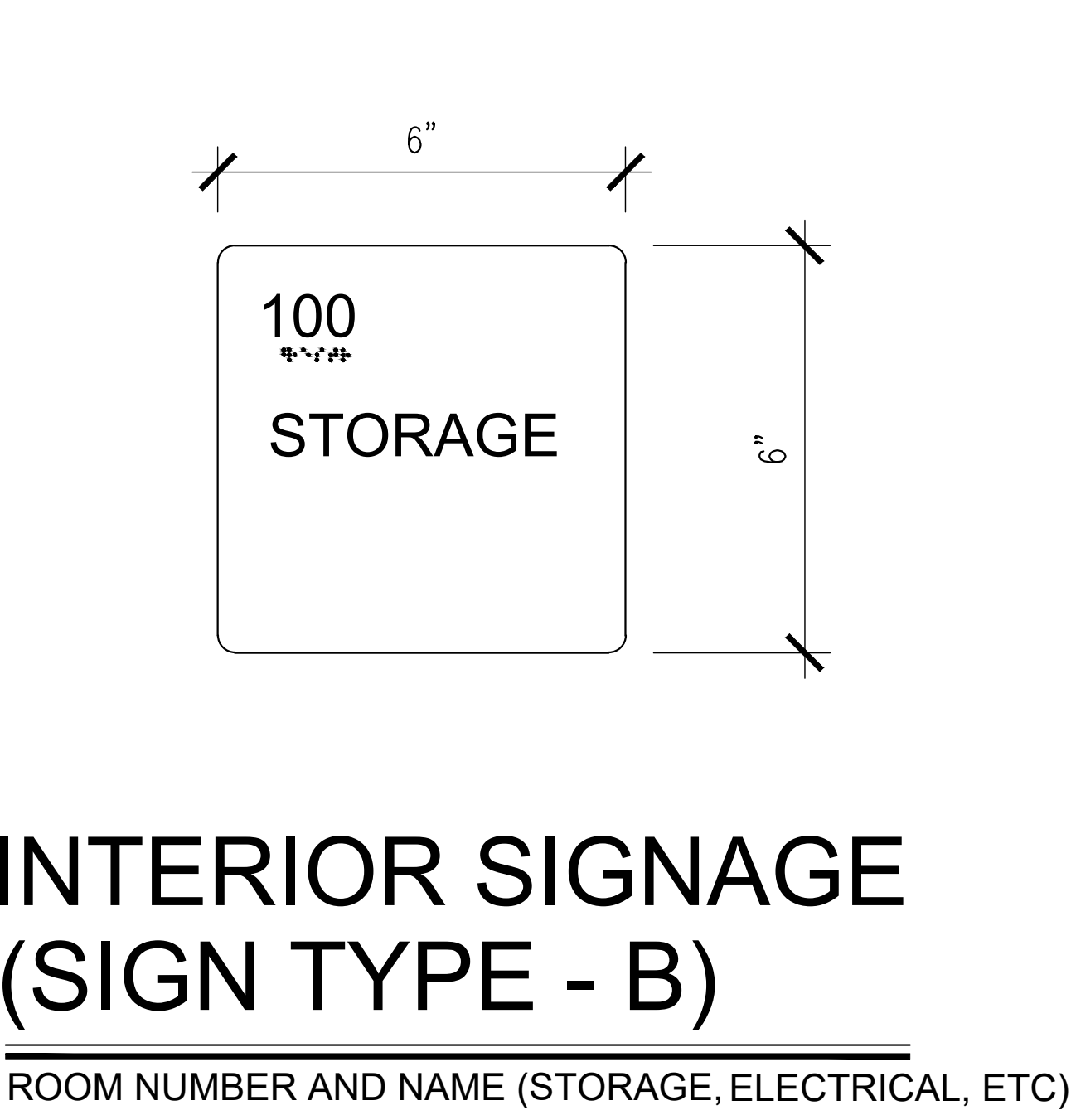
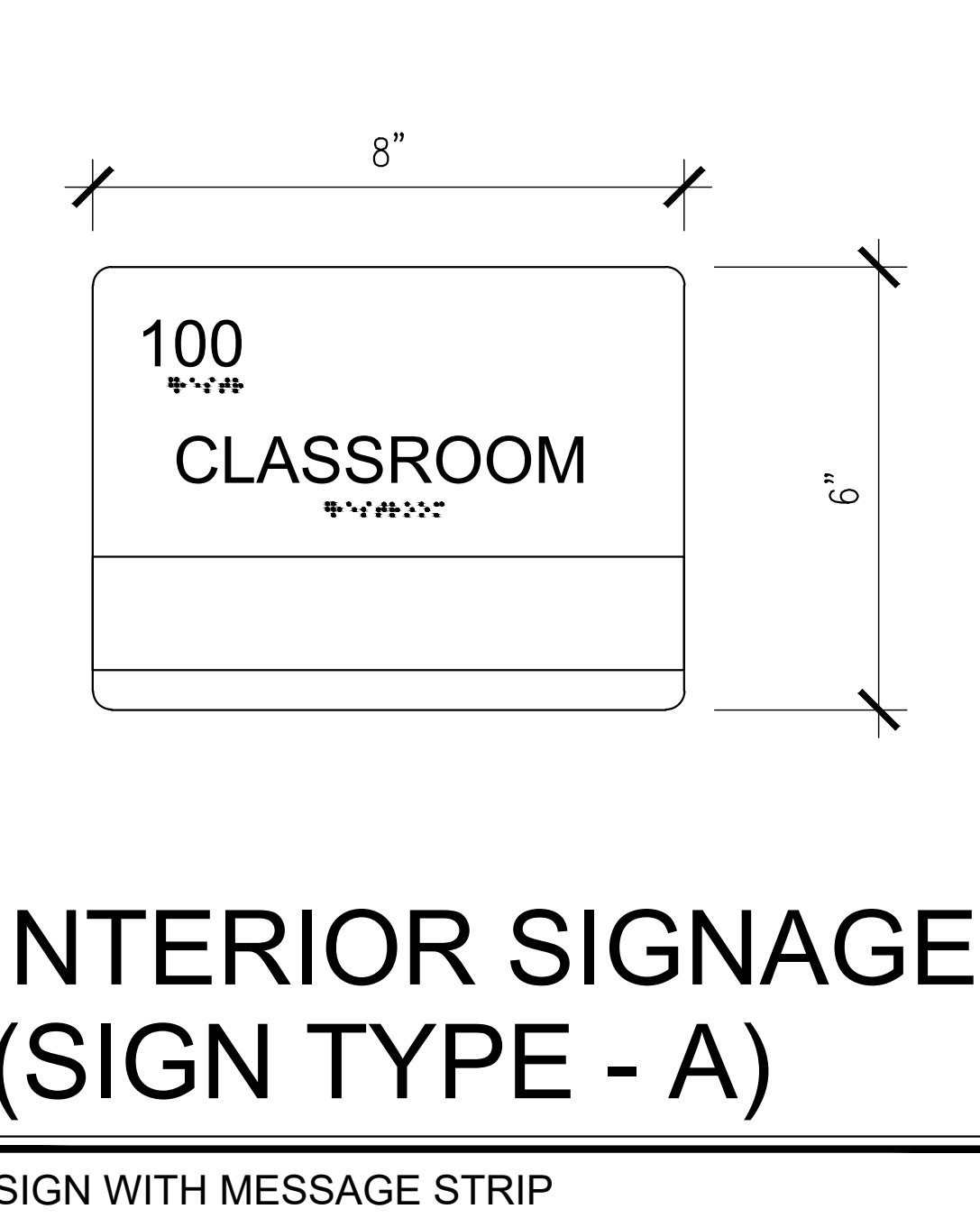
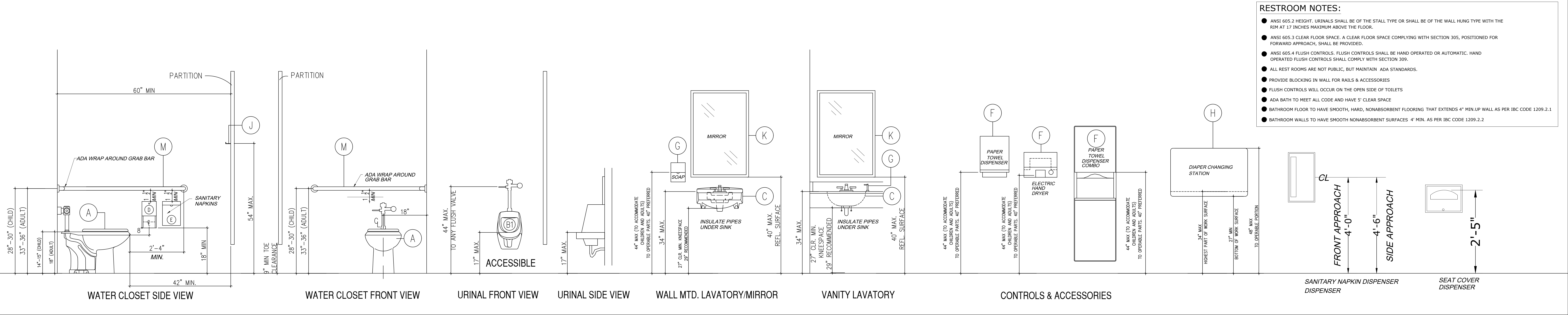




TYPICAL ACCESSIBLE FIXTURE MOUNTING SCHEDULE

TO COMPLY WITH SECTION 1106.13 & SECTION 1106.13.5

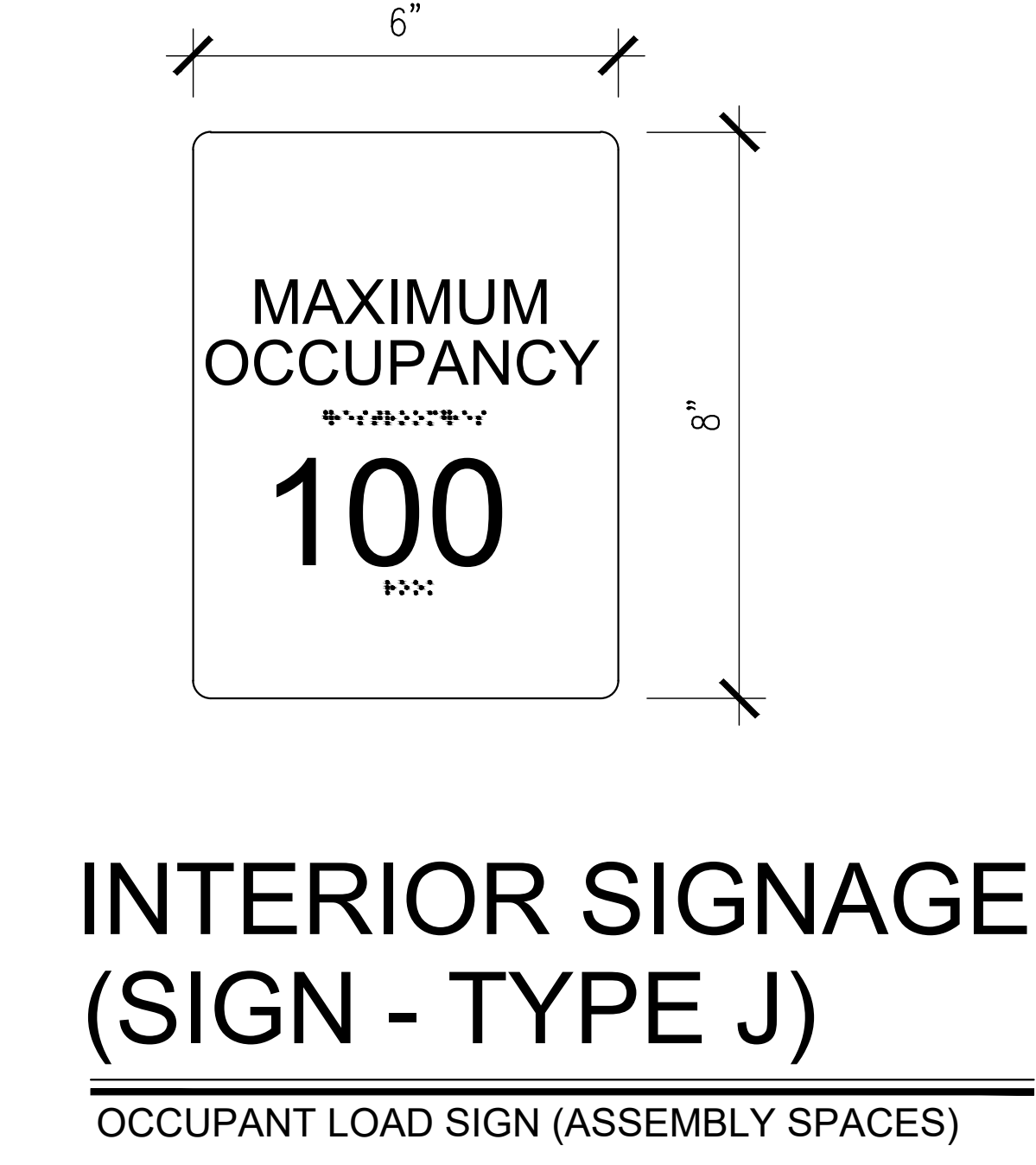
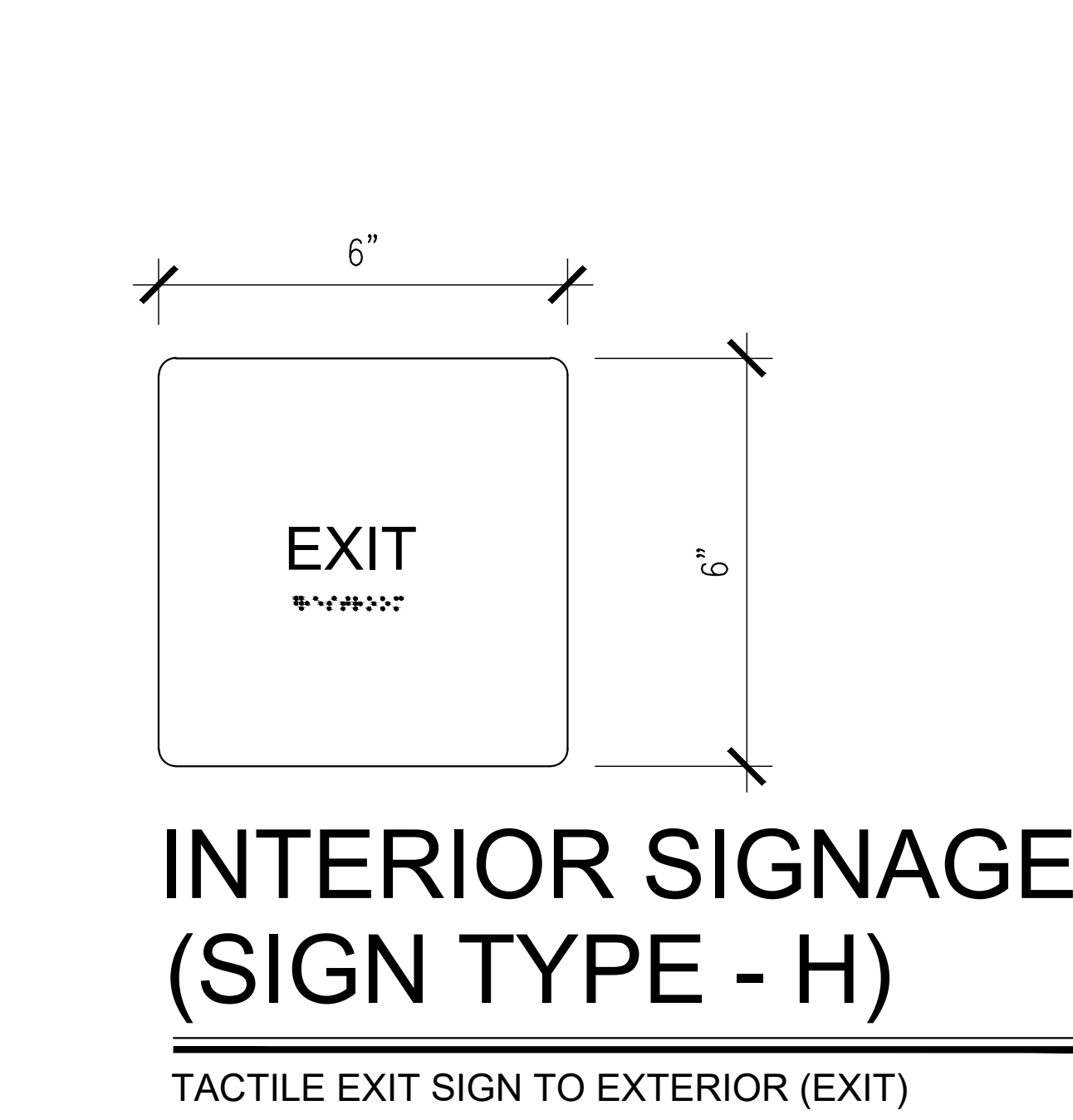
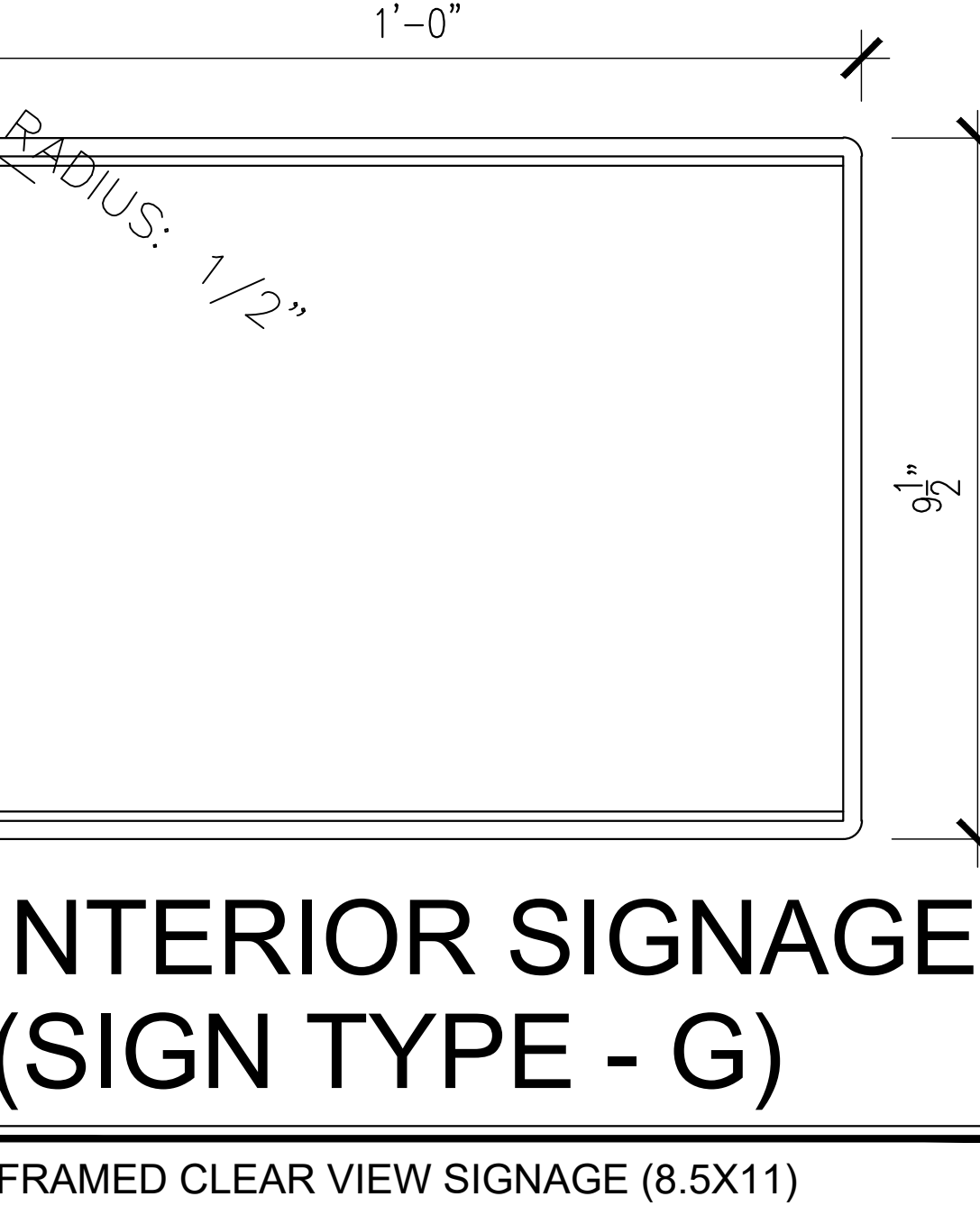
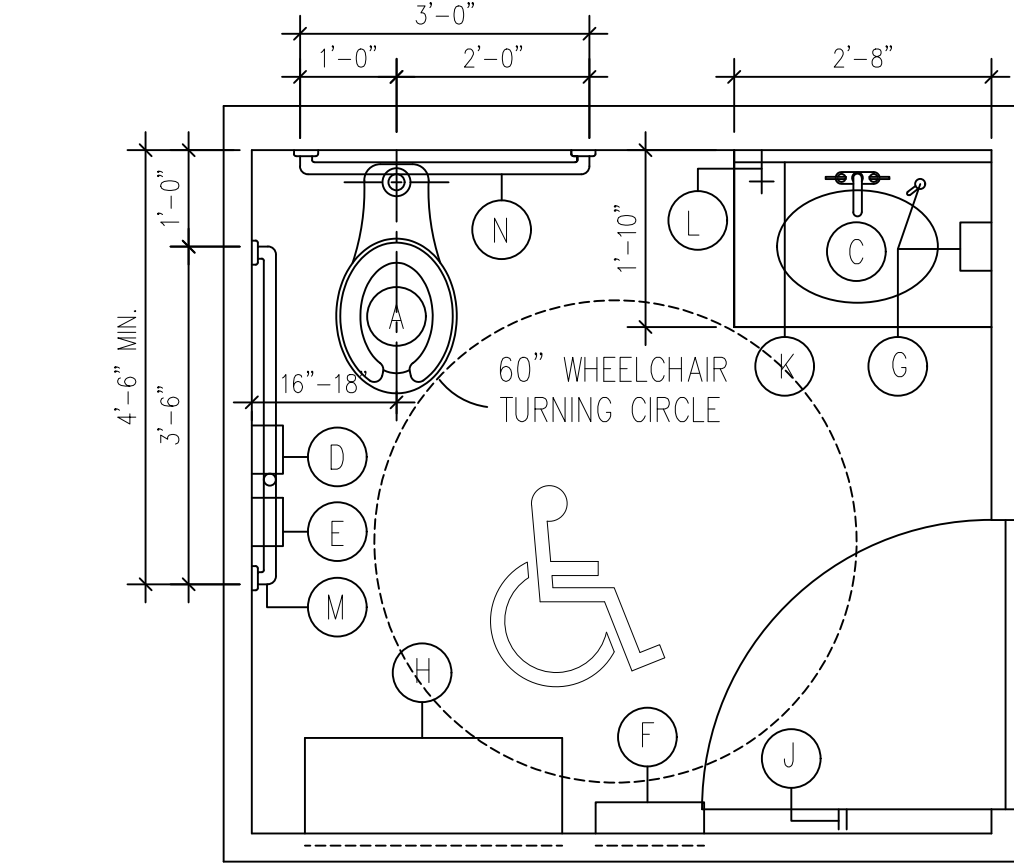
\*\*GC TO PROVIDE FIRE RATED WALL BLOCKING FOR ALL WALL MOUNTED ACCESSORIES



