

**North Davis Preparatory Academy
Electronic Board of Directors Meeting Minutes
Wednesday, September 24, 2025**

Zoom Meeting: <https://us02web.zoom.us/j/81005221029?from=addon>
Meeting ID: 810 0522 1029
Mobile: (669) 900-9128



In Attendance: Monte Poll, Maggie Arave, Rita Brock, Clint Heiner,

Excused: Dale Pfisters

Others in Attendance: Ryan Robinson, Dawn Kawaguchi, Cathie Hurst

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- ★ We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- ★ We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- ★ We will make the Spanish language a key element of our school.
- ★ We will make decisions that will keep NDPA financially stable.
- ★ We will review our Charter before making any dramatic changes to school policy.

MINUTES

9:06 AM – INTRODUCTORY ITEMS

- Welcome and Roll Call – Monte Poll

There was no PUBLIC COMMENT.

CONSENT ITEMS

- August 6, 2025 Board Meeting Minutes – There was no further discussion. **Monte Poll made a motion to approve the consent items. The roll call votes were as follows:**

Monte Poll – Aye

Maggie Arave – Aye

Rita Brock – Aye

Clint Heiner – Aye

Motion passed unanimously.

VOTING ITEMS

➤ LEA-Specific Educator License(s) – Ryan Robinson discussed the LEA-specific educator licenses support teachers who are working toward their Utah teaching certification while actively teaching. We usually have our new Spanish teachers needing to apply while waiting for their Utah license. However, this year, we only have one new Spanish educator, and her license was recently approved. Currently, Noel and Corinne are close to completing their certification, while Kaisa is earlier in the process. Andra Zook already holds a math teaching license but is working on a Level 4 endorsement to teach 9th grade. **Monte Poll made a motion to approve the request for an LEA-specific educator license for the following: Kajsa Berlin for a Social Studies Composite Endorsement; Noal Loertscher for a Physical Education K-12 Endorsement; Corinn McCord for a Biology 1 Endorsement; and Andra Zook for a Math Level 4 Secondary Math Endorsement all for 3-years. The roll call votes were as follows:**

Monte Poll – Aye

Maggie Arave – Aye

Rita Brock – Aye

Clint Heiner – Aye

Motion passed unanimously.

Dawn requested permission to use Monte's electronic signature on the letter to USBE requesting the LEA-specific licenses. He granted permission.

DISCUSSION ITEMS

➤ Calendaring Items – Monte Poll

- Next Board Meeting – October 1st
- Holiday Social – November 5th
- Next PreBoard Meeting – November 18th
- Board Meeting – December 3rd
- NCSC26 New Orleans, LA June 24-26 (Wed-Fri)

9:12 AM – Monte Poll made a motion to ADJOURN. The roll call votes were as follows:

Monte Poll – Aye

Maggie Arave – Aye

Rita Brock – Aye

Clint Heiner – Aye

Motion passed unanimously.