

**Willard City Council Meeting, Council Room
Meeting minutes 6:30 p.m. Willard Offices
80 West 50 South Willard, Utah 84340**

Call to Order

Mayor Mote called the Willard City Council meeting to order at 6:30 PM on Thursday, October 9, 2025. The meeting began with an invocation led by Councilmember Mund, followed by the Pledge of Allegiance led by Councilmember Bodily. The mayor asked if there were any conflicts of interest to declare, and none were reported.

Open Comment Period

Peter Rona, a resident of Willard, approached the council with a proposal to install a Coke vending machine at the Bowery. He explained that his son, Christian, who has special needs, was looking to earn money to purchase a 4-wheeled vehicle. Mr. Rona suggested giving 25% of the profits back to the city to cover electricity costs. He mentioned that he would maintain the machine weekly and remove it if it malfunctioned.

The council discussed the implications of allowing a private citizen to place a vending machine on public property. Mayor Mote expressed concern about setting a precedent and suggested further research on the matter. The council agreed to investigate the proposal and discuss it at a future meeting.

Planning Commission Report

Commissioner Ormond, representing the Planning Commission, provided a report on their recent meeting. He mentioned two public hearings:

a. Report

- A proposal to amend the zoning code to include commercial zoning along Highway 89 through the old town part of Willard. The commission passed this proposal.
- A discussion on amending the general plan to plot wetlands. This amendment was also passed.

He also reported on a conditional use permit for Jack Sewerage for a food truck at 725 South Main, which was found to be valid and in use.

The council discussed the wetlands issue, with Mayor Mote explaining that it was prompted by concerns about documenting wetlands for future development. The Planning Commission was tasked with including wetland maps in the general plan and making necessary code adjustments.

New Business

a. Public Hearing to Receive Public Comments Regarding Ordinance 2025-17 Establishing Water and Sewer Rate Increases for Willard City Beginning January 1, 2025.

Councilmember Bodily moved to open the public hearing. Councilmember Braegger seconded the motion. The motion passed unanimously.

Mayor Mote explained that this ordinance was previously passed as a resolution but needed to be reintroduced as an ordinance.

Diana Baker, a resident, commented that he agreed with the rate increase but suggested raising the water usage allowance to 20,000 gallons as a compromise.

Councilmember Mund inquired about overage charges for water usage beyond the base allowance. The council discussed the tiered rate structure for water usage.

Councilmember Braegger moved to close the public hearing. Councilmember Mund seconded the motion. The motion passed unanimously.

b. Consideration and Possible Approval of Ordinance 2025-17, Establishing Water and Sewer Rate Increases for Willard City Beginning January 1, 2026.

Councilmember Mund moved to adopt Ordinance 2025-17 raising water and sewer fees. Councilmember Bodily seconded the motion. The motion passed unanimously in a roll call vote.

c. Consideration and Possible Approval of Resolution 2025-16, Indicating the Intent of Perry City to Adjust a Common Boundary with Willard City.

The council discussed the proposed boundary adjustment with Perry City. Mayor Mote explained that Perry was not willing to split the boundary down the roadway to address Willard's concerns with addresses. The council debated the implications of the boundary change and its impact on utilities and services.

Councilmember Mund moved to adopt Resolution 2025-16 indicating the intent of Perry City to adjust the common boundary with Willard City. Councilmember Braegger seconded the motion. The resolution passed with a 3-2 vote, with Councilmembers Bodily and Mund voting against it.

d. Discussion on City Improvements

This item was not discussed during the meeting.

e. Presentation by Sue Anderson Regarding Texting Software for CERT.

f. Discussion and Possible Approval of a Website Upgrade to Comply with Web Content Accessibility Guidelines (WCAG) 2.1, Level AA.

Jeremy Kimpton, city manager, presented two options for upgrading the city's website to comply with ADA requirements: Civic Plus and MuniBit. The council discussed the features, costs, and benefits of each option. They also considered the need for a texting system for both CERT and citywide communications.

The council decided to proceed with setting up the texting system for CERT using Slick Text, while further exploring options for the website upgrade. They requested more information on potential federal grants to offset costs and asked staff to investigate volunteer resources within the community who might assist with website development.

g. Discussion on Willard City Employee Handbook Review

Jeremy Kimpton, city manager reported that the current employee handbook dates to 2003 and needs updating. He presented a draft of a new handbook created by a company specializing in such documents. The council discussed the need for legal review and decided to revisit the handbook at the next meeting after further review by council members.

The council also addressed the issue of accrued vacation time for city employees. They agreed to extend the deadline for using accrued vacation time by 12 months and to develop a policy for buying out a portion of unused vacation time in the future.

h. Consideration and Possible Approval of the Forged Fiber 37, LLC Franchise Agreement Proposal, Submitted by Jill Okun.