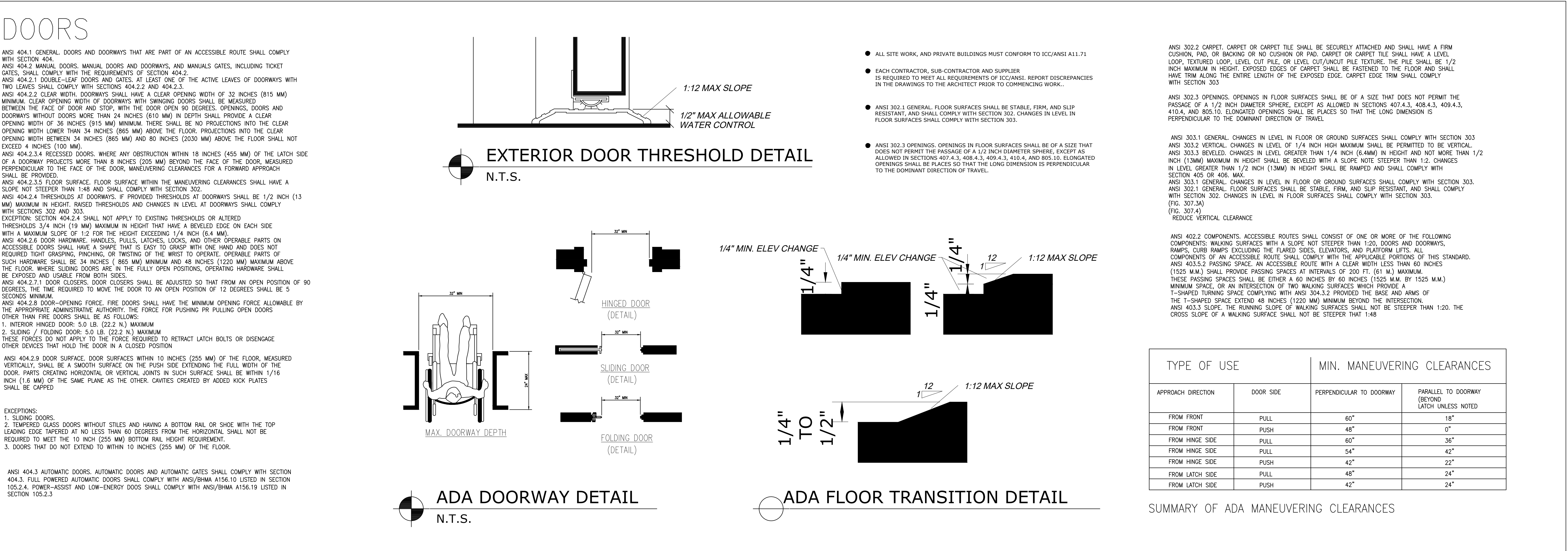
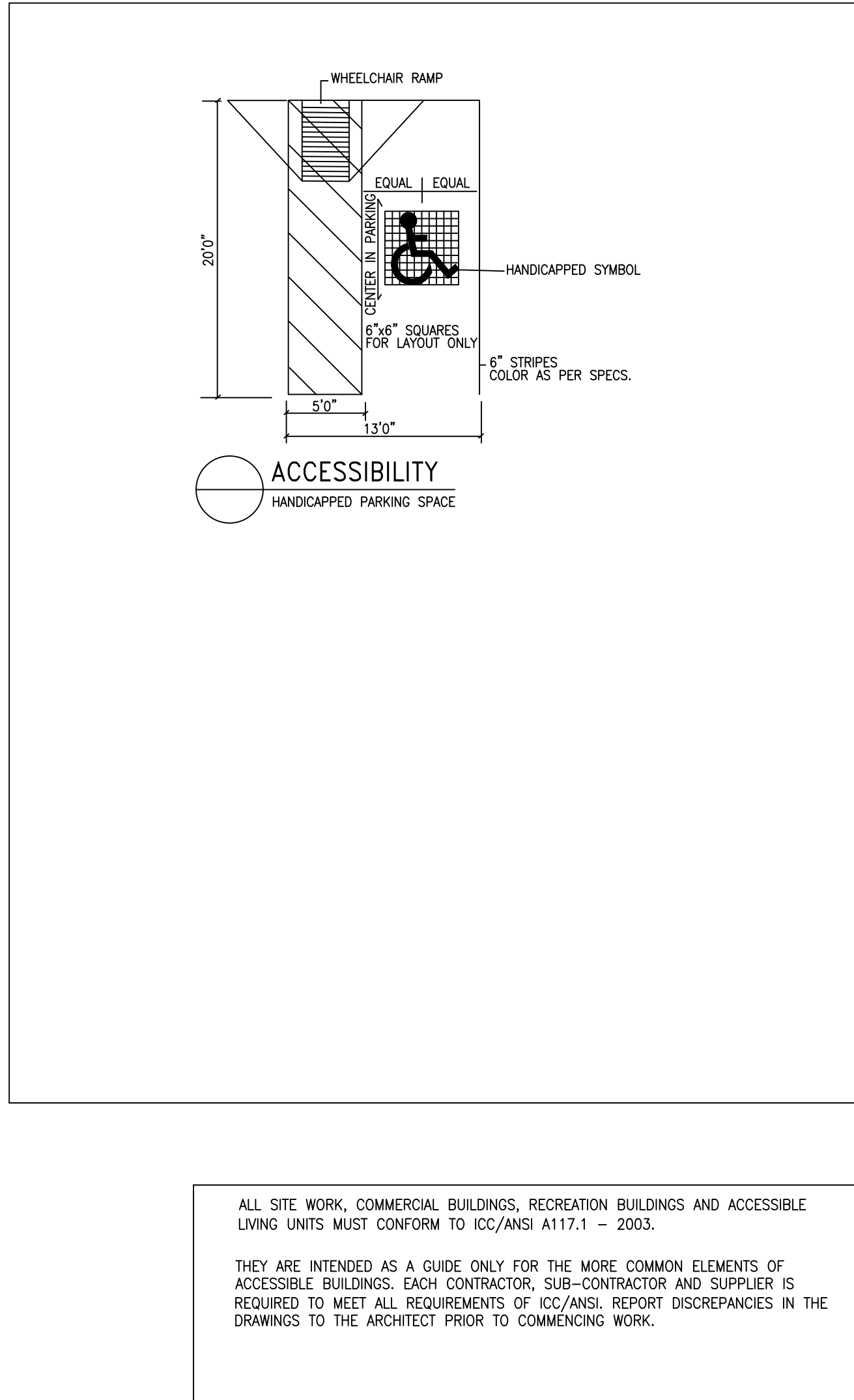
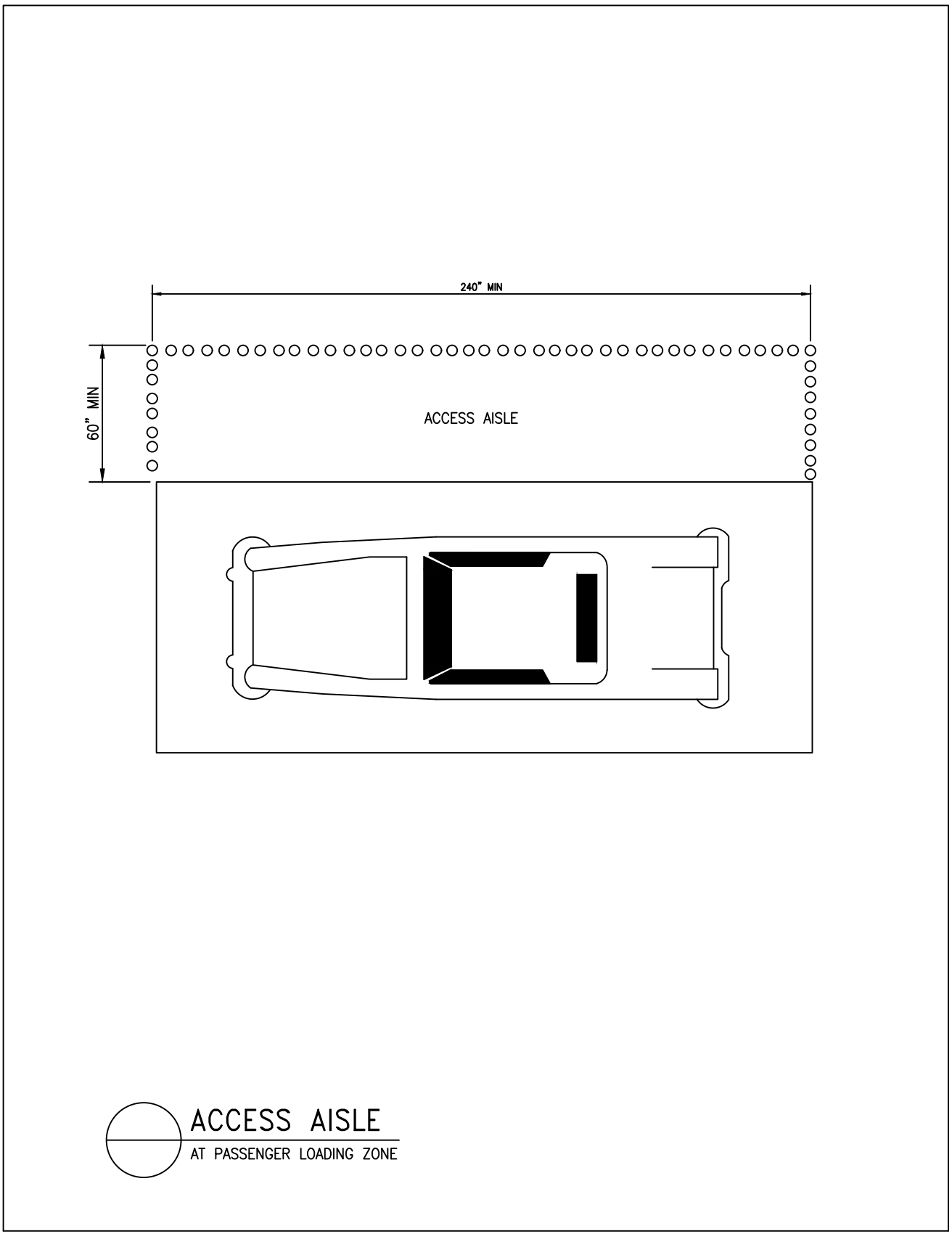
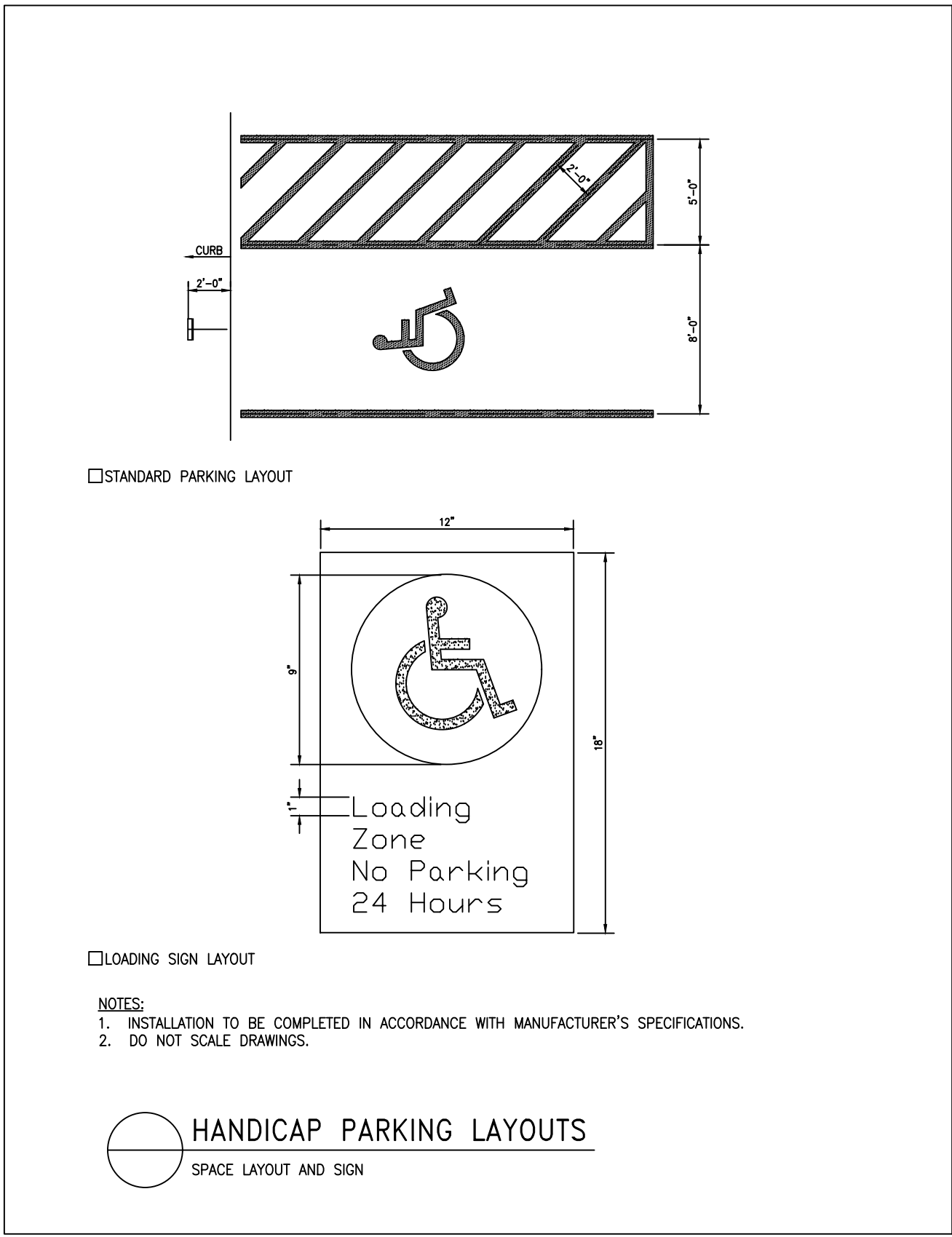
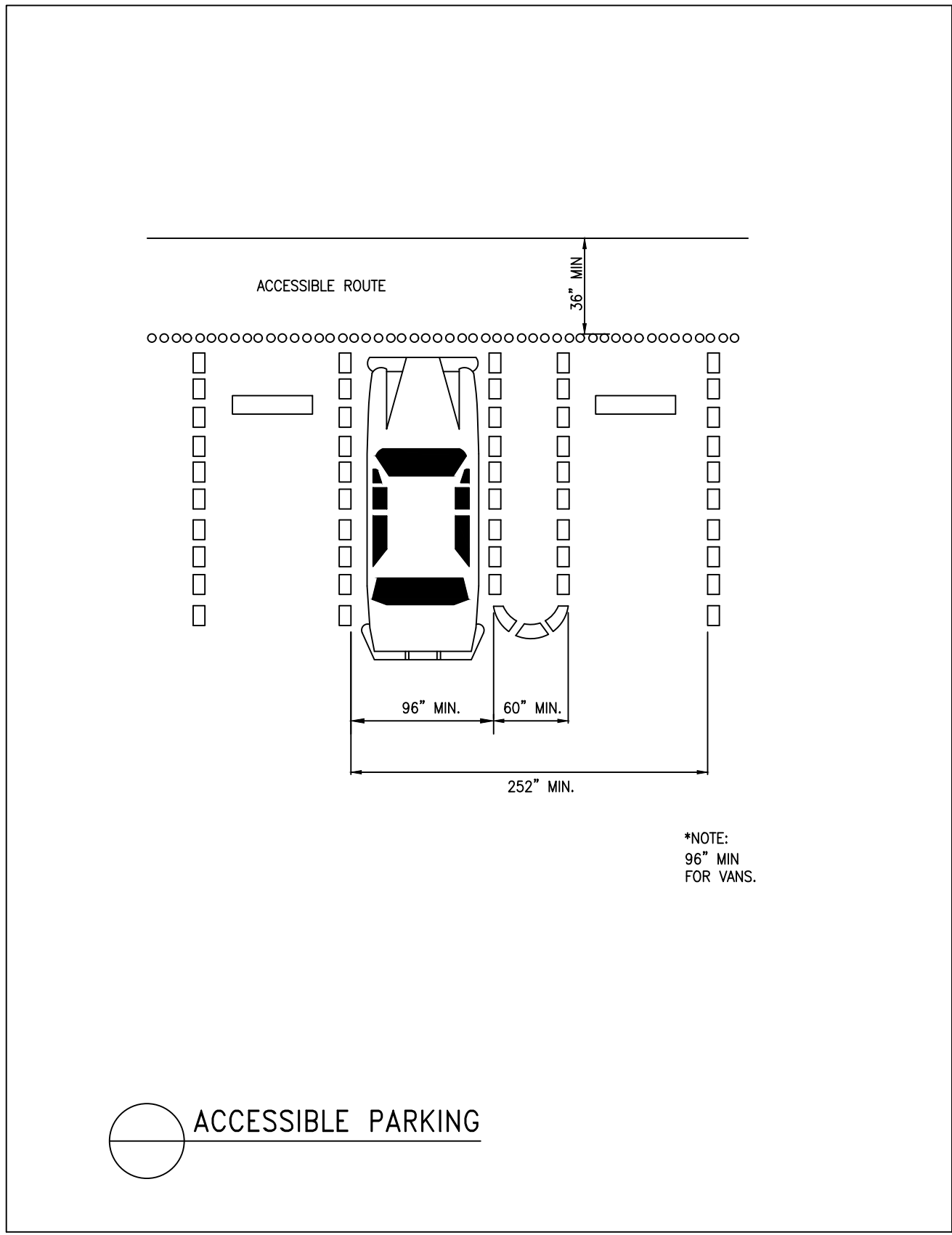
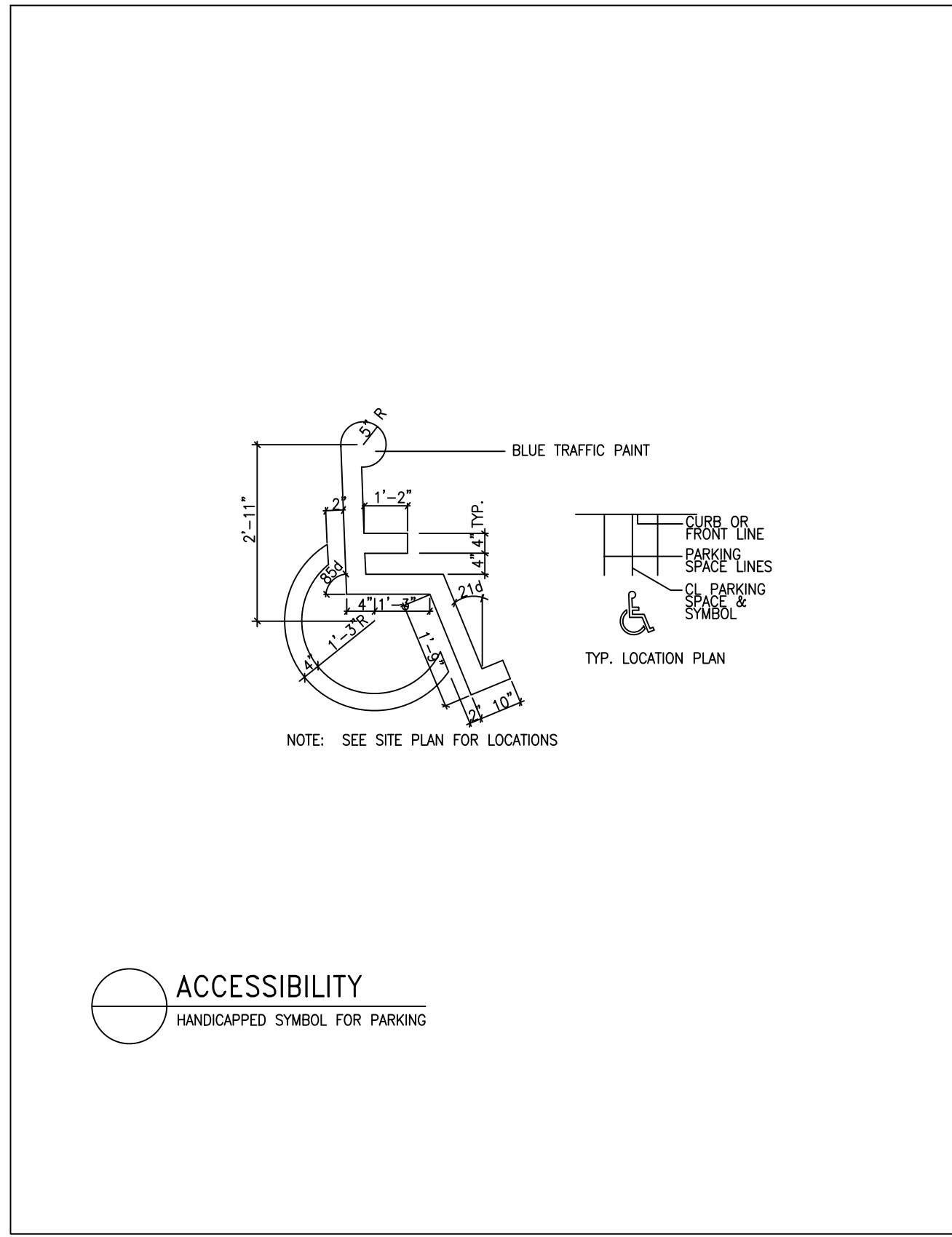
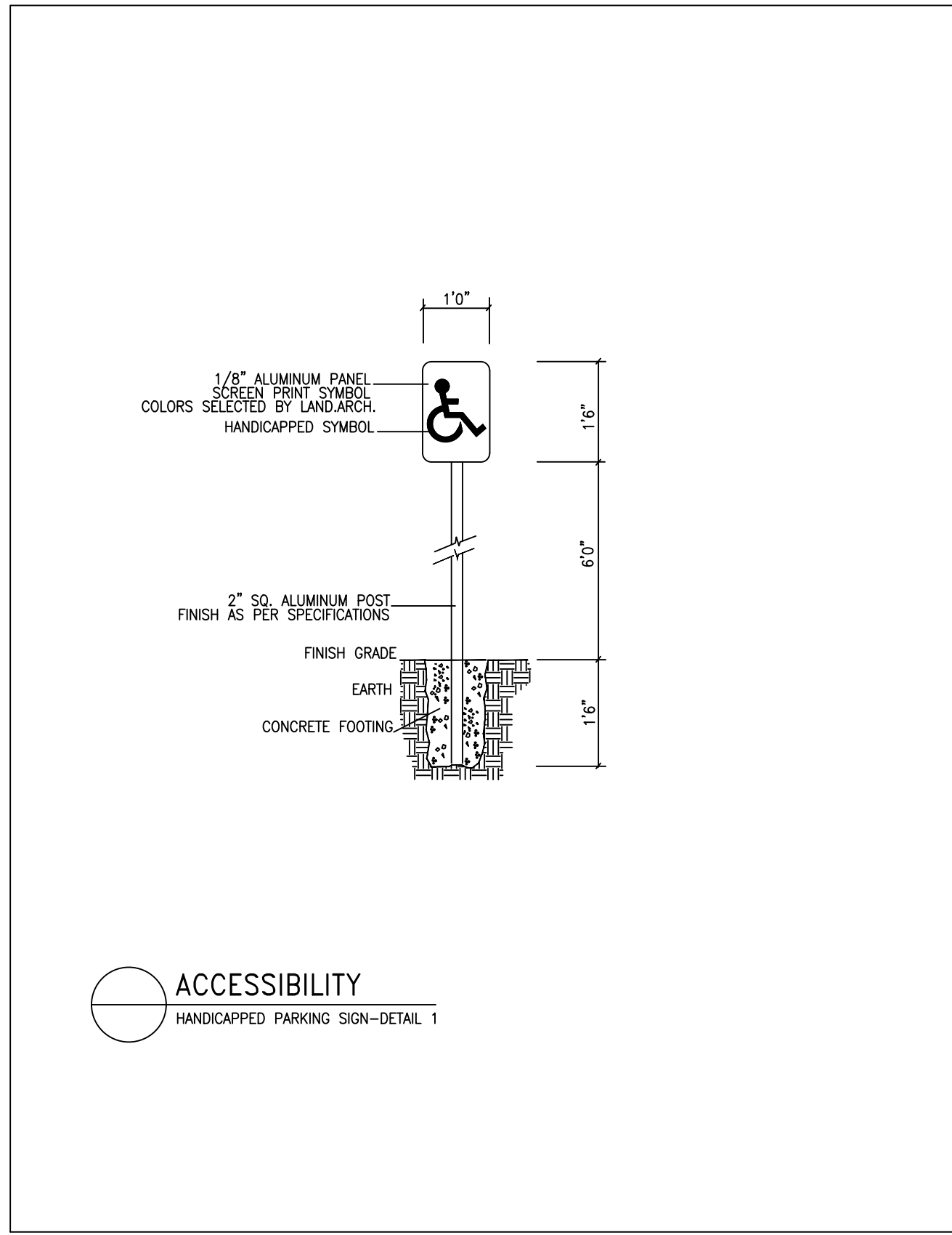
TYPICAL ADA DETAIL

SIGNAGE NOTES:

- The width-to-height ratio of letters and numbers on signs shall be between 3:5 and 1:1 and the stroke-width-to-height ratio between 1:5 and 1:10 using an upper-case "X" for measurement. Lower case letters are permitted.
- Overhead sign characters and numbers shall be sized according to the viewing distance from which they are to be read. For suspended or projected overhead signs, the minimum character height is 3".
- Pictorial characters and pictograms within signs (silhouettes) shall be sized 6", upper case, sans serif or simple serif style and shall be accompanied with Grade 2 Braille. Signs and pictograms shall be 6" high, not including the Braille. Pictograms shall be accompanied by the equivalent verbal description placed directly below them.
- When raised characters are provided, they shall be 5/8" minimum in height.
- The characters and background of signs shall be eggshell, matte, or other non-glare finish. Characters and symbols shall contrast with their background. Permanent identification signs provided for rooms and spaces shall be located on the wall adjacent to the latch side of the door. Where there is no wall space to the latch side, signs shall be placed on the nearest adjacent wall. Mounting location for such signage shall be so that a person can approach within 3" without encountering protruding objects or standing within the swing of a door.
- Restroom signs: ADA/A117.1 → tactile, Braille, at least 8" x 9". Exit signs: IBC/IFC → internally/externally illuminated, 6" high letters. Area of refuge signs (if applicable): IBC §1009.9 → tactile/Braille, accessible symbol, evacuation instructions. Evacuation maps: Post at logical points, large enough to read (~11"x17" is typical).
- 8" x 6" room signage w/ microwave in use
- NO SMOKING SIGN







## FIRE NOTES

Use only fire stop products tested per UL 1479, ASTM E814, or UL 2079 for the specific fire-rated construction condition, penetrating item type, UL space requirements, and fire rating of each instance. Only tested fire stop systems shall be used at the following locations:

Penetrations of ducts, cable trays, conduit, piping, electrical, busways, and raceways through fire-rated vertical barriers, walls, partitions, horizontal barriers, floors/ceilings, and vertical service shafts.

Safing slot gaps between floor slabs and curtain walls.

Openings between separate structural sections of walls or floors.

Gaps between tops of walls and ceilings or roof assemblies.

Expansion joints in walls and floors.

Openings in fire-rated partitions or walls containing fire doors.

Openings around structural members penetrating floors or walls.

Fire stop systems must provide through-penetration or fire-resistant joint protection equal to the fire rating of the assembly being penetrated.

Installation of fire stop systems must comply with ASTM E814, UL 1479, or UL 2079 tested assemblies.

Proposed fire stop materials and methods must conform to applicable codes of local jurisdiction.

Fire stop systems do not restore structural integrity of load-bearing partitions, assemblies, or supports; installers must consult the structural engineer prior to penetrating any load-bearing assembly.

Where no qualified tested system exists, an engineering judgment based on similar tested systems must be submitted to the local authority having jurisdiction (AHJ) for approval prior to installation. Engineering judgment documents must follow requirements set forth by the International Fire Stop Council (IFC).

Contractor shall identify all fire stop locations and types and ensure use of the appropriate tested system; not all fire stop systems are approved on the plans.

### FIRE BLOCKING REQUIREMENTS:

Fire blocking shall be installed to cut off concealed draft openings (vertical and horizontal) and form an effective barrier between floors, and between top story and roof/attic space (IBC Section 718.2.2).

Fire blocking materials and installation shall conform to IBC Section 718.2.1.

Provide fire blocking in concealed spaces of stud walls and partitions, including furred spaces and parallel/staggered studs, as follows:

Vertically at ceiling and floor levels.

Horizontally at intervals not exceeding 10 feet (IBC Section 718.2.3).

Provide fire blocking at interconnections between concealed vertical stud wall/partition spaces (e.g., soffits, drop ceilings, cove ceilings, and similar locations) (IBC Section 718.2.3).

Install fire blocking at openings around vent pipes, ducts, chimneys, and fireplaces in accordance with UL 103 and UL 127 (IBC Section 718.2.5).

Fire blocking shall be provided in concealed spaces per IBC Section 718.2.2.

