

Gateway Academy School Board Meeting Agenda
Tuesday, October 28, 2025, 06:00 PM
Location: Gateway Preparatory Academy Library
Join Zoom Meeting
<https://gpacharter-org.zoom.us/j/87548930995?pwd=MmxsoaUpDLzItkoGFw18GhQpuSjcek.1>
Meeting ID: 923 112 8979

Mission Statement: *Our mission is to provide children with an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes	Time
Call to Order	Michael Bahr	The board meeting was called to order by Michael Bahr at 6:02 p.m., with board members Roger Carter, Paul Dail, Diana Girtain, Diana Salazar, and Jessica Walker in attendance. Staff members in attendance and presenting at the meeting included Dave Armour, Jonada Munk, and Amy Gibson.	1 min
Public Comment	Public Attendees	Diana G. asked about the four-day week that is being proposed by ICSD. Dave said it is something that has come up before and will be further discussed at the upcoming strategic planning meeting. Considerations could include a day program on Fridays, and GPA would try to align calendaring with ICSD.	5 min
Consent Calendar	Michael Bahr	Diana G. moved to approve the Sep. 25 minutes, Roger seconded, all were in favor, and the motion passed.	3 min
Exhibit A Review (schedule overview)	Diana Girtain	<p>Exhibit A</p> <p>Diana reviewed section 6e regarding weekly instruction in technology and fine arts. She said she believes Gateway excels in offering a wide variety of elective classes beyond the core classes and that it allows students to explore and find their individual niches.</p> <p>Amy Arnold will be the next Exhibit A presenter at the December meeting.</p>	5 min
Director's Report	David Amour	<p>Director's Report</p> <p>Dave presented his Director's Report, which included enrollment totals. The decline in OpenEd enrollment has tapered off, as anticipated, and on-site population gained two students for a total of 540. Total enrollment is 2,185.</p> <p>Roger asked how students were counted from OpenEd if they came to just an elective class or two on campus, saying it is good to know these things for capacity issues. Dave said he would check with Joni and that funding is different depending on the student, but he added that ultimately we do want more OpenEd kids coming to elective classes.</p> <p>Dave also mentioned upcoming events, highlighting the Fall Carnival, which is a good opportunity to get the community involved and aware of GPA, as well as International Day, adding that we will have the most performers we've ever had.</p> <p>He also mentioned the 6th grade field trip, which is something unique our school does and continues to be a great success.</p>	15 min

		<p>Dave also said the Shakespeare Competition in October was one of the best ensemble scenes he had seen and again repeated what a great opportunity it is for our middle school students who wouldn't get that opportunity at other area middle schools.</p> <p>Dave reported on parent-teacher conferences, which were at about 98% attendance.</p> <p>Regarding upcoming projects, he said Adam is working on the RFP for those projects.</p> <p>Amy Gibson waited on the full expansion committee report until the action item later. However, the building has been delivered and just waiting on permits.</p> <p>Roger asked if there were any concerns with permits, but Amy said nothing beyond standard delays.</p> <p>There was discussion of a groundbreaking ceremony potentially the 2nd or 3rd Friday of November and a ribbon cutting at a later date. The administration is trying to get various dignitaries and stakeholders to attend, and they will work on figuring out the best date.</p> <p>Dave also said that we are still waiting on one more tested subject (writing), but ELA test scores came back and increased by 2% overall, which is the highest we've ever seen as a school.</p>	
Finance Report	Jonada Munk	<p>Ada presented the Finance Report for the month of August. She said there is a lot of audit prep work and getting the school year started, with expenses heavy toward classroom supplies and curriculum.</p> <p>October 1 enrollment was 2,222 students. Ada has been in contact with the state, but major updates to funding won't be available until end of November. While this will be a positive impact on the school, Ada cautioned that it will also affect OpenEd payments. With the higher student numbers, OpenEd will increase from \$330 per student per month (9 months total) to \$525 per student per month. This wipes out WPU funding, which is one funding stream, but allows for other unrestricted funds to flow through and another unrestricted funding stream. She said it still makes financial sense, but the jump was quite high, adding that it's not like we're just pocketing a bunch of extra profits.</p> <p>Audit is close to completion. Closed all of the audits from last year with no findings. Still have one outstanding Land Trust compliance review.</p>	10 min
Board Member Hotline Training - USBE Internal Audit	David Armour	All board members in attendance reported completion of this hotline training, with the exception of Diana G.	5 min
Action Items:			
Contractor Final Design and GMP approval	Amy Gibson	Amy directed everyone to the board materials. Michael asked about items that are listed as "by owner," for example, electrical. Amy said some items listed as such are because we have already started paying for them or they are line items that GPA can source on their own for price savings.	20 min

