

MEETING NOTICE  
of the Snyderville Basin Cemetery District

NOTICE is hereby given that the Snyderville Basin Cemetery District Board of Trustees will meet at anchor location of Room 133 of the Richins Building 1885 Ute Blvd, Park City, UT 84098 on Wednesday, November 5, 2025, at 9:30 AM.

**To participate in the meeting: Join Zoom:**

<https://summitcountyut.zoom.us/j/7079146500?pwd=WUFSYmpwUE5iYnNreGh1NWVBbVZLZz09>

Meeting ID: 707 914 6500

Passcode: 010125

**Or dial: 1 669 900 9128 US**

Members of the Committee may attend by electronic means, using Zoom (phone or video). Such members may fully participate in the proceedings as if physically present. Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Amy Jones at 435-336-3042

**Agenda**

1. Call to order and roll call.
2. Public comments on items not on the agenda.
3. Consent agenda:
  - A. Approval of draft minutes of October 1, 2025, meeting. (Exhibit 1)
  - B. Authorize payment of \$2400 to Scale Consultants for topography of the new proposed site. (Exhibit 2)
4. Welcome Matt Leavitt, Summit County Chief Financial Officer. Q and A session re. budget matters
5. Discussion and possible action to enter into a contract with Sloane Consulting to provide consulting services for a cemetery master business plan. (Exhibit 3) Discussion leader: Vice Chair Dan Whitehurst. Discussion and possible action to create a sub-committee to coordinate with the consultant.
6. Discussion and possible action to approve the district's tentative budget for 2026. (Exhibit 4) Discussion leader: Vice Chair, Dan Whitehurst. Set a public meeting date for presentation of the District's 2026 budget.
7. Closed session to discuss possible real estate acquisition.
8. Discussion re. Utah Privacy Act. Reminder for board members to complete on-line training by Nov. 30<sup>th</sup>. Discussion leader: Attorney Ryan Stack.
9. Establish agenda for December 3, 2025, meeting.
10. Public Meetings Act annual training: Attorney Ryan Stack
11. Adjournment

The consent agenda consists of items that have previously been discussed or are perfunctory in nature. Any board member can call up any item in the consent agenda for discussion or separate action.