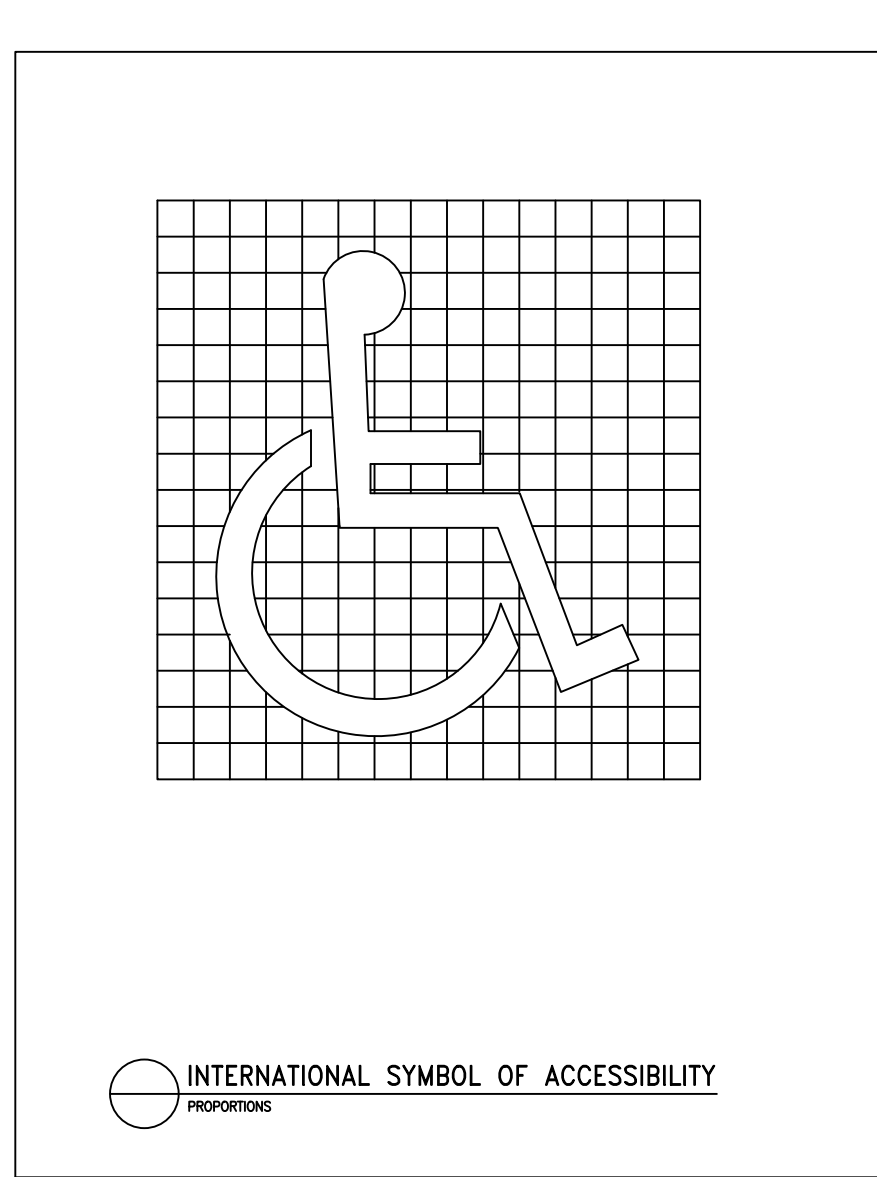
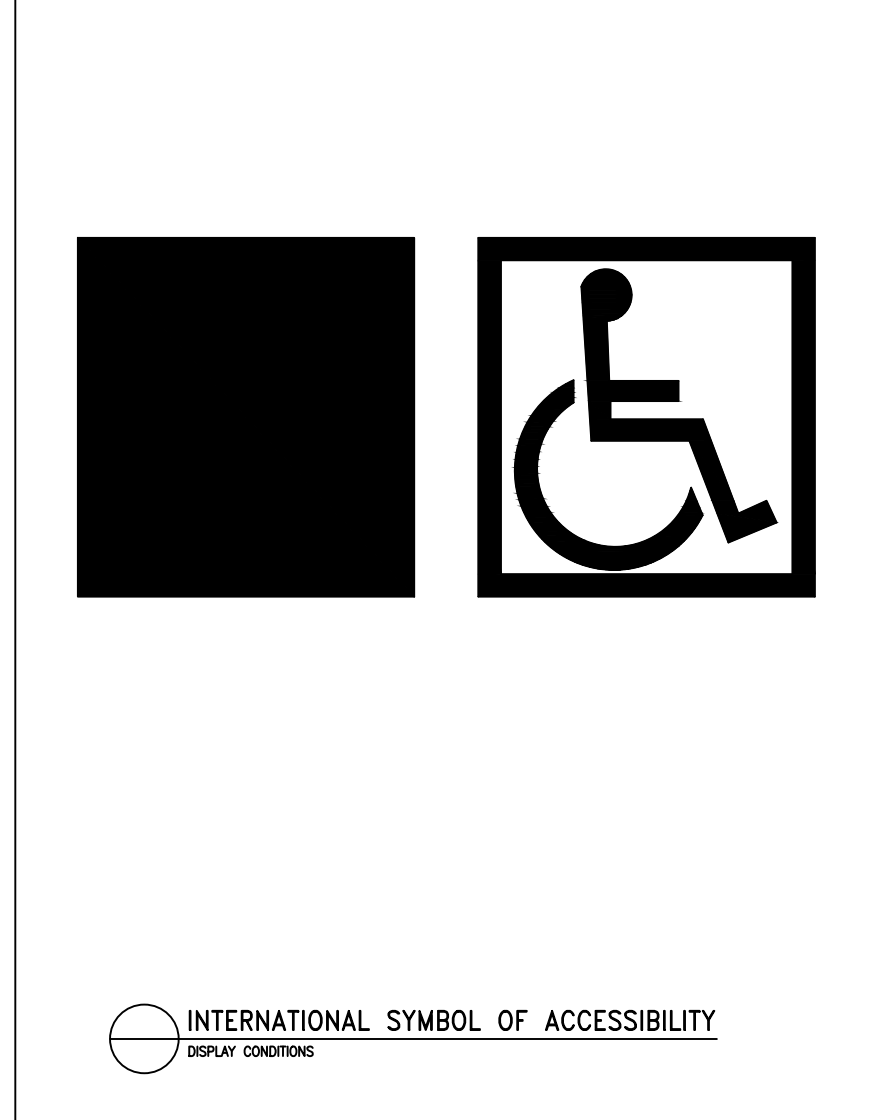
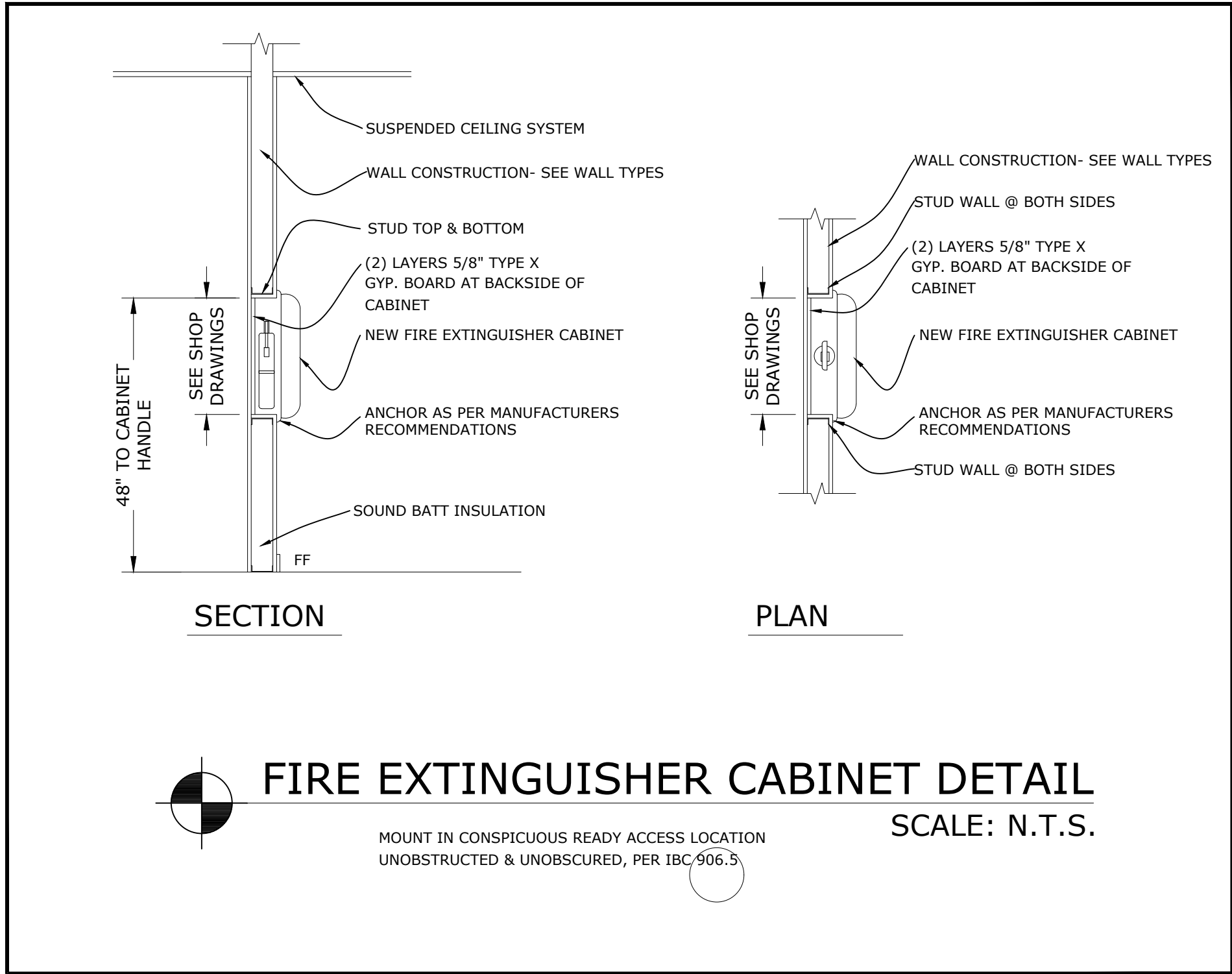
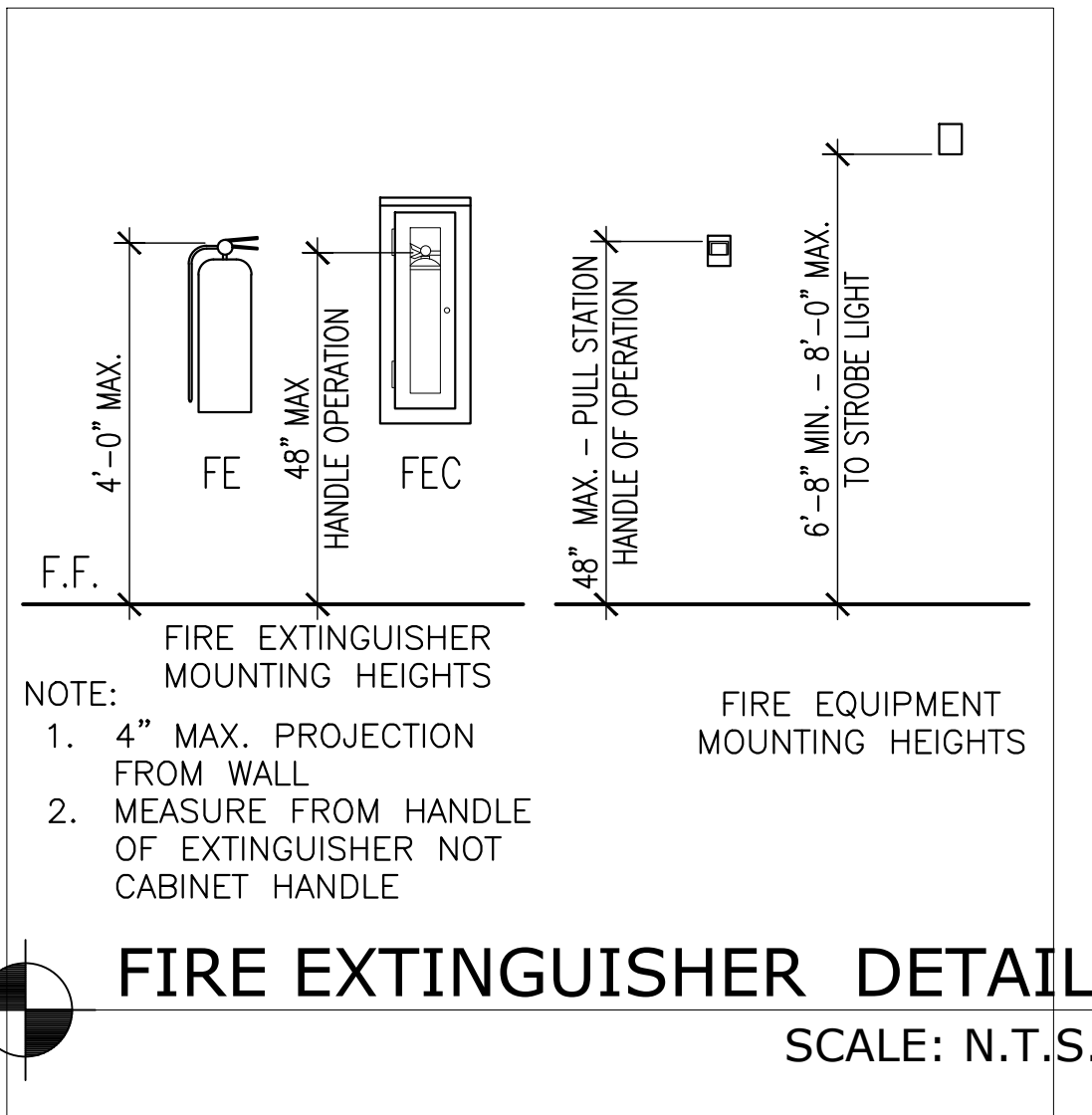
### FIRE SPRINKLER NOTES:

Wet sprinkler pipes routed in heated spaces; heat tape/insulation alone is not acceptable.

Anti-freeze liquid systems not permitted.

Center fire sprinkler heads in ceiling tiles where applicable.

Coordinate fire sprinkler layout with architect.



ANSI 703.3.1.1 LOCATION. WHERE A TACTILE SIGN IS PROVIDED AT A DOOR, THE SIGN SHALL BE ALONGSIDE THE DOOR AT THE LATCH SIDE. WHERE A TACTILE SIGN IS PROVIDED AT DOUBLE DOORS WITH ONE ACTIVE LEAF, THE SIGN SHALL BE LOCATED ON THE INACTIVE LEAF. WHERE A TACTILE SIGN IS PROVIDED AT DOUBLE DOORS WITH TWO ACTIVE LEAVES, THE SIGN SHALL BE TO THE RIGHT OF THE RIGHT-HAND DOOR. WHERE THERE IS NO WALL SPACE ON THE LATCH SIDE OF A SINGLE DOOR, OR TO THE RIGHT SIDE OF DOUBLE DOORS, SIGNS SHALL BE ON THE NEAREST ADJACENT WALL. SIGNS CONTAINING TACTILE CHARACTERS SHALL BE LOCATED SO THAT A CLEAR FLOOR AREAS 19 INCHES MINIMUM, CENTER ON THE TACTILE CHARACTERS IS PROVIDED BEYOND THE ARC OF ANY DOOR SWING BETWEEN THE CLOSED POSITIONS AND 45 DEGREE OPEN POSITIONS

ANSI 703.4 BRAILLE. BRAILLE SHALL BE CONTRACT (GRADE 2) BRAILLE AND SHALL COMPLY WITH SECTION 703.4.

ANSI 703.3.10 HEIGHT ABOVE FLOOR. TACTILE CHARACTERS SHALL BE 48 INCHES MINIMUM ABOVE THE FLOOR, MEASURED TO THE BASELINE OF THE LOWEST TACTILE CHARACTER AND 60 INCHES MAXIMUM ABOVE THE FLOOR, MEASURED TO THE BASELINE OF THE HIGHEST TACTILE CHARACTERS.

ANSI 703.4.4 POSITION. BRAILLE SHALL BE BELOW THE CORRESPONDING TEXT. IF TEXT IS MULTILINED, BRAILLE SHALL BE PLACED BELOW ENTIRE TEXT. BRAILLE SHALL BE SEPARATED 3/8 INCH (9.5 MM) MINIMUM FROM ANY OTHER TACTILE CHARACTERS AND 3.8 INCH MINIMUM FROM RAISED BORDERS AND DECORATIVE ELEMENTS. BRAILLE PROVIDED ON ELEVATOR CAR CONTROLS SHALL BE SEPARATED 3/16 INCH MINIMUM EITHER DIRECTLY BELOW OR ADJACENT TO THE CORRESPONDING RAISED CHARACTERS OR SYMBOLS.

ANSI 703.5.1 PICTOGRAMS- GENERAL. PICTOGRAMS SHALL COMPLY WITH SECTION 703.5.

ANSI 703.6 SYMBOLS OF ACCESSIBILITY- GENERAL. SYMBOLS OF ACCESSIBILITY SHALL COMPLY WITH SECTION 703.6.

ANSI 703.1 GENERAL. ACCESSIBLE SIGNS SHALL COMPLY WITH SECTION 703

ANSI 703.2 VISUAL CHARACTERS- GENERAL. VISUAL CHARACTERS SHALL COMPLY WITH SECTION 703.2.

ANSI 703.2.9 HEIGHT ABOVE FLOOR. VISUAL CHARACTERS SHALL BE 40 INCHES MINIMUM ABOVE THE FLOOR OF THE VIEWING POSITION, MEASURED AT THE BASELINE OF THE CHARACTERS. HEIGHTS SHALL COMPLY WITH TABLE 703.2.4. BASED ON THE SIZE OF THE CHARACTERS ON THE SIGN.

ANSI 703.3.1 TACTILE CHARACTERS- GENERAL. TACTILE CHARACTERS SHALL COMPLY WITH SECTION 703.3, AND SHALL BE DUPLICATED IN BRAILLE COMPLYING WITH SECTION 703.4.

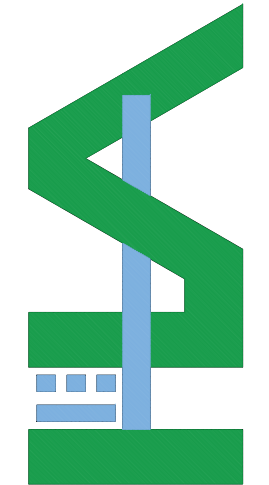
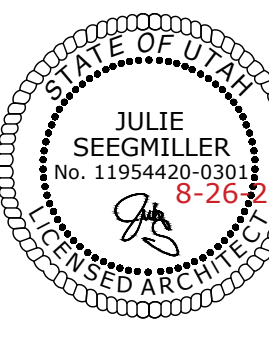
ANSI 703.3.10 HEIGHT ABOVE FLOOR. TACTILE CHARACTERS SHALL BE 48 INCHES MINIMUM ABOVE THE FLOOR, MEASURED TO THE BASELINE OF THE LOWEST TACTILE CHARACTER AND 60 INCHES MAXIMUM ABOVE THE FLOOR, MEASURED TO THE BASELINE OF THE HIGHEST TACTILE CHARACTERS.

A12.2

ADA REQUIREMENTS  
& FIRE DETAILS  
NOT TO SCALE

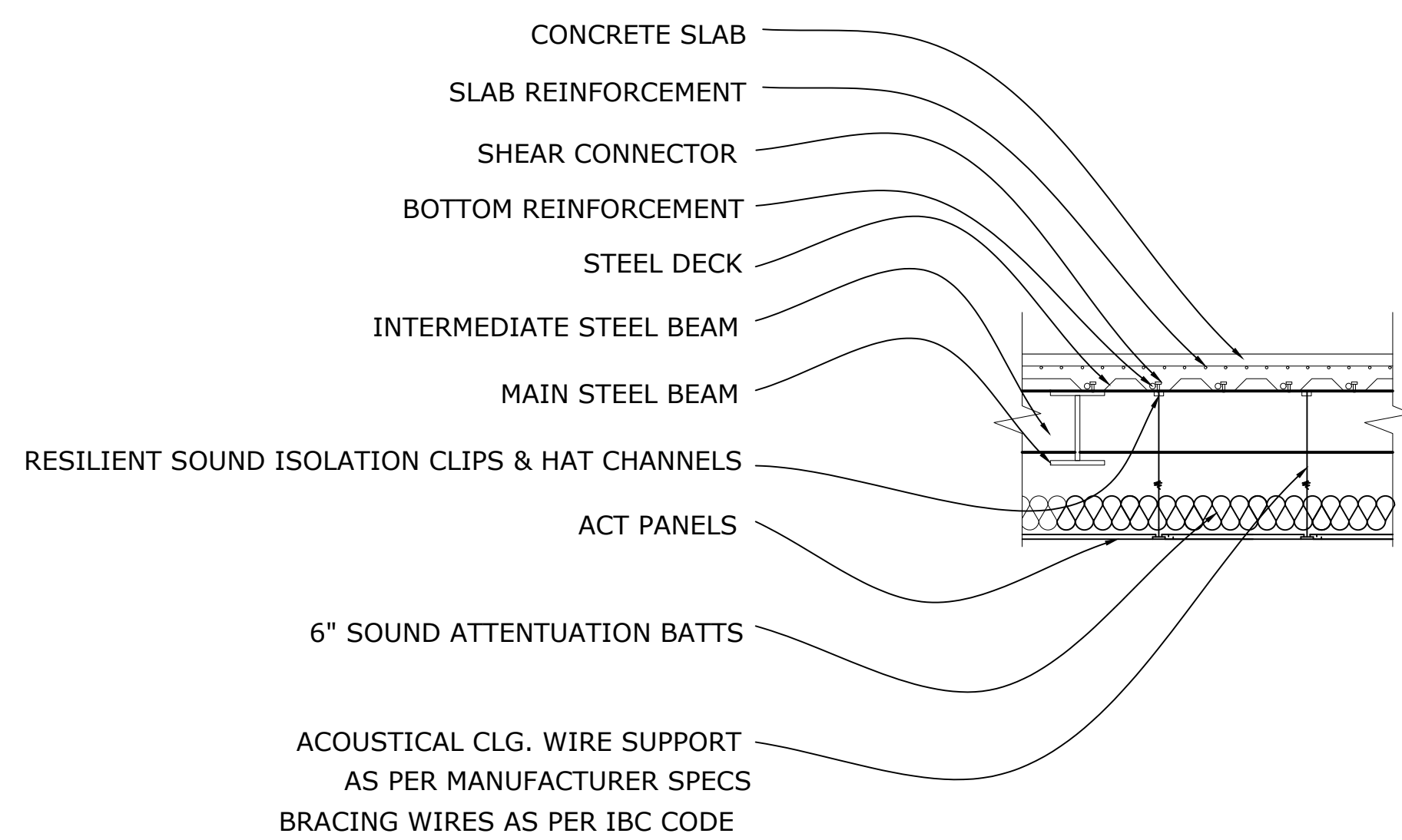
FINAL SET  
DATE:  
8-26-25

GATEWAY ACADEMY  
ANDY BURT FIELD HOUSE  
201 THOROUGHbred WAY, ENOCH UT



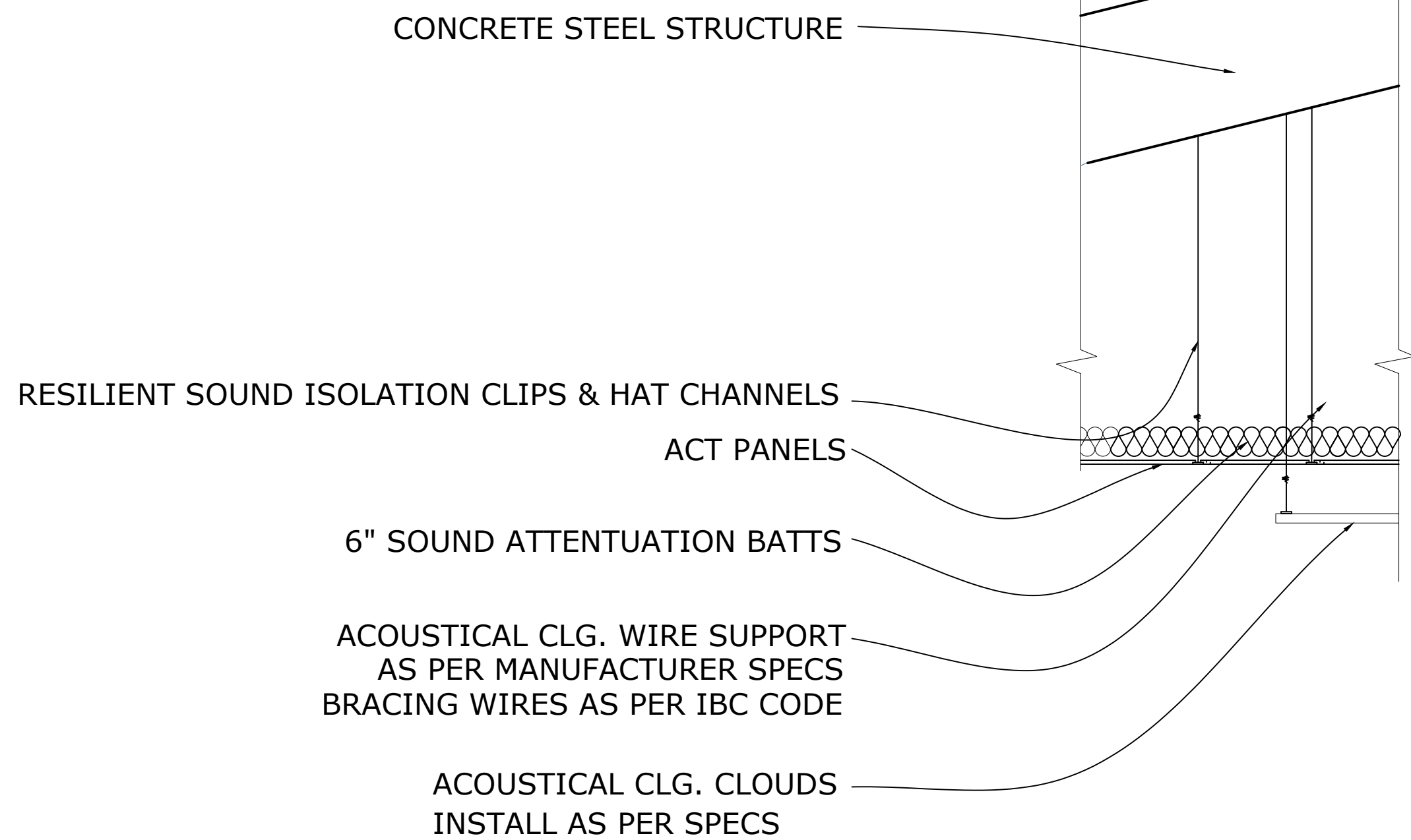
H13 ARCHITECTS  
107 S 1470 E STE 303, ST GEORGE, UT  
(435) 691-0286 h13architects@gmail.com



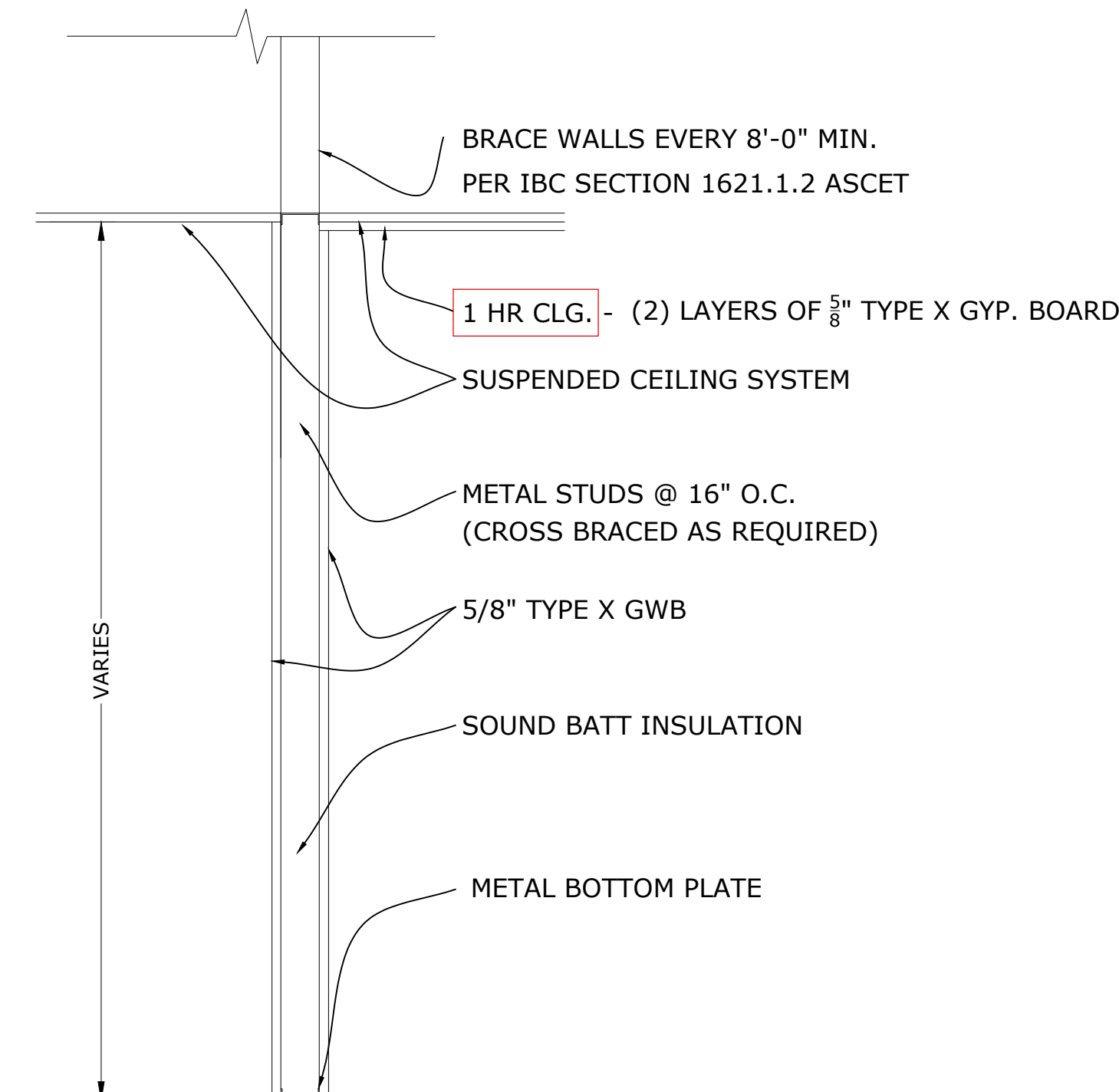


MAIN FLOOR CLG. ASSEMBLY  
SCALE: N.T.S.

