



**PUBLIC NOTICE IS HEREBY GIVEN THAT THE**  
**ADMINISTRATIVE CONTROL BOARD OF THE**  
**UTAH VALLEY ROAD SPECIAL SERVICE DISTRICT**  
**WILL HOLD A PUBLIC MEETING**  
**IN THE COMMISSION CHAMBERS - ROOM 1400**  
**OF THE UTAH COUNTY ADMINISTRATION BUILDING**  
**100 E CENTER ST, PROVO, UT 84606**  
**November 20, 2024 – 2:00 pm**

When necessary, board members may participate electronically, with the anchor location as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/channel/UCkRYDnXVDLGv9792bhWn9Wg/videos>

**~MEETING MINUTES~**

**(Held in conjunction with Board of Commissioners Meeting)**  
**(Rules suspended due to only two board members in attendance)**

In attendance: Commissioner Powers Gardner (Board Chair), Kim T Jackson

Others in attendance: see attached sign-in sheet and Zoom list.

*(Meeting called to order: 2:04 pm)*

**PUBLIC HEARING**

**PUBLIC HEARING TO DISCUSS THE 2025 BUDGET FOR THE GENERAL FUND AND  
OTHER BUDGETARY FUNDS OF THE ADMINISTRATIVE CONTROL BOARD OF THE  
UTAH VALLEY ROAD SPECIAL SERVICE DISTRICT.**

– Paul Jones/Attorney

**KIM T. JACKSON: MOTION TO OPEN PUBLIC HEARING**  
**COMMISSIONER POWERS GARDNER: SECOND**  
**ALL IN FAVOR: AYE**  
**PASSED: 2/0**

**KIM T. JACKSON: MOTION TO CLOSE PUBLIC HEARING**  
**COMMISSIONER POWERS GARDNER: SECOND**  
**ALL IN FAVOR: AYE**  
**PASSED: 2/0**

**AGENDA**

1. APPROVE THE MINUTES FROM THE OCTOBER 16, 2024, UTAH VALLEY ROAD SPECIAL SERVICE DISTRICT PUBLIC MEETING

-Jolynn Clegg, Clerk

**KIM T. JACKSON: MOTION TO APPROVE**  
**COMMISSIONER POWERS GARDNER: SECOND**  
**ALL IN FAVOR: AYE**  
**PASSED: 2/0**

2. TO RATIFY THE NOTICE TO SET A PUBLIC HEARING TO DISCUSS THE 2025 BUDGET FOR THE GENERAL FUND AND OTHER BUDGETARY FUNDS FOR WEDNESDAY, NOVEMBER 20, 2024, AT 2:00 PM IN THE UTAH COUNTY ADMINISTRATION BUILDING, 100 EAST CENTER STREET, ROOM 1400, PROVO, UTAH.

-Paul Jones, Attorney

**KIM T. JACKSON: MOTION TO APPROVE**  
**COMMISSIONER POWERS GARDNER: SECOND**  
**ALL IN FAVOR: AYE**  
**PASSED: 2/0**

**Notice: 2024-946**

3. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION APPROVING THE 2025 BUDGET FOR THE GENERAL FUND AND OTHER BUDGETARY FUNDS OF THE UTAH VALLEY ROAD SPECIAL SERVICE DISTRICT.

-Paul Jones, Attorney

**KIM T. JACKSON: MOTION TO APPROVE**  
**COMMISSIONER POWERS GARDNER: SECOND**  
**ALL IN FAVOR: AYE**  
**PASSED: 2/0**

**Resolution: 2024-980**

**PUBLIC COMMENTS**

**None**

**KIM T. JACKSON: MOTION TO ADJOURN**  
**COMMISSIONER POWERS GARDNER: SECOND**  
**ALL IN FAVOR: AYE**  
**PASSED: 2/0**

(Meeting adjourned: 2:07 pm)

In compliance with the American with Disabilities Act, individuals needing special accommodations (including communicative aids and services) during this meeting should notify Jolynn Clegg at (801) 851-8113 at least three days prior to the meeting. Board members may participate electronically as needed, with the anchor location for the public meeting to be the same as listed above.

Those in attendance via Zoom: Tim Taylor

**BOARD OF COMMISSIONERS FOR UTAH COUNTY**  
**PUBLIC MEETING ATTENDANCE SHEET**  
November 20, 2024 - 2:00 p.m.

PRINT CLEARLY

Name:

Agency:

|                |                   |
|----------------|-------------------|
| Jolynn Clegg   | Clerk's office    |
| Kim Jackson    | Treasurer         |
| Paul Child     | Recorder's Office |
| Theron Case    | Assessor's office |
| Butt Garfield  | Assessor          |
| Robert Baxter  | Purchasing        |
| Robert Jackson | Assessor          |
| Diane Garra    | Assessor          |
| Michael Lemmon | ULHD              |
| Andrea Allen   | Recorder          |
| Eric Edwards   | Health            |
| Dagmar Swensen | Health            |
|                |                   |
|                |                   |

Minutes approved at the October 22, 2025 Utah Valley Road Special Service District Meeting.

Signed by:



DocuSigned by:

Amelia Powers Gardner

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Amelia Powers Gardner, Board Chair

ATTEST:

AARON R. DAVIDSON

Utah County Clerk

Signed by:

Jolynn Clegg

By: \_\_\_\_\_

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Deputy Clerk