

Wasatch Peak Academy Board of Directors Meeting Wednesday, September 10, 2025

Location: 414 North Cutler Dr, North Salt Lake, UT 84054



In Attendance: Marlowe Wolferstan, Katie Jones, Brad Wyatt, Jennifer Royall, Kristin Kano, Emily Willey (via Zoom, in person 9:19 a.m.),

Excused: Tristian Carlisle,

Others In Attendance: Heidi Bauerle, Dawn Kawaguchi, Amy Pilkington, Chantel Wixon, Erin Preston (8:49 a.m. via Zoom), Platte Nielson (9:37 a.m. via Zoom)

Wasatch Peak Academy will provide a meaningful educational experience focused on student growth to inspire students with an appreciation for community, and enthusiasm for learning, and a drive for academic excellence

MINUTES

8:19 AM – INTRODUCTORY ITEMS

- Welcome & Roll Call by Marlowe Wolfenstan

There was no PUBLIC COMMENT.

REPORTS

- **Administration**
 - *State of the School* – Amy Pilkington discussed several key topics related to the school's operations and planning. She explained changes to the Service Learning Project, including a new poster system and the reintroduction of penny wars to fund student initiatives. Amy also reviewed academic achievement scores, noting some challenges but expressing optimism about the robust teaching teams in place. She presented the Early Learning Plan, which includes specific goals for improving math skills among second graders and kindergartners. Amy also covered updates to Meal Charge and Alternate Meal procedures, explaining changes to free and reduced lunch programs and the annual application process. Finally, she mentioned that the school is fully staffed, with a few intern positions still open. There was a discussion on the carpool challenges on Cutler Drive and how the administration is working with the city planner and police department to help mitigate the concerns. Amy suggested having a committee meeting to discuss potential solutions and explore options for improving safety for students and parent and possibly share with the city.
- **Board of Directors**
 - *Financial Report* – Chantel Wixon presented the financial report, noting that revenues were on track with a 16% completion rate, and expenses were at 9.2%, with salary and benefits at 7%. Chantel explained that a high cash balance might affect bond ratings, but maintaining sufficient cash is crucial. She stated that there is a plan to reassess this in November after the audit.

CONSENT ITEMS

- June 4, 2025, Electronic Board Meeting Minutes – There was no further discussion. **Jennifer Royall made a motion to approve the consent items. Brad Wyatt seconded the motion. The votes were as follows:**
- Marlowe Wolferstan – Aye**
 - Emily Willey – Aye**
 - Brad Wyatt – Aye**
 - Jennifer Royall – Aye**
 - Kristin Kano – Aye**
 - Katie Jones – Aye**
- Motion passed unanimously.**

VOTING ITEMS

- LEA-Specific Educator License(s) – Amy Pilkington gave a summary on the different support programs that are available for teachers and how these programs get our teachers to be licensed. She reviewed the candidates that will be requiring an LEA-Specific license this year and their pathway to an elementary license for Cathrine Greenwood, Leslie Thompson, Brooklyn White Rojas, Brianne Ammons and Star Lamping which has a duration of three years. Amy explained the robust support system in place for teachers, including mentorship, coaching, and tuition reimbursement, and emphasized the importance of completing licensing programs. **Brad Wyatt made a motion to approve the request for LEA-specific educator licenses. Kristin Kano seconded the motion. The votes were as follows:**
- Marlowe Wolferstan – Aye**
 - Emily Willey – Aye**
 - Brad Wyatt – Aye**
 - Jennifer Royall – Aye**
 - Kristin Kano – Aye**
 - Katie Jones – Aye**
- Motion passed unanimously.**
- Amend Child Abuse & Neglect Reporting Policy & Procedures – Heidi Bauerle reviewed the amended Child Abuse and Neglect Reporting Policy and procedures which are revisions to be in better compliance with Utah law and USBE rule.
- Amend Electronic Resources Policy – Heidi Bauerle reviewed the amended Electronic Resources Policy revisions due to SB178 which prohibits students from using cell phones, smart watches, etc. during classroom hours that includes some exceptions such as health reasons or safety threats.
- Amend Kindergarten Toilet Training Policy – Heidi Bauerle reviewed the Kindergarten Toilet Training Policy which now includes all students and requires a name change removing the word Kindergarten.
- Amend Dress Code Policy – Amy Pilkington reviewed the amended Dress Code Policy which includes skirt length, allowing characters on shoes, removing the number of earrings a child can have, and no bandanas. There was a discussion on skirt length and potential challenges monitoring this. The board would like to make a change of the skirt and short length to “mid-thigh”. They would also like to leave “no characters” as a restriction on shoes.
- Marlowe Wolferstan made a motion to approve the following items:**
- **Approve the Amended Child Abuse and Neglect Reporting Policy;**
 - **Approve the Amended Electronic Resources Policy;**
 - **Approve the Amended Toilet Training Policy; and**

- Approve the Amended Dress Code Policy with the changes as discussed.
- Jennifer Royall seconded the motion. The votes were as follows:**
- Marlowe Wolferstan – Aye**
Emily Willey – Aye
Brad Wyatt – Aye
Jennifer Royall – Aye
Kristin Kano – Aye
Katie Jones – Aye
- Motion passed unanimously.**

DISCUSSION ITEMS

➤ Calendaring Items

- Review 2025-2026 Board Meeting Schedule – There was a discussion on the board meeting schedule. The board would like to change the meetings to every other second Thursday and they would like a Zoom link for every meeting. Dawn will send out updated calendar invites.
- Next PreBoard Meeting October 29th
- Next Board Meeting November 13th (now Thursday)
- NCSC26 New Orleans, LA June 24-26 (Wed-Fri)

9:36 AM – Marlowe Wolferstan made a motion to enter a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual and/or to discuss deployment of security personnel, devices, or systems pursuant to Utah Code 52-4-205(1)(a) & (f) respectively. Emily Willey seconded the motion. The roll call votes were as follows:

Marlowe Wolferstan – Aye
Emily Willey – Aye
Brad Wyatt – Aye
Jennifer Royall – Aye
Kristin Kano – Aye
Katie Jones – Aye

Motion passed unanimously.

10:42AM – Marlowe made a motion to exit the CLOSED SESSION and ADJOURN. Jennifer Royall seconded the motion. The votes were as follows:

Marlowe Wolferstan – Aye
Emily Willey – Aye
Brad Wyatt – Aye
Jennifer Royall – Aye
Kristin Kano – Aye
Katie Jones – Aye

Motion passed unanimously.

**Wasatch Peak Academy
Board of Directors
Closed Session Statement
Wednesday, September 10, 2025**

Location: 414 North Cutler Dr, North Salt Lake, UT 84054




CLOSED SESSION SWORN STATEMENT:

*At a duly noticed public meeting held on the date listed above, the Board of Directors for **WASATCH PEAK ACADEMY** entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual and/or to discuss deployment of security personnel, devices, or systems in accordance with Utah Code Ann. 52-4-205(1)(a)&(f) respectively.*

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 16 day of September, 2025, at North Salt Lake, Utah.



Marlowe Wolferstan
Board Chair