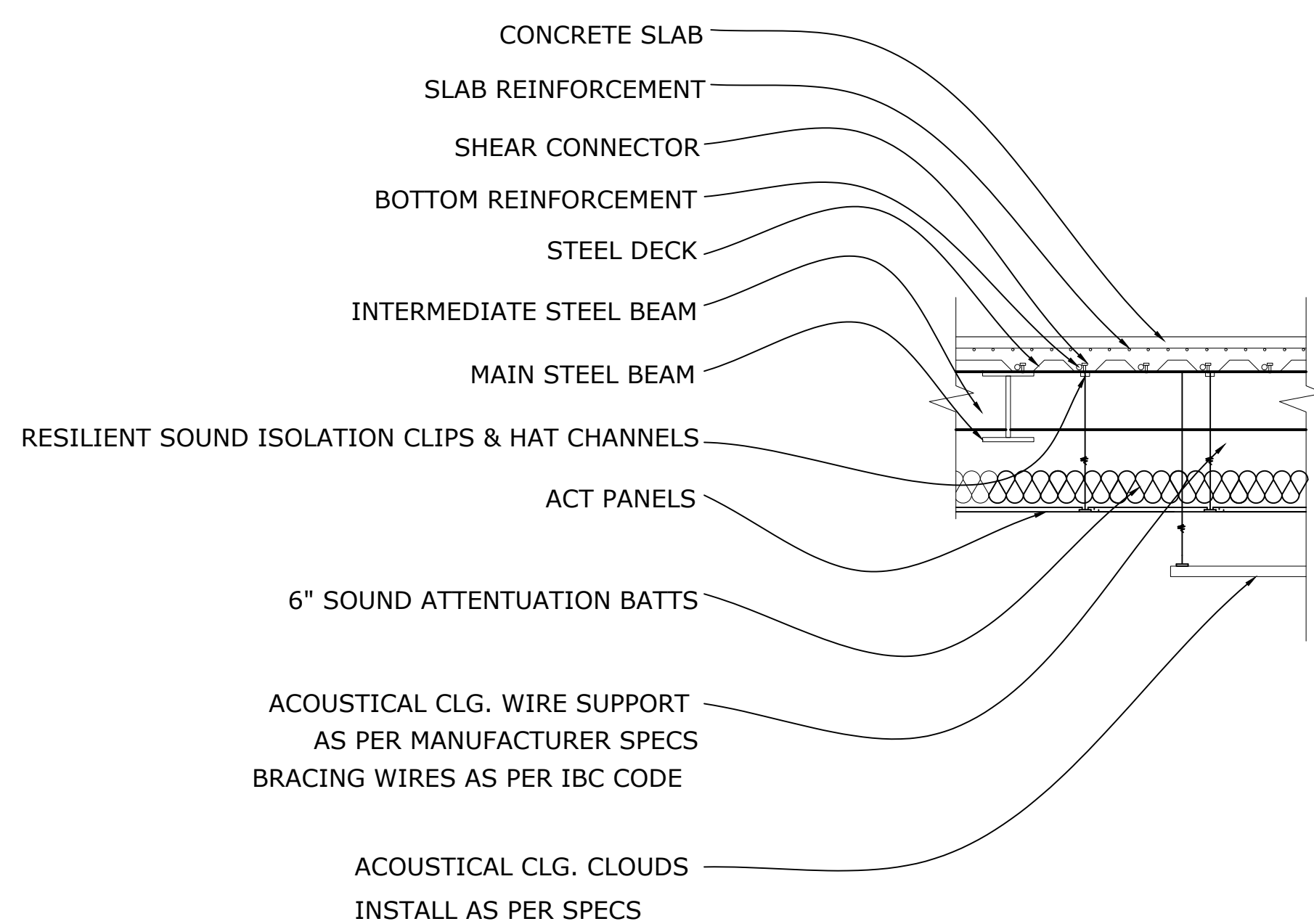
- Steel Deck + Light Weight Concrete
- Insulation (rockwool, mineral wool) & Resilient Channels
- Drop ceiling with acoustic ceiling tiles → STC 60-65



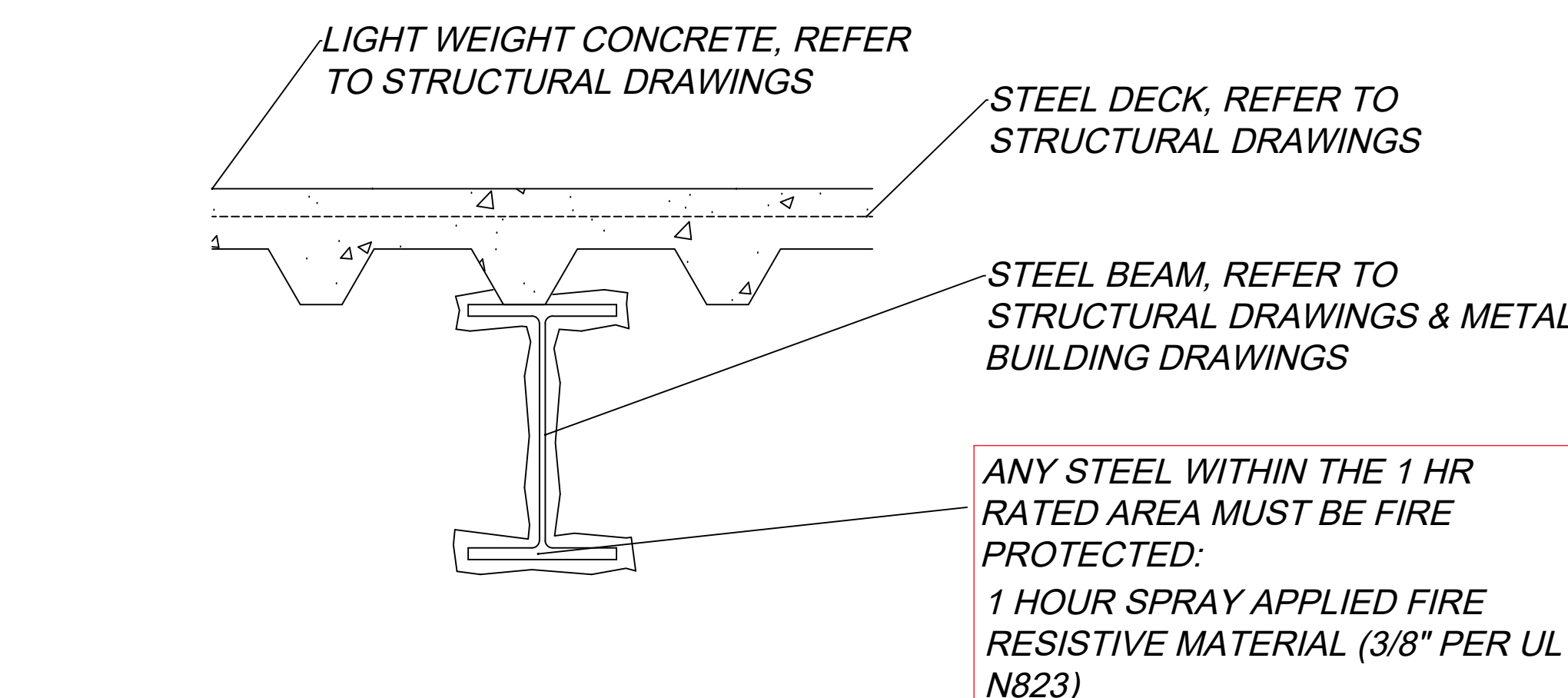
UPPER FLOOR CLG. ASSEMBLY W/ ACOUSTICAL CLOUDS  
SCALE: N.T.S.



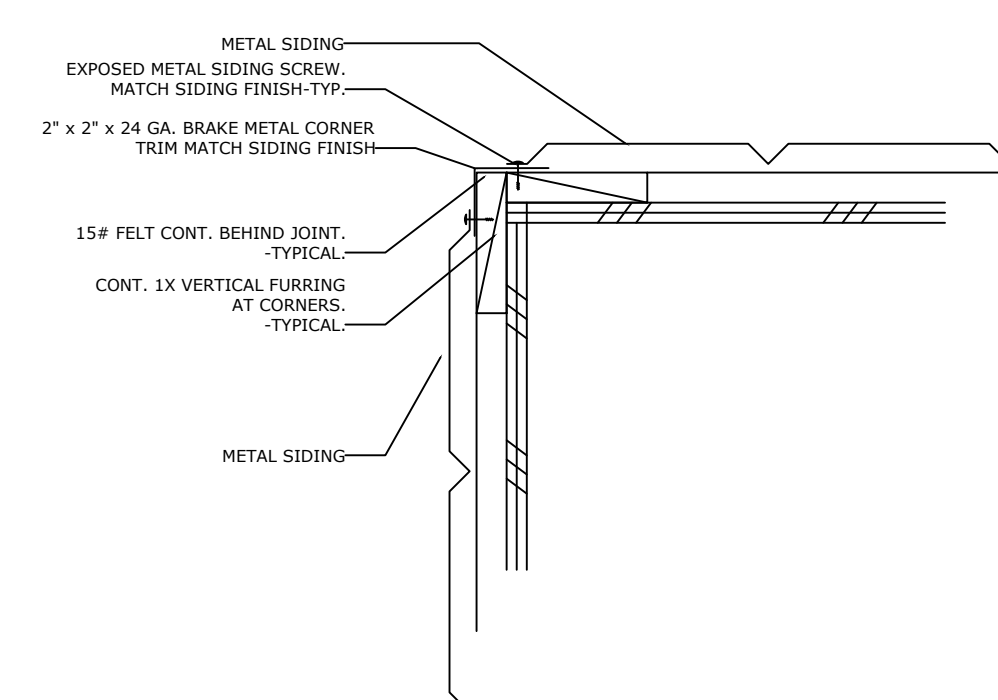
TYPICAL METAL PARTITION WALL



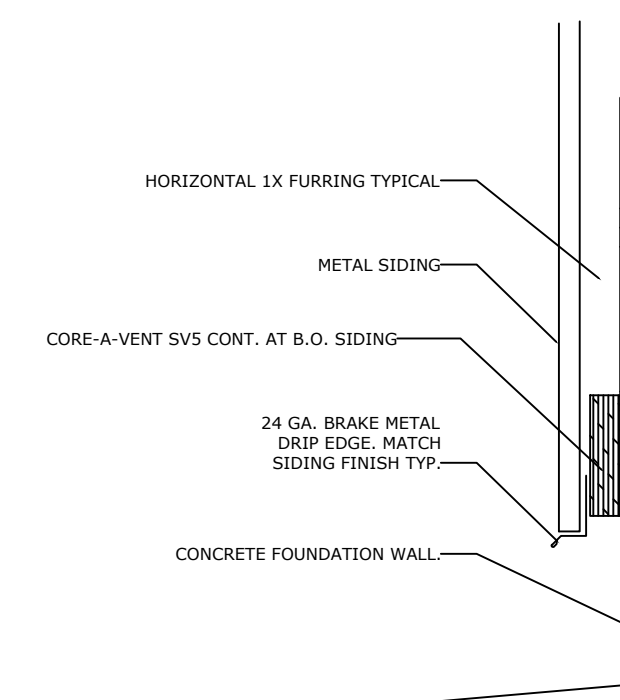
MAIN FLOOR CLG. ASSEMBLY W/ ACOUSTICAL CLOUDS  
SCALE: N.T.S.



FIRE PROOFING FOR STEEL  
SCALE: N.T.S.

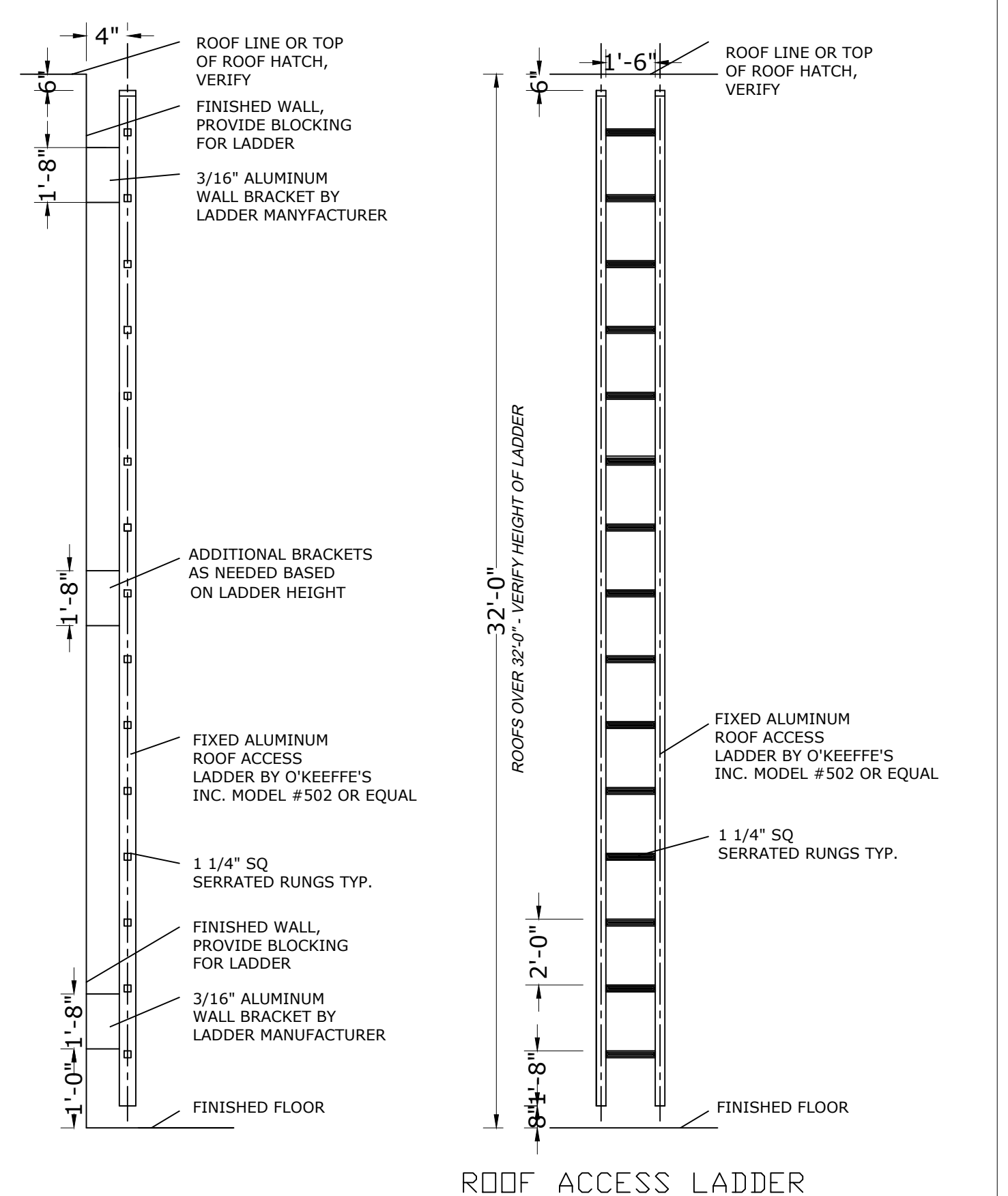


6 METAL SIDING AT OUTSIDE CORNER  
N.T.S.  
Typical, U.N.O.

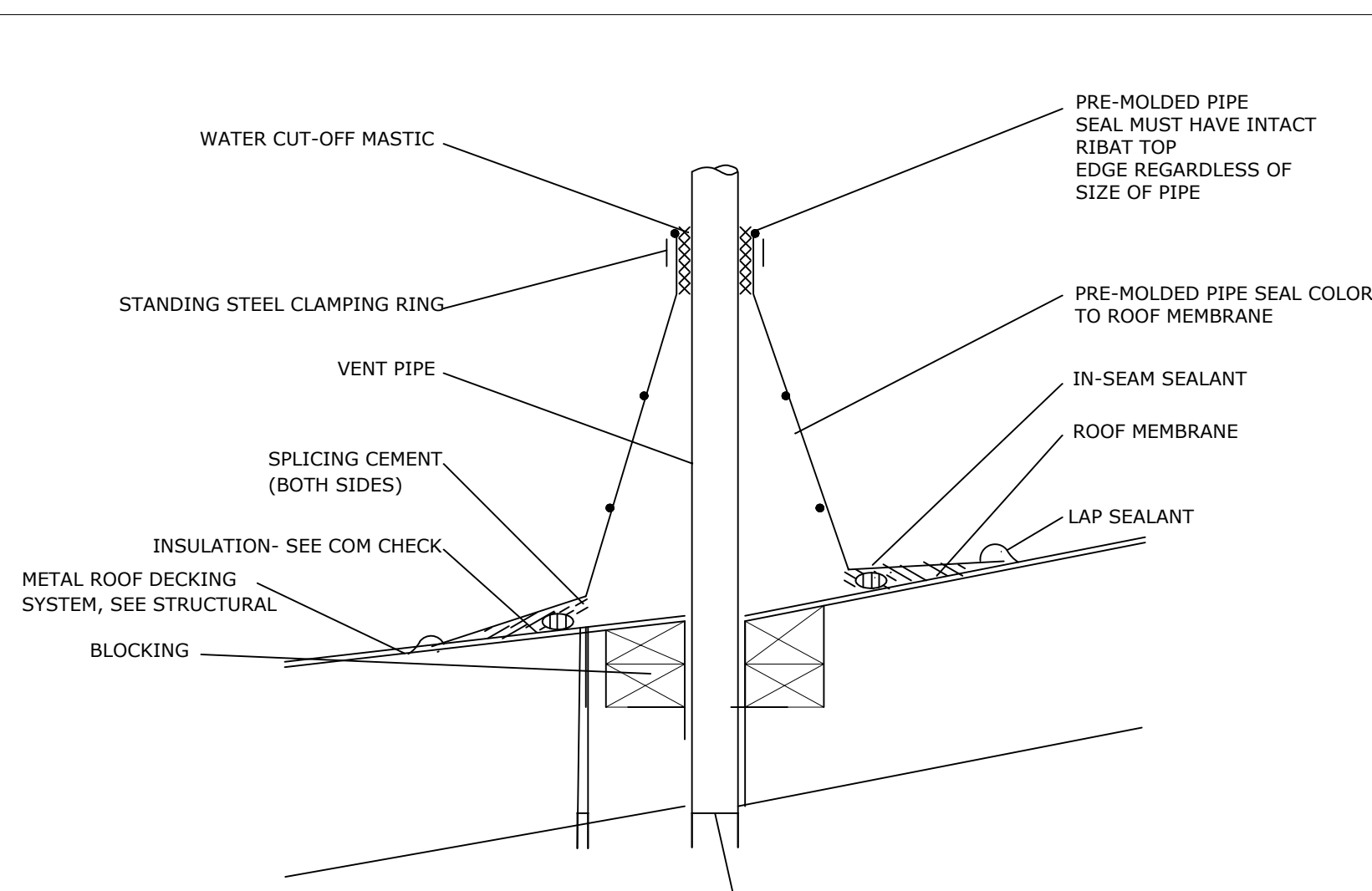


7 METAL SIDING AT BOTTOM OF WALL  
N.T.S.  
Typical, U.N.O.

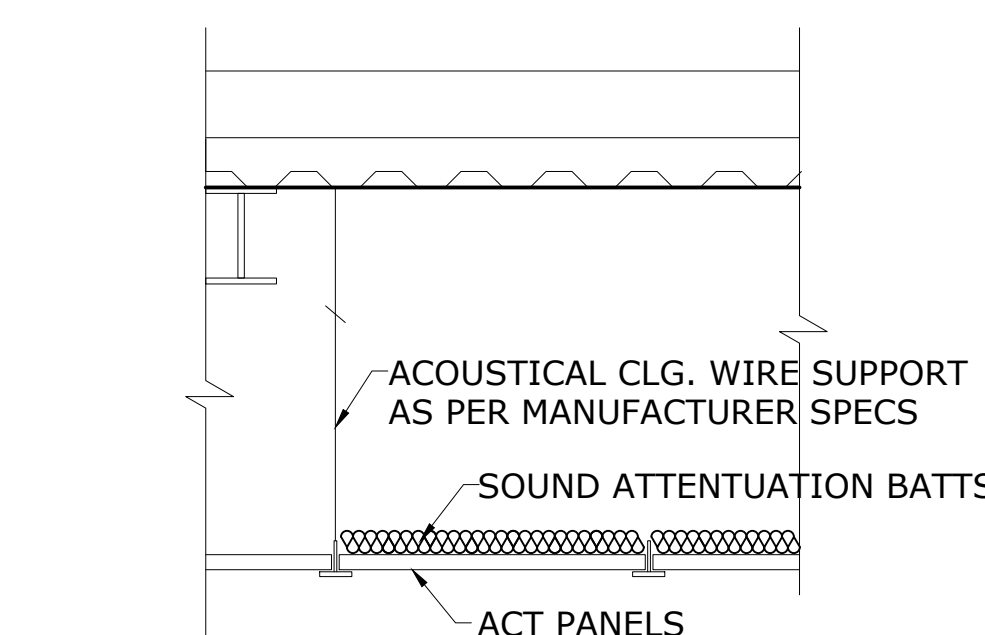
TYPICAL METAL SIDING DETAILS  
SCALE: N.T.S.



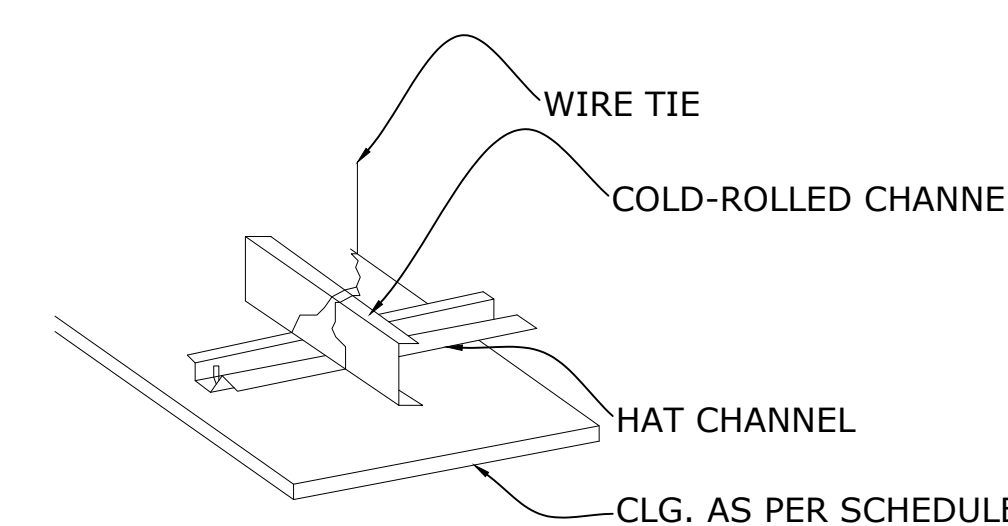
ROOF ACCESS LADDER  
SCALE: N.T.S.



PRE-MOLDED VENT PIPE FLASHING  
SCALE: N.T.S.



SUSPENDED CLG. ASSEMBLY  
SCALE: N.T.S.