The council briefly discussed the proposal from Forged Fiber 37, LLC to bring a fiber line into Willard. Due to the absence of a representative from the company and concerns about recent disruptions from a similar project, the council decided to request more information before deciding.

Councilmember Jake Bodily moved to table the item. Councilmember Rod Mund seconded the motion. The motion passed unanimously.

i. Consideration and Possible Approval of Ordinance 2025-10 Revisions to the Recreational Vehicles and Recreational Vehicle Parks Code, Section 24.92 of the Willard City Zoning Code.

The council extensively discussed the proposed ordinance, focusing on issues such as long-term stays in RV parks, utility fees, and the impact on city services. Concerns were raised about the number of animals allowed per unit and the potential for RV parks to become de facto mobile home parks. After lengthy debate, the council decided more research and discussion were needed.

Councilmember Mund moved to table the item. Councilmember Christensen seconded the motion. The motion passed unanimously.

j. Consideration and Possible Approval of the 600 South Improvements Project Award Recommendation.

The council reviewed the bids for the 600 South Improvements Project. Ridge Rock Construction submitted the lowest bid at \$330,000, significantly below the budgeted amount of \$475,000.

Councilmember Bodily moved to approve the 600 South Improvements Project and award it to Ridge Rock Construction. Councilmember Mund seconded the motion. The motion passed unanimously.

k. Consideration and Possible Approval to Declare Certain City-Owned Vehicles as Surplus.

Councilmember Mund moved to approve Resolution 2025-15 to declare city-owned property, vehicles, and items as surplus. Councilmember Jordan Hulsey seconded the motion. The motion passed unanimously.

l. Approval of Ordinance 2025-18 Amending the Official Zoning Map of Willard City by Rezoning Certain Property from R1/2 to MPC.

Councilmember Braegger moved to approve Ordinance 2025-18. Councilmember Christensen seconded the motion. The ordinance was approved unanimously in a roll call vote.

Council Member Bodily Yes
Council Member Bragger Yes
Council Member Christensen Yes
Council Member Hulsey Yes
Council Member Mund Yes

5. Minutes

a. Approval of Meeting Minutes from City Council Meeting September 11, 2025.

Councilmember Jake Bodily moved to approve the September 11, 2025, meeting minutes. Councilmember Mike Braegger seconded the motion. The motion passed unanimously.

Financial

a. Warrants, Vouchers, Reports

This item was not discussed during the meeting.

Department Reports

a. Public Works

The Public Works department reported on recent water line repairs and hydrant replacements. They also mentioned that signs for the trail were still pending due to material delays.

b. Police Department

The Police Department reported two open officer positions due to Officer Bell leaving for another agency. They are currently in the process of interviewing applicants to fill these positions.

c. Fire Department

The Fire Department discussed plans for expansion and ongoing negotiations with Brigham City regarding mutual aid agreements and potential charges for services.

Council Member Reports

Council members provided brief updates on their assigned areas:

a. Jacob Bodily

Councilmember Bodily had no report.

b. Rod Mund

Councilmember Mund mentioned that the daughters of the Pioneers were working on a plan for a project at the cemetery.

c. Mike Braegger

Councilmember Braegger inquired about the status of the county's response regarding the GP (General Plan). Jeremy reported that final language had been received and was under review.

d. Rex Christensen

Councilmember Christensen thanked everyone who participated in the recent day of service, particularly noting the work done on the Bowery tables.

e. Jordan Hulsey

Councilmember Hulsey had no report.

Next Agenda – October 23, 2025

This item was not explicitly discussed during the meeting.

Mayor's General Correspondence and Information

Mayor Mote announced the appointment of Colt Mund, City Attorney as the new Willard Justice Court judge. The council confirmed the appointment with a roll call vote, with Councilmember Mund recusing himself due to his relationship with the appointee.

Council Member Bodily Yes
Council Member Bragger Yes
Council Member Christensen Yes
Council Member Hulsey Yes

City Manager's Report

City Manager Jeremy Kimpton reminded the council of a special meeting on November 18, 2025, at 6:00 PM to approve the canvas for the upcoming election.

City Planner's Report

This item was not discussed during the meeting.

City Attorney's Report

This item was not discussed during the meeting.

Consideration of Motion to Enter a Closed Session (If Necessary) Pursuant to UCA §52-4-205

This item was not discussed during the meeting.

Adjourn

Councilmember Braegger moved to adjourn the meeting. Councilmember Bodily seconded the motion. The motion passed unanimously.

The meeting was adjourned.