		<p>Amy said first proposed cost in March was \$6,514,000. Current is \$6,949,000. \$400,000 more than what was approved in March. Included the following:</p> <ul style="list-style-type: none"> ● Increased the size by 1,000 sq. ft. for structural, aesthetic purposes ● Added rock wall ● Updated HVAC ● Exterior finishes ● Canopy/awning over entrances ● Subcontractor work that came in higher than anticipated <p>Taking out the construction loan, which the school won't be doing, total budget will still come in under the \$8.2 million approved in March. All the furnishings still fall into the \$8.2, including architect costs, etc.</p> <p>Roger expressed concern with the approximate 7% difference in the building cost and said he probably would've been happier from a governance standpoint if board would've heard about these changes. He said he didn't believe staff was necessarily authorized to make those kinds of changes without bringing them to the board, which approved the \$6.6 million.</p> <p>There was discussion about the motions approved in March and varying interpretations of giving the committee "latitude" to work within the \$8.2 million total budget. Amy and Ada said the \$6.6 million was just a preliminary budget from Big D, and that the final numbers were just received a day before the board meeting. Roger felt that the total budget was one thing but that part of that was approving certain line items that had since been changed, moved, or removed.</p> <p>Roger requested clarity on what the action item for the board was during this meeting and said he didn't feel like the board was in a position to deny the GMP or delay the process because it would cost us more.</p> <p>Paul moved to approve \$6,949,032 amount on the GC, as well as the site plan and the elevations. Diana G. seconded, everyone voted in favor, and the motion passed.</p> <p>Roger suggested that moving forward, any variation of the spreadsheet of the total budget that was presented in March and shown again at this meeting should be brought to the board. Jessica requested clarification on amounts, to which Roger responded any changes that will exceed previous amounts or involve a transfer of line items.</p>	
Fiscal Policy (Audit Hotline Policy)	Jonada Munk	Ada said the new requirements came from board rule and the new state policy discussed earlier. Roger moved to approve the Hotline Complaint and Resolution portion of the Fiscal Policy. Jessica seconded. All in favor. Motion passed.	5 min
Student Data Privacy & Security Plan	David Armour	Dave updated parts of the policy that had not been added since last review of the policy. Paul made a motion to approve the Student Data Privacy & Security Plan, Diana S. seconded, all in favor, and the motion	10 min

		passed.	
Emergency Response Plan	David Armour	<p>Plan Link</p> <p>Dave presented the Emergency Response Plan, which he said was primarily the addition of current and appropriate phone numbers. Michael requested clarification of Adam Christensen as point of contact and minor tweaks to language toward the end of the document. Roger asked about the school's lock-down procedure and said there would likely be some security questions coming up with the next Legislature.</p> <p>Paul made a motion to approve the Emergency Response Plan with changes, Diana G. seconded, all were in favor. Motion passed.</p> <p>Roger wanted to close with comments regarding the expansion that he felt the committee has done a great job and that it's very exciting. He added that enrollment reflects how great the school has done.</p> <p>Michael said he was also really grateful for all the work the staff does.</p> <p>Dave confirmed next board meeting would be Dec. 4 at 5 p.m. at Park Place Eatery.</p> <p>Paul made a motion to adjourn, Jessica seconded it. Voting went as follows: Roger - yes, Diana S. - yes, Paul - yes, Jessica - yes, Diana G - yes.</p> <p>Meeting adjourned at 7:47 p.m.</p>	10 min
Discussion: Executive Session: In accordance with UCA 52-4-205 (for one or more of the following purposes):			
Action from closed session, if any:			

Rules of Procedure:

- All meetings are open to the public, and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in preparation of agendas to be sure the council accomplishes their work in a timely manner.

- The council consists of the governing board of Gateway Preparatory Academy (Two Parent Majority or 5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a Conflict-of-Interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted, and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

Public Comment Procedures:

- Comments are limited to 3 min per individual,
- Personnel matters cannot be addressed during public comment,
- All public comment materials should be shared with the board of directors at least 24 hours in advance,
- The preferred communication method with the board is email: board@gpacharter.org, and
- No board action can be taken on topics addressed during public comment and that are not listed as an action item on the meeting agenda.