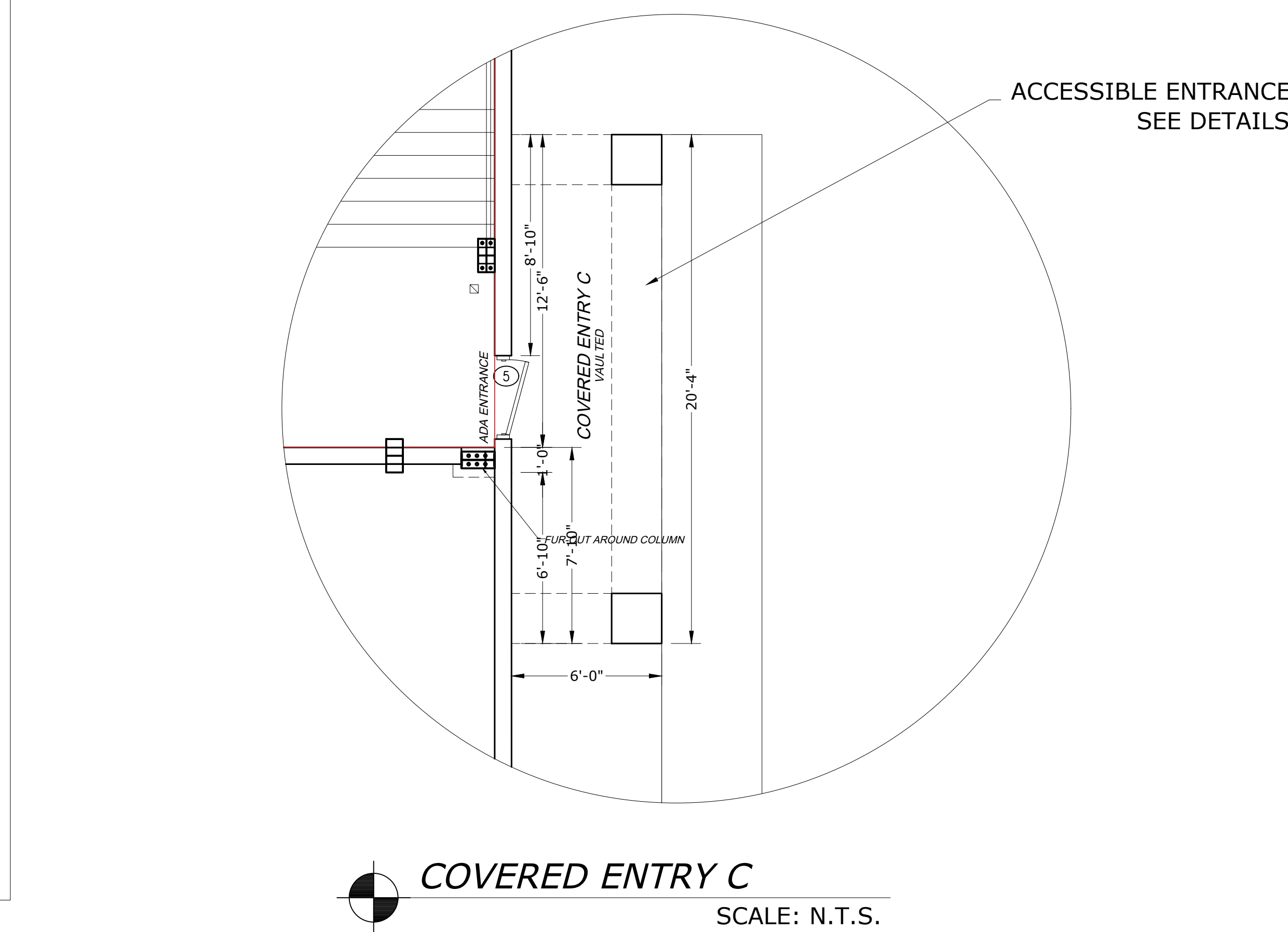
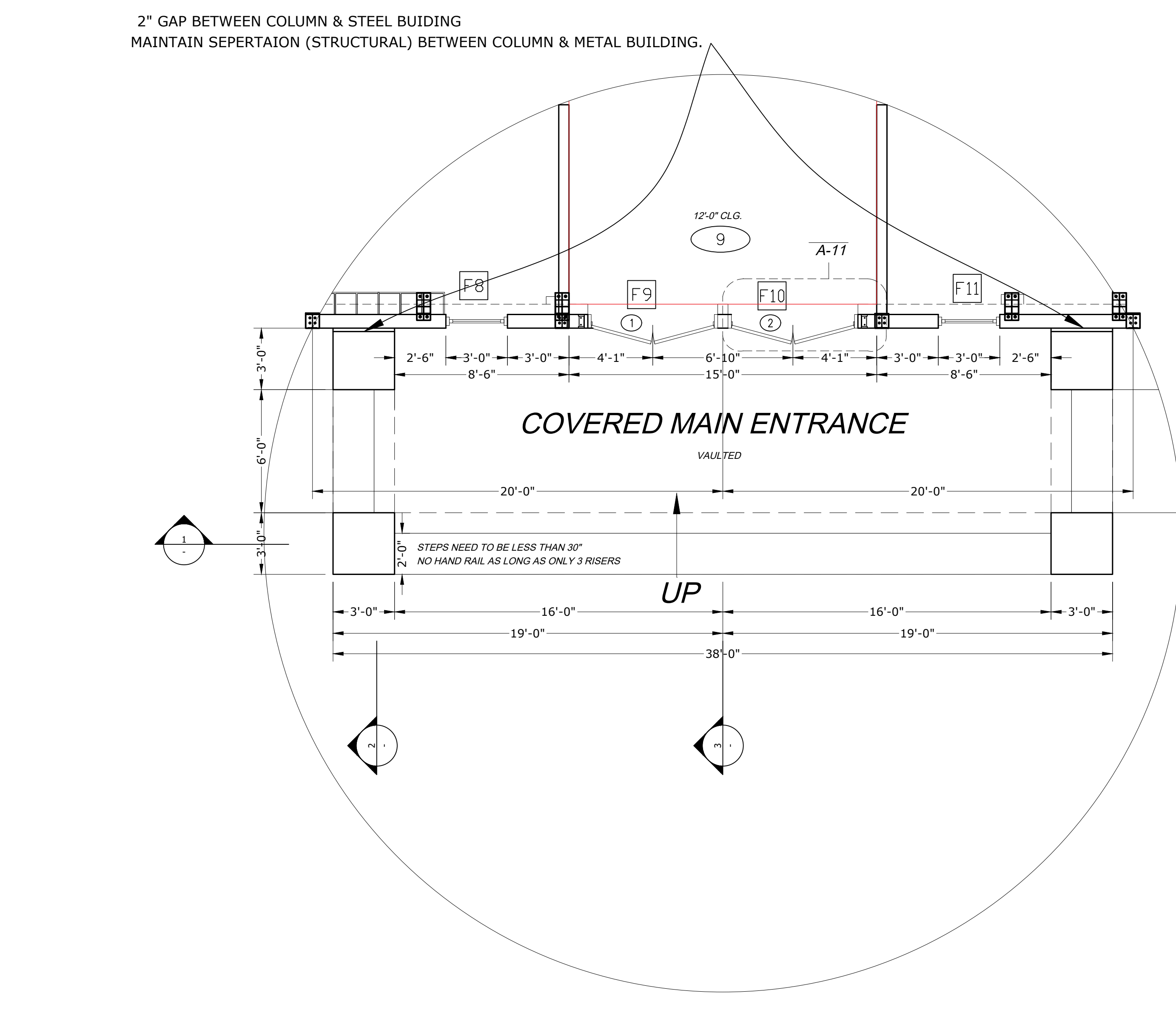
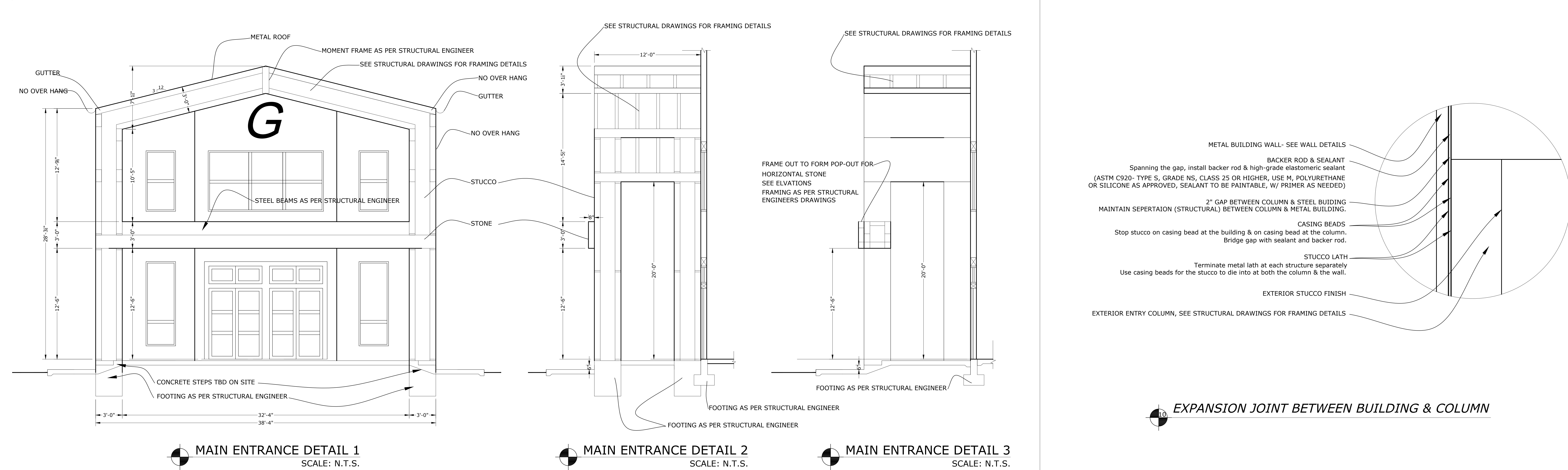
GWB CEILING SUSPENSION

SUSPENDED CLG. ASSEMBLY  
SCALE: N.T.S.

## Suspended Ceiling / Seismic Notes

- Suspended ceilings >2,500 sq. ft. shall use Armstrong or approved equivalent SJCG seismic expansion joint system per SISCA standards; verify local code compliance.
- Suspended ceiling installation per SISCA Sections 3- 4. Heavy-duty T-bar grid required.
- Perimeter supporting closure angle width 2" ; one end of grid attached to closure angle, opposite end rests on closure angle with 3/4" clearance (or 7/8" closure angle with 2" Burke clips for seismic categories D, E, F).
- Hangers: #12 galvanized wire or approved equivalent; hangers and runners spaced per manufacturer; all intersections/connections capable of withstanding design loads.
- Light fixtures to provide #12 galvanized wire at each corner.
- Cable trays and electrical conduit independently supported; lateral bracing required only for continuous ceilings





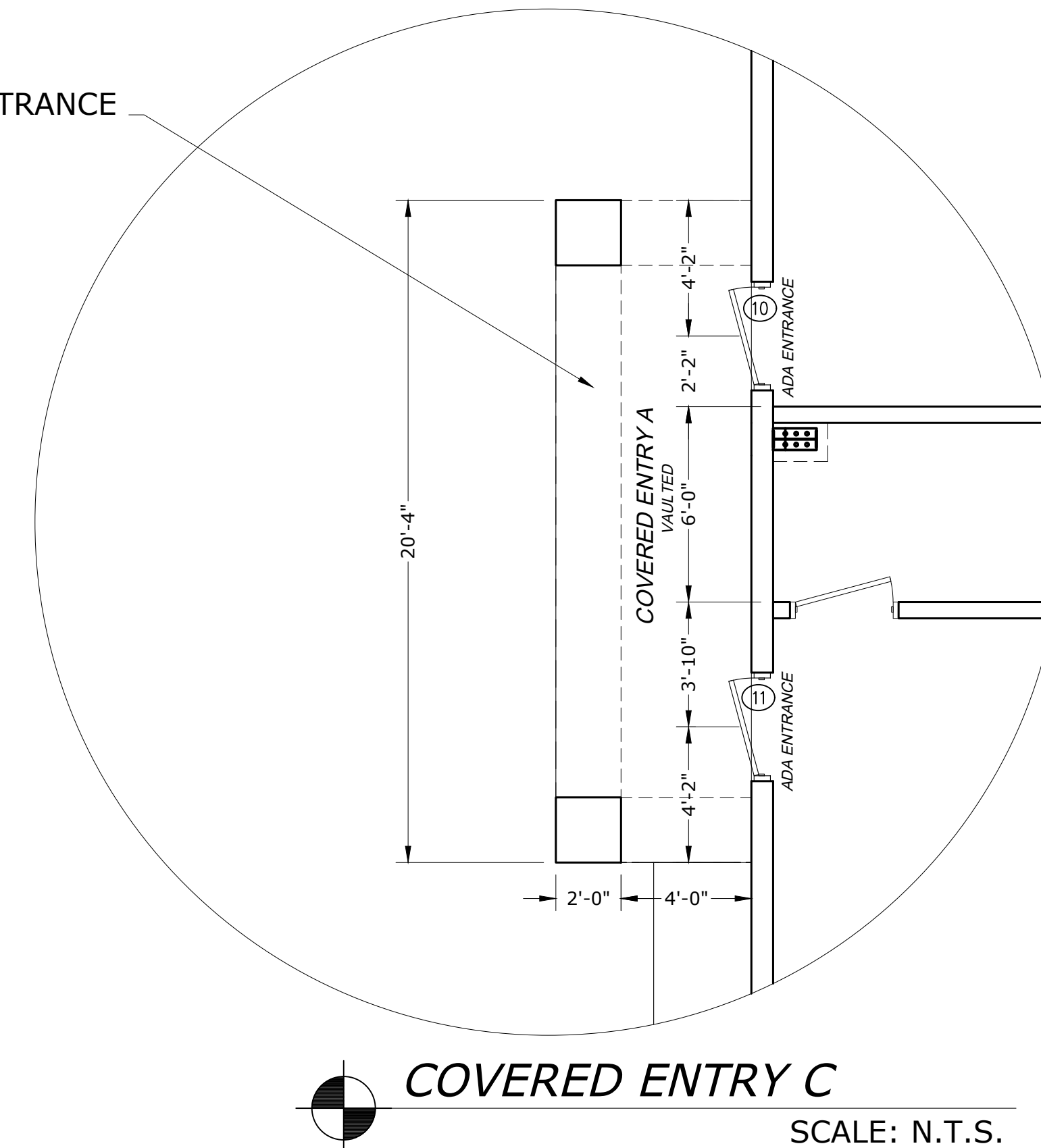
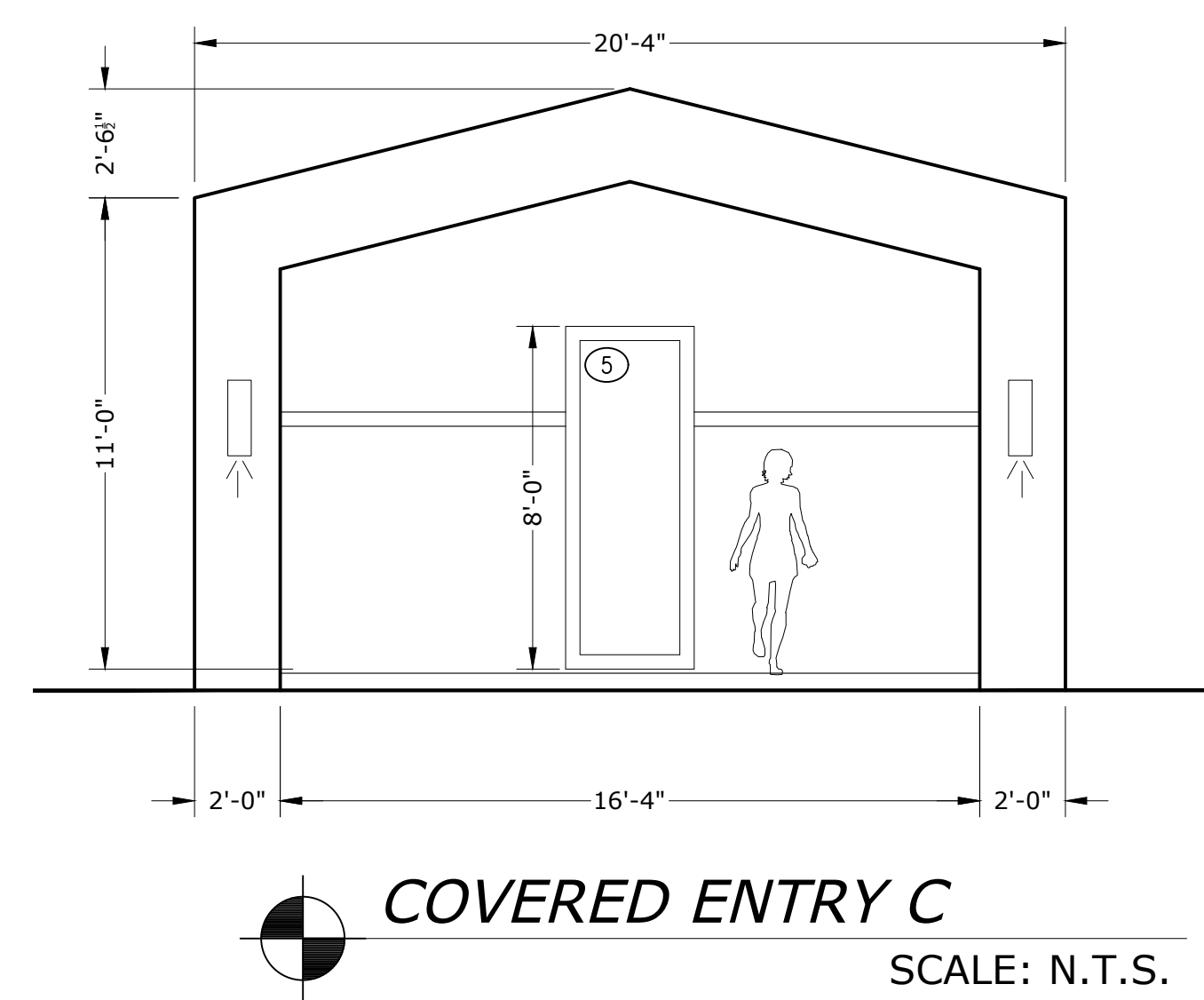
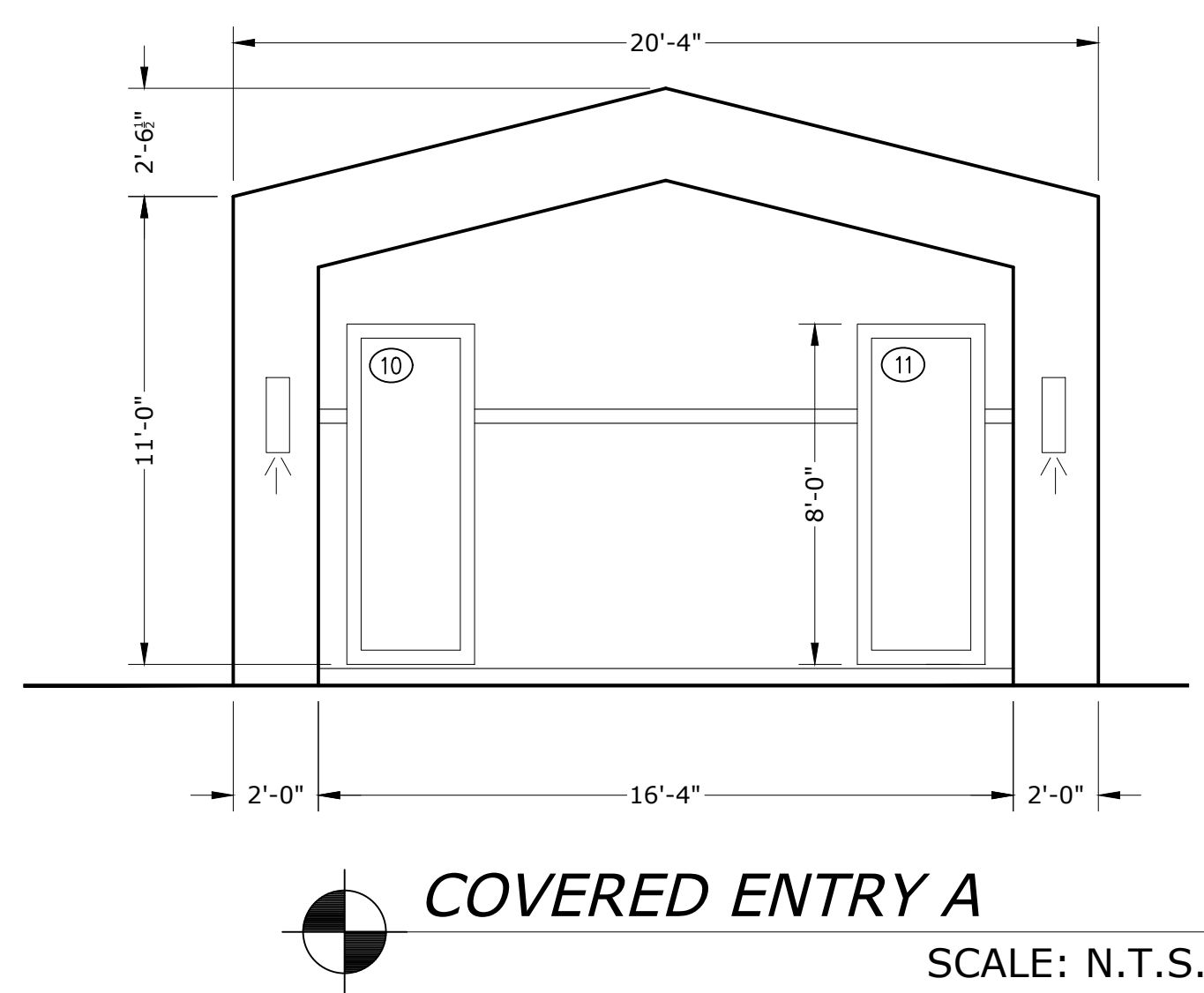
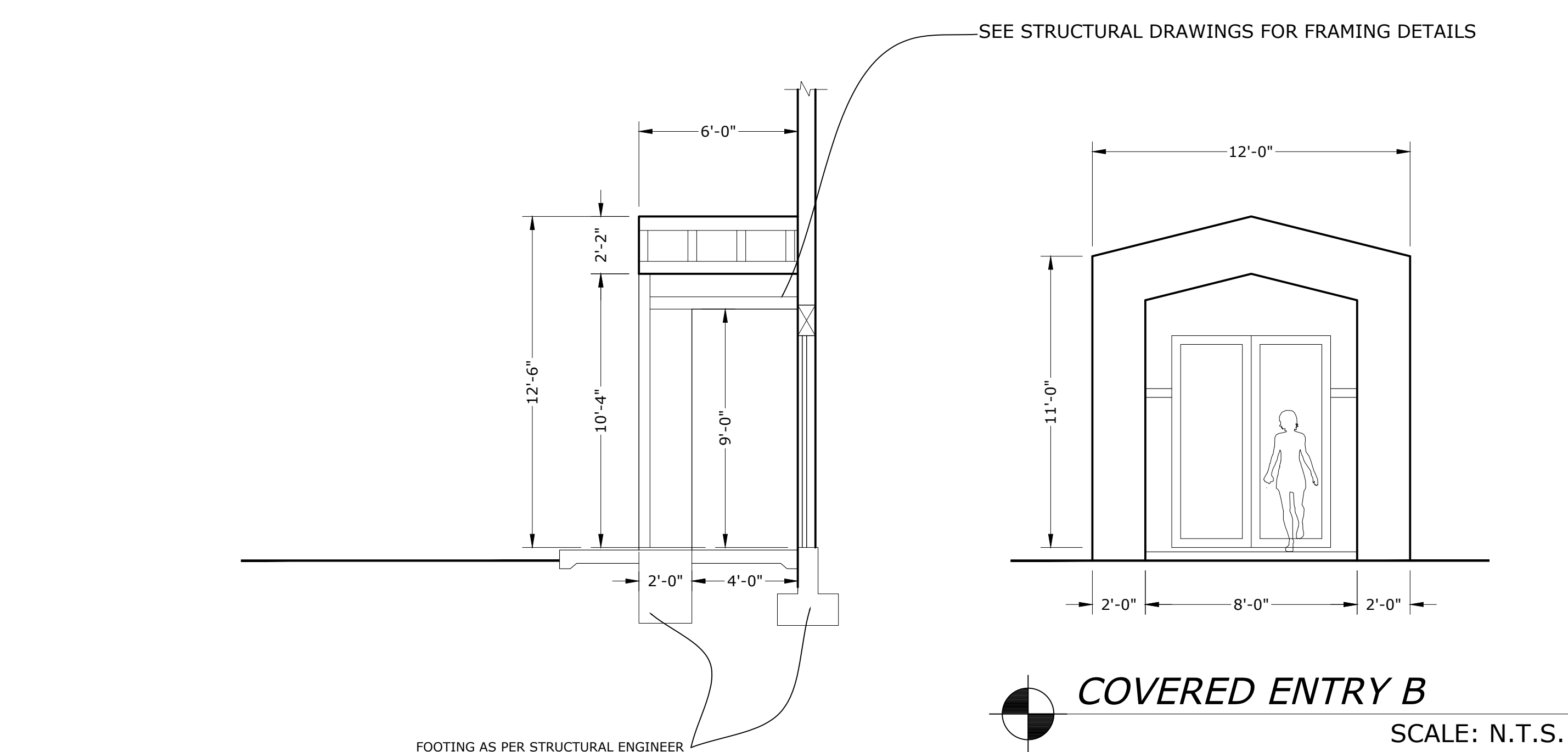
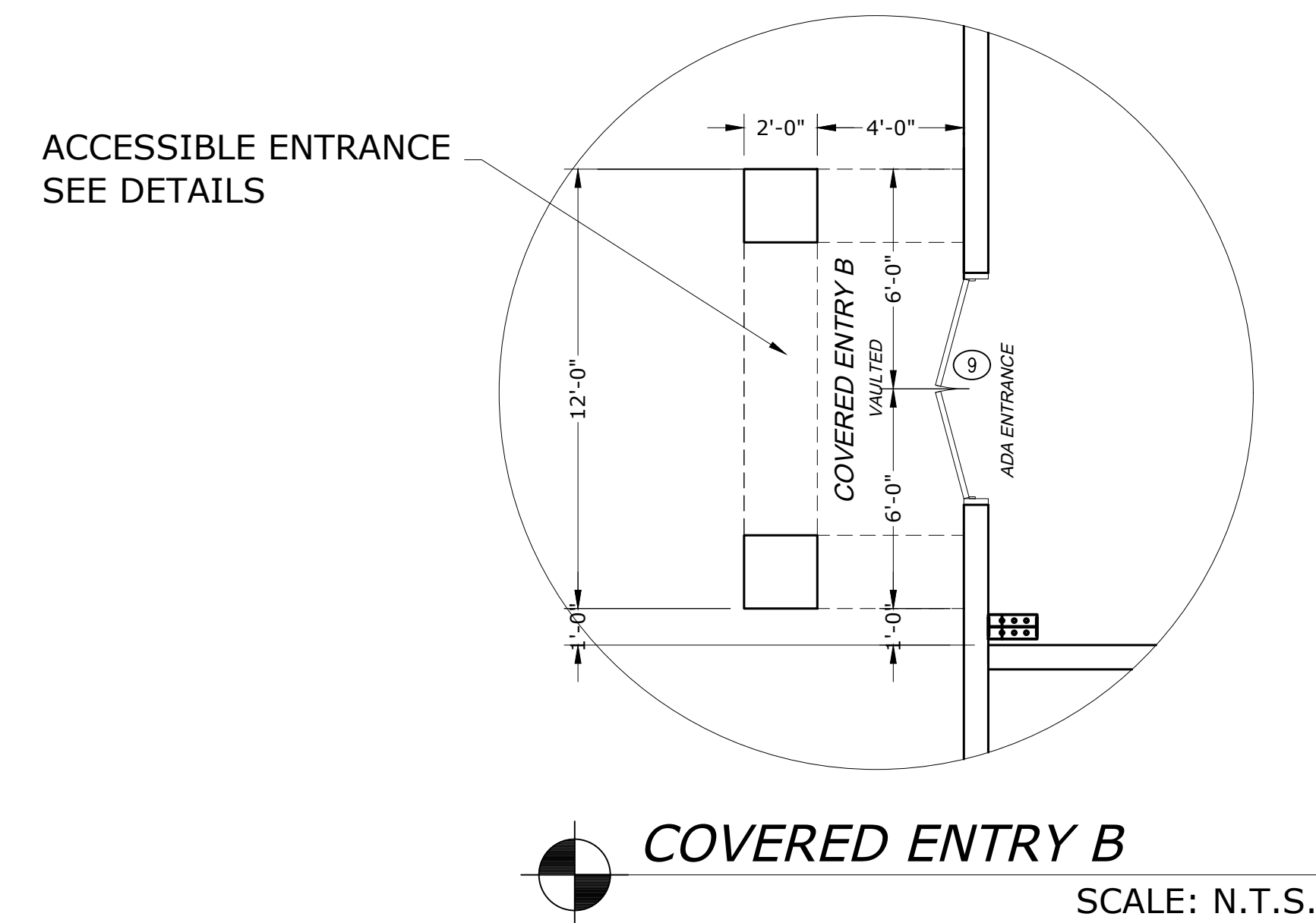
NOTES:

FOR ROOF ADDITIONAL INFORMATION, SEE ROOF PLANS AND DETAILS.

SEE STRUCTURAL DRAWINGS FOR ALL FRAMING SIZES AND ADDITIONAL ANGLES AND BRACING, TYPICAL.

SEE ELEVATIONS FOR EXTERIOR WALL ASSEMBLY TYPES AND LOCATION

SEE DOOR & WINDOW SHEETS FOR MORE INFORMATION ON DOOR & WINDOWS DETAILS, STOREFRONT SYSTEMS, FRAMES, GLAZING TYPES AND NOTES.





