

PURCHASE ORDER

River Heights City Corporation
520 South 500 East
River Heights, Utah 84321
(435) 752-2646

Office Use - Purchase Order No: _____
Office Use - Purchase Order Date: _____

Ship To: Clayton Nelson
520 South 500 East
River Heights, Utah 84321
435-213-6948

Vendor : AlTech

Vendor Contact, Phone, Email: _____

statecontracts.ut.gov
Above state website has been checked: Yes No
Is an official P.O. Required by Vendor: Yes No
Please attach any supporting quotes or data to this requisition.
Requesting Council Member: _____

Item	Quantity	GL #	Description	Unit Price	Total
	1		Microsoft Surface Pro 11 Copilot 13"		\$ 1,971.75
	1		Surface Pro Keyboard		188.49
Vendor Please include P.O. # on all invoices				Subtotal	\$ -
River Heights City Corporation Tax I.D. No. 87-028929-7				Shipping/Other	
				TOTAL	\$ 2160.24

Mayor Signature/Council Mtg. Approval

Date

Treasurer Processed Signature

Date



Alltech
PO Box 72
Richmond, Ut 84333
4355573232
Email: billing@askalltech.com

Date
10/30/2025

Bill To
RIVER HEIGHTS CITY 520 South 500 East River Heights, UT 84321 United States

Invoice Number: PREVIEW

Invoice Date: October 2025

Payment Terms: Due upon receipt

Date	Item Description	Type	Billable Hours	Quantity	Rate/Cost	Billable Amount
10/30/2025	Cost Name: Surface Pro 11 T20250911.0057 Shelia LInd - PC Frozen River Heights - 2024-25 Monthly Contract Cost Description: Surface Pro 11 Microsoft Surface Pro 11 Copilot 13" vPro - 16 GB - 512 GB SSD - Windows 11 Pro	Ticket Charge		1.00	1,971.75	1,971.75
10/30/2025	Cost Name: Surface Pro Keyboard T20250911.0057 Shelia LInd - PC Frozen River Heights - 2024-25 Monthly Contract Cost Description: Surface Pro Keyboard Surface Pro Keyboard for Surface Pro 8 and up	Ticket Charge		1.00	188.49	188.49

Total Billable Amount \$2,160.24

Total Taxes \$0.00

Grand Total **\$2,160.24**