FIXTURE / ACCESSORY SCHEDULE				
NO.	ITEM	MANUFACTURER	MODEL NO.	REMARKS
A1	WATERCLOSET	KOHLER	KOHLER KINGSTON WALL MOUNT TOP SPUD TOILET BOWL MODEL: K-84434-0 COLOR: WHITE	PROVIDED AND INSTALLED BY GC.
	FLUSH VALVE	SLOAN	SLOAN ROYAL FLUSH METER 111-1.28	SENSOR OPERATED. PROVIDED AND INSTALLED BY GC.
A2	Kohler Primary Elongated Juvenile Height Toilet Bowl Only with Antimicrobial Finish - Seat with Handholds Included	KOHLER	Model: K-96064-SS-0 Item: bci3868494	FOR EARLY CHILDHOOD EDUCATION RESTROOMS ROOM 19 & 20  PROVIDED AND INSTALLED BY GC.
	KohlerPrimme 1.28 GPF Manual Toilet Flushometer Valve with a 1-1/2" Top Spud	KOHLER	Model: K-76321-CP Item: bci3488767	FOR EARLY CHILDHOOD EDUCATION RESTROOMS ROOM 19 & 20  PROVIDED AND INSTALLED BY GC
B	URINAL FLUSH VALVE	KOHLER - URINAL - FLUSH VALVE	SLOAN  KOHLER BARDON 1/8TH GPF HEU K-4991-ETSS-0 SLOAN ROYAL MODEL 186 HEU	COLOR:WHITE PROVIDED AND INSTALLED BY GC.
C	LAVATORY	KOHLER	Verticyl™ 19-3/4" rectangular undermount bathroom sink K-2882-0	SINGLE HOLE. PROVIDED AND INSTALLED BY GC.
	FAUCET	DELTA	Delta 0.5 GPM Electronic Bathroom Faucet Model: DEMD-301LF Item: bci2907432	SENSOR OPERATED, VANDAL RESISTANCE AERATOR & 0.5 GMP FLOW RESTRICTOR. PROVIDED AND INSTALLED BY GC.
D	TOILET PAPER DISPENSER	BOBRICK	B-42888 CONTURA	SURFACE MOUNTED. PROVIDED AND INSTALLED BY GC.
E	SANITARY NAPKIN	BOBRICK	B-270 CONTURA	SURFACE MOUNTED PROVIDED AND INSTALLED BY GC.
F	ELECTRIC HAND DRYER	BOBRICK	Bobrick TrimDry (B-7128) High Speed Narrow Profile, Automatic Hand Dryer, 110-120V, Brushed SS	TO BE PROVIDED BY OWNER, INSTALLED BY GC COORDINATE WITH ELECTRICIAN
G1	COUNTER MOUNTED SOAP DISPENSER	BOBRICK	B-8226	COUNTER MOUNTED PROVIDED AND INSTALLED BY GC.
G2	SURFACE MTD SOAP DISPENSER	BOBRICK	B-4112 CONTURA	SURFACE MOUNTED
J	COAT HOOK	BOBRICK	B-6827	SATIN FINISH, SURFACE MOUNTED. PROVIDED AND INSTALLED BY GC.
K	MIRROR			POLISH PLATE GLASS w/ FRAME. PROVIDED AND INSTALLED BY GC. SIZE VARIES
L	HOSE BIB			13" A.F.F. PROVIDED AND INSTALLED BY GC.
M	WRAP AROUND GRAB BAR	BOBRICK		PEENED FINISH. PROVIDED AND INSTALLED BY GC.
N	RECESSED WASTE RECEPTACLE	BOBRICK	B-3644	TO BE PROVIDED BY OWNER, INSTALLED BY GC. REQUIRES 4" WALL RECESS.
O	STALL PARTITIONS	BOBRICK	1548	LAMINATE TO BE DETERMINED

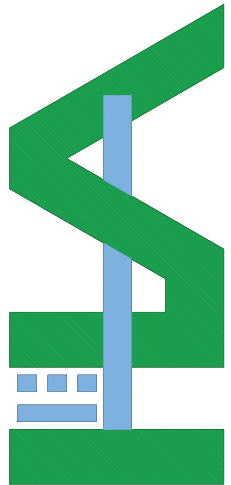
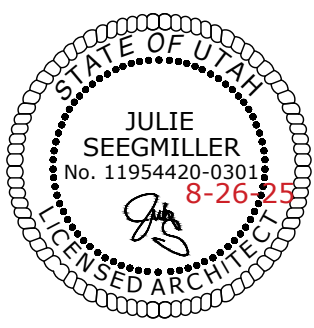
NOTE #1: SEE FIXTURE MOUNTING SCHEDULE FOR MAAB REQUIRED MOUNTING HEIGHTS AND LOCATIONS  
NOTE #2: ALL FIXTURE SCHEDULED ABOVE ARE FOR REFERENCE ONLY, OWNER TO MAKE FINAL SELECTIONS

A14.0

FIXTURE / ACCESSORY  
SCHEDULE  
NOT TO SCALE

FINAL SET  
DATE:  
8-26-25

GATEWAY ACADEMY  
ANDY BURT FIELD HOUSE  
201 THOROUGHbred WAY, ENOCH UT



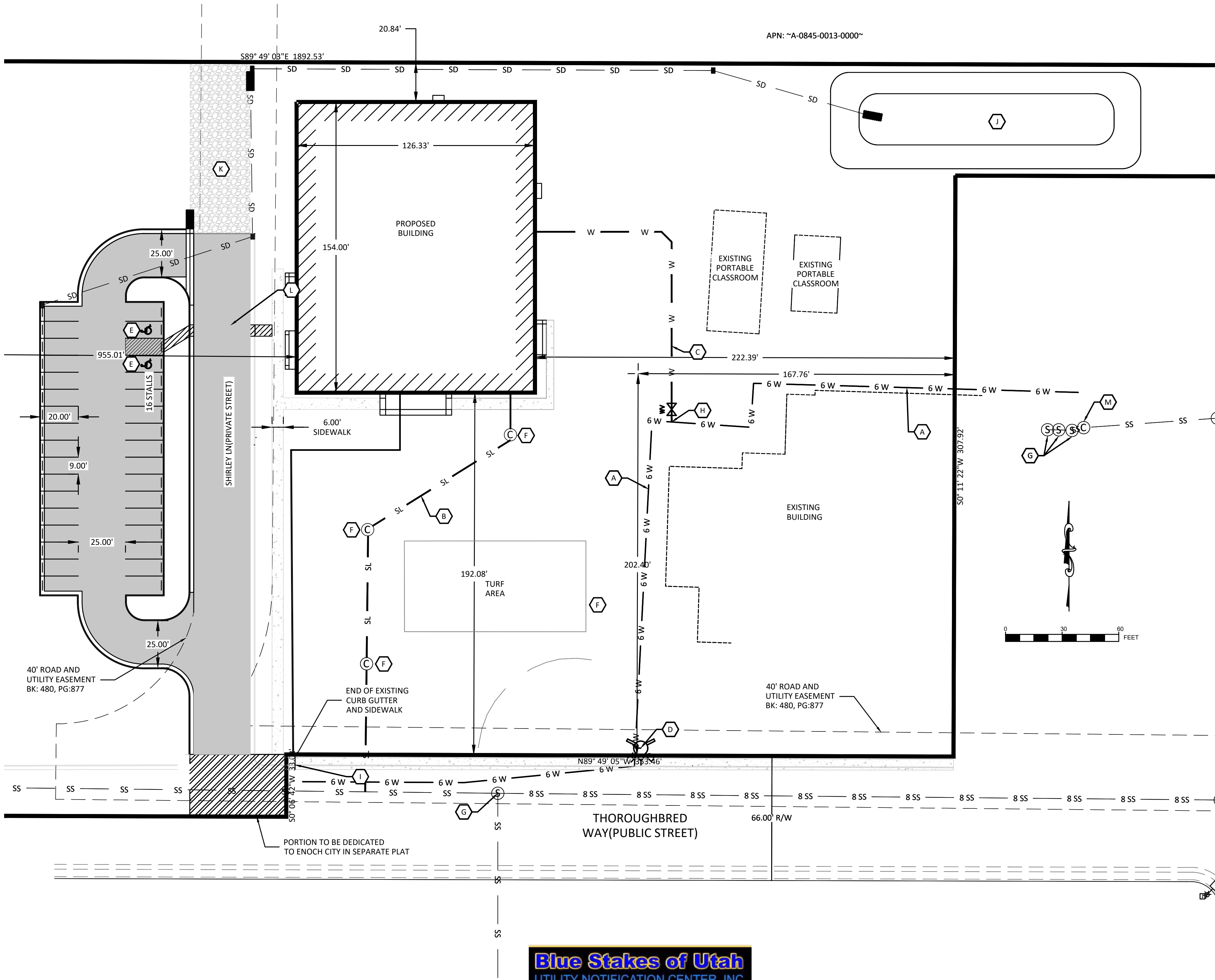
H13 ARCHITECTS  
107 S 1470 E STE 303, ST GEORGE, UT  
(435) 691-0286 h13architects@gmail.com



<b>36   BASE CABINET WITH TRASH/ RECYCLE</b>	<b>18   UPPER CABINET DETAIL</b>	<b>12   CABINET WITH SINK</b>	
			<b>5   CUBBIES SECTION</b>
<b>35   3 DRAWER BASE CABINET</b>	<b>17   BASE CABINET DETAIL W/ ADJUSTABLE SHELVING</b>	<b>11   TYPICAL SINK LAVATORY DETAIL</b>	<b>5   CUBBIES SECTION</b>
<b>31   DETAIL @ ADJUSTABLE SHELVING</b>	<b>16   ONE DRAWER BASE CABINET DETAIL</b>	<b>4   EARLY EDUCATION CUBBIES ELEVATION</b>	



**SITE PLAN FOR**  
**GATEWAY PREPARATORY ACADEMY**  
**201 NORTH THOROUGHbred WAY**  
**WITHIN THE NE1/4 OF SEC. 23, T.35S., R.11W., SLB&M**  
**ENOCH, IRON COUNTY, UTAH**



**VICINITY MAP**  
N.T.S.

**NOTES:**

- THIS PROJECT CONSISTS OF A NEW BUILDING FOR GATEWAY PREPARATORY ACADEMY.
- PARCEL NUMBER: ~A-0856-0010-0000~
- THE PROPERTY IS ZONE M-R-2
- AREA: 12.50 ACRES
- THE BASIS OF BEARINGS, COORDINATES, AND ELEVATIONS FOR THIS PROJECT ARE PER THE CEDAR CITY ENGINEER'S GPS BASE STATION AND CALIBRATIONS.
- THE PROPERTY IS LOCATED IN FLOOD ZONE C, AREA OF MINIMAL FLOODING BASED ON THE FEMA FLOOD INSURANCE RATE MAP, IRON COUNTY, UTAH COMMUNITY PANEL NUMBER 4900730750B, EFFECTIVE DATE: JULY 17, 1986.
- WATER FOR THE PROPOSED BUILDING TO BE CONNECTED TO THE EXISTING WATER LATERAL.
- SEWER FOR THE PROPOSED BUILDING TO BE CONNECTED TO THE EXISTING SEWER MAIN IN THOROUGHbred LANE..
- THE PROPERTY IS LOCATED WITHIN THE AIRPORT INFLUENCE ZONE.
- PROJECT GEOTECHNICAL REPORT PERFORMED BY GEM ENGINEERING INC. DATED MARCH 26, 2025, REPORT NUMBER 25-2763-RG3885.
- 10.1. LIGHT TRAFFIC: 2.5 INCHES OF ASPHALT OVER 6 INCHES OF ROAD BASE OVER 6 INCHES OF COMPACTED TYPE 1 GRAVEL.
- ON-SITE SOILS EXHIBITED A RELATIVELY HIGH SOLUBILITY, MODERATE PLASTICITY AND A MODERATE COLLAPSE POTENTIAL.
- PARKING CALCULATIONS  
12.1. GRADES K-9 = 3 STALLS PER CLASSROOM  
12.1.1. 9 CLASSROOMS = 27 STALLS  
12.2. OFFICES = 3 STALLS  
12.2.1. 2 OFFICES = 6 SPACES  
12.3. REQUIRED PARKING STALLS: 33  
12.4. PARKING STALLS PROVIDED: 33  
12.5. REQUIRED ADA PARKING STALLS: 2
- TYPICAL PARKING STALL WILL BE 18' LONG X 9' WIDE UNLESS OTHER WISE NOTED.
- LANDSCAPING TO BE COORDINATED WITH THE OWNER.

**KEYNOTES:**

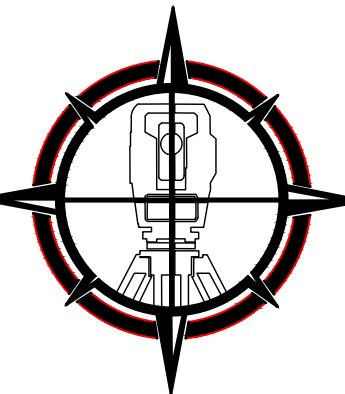
- (A) EXISTING 6-INCH WATER LINE
- (B) PROPOSED 6-INCH SEWER LATERAL
- (C) PROPOSED 6-INCH WATER LINE
- (D) EXISTING FIRE HYDRANT  
N:132421.88  
E:116251.19
- (E) ADA STALLS SEE DETAIL ON CE-501
- (F) PROPOSED SEWER CLEANOUT (SEE SHEET CE-301 FOR DETAILS)
- (G) EXISTING SEWER MANHOLE (SEE SHEET CE-301 FOR DETAILS)
- (H) TIE PROPOSED WATER LATERAL INTO EXISTING 6-INCH WATER LINE
- (I) TIE PROPOSED CURB GUTTER AND SIDEWALK INTO EXISTING CURB GUTTER AND SIDEWALK
- (J) EXISTING POND
- (K) GRAVEL ROAD
- (L) ADA ACCESSIBLE ROUTE
- (M) EXISTING SEWER CLEANOUT (SEE SHEET CE-301 FOR DETAILS)

**LEGEND:**

- PROJECT BOUNDARY
- EXISTING SEWER MANHOLE
- PROPOSED 6-INCH SEWER CLEANOUT
- EXISTING 8-INCH SEWER LINE
- PROPOSED 6-INCH SEWER LATERAL
- EXISTING 6-INCH WATER MAIN
- PROPOSED 6-INCH WATER LATERAL
- EXISTING FIRE HYDRANT
- PROPOSED STORM DRAIN LINE
- PROPOSED PAVEMENT
- PROPOSED GRAVEL ROAD
- PROPOSED CONCRETE

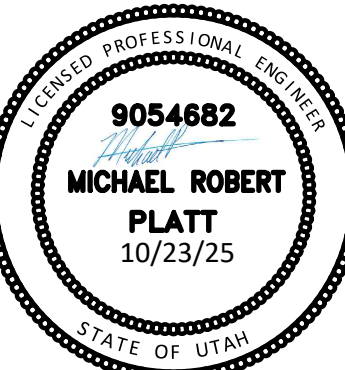
NOTE: 11" X 17" SHEETS ARE NOT TO SCALE

**PLATT & PLATT, INC**  
CONSULTING  
CIVIL ENGINEERS  
&  
LAND SURVEYORS  
195 N. 100 E.  
CEDAR CITY, UT 84720  
TEL: (435) 586-6151  
FAX: (435) 586-8567  
EMAIL:  
PLATT@INFOWEST.COM



REVISION	DATE	DESCRIPTION
1	08/28/2025	SUBMITTED FOR PERMITTING
2		
3		
4		

**SITE PLAN FOR**  
**GATEWAY PREPARATORY ACADEMY**  
WITHIN THE NE1/4 SECTION 23, T. 35 S., R. 11 W., SLB&M  
ENOCH, IRON COUNTY, UTAH



DRAWN BY:  
M.M. LARSEN  
CHECKED BY:  
M.R. PLATT  
DATE: Oct 23, 2025  
SCALE: 1" = 30'

CE-101





## Gateway Prep Academy Expansion

GMP

October 28, 2025

Bldg SF: 26,899 SF

TAX EXEMPT: Yes

Total: \$6,949,032



Code		Description	Base Bid	Note
<b>10000</b>		<b>Division 01 - General Requirements</b>	<b>472,821</b>	
10001		Staffing	443,626	
10002		Site Requirements	29,195	
10003		Weather Conditions		
<b>30000</b>		<b>Division 03 - Concrete</b>	<b>389,605</b>	
33000		Cast-In-Place Concrete	389,605	
<b>40000</b>		<b>Division 04 - Masonry</b>	<b>268,655</b>	
40000		Masonry	268,655	
<b>50000</b>		<b>Division 05 - Metals</b>	<b>157,910</b>	
51200		Structural Steel Framing	157,910	
<b>60000</b>		<b>Division 06 - Wood, Plastics, &amp; Composites</b>	<b>141,843</b>	
61000		Rough Carpentry	10,000	
64000		Architectural Woodwork	131,843	
<b>70000</b>		<b>Division 07 - Thermal &amp; Moisture Protection</b>	<b>157,789</b>	
71100		Dampproofing	14,629	
72100		Thermal Insulation	124,400	
74600		Siding	-	
75000		Metal Roofing	-	
78100		Applied Fireproofing	18,760	
79200		Joint Sealants	-	
<b>80000</b>		<b>Division 08 - Openings</b>	<b>243,647</b>	
81000		Doors And Frames	93,240	
88000		Glazing	150,407	
<b>90000</b>		<b>Division 09 - Finishes</b>	<b>1,157,761</b>	
92300		Final Cleaning	13,270	
92900		Gypsum Board/ACT	647,078	
96000		Flooring and Tile	193,275	
96400		Gym Floor	209,103	
99100		Painting	95,035	
<b>100000</b>		<b>Division 10 - Specialties</b>	<b>44,322</b>	
100000		Specialties	30,760	Whiteboards - FF&E - BY OWNER
101400		Signage	13,562	
<b>110000</b>		<b>Division 11 - Equipment</b>	<b>64,971</b>	
113100		Appliances	-	FF&E - BY OWNER
116600		Athletic Equipment	64,971	
<b>130000</b>		<b>Division 13 - Special Construction</b>	<b>793,388</b>	
130000		Pre-Engineered Metal Building	514,954	
131100		Metal Building Erection	278,434	
<b>140000</b>		<b>Division 14 - Conveying Equipment</b>	<b>134,509</b>	
142000		Elevators	134,509	
<b>210000</b>		<b>Division 21 - Fire Suppression</b>	<b>97,946</b>	
210000		Fire Suppression	97,946	
<b>220000</b>		<b>Division 22 - Plumbing</b>	<b>213,430</b>	
220000		Plumbing	213,430	
<b>230000</b>		<b>Division 23 - HVAC</b>	<b>776,530</b>	
230000		HVAC	776,530	
<b>260000</b>		<b>Division 26 - Electrical</b>	<b>484,203</b>	
260000		Electrical	484,203	
<b>310000</b>		<b>Division 31 - Earthwork</b>	<b>514,720</b>	
310000		Earthwork & Utilities	487,262	
310010		Survey/Layout	7,515	
312500		SWPPP	19,942	
<b>320000</b>		<b>Division 32 - Exterior Improvements</b>	<b>128,555</b>	
321216		Asphalt Paving	40,501	
321600		Curbs, Gutters, Sidewalks, And Driveways	74,059	
323100		Temp Fencing	13,995	
323200		Permanent Fencing to Match Existing	-	BY OWNER
329000		Landscaping and Irrigation	-	BY OWNER
		<b>Subtotal</b>	<b>6,242,603</b>	
Bonds & Insurance	1.10%	Liability Insurance	76,439	
		Builders Risk Insurance	By Owner	
	0.70%	Payment & Performance Bond	48,643	
	0.00%	Subcontractor Default Insurance	Excluded	
Permits & Fees		Permits & Plan Check	By Owner	
		Impact Fees	By Owner	
Contingencies		Owner Contingency	By Owner	
	4.00%	Contractor Contingency	277,961	70/30 - Owner/Contractor - Shared Savings
		Design Contingency	By Owner	
		Escalation Contingency	By Owner	
Other	0.15%	Warranty Reserve	10,424	
		Testing & Inspections	By Owner	
		Design Fees	By Owner	
		Sales Tax - Tax Exempt	Tax Exempt	
		Preconstruction Services	15,000	
	4.00%	Fee	277,961	
		<b>Total</b>	<b>6,949,032</b>	

## Hotline Complaint Response and Resolution (TO BE ADDED TO THE CURRENT FISCAL POLICY DOCUMENT SOURCE)

This section establishes Gateway Preparatory Academy's policy for responding to and resolving hotline complaints submitted directly to the school or referred to by the Utah State Board of Education (USBE) Internal Audit Department (IAD). The policy ensures timely investigation, privacy protections, documentation, and due process for complainants, per Utah Administrative Rule R277-123 and applicable laws.

### 1. Overview and Statement of Availability

Gateway Preparatory Academy utilizes the USBE Public Education Hotline to report fraud, waste, abuse, noncompliance, or other concerns. A link to the hotline and a prominent notice shall be posted on the school's homepage and each school site's homepage stating:

"Complaints or concerns can be filed by following the process outlined here. Hotline complaints go directly to the State Board of Education Internal Audit Department and may be referred back to the school."

The school may also accept direct complaints through local reporting mechanisms, which shall be handled using the same procedures outlined below.

### 2. Training Requirements

Per R277-123-7(1)– (2), the **Board of Directors and Administration** shall complete onboarding and ongoing training using the materials provided by USBE's Internal Audit Department. Records of training completion shall be maintained.

### 3. Complaint Intake and Documentation

If a complaint is referred to by the IAD or submitted locally:

#### a. Initial Documentation

Upon receipt, the following must be documented:

- Date of receipt
- IAD referral number (if applicable)
- Person(s) assigned to investigate
- Subject of the complaint

#### b. Complainant Contact Attempts

If contact information is available, the school must make at least two good-faith attempts to contact the complainant and document:

- The name and title of the Gateway Preparatory Academy staff member contacting the complainant
- Method of contact (e.g., phone, email)
- Dates of contact attempts
- Summary of the discussion or confirmation of no response
- Proposed or completed resolution

This documentation must be retained in a confidential administrative record and is subject to GRAMA and FERPA requirements for privacy.

#### **4. Investigation and Privacy Protections**

All complaints will be investigated:

- In accordance with due process and applicable laws
- Using procedures consistent with student and employee privacy policies
- Ensuring the confidentiality of the complainant and individuals involved, to the extent permitted by law

Disclosure of allegations shall be limited to only those individuals necessary for the investigation and resolution.

#### **5. Response Timeline and IAD Reporting**

For hotline complaints referred to by IAD, the following timelines apply:

##### **a. General Complaints**

- Summary submitted to IAD within 45 days of the referral
- If unresolved at 45 days, provide monthly updates to IAD every 30 days until resolution

##### **b. PDSTP Complaints**

(Complaints involving Prohibited Discriminatory Submissions, Trainings, or Practices as defined in 53B-1-116 to 118 under 53G-2-103 to 105)

- Summary submitted to IAD within 14 days
- If unresolved, provide monthly updates every 30 days

Gateway Preparatory Academy must use the IAD LEA Hotline Response Form for all submissions:

[https://usbe.az1.qualtrics.com/jfe/form/SV\\_9zaGifuBKbx9NCC](https://usbe.az1.qualtrics.com/jfe/form/SV_9zaGifuBKbx9NCC)

#### **6. Failure to Comply**

Non-compliance with R277-123-7 results in notification to:

- Notification by IAD to the school's governing board
- USBE Audit Committee/Board Leadership
- USBE Board Member of the related voting district
- USBE Superintendency
- UPPAC (if applicable)
- Notifications may result in additional action by the above.



## Student Data Privacy and Security Governance Plan

### 1. Governing Principles

Gateway Preparatory Academy (referred to as the LEA throughout) takes its responsibility toward student data seriously. This governance plan incorporates the following Generally Accepted Information Principles (GAIP):

- **Risk:** There is risk associated with data and content. The risk must be formally recognized, either as a liability or through incurring costs to manage and reduce the inherent risk.
- **Due Diligence:** If a risk is known, it must be reported. If a risk is possible, it must be confirmed.
- **Audit:** The accuracy of data and content is subject to periodic audit by an independent body.
- **Accountability:** An organization must identify parties which are ultimately responsible for data and content assets.
- **Liability:** The risks in information means there is a financial liability inherent in all data or content that is based on regulatory and ethical misuse or mismanagement.

### 2. Data Maintenance and Protection Policy

The LEA recognizes that there is risk and liability in maintaining student data and other education-related data and will incorporate reasonable data industry best practices to mitigate this risk.

#### 2.1 Process

In accordance with R277-487, the LEA shall do the following:

- Designate an individual as an Information Security Officer
- Adopt the CIS Controls or comparable
- Report to the USBE by October 1 each year regarding the status of the adoption of the CIS controls or comparable and future plans for improvement.
- Gateway Preparatory Academy maintains a documented data-retention schedule specifying retention periods and secure destruction methods for all student and staff data categories.

### 3. Roles and Responsibilities Policy

The LEA acknowledges the need to identify parties who are ultimately responsible and

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accountable for data and content assets. These individuals and their responsibilities are as follows:

### 3.1 Data Manager roles and responsibilities

- authorize and manage the sharing, outside of the student data manager's education entity, of personally identifiable student data for the education entity as described in this section
- provide for necessary technical assistance, training, and support
- act as the primary local point of contact for the state student data officer
- ensure that the following notices are available to parents:
  - annual FERPA notice (see [34 CFR 99.7](#)),
  - directory information policy (see [34 CFR 99.37](#)),
  - survey policy and notice (see [20 USC 1232h](#) and [53E-9-203](#)),
  - data collection notice (see [53E-9-305](#))

### 3.2 Information Security Officer

- Oversee adoption of the CIS controls
- Provide for necessary technical assistance, training, and support as it relates to IT security
- The Information Security Officer will maintain a current vendor/third-party inventory and ensure each contract includes data-processing, breach-notification, and data-destruction clauses consistent with FERPA and Utah Code 53E-9-309.

## 4. Training and Support Policy

The LEA recognizes that training and supporting educators and staff regarding federal and state data privacy laws is a necessary control to ensure legal compliance.

### 4.1 Procedure

1. The data manager will ensure that educators who have access to student records will receive an annual training on confidentiality of student data to all employees with access to student data. The content of this training will be based on the Data Sharing Policy.
2. By October 1 each year, the data manager will report to USBE the completion status of the annual confidentiality training and provide a copy of the training materials used.
3. The data manager shall keep a list of all employees who are authorized to access student education records after having completed a training that meets the requirements of [53E-9-204](#).

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## 5. Audit Policy

In accordance with the risk management priorities of the LEA, the LEA will conduct an audit of:

- The effectiveness of the controls used to follow this data governance plan; and
- Third-party contractors, as permitted by the contract described in 53E-9-309(2).
- The audit will incorporate a checklist aligned to the current CIS Controls version.

## 6. Data Sharing Policy

There is a risk of redisclosure whenever student data are shared. The LEA shall follow appropriate controls to mitigate the risk of redisclosure and to ensure compliance with federal and state law.

### 6.1 Procedure

1. The data manager shall approve all data sharing or designate other individuals who have been trained on compliance requirements with FERPA.
2. Teachers may share student information only for legitimate educational purposes and must verify directory-information opt-outs through the school's SIS prior to sharing.
3. All instructional websites or apps must be approved by the Data Manager, using the Utah DPA or equivalent vetting process.
4. For external research, the data manager shall ensure that the study follows the requirements of FERPA's study exception described in 34 CFR 99.31(a)(6).
5. After sharing from student records, the data manager shall ensure that an entry is made in the LEA Metadata Dictionary to record that the exchange happened.
6. After sharing from student records, the data manager shall make a note in the student record of the exchange in accordance with 34 CFR 99.32.

## 7. Expungement Request Policy

The LEA recognizes the risk associated with data following a student year after year that could be used to mistreat the student. The LEA shall review all requests for records expungement from parents and make a determination based on the following procedure.

### 7.1 Procedure

The following records may not be expunged: grades, transcripts, a record of the student's enrollment, assessment information.

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The procedure for expungement shall match the record amendment procedure found in 34 CFR 99, Subpart C of FERPA.

1. If a parent believes that a record is misleading, inaccurate, or in violation of the student's privacy, they may request that the record be expunged.
2. The LEA shall decide whether to expunge the data within a reasonable time after the request.
3. If the LEA decides not to expunge the record, they will inform the parent of their decision as well as the right to an appeal hearing.
4. The LEA shall hold the hearing within a reasonable time after receiving the request for a hearing.
5. The LEA shall provide the parent notice of the date, time, and place in advance of the hearing.
6. The hearing shall be conducted by any individual that does not have a direct interest in the outcome of the hearing.
7. The LEA shall give the parent a full and fair opportunity to present relevant evidence. At the parents' expense and choice, they may be represented by an individual of their choice, including an attorney.
8. The LEA shall make its decision in writing within a reasonable time following the hearing.
9. The decision must be based exclusively on evidence presented at the hearing and include a summary of the evidence and reasons for the decision.
10. If the decision is to expunge the record, the LEA will seal it or make it otherwise unavailable to other staff and educators.

## 8. Data Breach Response Policy

The LEA shall follow industry best practices to protect information and data. In the event of a data breach or inadvertent disclosure of personally identifiable information, the LEA staff shall follow industry best practices for responding to the breach.

### 8.1 Procedures

1. The Director will work with the information security officer to designate individuals to be members of the cyber incident response team (CIRT)
2. At the beginning of an investigation, the information security officer will begin tracking the incident and log all information and evidence related to the investigation.
3. The information security officer will call the CIRT into action once there is reasonable evidence that an incident or breach has occurred.
4. The information security officer will coordinate with other IT staff to determine the root cause of the breach and close the breach.

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5. The CIRT will coordinate with legal counsel to determine if the incident meets the legal definition of a significant breach as defined in R277-487 and determine which entities and individuals need to be notified.
6. If law enforcement is notified and begins an investigation, the CIRT will consult with them before notifying parents or the public so as to not interfere with the law enforcement investigation.
7. The LEA will notify affected parents/guardians and staff within 10 business days of confirming a significant breach, unless advised otherwise by law enforcement, and will provide recommended protective steps (e.g., credit monitoring).

## 9. Publication Policy

The LEA recognizes the importance of transparency and will post this policy on the LEA website.

### Board Reviewed and Approved:

November 14<sup>th</sup>, 2019

Last Revised: October 28th, 2025

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# **Gateway Preparatory Academy EMERGENCY RESPONSE PLAN**

## **And Safety Handbook**

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## **INTRODUCTION**

### **What is an Emergency?**

- A. A duly proclaimed existence of conditions of disaster or extreme peril to the safety of persons or property caused by air pollution, fire, flood or floodwater, storm, epidemic, riot, earthquake, intruder, or other causes. This may be beyond the control of the services, personnel, equipment and facilities of the school and may require the combined efforts of the State or other political subdivisions. Gateway Preparatory Academy facilities must be prepared to respond to an emergency or traumatic event in an organized and timely manner so students and staff can continue to function effectively without additional trauma or the development of additional emergencies.
- B. Gateway Preparatory Academy emergencies can be small and easily managed, or they can be large and difficult to manage. Every Gateway Preparatory Academy emergency must be managed in a way that ensures the safety of everyone involved. In order to provide a safe and secure teaching and learning environment, personnel must plan for the management of emergency events that cannot be predicted or prevented. This plan is designed to help do that.

**Purpose:**

- A. To effectively handle an emergency, this Emergency Response Plan was developed by the Board and school administration to organize and train all staff members in order to effectively prepare for maximum safety, efficiency, and communication in the event of an emergency.
- B. Students and parents must also understand contingency preparation and procedures are necessary and are conducted for their safety and well-being. An overview of the plan will be explained and distributed to parents.
- C. Planning, preparation, and training will help staff personnel learn the proper course of action in an emergency. This manual will provide step-by-step guidelines to help deal with emergencies that may occur. This manual cannot foresee all possible circumstances of an emergency. Staff must be prepared to evaluate all the circumstances and make sound judgments based on the situation. Staff will receive annual training in the emergency response plan.
- D. Procedures will be developed to provide for disabled and non-English speaking students and staff.
- E. This plan shall be reviewed annually by the Board and administration and updated to maintain current procedures.
- F. Drills will be conducted periodically to test the plan's effectiveness. After each drill, a debriefing will be conducted to receive feedback from all participants on the plan's effectiveness. Identified weaknesses will be addressed to strengthen the plan.
- G. Each classroom will be supplied with a Classroom Emergency Response Guide that provides instructions on how to respond to specific events.
- H. This plan will address provisions for off-campus emergencies (e.g., bus accidents, field trips, off-campus school activities...).
- I. A copy of this plan will be filed in the Gateway Preparatory Academy office.



## Definitions:

- A. **Hold** is the protocol used when hallways need to be kept clear of occupants.
- B. **Secure** is the protocol used to safeguard people within the building.
- C. **Lockdown** is the protocol used to secure individual rooms and keep occupants quiet and in place.
- D. **Evacuate** may be followed by a location, and is used to move people from one location to a different location in or out of the building.
- E. **Shelter** is called when specific protective actions are needed based on a threat or hazard.

# IN AN EMERGENCY TAKE ACTION



## **HOLD! In your room or area. Clear the halls.**

### **STUDENTS**

Clear the hallways and remain in room or area until the "All Clear" is announced  
Do business as usual

### **ADULTS**

Close and lock the door  
Account for students and adults  
Do business as usual



## **SECURE! Get inside. Lock outside doors.**

### **STUDENTS**

Return to inside of building  
Do business as usual

### **ADULTS**

Bring everyone indoors  
Lock outside doors  
Increase situational awareness  
Account for students and adults  
Do business as usual



## **LOCKDOWN! Locks, lights, out of sight.**

### **STUDENTS**

Move away from sight  
Maintain silence  
Do not open the door

### **ADULTS**

Recover students from hallway if possible  
Lock the classroom door  
Turn out the lights  
Move away from sight  
Maintain silence  
Do not open the door  
Prepare to evade or defend



## **EVACUATE! (A location may be specified)**

### **STUDENTS**

Leave stuff behind if required to  
If possible, bring your phone  
Follow instructions

### **ADULTS**

Lead students to Evacuation location  
Account for students and adults  
Notify if missing, extra or injured students or adults



## **SHELTER! Hazard and safety strategy.**

### **STUDENTS**

Use appropriate safety strategy for the hazard

<b>Hazard</b>	<b>Safety Strategy</b>
Tornado	Evacuate to shelter area
Hazmat	Seal the room
Earthquake	Drop, cover and hold
Tsunami	Get to high ground

### **ADULTS**

Lead safety strategy  
Account for students and adults  
Notify if missing, extra or injured students or adults

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## BASIC PLAN

### A. SITUATION AND ASSUMPTIONS

#### 1. Situation

- a. The school is located at 201 E Thoroughbred Way, Enoch, UT 84721. The school consists of 1 building and two portables. There is an average onsite daily membership of 550 students and 120 staff members at Gateway each school day.
- b. The Academy Director is responsible for developing and implementing the Emergency Response Plan and executing the policies developed by the Board.
- c. School personnel and/or local fire and law enforcement agencies handle most emergencies on school grounds.

## **2. Assumptions**

- a. During an emergency, centralized direction and control is the most effective approach to the management of emergency operations.
- b. In case of an emergency that is beyond the school's capabilities to handle, school personnel will coordinate with local emergency response agencies. This may include having a staff member or members act as liaisons with responding agencies.

## **B. COMMUNICATIONS**

### **1. Emergency Communications**

When an emergency condition exists, the Incident Commander (school director, administrator, or school counselor) will notify the necessary personnel to respond to their area of assignment. The methods of communication listed below in descending order will be used (***a.*** being the primary mode of communication followed by alternative modes). Notifications will be given in plain language. **Code words shall not be used.**

- a. Intercom/Walkie Talkies
- b. Telephone
- c. Runners

### **2. Media Relations**

In the event media covers any school emergency, the school director shall deal with the media.

## 1. Emergency Contact Numbers

<b>Public Safety Agencies</b>	<b>Number</b>
General Emergency	911*
Police/Sheriff/Fire	911*
Poison Control	1-800-362-0101
Local Hospital	435-868-5000
<b>School Contacts</b>	<b>Number</b>
School phone number	435-867-5558
Executive Director-Dave Armour	435-867-5558 x306
Other Administrators	
Amy Gibson, Assistant Director	435-867-5558 x307
Adam Bealer, Maintenance and Custodial Director	435-867-5558 x313
Jonada Munk, Business Administrator	435-867-5558 x303
Please have all cell phone numbers saved in your devices	



### C. SCHOOL ASSIGNMENTS AND STAGING AREAS

Crisis Team-On School Locations and Staging Areas			
	Primary	Alternate	Alternate
On School Command Post	Dave Armour	Amy Gibson	Erin Waldman
Student Care	Mary Mitchell	Joni O'Hanlon	Amy Gibson
First Aid	Mary Mitchell	Joni O'Hanlon	Amy Gibson
Student Request	Joni O'Hanlon	Mary Mitchell	Dave Armour
Student Release	Joni O'Hanlon	Mary Mitchell	Dave Armour
Media Staging	Dave Armour	Amy Gibson	Ada Munk
Law Enforcement Staging	Dave Armour	Amy Gibson	Ada Munk
Fire Staging	Adam Bealer	Amy Gibson	Ada Munk
Public Works Staging	Adam Bealer	Ada Munk	Dave Armour
Utility Staging	Adam Bealer	Ada Munk	Dave Armour
Student Relocation Center	Dave Armour	Amy Gibson	Erin Waldman

d. **Staff Emergency Assignments**

<b>POSITION</b>	<b>1<sup>ST</sup> (Primary)</b>	<b>2<sup>ND</sup>(Alt)</b>	<b>3<sup>rd</sup> (Alt)</b>
<b>Incident Commander</b>	Dave Armour	Amy Gibson	Ada Munk
Safety & Security	Adam Bealer	Amy Gibson	Dave Armour
Information Officer	Dave Armour	Amy Gibson	Jonada Munk
Search & Rescue	Dave Armour	Amy Gibson	Adam Bealer
Medical/First Aid	Mary Mitchell	Joni O'Hanlon	Amy Gibson
Student Supervision	Erin Waldman	Dave Armour	Level Leaders
Student Request	Joni O'Hanlon	Mary Mitchell	Dave Armour
Student Release	Joni O'Hanlon	Mary Mitchell	Dave Armour
Runners	Dave Armour	Erin Waldman	Mary Mitchell

**Notes:**

## e. EVACUATION CHECKLIST



### Evacuate-To a Location-

Evacuation is called when there is a need to move people from one location to another for safety reasons.

#### 1. Evacuation

- Incident Commander (IC) initiates evacuation procedures.
- IC determines if students and staff should be evacuated outside of the building or to the emergency relocation center.

**LDS Church on 3600 N and Minersville Hwy**

**(Adam Christensen 435-590-5936)**

- Incident Commander notifies relocation center.
- Direct students and staff to follow evacuation drill procedures and routes. If the normal route is too dangerous, follow an alternate route.
- Turn off lights, electrical equipment, gas, water faucets, air conditioning, and heating systems.
- Lock doors.

#### 2. Teachers:

Direct students to follow normal evacuation drill procedures unless IC alters route.

- Take classroom roster and attendance signal (red/green) card.
- Close classroom doors and turn out lights.
- When outside the building, account for all students. Inform Incident Commander immediately of missing student(s) using attendance signal card.
- If students are evacuated, stay with class unless relieved by buddy teacher. Take roll again when you arrive at the relocation center.

#### 3. Relocation Centers

Primary Relocation Center: **LDS Church on 3600 N and Minersville Hwy**

Secondary Relocation Center:

## HOLD/ LOCKDOWN

Lock-down procedures may be issued in situations involving dangerous intruders or other incidents that may result in harm to persons inside the school building.



#### **HOLD-In Your Room or Area-**

**Teachers and students are to remain in their classroom or area, even if there is a scheduled class change, until the all-clear is announced. An altercation in the hallways or a medical emergency may require hallways to be kept clear.**



#### **LOCKDOWN-Locks, Lights, and Out of Sight-**

**A lockdown is called when there is a threat or hazard inside the school building. Parental custody disputes or intruders are considered lockdown situations.**

- ☐ Incident Commander (IC) will issue a lock-down order by announcing a warning over PA system, sending a messenger to each classroom or other alternate method.
- ☐ Direct all students, staff and visitors into classrooms or secure rooms.
- ☐ Lock classroom doors.
- ☐ Cover windows of classrooms.
- ☐ Move all persons away from windows and doors.
- ☐ Have all persons get down on the floor.
- ☐ Allow no one outside of classrooms until the Incident Commander gives the all-clear signal.

#### **f. SECURE**



Secure/Shelter-in-place provides refuge for students, staff and public within school buildings during an emergency. Shelters are located in areas that maximize the safety of inhabitants. Safe areas may change depending on the emergency. Be prepared to go into lockdown/shelter-in-place once inside.



#### **SECURE-Get inside Lock Outside Doors-**

**The Secure Action is called when there is a threat or hazard outside of the school building. In the event of a dangerous animal outside or criminal activity in the neighborhood, Secure uses the physical facility to act as protection.**

- ☐ Identify safe areas in each school building.
- ☐ Incident Commander warns students and staff to assemble in safe areas. Bring all persons inside the building(s).
- ☐ Teachers take class roster.
- ☐ Close all exterior doors and windows.
- ☐ Turn off any ventilation leading outdoors.
- ☐ Cover up food not in containers or put it in the refrigerator.
- ☐ If advised, cover mouth and nose with handkerchief, cloth, paper towels or tissues.
- ☐ Teachers should account for all students after arriving in the safe area.
- ☐ Office personnel must contact each teacher/classroom for a headcount.
- ☐ All persons must remain in safe areas until notified by Incident Commander or emergency responders.

## **ANIMAL ATTACK**

- ☐ Ensure the safety of students and staff first.
- ☐ Call 911, if necessary.
- ☐ Notify CPR/first aid certified persons in school building of medical emergencies (names of CPR/first aid certified persons are listed in Disaster Team Members section).
- ☐ Notify Incident Commander. Incident Commander assembles Disaster Team Members.
- ☐ Seal off area if animal(s) still present.
- ☐ Incident Commander notifies Board President and parents of students involved.
- ☐ Assess counseling needs of victim(s) or witness(s). Implement post-crisis procedures.

## **ASSAULT/FIGHTS**

- ☐ Ensure the safety of students and staff first.
- ☐ Call 911, if necessary.
- ☐ Notify CPR/first aid certified persons in school building of medical emergencies (names of CPR/first aid certified persons are listed in Crisis Team Members section).
- ☐ Notify Incident Commander. Incident Commander assembles Crisis Team Members.
- ☐ Seal off area where assault took place.
- ☐ Defuse the situation, if possible.
- ☐ Incident Commander notifies police if weapon was used, victim has physical injury causing substantial pain or impairment of physical condition, or assault involves sexual contact (This includes touching of sensitive areas covered by clothing).
- ☐ Incident Commander notifies parents of students involved in assault.
- ☐ Document all activities. Ask the victim(s)/witness(es) for their account of the incident.
- ☐ Assess counseling needs of victim(s) or witness(es). Implement post-crisis procedures.

## **BOMB THREAT**

### **Upon receiving a message that a bomb has been planted in school:**

- ☐ Use bomb threat checklist. (Page 34 of Emergency Response Plan)
- ☐ Ask where the bomb is located, when it will go off, what materials are in the bomb, who is calling, and why the caller is doing this.
- ☐ Listen closely to caller's voice and speech patterns and to noises in background.
- ☐ After hanging up phone, immediately record number from Caller ID.
- ☐ Notify Incident Commander or designee.
- ☐ Incident Commander orders evacuation of all persons inside school building(s).
- ☐ The Incident Commander notifies the police (call 911) and the Board President. The Incident Commander or the person who received the threat must report the incident to the police.

### **Evacuation procedures:**

- ☐ Incident Commander warns students and staff. Do not mention "Bomb Threat". Use standard fire drill procedures.
- ☐ Direct students to take their belongings.
- ☐ Students and staff must be evacuated to the Relocation Center.
- ☐ Teachers take roll after being evacuated.
- ☐ No one may re-enter the building(s) until fire or police personnel declare them safe.
- ☐ Incident Commander notifies students and staff of termination of emergency. Resume normal operations.



## **BUS/CARPOOL INCIDENT**

### **Bus/Car Driver/Monitor**

- ☐ Ensure the safety of students and staff first.
- ☐ Call 911, if necessary.
- ☐ Notify Incident Commander. Incident Commander assembles Crisis Team Members.

### **School Personnel**

- ☐ Notify CPR/first aid certified persons in school building of medical emergencies (names of CPR/first aid certified persons are listed in Crisis Team Members section).
- ☐ Assess counseling needs of victim(s) or witness(s). Implement post-crisis procedures.
- ☐ Incident Commander notifies Board President and parents of students involved.
- ☐ Identify location(s) where injured are taken.

## **FIRE**

### **In the event a fire or smoke from a fire has been detected:**

- ☐ Activate fire alarm.
- ☐ Evacuate students and staff to a safe distance outside of building.
- ☐ Follow normal fire drill route. Follow alternate route if normal route is too dangerous.
- ☐ Teachers take class roster.
- ☐ Incident Commander notifies police (call 911) and Board President. Incident Commander must report incident to Fire Marshal.
- ☐ Teachers take roll after being evacuated and report attendance to administration using the attendance signal card.
- ☐ Incident Commander may move students to Relocation Center if weather is inclement or building is damaged.
- ☐ No one may re-enter building(s) until entire building(s) is declared safe by fire or police personnel.
- ☐ Incident Commander notifies students and staff of termination of emergency. Resume normal operations.

## **GAS LEAK**

### **If gas odor has been detected in the building:**

- ☐ Evacuate students and staff to a safe distance outside of building.
- ☐ Follow normal fire drill route. Follow alternate route if normal route is too dangerous.
- ☐ Teachers take class roster.
- ☐ Incident Commander notifies police and fire (call 911) and Board President.
- ☐ Teachers take roll after being evacuated and report attendance to administration using the attendance signal card.
- ☐ Incident Commander may move students to Relocation Center if weather is inclement or building is damaged.
- ☐ No one may re-enter building(s) until fire or police personnel declare entire building(s) safe.
- ☐ Incident Commander notifies students and staff of termination of emergency. Resume normal operations.

### **If gas odor has been detected outside the building:**

- ☐ The Incident Commander notifies the police, fire department (call 911), and Board President. The Incident Commander must also report the incident to the Fire Marshal.
- ☐ Incident Commander determines whether to shelter in place or evacuate. Fire personnel will assist with decision. Incident Commander may move students to Relocation Center if weather is inclement or building is damaged.
- ☐ No one may re-enter building(s) until fire or police personnel declare entire building(s) safe.
- ☐ Incident Commander notifies students and staff of termination of emergency. Resume normal operations.



## **GENERAL EMERGENCY**

- ☐ Notify 911 (if necessary) and the Incident Commander. Incident Commander notifies Board President.
- ☐ Notify CPR/first aid certified persons in school building of medical emergencies, if necessary. Names of CPR/first aid certified persons are listed in Crisis Team Members section.
- ☐ Seal off high-risk area.
- ☐ Take charge of area until incident is contained or relieved.
- ☐ Assemble Crisis Team.
- ☐ Preserve evidence. Keep detailed notes of incident.
- ☐ Refer media to director or designated spokesperson.

## **HAZARDOUS MATERIALS EVENT**

### **Incident occurred in school:**

- ☐ Call 911.
- ☐ Notify Incident Commander.
- ☐ Incident Commander notifies Board President.
- ☐ Seal off area of leak/spill.
- ☐ Take charge of area until fire personnel contain incident.
- ☐ Fire officer in charge will recommend shelter or evacuation actions.
- ☐ Follow procedures for sheltering or evacuation.
- ☐ Notify parents if students are evacuated.
- ☐ Resume normal operations after consulting with fire officials.

### **Incident occurred near school property:**

- ☐ Fire or police will notify director.
- ☐ Fire officer in charge of scene will recommend shelter or evacuation actions.
- ☐ Follow procedures for sheltering or evacuation.
- ☐ Notify parents if students are evacuated.
- ☐ Resume normal operations after consulting with fire officials.



## INTRUDER/HOSTAGE

### Intruder- An unauthorized person who enters school property:

- ☐ Notify Incident Commander.
- ☐ Ask another staff person to accompany you before approaching guest/intruder.
- ☐ Politely greet guest/intruder and identify yourself.
- ☐ Ask guest/intruder the purpose of his/her visit.
- ☐ Inform guest/intruder all visitors must register at the main office.
- ☐ If intruder's purpose is not legitimate, ask him/her to leave. Accompany intruder to exit.

If intruder refuses to leave:

- ☐ Warn intruder of consequences for staying on school property.
- ☐ Notify security or police and Incident Commander if intruder still refuses to leave. Give police full description of intruder. **(Keep intruder unaware of call for help if possible)**
- ☐ Walk away from intruder if he/she indicates a potential for violence. Be aware of intruder's actions at this time (where he/she is located in school, whether he/she is carrying a weapon or package, etc).
- ☐ Maintain visual contact with intruder from a safe distance.
- ☐ Incident Commander notifies Superintendent and may issue lock-down procedures (see Lock-Down Procedures section).

### Hostage:

- ☐ If hostage taker is unaware of your presence, do not intervene.
- ☐ Call 9-911 immediately. Give dispatcher details of situation; ask for assistance from hostage negotiation team.
- ☐ Seal off area near hostage scene.
- ☐ Notify Incident Commander.
- ☐ Incident Commander notifies Superintendent.
- ☐ Give control of scene to police and hostage negotiation team.
- ☐ Keep detailed notes of events.

### If taken hostage:

- ☐ Follow instructions of hostage taker.
- ☐ Try not to panic. Calm students if they are present.
- ☐ Treat the hostage taker as normally as possible.
- ☐ Be respectful to hostage taker.
- ☐ Ask permission to speak and do not argue or make suggestions.

## MEDIA

### **All staff must refer media to director or designated spokesperson.**

Gateway Preparatory Academy, Law Enforcement and Fire assume responsibility for issuing public statements during an emergency. (This responsibility shall be pre-determined during the planning process)

- ☐ The Academy Director serves as school spokesperson unless he/she designates a spokesperson. If spokesperson is unavailable, an alternate assumes responsibilities.

### **During an emergency, adhere to the following procedures:**

- ☐ Incident Commander or designee relays all factual information.
- ☐ Establish a media information center away from school.
- ☐ Update media regularly. **Do not say "No comment"**.
- ☐ Do not argue with media.
- ☐ Maintain log of all telephone inquiries. Use scripted response to respond to inquiries.

### **Media statement**

- ☐ Create a general statement before an incident occurs. Adapt statement during crisis.
- ☐ Emphasize safety of students and staff first.
- ☐ Briefly describe school's plan for responding to emergency.
- ☐ Issue brief statement consisting only of the facts.
- ☐ Respect privacy of victim(s) and family of victim(s). **Do not release names to media.**
- ☐ **Refrain from exaggerating or sensationalizing crisis.**



## **RADIOLOGICAL EVENT**

### **Sheltering Notification:**

- ☐ Bring all persons inside building(s).
- ☐ Lock all exterior doors and windows.
- ☐ Turn off any ventilation leading outdoors.
- ☐ Cover up food not in containers or put it in the refrigerator.
- ☐ If advised, cover mouth and nose with handkerchief, cloth, paper towels or tissues.

### **Evacuation Notification:**

- ☐ Incident Commander contacts Board President and informs him/her that evacuation is taking place.
- ☐ Incident Commander notifies students, staff and relocation center.
- ☐ Close all windows.
- ☐ Turn off lights, electrical equipment, gas, water faucets, air conditioning and heating system.
- ☐ Lock doors.

### **Teacher responsibilities during evacuation:**

- ☐ Return to homeroom or keep classes intact.
- ☐ Take roll.
- ☐ Explain procedures to students. Instruct students to take belongings.
- ☐ Wait in classroom until Incident Commander or designee informs teachers that buses have arrived.
- ☐ Take class roster.
- ☐ Take roll again after arriving at the relocation center.

## **SERIOUS INJURY/DEATH**

### **If incident occurred in school:**

- ☐ Call 911.
- ☐ Notify CPR/first aid certified persons in school building of medical emergencies (names of CPR/first aid certified persons are listed in Crisis Team Members section).
- ☐ If possible, isolate affected student/staff member.
- ☐ Notify Incident Commander.
- ☐ Activate school crisis team. Designate staff person to accompany injured/ill person to hospital.
- ☐ Incident Commander notifies parent(s) or guardian(s) of affected student.
- ☐ Direct witness(es) to school psychologist/counselor. Contact parents if students are sent to psychologist/counselor.
- ☐ Determine method of notifying students, staff and parents.
- ☐ Refer media to director or designated spokesperson

### **If incident occurred outside of school:**

- ☐ Activate school crisis team.
- ☐ Notify staff before normal operating hours.
- ☐ Determine method of notifying students and parents. Announce availability of counseling services for those who need assistance.
- ☐ Refer media to director or designated spokesperson

### **Post-crisis intervention:**

- ☐ Meet with school counseling staff and School Director to determine level of intervention for staff and students.
- ☐ Designate rooms as private counseling areas.
- ☐ Escort affected students, siblings, close friends, and other “highly stressed” students to counselors.
- ☐ Debrief all students and staff.
- ☐ Assess stress level of all students and staff.
- ☐ Recommend counseling to overly stressed students and staff.
- ☐ Follow-up with students and staff who received counseling.
- ☐ Designate staff person(s) to attend funeral.
- ☐ Allow for changes in normal routines or test schedules to address injury or death.



## EARTHQUAKE PROCEDURES

**In case of an earthquake all students are to remain with their teacher (s) and be evacuated to the nearest, strongest and safest location. It is not recommended to have students sit under desks, in stairways or in a doorway. If anything from the upper levels or ceiling falls it can have the potential to crush anything under the desks or in the stairways and doorways. Any location next to a desk or anything heavy that will withstand weight children and adults should sit or lay next to. By doing so, it will create a safe pocket (triangle) for the student and/or adult to place themselves until help arrives.**

- ☐ Notify Incident Commander.
- ☐ Call 911 (if necessary).
- ☐ Notify Board President
- ☐ Notify students and staff (depending on emergency; students may be notified by teachers).
- ☐ Incident Commander warns students and staff to assemble in safe areas. Bring all persons inside building(s).
- ☐ Evacuate students and staff if necessary.
- ☐ Refer media to school spokesperson (or designee).
- ☐ Convene crisis team and implement crisis response procedures.
- ☐ Implement post-crisis procedures.
- ☐ Keep detailed notes of crisis event.
- ☐ Identify safe areas in each school building/level.
- ☐ Teachers take class roster.
- ☐ Teachers should account for all students after arriving in safe area.
- ☐ All persons must remain in safe areas until notified by Incident Commander or emergency responders.

## SHELTERING PROCEDURES

Sheltering provides refuge for students, staff and public within school building during an emergency. Shelters are located in areas that maximize the safety of inhabitants. Safe areas may change depending on the emergency.



### **SHELTER-State the Hazard and After Strategy-**

**Shelter is called when specific protective actions are needed based on a threat or hazard.**

- Hazards may include severe weather, wildfires, flooding etc.
- Strategies may include evacuating to a sheltered area, sealing the room, or getting to high ground

- ☐ Identify safe areas in each school building/level.
- ☐ Incident Commander warns students and staff to assemble in safe areas. Bring all persons inside building(s).
- ☐ Teachers take class roster.
- ☐ Close all exterior doors and windows.
- ☐ Turn off any ventilation leading outdoors.
- ☐ If advised, seal doors, windows, and vents with plastic sheets and duct tape.
- ☐ Cover up food not in containers or put it in the refrigerator.
- ☐ If advised, cover mouth and nose with handkerchief, cloth, paper towels or tissues.
- ☐ Teachers should account for all students after arriving in safe area.
- ☐ All persons must remain in safe areas until notified by Incident Commander or emergency responders.



## **STAFF RESPONSIBILITIES**

### **Incident Commander or designee:**

- ☐ Verify information.
- ☐ Identify Command Post.
- ☐ Call 911 (if necessary).
- ☐ Seal off high-risk area.
- ☐ Convene crisis team and implement crisis response procedures.
- ☐ Notify Board President.
- ☐ Notify students and staff (depending on emergency; students may be notified by teachers).
- ☐ Evacuate students and staff if necessary.
- ☐ Refer media to school spokesperson (or designee).
- ☐ Notify community agencies (if necessary).
- ☐ Implement post-crisis procedures.
- ☐ Keep detailed notes of crisis event.

### **Teachers:**

- ☐ Verify information.
- ☐ Lock classroom doors, unless evacuation orders are issued.
- ☐ Warn students, if advised.
- ☐ Account for all students.
- ☐ Stay with students during an evacuation. Take class roster.
- ☐ Refer media to school spokesperson (or designee).
- ☐ Keep detailed notes of crisis event.

## **STUDENT UNREST**

- ☐ Notify police, if necessary.
- ☐ Ensure the safety of students and staff first.
- ☐ Contain unrest. Seal off area of disturbance.
- ☐ Notify Incident Commander.
- ☐ Incident Commander notifies Board President.
- ☐ Warn staff. Incident Commander may issue lock-down (see Lock-Down Procedures section).
- ☐ Move students involved in disturbance to an isolated area.
- ☐ Meet with student representatives to address issues.
- ☐ Document incidents with cassette recorder or take detailed notes.

### ***Teachers:***

- ☐ Keep students calm.
- ☐ Lock classroom doors.
- ☐ Do not allow students to leave the classroom until you receive an all-clear signal from Incident Commander.
- ☐ Make a list of students that are absent from classroom. Document all incidents.



## SUICIDE

### Suicide Attempt in School:

- ☐ Verify information.
- ☐ Call 911.
- ☐ Notify Incident Commander and or school nurse
- ☐ Incident Commander notifies director and parent(s) or guardian(s) if suicidal person is student. Incident Commander may schedule meeting with parents and school psychologist/counselor to determine course of action.
- ☐ Calm suicidal person.
- ☐ Try to isolate suicidal person from other students.
- ☐ Stay with person until counselor/suicide intervention arrives. **Do not leave suicidal person alone.**
- ☐ Determine method of notifying staff, students and parents. Hold daily staff debriefings before and after normal operating hours as needed.
- ☐ Activate school crisis team to implement post-crisis intervention. Determine level of intervention.

### Suicide Suicidal Death/Serious Injury:

- ☐ Verify information.
- ☐ Activate school crisis team.
- ☐ Incident Commander notifies Superintendent.
- ☐ Notify staff in advance of next school day following suicide or attempted suicide.
- ☐ Determine method of notifying students and parents. Do not mention "suicide" or details about death in notification. Do not hold memorials or make death appear heroic. Protect privacy of family.
- ☐ Implement post-crisis intervention.

### Post-crisis Intervention:

- ☐ Meet with school counseling staff and School Director to determine level of intervention for staff and students.
- ☐ Designate rooms as private counseling areas.
- ☐ Escort siblings, close friends, and other "highly stressed" students to counselors.

- ☐ Assess stress level of staff. Recommend counseling to overly stressed staff.
- ☐ Refer media to Director. Do not let media question students or staff.
- ☐ Follow-up with students and staff who received counseling. Resume normal routines as soon as possible.





## **TERRORIST EVENT**

Weapons of mass destruction likely to be employed by terrorists fall into four basic categories: nuclear, biological, chemical, and conventional. The below outlined procedures will protect students and staff should such attacks occur.

### **Nuclear:**

Defense against nuclear weapons depends primarily on distance from the point of detonation. If time permits:

- ☐ Move students and staff to interior hallways.
- ☐ Close all doors leading into hallways to minimize flying glass.
- ☐ All people assume the duck, cover and hold position on the ground.
- ☐ Shut down all utility systems to the building. (Gas and electricity are the priorities)
- ☐ Shelter in place to protect from fall out if attack is far enough away.
- ☐ Keep students and staff inside buildings. Allow parents to pick up their children at their own discretion once cleared to do so by public safety, emergency management, or military authorities

### **Biological:**

Defense against biological attacks is difficult. Awareness of an attack is usually not possible for days or weeks. The first signs may emerge as personnel notice a higher than usual incidence of various symptoms. Should an attack be discovered while in progress the school should:

- ☐ Reverse-evacuate all people into school buildings.
- ☐ Shelter in place. (Do not use basements or lowlying areas)
- ☐ Close all doors and windows.
- ☐ Shut down the HVAC system. (Limit airflow from outside)
- ☐ Seal doors, windows, and vents with plastic and duct tape.
- ☐ Keep students and staff inside buildings. Allow parents to pick up their children at their own discretion once cleared to do so by public safety, emergency management, or military authorities.

### **Chemical:**

- ☐ Reverse-evacuate all people into school buildings.
- ☐ Shelter in place. (Do not use basements or low lying areas)
- ☐ Close all doors and windows.
- ☐ Shut down the HVAC system. (Limit airflow from outside)
- ☐ Seal doors, windows, and vents with plastic and duct tape.
- ☐ Be prepared to treat students and staff who experience a reaction to the chemical agent.
- ☐ The decision to evacuate should be made after consulting with public safety, emergency management, or military authorities.

### **Conventional:**

The danger from the blast effect of conventional explosive devices is similar to nuclear devices with a higher rate of survivability. If responding to the threat of an imminent blast nearby:

- ☐ Move students and staff to interior hallways.
- ☐ Close all doors leading into hallways to minimize flying glass.
- ☐ All people assume the duck, cover, and hold position on the ground.
- ☐ Shut down all utility systems to the building. (Gas and electricity are the priorities)
- ☐ Shelter in place to protect from fall out if attack is far enough away.
- ☐ Keep students and staff inside buildings. Allow parents to pick up their children at their own discretion once cleared to do so by public safety, emergency management or military authorities

### **If the school is the target:**

- ☐ Evacuate to pre-designated off school location(s)



## **WEAPONS**

- ☐ Call police if a weapon is suspected to be in school.
- ☐ Ask another administrator to join you in questioning suspected student or staff member.
- ☐ Accompany suspect to private office to wait for police.
- ☐ Conduct search with police.
- ☐ Inform suspect of his/her rights and why you are conducting search.
- ☐ Keep detailed notes of all events and why search was conducted.
- ☐ Notify parent(s) or guardian(s) if suspect is a student. Explain why search was conducted and results of the search.
- ☐ If suspect threatens you with a weapon, do not try to disarm them. Back away with your arms up. Remain calm.

## **WEATHER**

### ***Severe Weather Watch has been issued in an area near school***

- ☐ Monitor Emergency Alert Stations (see EAS section) or NOAA Weather Stations (National Weather Service, Weather Channel).
- ☐ Bring all persons inside building(s).
- ☐ Close windows and blinds.
- ☐ Review severe weather drill procedures and location of safe areas. Severe weather safe areas are under desks and in hallways away from windows and large rooms.
- ☐ Review **drop, cover** and **hold** procedures with students.

### ***Severe Weather Warning has been issued in an area near school or severe weather has been spotted near school***

- ☐ Shut off gas.
- ☐ Move students and staff to safe areas.
- ☐ Remind teachers to take class rosters.
- ☐ Ensure that students are in “drop, cover and hold” positions.
- ☐ Account for all students.
- ☐ Remain in safe area until warning expires or until emergency personnel have issued an all-clear signal.

### ***Severe Flood Warning has been issued in an area near school or severe flooding has been spotted near school during dismissal time***

- ☐ Students will remain in classrooms
- ☐ PA system to dismiss afterschool students, if no PA walkie talkies will be used (one per environment).
- ☐ Level lead will combine classes and take their environments bussing students down.
- ☐ Admin and support staff will call down students as parents pick up using walkie talkies.
- ☐ When carpool is complete, teachers will account for all students. Teachers will call guardians of any remaining students.

## ***Appendix: Forms***



## BOMB THREAT CHECKLIST

### Description Detail Report

#### Questions to ask:

- 1) When is the bomb going to explode?
- 2) Where is it right now?
- 3) What does it look like?
- 4) What kind of bomb is it?
- 5) What will cause it to explode?
- 6) Did you place the bomb?
- 7) Why?
- 8) What is your address?
- 9) What is your name?

Exact wording of the threat: \_\_\_\_\_

Sex of Caller: \_\_\_\_\_ Race: \_\_\_\_\_

Length of call: \_\_\_\_\_ Age: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Number at which call was received: \_\_\_\_\_

#### Notes:

### Callers Voice - Circle as applicable:

- |            |                   |
|------------|-------------------|
| • Calm     | • Nasal           |
| • Angry    | • Stutter         |
| • Excited  | • Lisp            |
| • Slow     | • Raspy           |
| • Rapid    | • Deep            |
| • Soft     | • Ragged          |
| • Loud     | • Clearing Throat |
| • Laughter | • Deep Breathing  |
| • Crying   | • Cracked Voice   |
| • Normal   | • Disguised       |
| • Distinct | • Accent          |
| • Slurred  | • Familiar        |

If voice is familiar, whom did it sound like? \_\_\_\_\_

### Background Sounds:

- |                 |                     |
|-----------------|---------------------|
| • Street Noises | • Factory Machinery |
| • Animal Noises | • Voices            |
| • Clear         | • PA System         |
| • Static        | • Local Call        |
| • Music         | • Long Distance     |
| • House Noises  | • Phone Booth       |
| • Motor         | • Office Machinery  |
| • Other _____   |                     |

### Threat Language:

- Well Spoken (educated)
- Incoherent
- Foul
- Irrational by threat maker
- Taped
- Message read

Remarks: \_\_\_\_\_

## Notice of First Aid Care

DATE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

Dear Parent:

\_\_\_\_\_ was injured at school and has been given first aid. If you feel further care is necessary, please consult your family physician.

Destination: (If not presently on school) \_\_\_\_\_

Transporting Agency: (if not presently on school) \_\_\_\_\_

Time: \_\_\_\_\_

Remarks:

Please sign and return one copy to school. Retain a copy for your records.

\_\_\_\_\_  
PARENT'S SIGNATURE

\_\_\_\_\_  
SCHOOL REPRESENTATIVE'S SIGNATURE

Note: 1 copy goes home with student  
1 copy stays with teacher or medical treatment team records



## Public Information Release

Date:

Time:

NOTE: If this is used as a script, read only those items checked. Make no other comments.

(Check off, fill in, and cross off as appropriate.)

\_\_\_\_\_ has just experienced a(n)\_\_\_\_\_

- The (students/employees) [(are being) or (have been)] accounted for.
- No further information is available at this time.
- Emergency medical services [(are here) or (are on the way) or (are not available to us)].
- Police [(are here) or (are on the way) or (are not available to us)].
- Fire Dept./paramedics [(are here) or (are on the way) or (are not available to us)].  
\_\_\_\_\_ [(are here) or (are on the way) or (are not available to us)].
- Communication center(s) for parents (is/are) being set up at  
to answer questions about individual students.
- Communication center(s) for families (is/are) being set up at  
to answer questions about individual employees.
- Injuries have been reported at \_\_\_\_\_ and are being treated at the school by  
(staff/professional medical responders). (#) \_\_\_\_\_ reported injured.
- Students have been taken to a safe area, and are with [(classroom teachers/staff) or ( )].
- (#) Students have been taken to the local emergency room for treatment of serious injury.
- Parents of injured students should go to the emergency room at
- (#) Confirmed deaths have been reported at \_\_\_\_\_.
- **Names cannot be released until families have been notified.**
- Structural damage has been reported at the following schools: .

Release restrictions

No

Yes

If yes, what?

Released to the public as Public Information Release #

Date/Time:

[Date]

Dear Parents:

Should an emergency or disaster situation ever arise in our area while school is in session, we want you to be aware that the school has made preparations to respond effectively to such situations. In fact, Gateway Preparatory Academy is built to meet stringent construction standards and may be safer than your own home in the event of a disaster.

Should we have a major disaster during school hours, your student(s) will be cared for at Gateway Preparatory Academy. Gateway Preparatory Academy has a detailed disaster plan which has been formulated to respond to a major catastrophe.

Your cooperation is necessary in any emergency.

1. Do not telephone the school. Telephone lines may be needed for emergency communication.
2. In the event of a serious emergency, students will be kept at their school until they are picked up by an identified, responsible adult who has been identified as such on a Gateway Preparatory Academy emergency release form which is required to be filled out by parents at the beginning of every school year. Please be sure you consider the following criteria when you authorize another person to pick up your child at school:
  - He/she is 18 years of age or older.
  - He/she is usually home during the day.
  - He/she could walk to school, if necessary.
  - He/she is known to your child.
  - He/she is both aware and able to assume this responsibility.
3. Listen to the radio for emergency announcements. If students are to be kept at school, radio stations will be notified.
4. Impress upon your children the need for them to follow the directions of any school personnel in times of an emergency.

Students will be released only to parents and persons identified on the emergency release form. During an extreme emergency, students will be released at designated reunion gates located on school campuses. Parents should become familiar with the School Emergency Disaster plan and be patient and understanding with the student release process. Please instruct your student to remain at school until you or a designee arrives. Because local telephone service may be disrupted, also list an out-of-area or state contact on the emergency release form, as calls may still be made out of the area while incoming calls are affected.



The decision to keep students at school will be based upon whether or not streets in the area are open. If this occurs, radio stations will be notified. In the event that a natural disaster takes place during the time students are being transported, students will be kept on in their perspective car pool vehicles and the driver will ask for assistance through radio contact with the school and school personnel. Any child who is home waiting for the bus/carpool parent will not be picked up (if roads are impassable) and remains the responsibility of the parent or guardian. In the event a natural disaster occurs in the afternoon, the car pool driver will make every attempt to continue delivering the students to their homes

In case of a hazardous release event (chemical spill) near the school area, Shelter-in-Place procedures will be implemented to provide in place protection. All students and staff will clear the fields, report to their rooms and all efforts will be made to prevent outside air from entering classrooms during the emergency. "Shelter-in-Place" signs will be placed in classroom windows or hung outside classroom doors during a drill or emergency. Students arriving at school during a Shelter-in-Place drill or event should report to the school office or to a previously designated area at the school because classrooms will be inaccessible. When the dangerous incident has subsided, an all-clear signal will be given.

Please discuss these matters with your immediate family. Planning ahead will help alleviate concern during emergencies.

Sincerely,

Dave Armour  
Executive Director  
Gateway Preparatory Academy

## Search and Rescue Teams

SEARCH AND RESCUE (S & R) TEAM LEADER

**Note:** Number of teams will vary depending on size of campus.

NAMES		R a d i o	K e y s	H a r d H a t	G o g g l e s	B u c k e t	V e s t	C l i p b o a r d	B a c k p a c k
S & R TEAM #1 NOTES:	1								
	2								
S & R TEAM #2 NOTES:	1								
	2								
S & R TEAM #3 NOTES:	1								
	2								
S & R TEAM #4 NOTES:	1								
	2								
S & R TEAM #5 NOTES:	1								
	2								

- Assign teams based on available manpower; minimum 2 persons. Attempt to place one experienced person on each team.
- Perform visual check of outfitted team leaving Command Post (CP); include radio check. Advise teams of known injuries.
- Remain at Command Post table.
- Be attentive to all S&R related communications.
- Utilize boxes above to record location of injured students. Example: report of 2 injured students in Room 20 would be recorded as "S/2 = RM 20" in box under team #3.



- Utilize manpower pool to aid S&R (i.e., request for backboard and carryout or request for rescue equipment).

## School Status Report

TO: FROM: (name) LOCATION:

DATE: TIME: PERSON IN CHARGE AT SCHOOL:

Message via: 2-way Radio \_\_\_\_ Telephone Messenger \_\_\_\_

### **EMPLOYEE/STUDENT STATUS**

	Absent	Injured	# Sent to Hosp./med	Dead	Missing	Unaccounted for (Away from school)	# Released To parents	# Being supervised
Students								
School Staff								
Others								

### **STRUCTURAL DAMAGE** Check damage/problem and indicate location(s).

Check	Damage/Problem	Location(s)
	Gas leak	
	Water leak	
	Fire	
	Electrical	
	Communications	
	Heating/cooling	
	Other (list):	

MESSAGE: (include kind of immediate assistance required; can you hold out without assistance/how long? overall condition of campus, neighborhood & street conditions; outside agencies on campus & actions; names of injured, dead, missing and accounted for ASAP)



## Staff Skills Survey & Inventory

Name & School \_\_\_\_\_ / \_\_\_\_\_ Room \_\_\_\_\_  
Name School

During any disaster situation, it is important to be able to draw from all available resources. The special skills, training and capabilities of the staff will play a vital role in coping with the effects of any disaster incident. These will be of paramount importance during and after a major or catastrophic disaster. The purpose of this survey/inventory is to pinpoint those staff members with equipment and the special skills that might be needed. Please indicate the areas that apply to you and return this survey to your administrator.

**PLEASE CHECK ANY OF THE FOLLOWING IN WHICH YOU HAVE EXPERTISE & TRAINING.  
CIRCLE YES OR NO, WHERE APPROPRIATE.**

\_\_\_\_ First Aid (current card yes/no)      \_\_\_\_ CPR (current yes/no)      \_\_\_\_ Triage      \_\_\_\_ Firefighting

\_\_\_ Construction (electrical, plumbing, carpentry, etc.)

\_\_\_ Emergency Planning      \_\_\_ Emergency Management      \_\_\_ Search & Rescue

\_\_\_\_ Law Enforcement      Bi/Multi-lingual (what language (s)) \_\_\_\_\_

\_\_\_\_ Mechanical Ability                      \_\_\_\_ Structural Engineering                      \_\_\_\_ Bus/Truck Driver  
(Class 1 or 2 license yes/no)

\_\_\_ Shelter Management                      \_\_\_ Survival Training & Techniques                      \_\_\_ Food Preparation

\_\_\_\_ Ham Radio Operator      \_\_\_\_ CB Radio      \_\_\_\_ Journalism

\_\_\_\_ Camping                                      \_\_\_\_ Waste Disposal                                      \_\_\_\_ Recreational Leader

DO YOU KEEP A PERSONAL EMERGENCY KIT? \_\_\_\_\_ in your car? \_\_\_\_\_ in your room? \_\_\_\_\_

DO YOU HAVE MATERIALS IN YOUR ROOM THAT WOULD BE OF USE DURING AN EMERGENCY?

(i.e., athletic bibs, traffic cones, carpet squares) \_\_\_\_\_ Yes \_\_\_\_\_ No

DO YOU HAVE EQUIPMENT OR ACCESS TO EQUIPMENT OR MATERIALS AT CHARTER ACADEMY SCHOOL THAT COULD BE USED AN IN EMERGENCY?      YES      NO

PLEASE LIST EQUIPMENT AND MATERIALS.

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COMMENTS \_\_\_\_\_

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WHAT WOULD MAKE YOU FEEL MORE PREPARED SHOULD A DISASTER STRIKE WHILE YOU WERE AT SCHOOL?

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# Student Release Form

(To be taken by Runner)

## Please Print

Student's Name

Teacher

Grade

Requested By

\*\*\*\*\*

## To be filled in by Request Gate staff

Proof of I.D.

Name on Emergency Release Form  
(yes) (no)

\*\*\*\*\*

## Student's Status To be filled in by teacher

Sent with Runner

Absent

First Aid

Missing

\*\*\*\*\*

## To be filled in by Request Gateway staff

Proof of I.D.

Name on Emergency release form  
(yes) (no)

\*\*\*\*\*

## To be filled in by Requester At Release Gateway

Requester Signature

Destination:

Date:

Time:

\*\*\*\*\*

Notes:



# Daily Elementary Schedule SY26

Velo	Swapp	Esplin	Corry	Meyers	Player	Hughes	Plap	Jackson	Glenn	Lindquist	Oyler	Smith	Weber	Heston
										Computer Tech-T 8:30-9:10	Computer Tech-M 8:30-9:10 Science-T/Th 8:30-9:30	Computer Tech-T 8:30-9:10 Science-MW 8:30-9:30	Computer Tech-Th 8:30-9:10 Science-F 8:30-9:30	Art-F 8:30-9:35 Computer Tech-Th 8:30-9:10
										Science-M/Th 9:30-10:30			Science-T 9:30-10:30	Science-W 8:35-9:30 F 9:30-10:30
					Music-W 8:30-9:30 Art-F 10:20-11:20	Music-M 8:30-9:30	Math Ins-Th 10:30-11:30 Music-T 8:30-9:30	Music-Th 8:30-9:30	Math Ins-W 10:30-11:30 Music-F 8:30-9:30	Music T 10:35-11:35 Art-W 10:40-11:40	Music-W 10:35-11:35 Art-M 10:40-11:40	Music-Th 10:35-11:35 Art-T 10:40-11:40	Music M-10:35-11:35 Art-Th 10:40-11:40	Music-F 10:35-11:35
LUNCH & Recess 11:05-11:45					LUNCH & Recess 11:30-12:10					LUNCH & Recess 11:55-12:35				
Art M 11:50-12:35 Math Ins-W 12:10-12:55 Music-F 11:50-12:50 (Stage)	Math Ins-M 12:10-12:55 Music T 11:50-12:50 Art-Th 11:50-12:35	Math Ins-T 12:10-12:55 Art F-11:50-12:35 Music-W 11:50-12:50	Art-W 11:50-12:35 Math Ins-F 12:10-12:55 Music Th 11:50-12:50	Music-M 11:50-12:50 Art-T 11:50-12:35 Math Ins-Th 12:10-12:55										
					Math Ins-T/Th 1:00-1:55	Art W 12:50-1:50	Art M 12:50-1:50 Math Ins-W 1:00-1:55	Art T 12:50-1:50	Art Th 12:50-1:50 Math Ins-M 1:00-1:55					
						Math Ins-T/Th 2:00-2:55		Math Ins-M/W 2:00-2:55						

# MIDDLE SCHOOL SCHEDULE SY26

	A Day	8 CORE 113 LARSON	8 CORE 111 DAVIES	C Group	D Group		MATH 218 RAEL	ELA 214 WALKER		CTE 112 LIBERATORE	88 218 BULLOCH		PE OYM208 WILSON	SCI 211 LEFEVRE		CHEN POD	TBA STAGE	ART 212 COWLEY	POD N. BISH FERGASON	Study Hall MANLEY LIB	Study Skills McMullen 216	Musical STAGE	VARIOUS	VARIOUS	VARIOUS	
8:30-9:25	1	A Group	B Group	Ad-Ferguson	PE/HEALTH- Libertore		7 A Group	7 B Group		6th PE/HEALTH- (D Group)	8 B Group		PE 8 Yellow	8 Red		2nd/3rd 8:30-9:30 M.F.	PREP MTH	Comp Tech 415 MTH (8:30-9:30)	6th ART (C Group)							
9:30-10:25	2			Computer Dig LiL Cowley	PE/HEALTH- Libertore		7 B Group	7 A Group		6th PE/HEALTH- (Group C)	8 A Group		PE 7 Blue	7 Green		prep	100 10:00-10:30 Wed Only	4th/6th 10:35-11:35 M.F.	Computer Dig LiL (D Group)	100 10:00-10:30 Thursday Only						
10:30-11:25	3			MUSIC-Chen	CORE SUPPORT Manley		8 A Group	8 B Group		7 Blue	7 Green		Health 7 S1 Red S2 Yellow	7 S1 yellow S2 Red		6th MUSIC- (C Group)	K16 M.F. (11:00-12:30)	Lunch 11:00-11:45	45 Art 10:40-11:40	CORE SUPPORT (D Group)	CORE SUPPORT EP (D Group)					
11:30-12:25	4			B Group	Group A	CORE SUPPORT Manley	MUSIC-Chen		8 B Group	8 A Group		7 Green	7 Blue		Health 7 S1 Yellow S2 Red	7 S1 Red S2 Yellow		6th MUSIC- (D Group)	K16 11:00-12:30 M.F.	Lunch 11:00-11:45	45 Art 10:40-11:40	CORE SUPPORT (C Group)	CORE SUPPORT EP (C Group)			
12:30-1:00	Lunch															Lunch		Lunch 10:30-1:00								
1:05-2:00	5	B Group	A Group	ELECTIVE	ELECTIVE		prep	Reading Support		prep	prep		Spanish	prep		Advanced Band		2nd/3rd MTH (12:50-1:50) F (10:30-11:30)	6th ART 110	Study Hall	Study Skills	Advanced Orchestra	Adv Dance	Pier Tutoring 106	T.A.	
2:05-3:00	6			ELECTIVE	ELECTIVE		Math Support	prep		PACS 618	Study Hall		prep	Math Support		Beginning Band		Digital Graphics 209	Illustration 212	DBT	Study Skills	Beginning Orchestra	Pier Tutoring 106	Computer Science	T.A.	
Time	B Day	8 CORE 113 LARSON	8 CORE 111 DAVIES	A Group	B Group		MATH 218 RAEL	ELA 214 WALKER		CTE 112 LIBERATORE	88 218 BULLOCH		PE OYM WILSON	SCI 211 LEFEVRE		Musical CHEN POD	Musical BHELLEY STAGE	ART 212 COWLEY	ART 212 TECH / DRAMA FERGASON	Study Hall MANLEY LIB	Study Skills McMullen 216	VARIOUS	VARIOUS	VARIOUS		
8:30-9:25	1	C Group	D Group	Ad-Ferguson	PE/HEALTH- Libertore		7 A Group	7 B Group		6th PE/HEALTH- (Group B)	8 B Group		PE 8 Red	8 yellow		2nd/3rd 8:30-9:30 M.F.	10:15 Arrival TH	Comp Tech 415 MTH (8:30-9:30)	6th ART (A Group)							
9:30-10:25	2			PE/HEALTH- Libertore	Computer Dig LiL Cowley		7 B Group	7 A Group		6th PE/HEALTH- (Group A)	8 A Group		PE 8 green	8 blue		prep			Computer Dig LiL (B Group)							
10:30-11:25	3			MUSIC-Chen	CORE SUPPORT Manley		8 A Group	8 B Group		7 Yellow	7 Red		PE 7 S1 Green S2 Blue	7 S1 Blue S2 green		6th MUSIC- (A Group)	4th/6th 10:35-11:35 M.F.	K16 M.F. (11:00-12:30)	45 Art 10:40-11:40 Art Room	CORE SUPPORT (B Group)	CORE SUPPORT EP (B Group)					
11:30-12:25	4			D Group	C Group	CORE SUPPORT Manley	MUSIC-Chen		8 B Group	8 A Group		7 Red	7 Yellow		Health 7 S1 Blue S2 Green	7 S1 Green S2 Blue		6th MUSIC- (B Group)	K16 Lunch 11:00-11:45	Lunch 11:00-11:45		CORE SUPPORT (A Group)	CORE SUPPORT EP (A Group)			
12:30-1:00	Lunch															Lunch		Lunch 11:00-1:00								
1:05-2:00	5	D Group	C Group	ELECTIVE	ELECTIVE		Coding	prep		prep	prep		PE Elective	prep		Guitar		2nd/3rd MTH (12:50-1:50) F (10:30-11:30)	Adv Drama 110	Study Hall	Study Skills	T.A.	Pier Tutoring 106	Intro to Dance		
2:05-3:00	6			ELECTIVE	ELECTIVE		Math Support	Creative Writing		PACS 618	Study Hall		prep	Math Support		Percussion	Choir	Stagecraft Art	Digital Animation		Study Skills	T.A.	Pier Tutoring 106			

CTE (PACS) Math/RT & Tech with 1 period every other row A/B, with assistance, Health support



## Emergency Response Drill Log

**School:**

**School:**

[illegible]

# Annual School Plan Review

Each school emergency response plan must be reviewed at least once each year. It is recommended that this review be conducted prior to the start of each school year. Additionally, the plan must be reviewed anytime weaknesses in the plan are identified during a drill, exercise or an actual emergency event. Schools should include their local emergency response, emergency management and public health agencies in the review process.

<input type="checkbox"/>	Review plan for compliance with the Utah minimum requirements.
<input type="checkbox"/>	Review ICS assignments and responsibilities, update as needed.
<input type="checkbox"/>	Ensure National Approach to Incident Management (NIMS) compliance for all personnel assigned responsibilities in the ICS structure.
<input type="checkbox"/>	Review on and off-school assignments and staging areas. Make contact with any identified off-school locations to ensure permission to use those locations is still in effect.
<input type="checkbox"/>	Review existing emergency procedures. Are the procedures adequate to address identified hazards/threats? Have new hazards/threats developed that you must plan for?

**Notes:**

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<b>Date of Review:</b>	<b>Reviewer:</b>	<b>Reviewer:</b>
	<b>Reviewer:</b>	<b>Reviewer:</b>