

**Minutes REGULAR PUBLIC MEETING
Northwestern Special Service District**

September 9, 2025 at 6:30 PM

Gunlock Fire Station – 421 N Main St, Gunlock, UT 84782

Public discussion is welcome after presentation of each agenda item. Please raise your hand to be acknowledged before making your comments.

Attendees: Paula Guthrie, Mark Cain, Mike Johnson, Rosemary D'Amato, Slade Hughes, Chief Guthrie, Gordon Poppitt. Approved absent: Scott Holt, Chief Guthrie, Chief Larsen.

1. Call to Order: M. Johnson @6:40pm
2. Pledge of Allegiance: M. Cain
3. Invocation: M. Johnson
4. Approval of Consent Agenda – The consent agenda is a means of expediting routine matters that come before the Board for approval. The consent portion of the agenda is approved by one non-debatable motion. If any Board Member wishes to remove an item from the consent agenda, that item becomes the first order on the Regular Agenda. **Minutes approved by all.**
5. Veyo FD property Irrigation water share funding Veyo Irrigation Co.; S. Hughes **Check \$10k received, April 4, 2025 county letter attached to transaction. S. Hughes motion, M. Cain 2nd, approved by all.**
6. Update ZOLL monitor for Central Fire Station; Chief Guthrie **On hold.**
7. Monthly Accounting and Budget Discussion; S. Holt, P. Guthrie, R. D'Amato, and Chief Guthrie; **Approved by all; Finances: \$ 96,298 PTIF, \$118,588 checking, \$ 6,081 savings, \$ 10,241 cd, \$ 25,604 cd = \$\$\$ 256,812 (Minus other \$'s) \$7,456 Central Fundraiser, \$2,686 Central Park Fundraiser = \$\$\$ 245,920; Plus: \$70,876 unpaid standby fees (\$74,814 admin fee), \$50K CIB reimbursement = \$\$\$~ 366,796 +/- Chief Flores would like to use the 2025 Central Fundraiser \$ to be put toward an EMS vehicle for the Central Fire Station.**
8. Website status; Chief Guthrie **Design and host \$3k + \$30 month; Retainer for \$1,500; Motion to approve S. Hughes, 2nd M. Cain, approved by all.**
9. Update on computer server; M. Johnson **Server in place, training session to be scheduled.**
10. 2025 Standby Fee Billing going to the County, attach to 2025 taxes– P. Guthrie **Approximately \$74k outstanding standby fees went to county to be added to property tax bills.**
11. Update on CIB Grant purchases – M. Cain, C. Guthrie, & R. D'Amato **Final receipts going in along with details of all purchases, including photographs.**
12. Update Blue Card Grant Update: Chief Guthrie M. Cain; **\$31k financials to be detailed and finalized.**
13. Chip Fest Central Fire Station: Chief Flores **In place with County Fire Warden for September & October.**
14. Discussion & possible action to purchase of additional radios in 2025/2026 - M. Cain **Motion by R. D'Amato, 2nd by S. Hughes to approve up to \$10k to buy (16) radios with some headsets; approved by all.**
15. Station Chief's Reports:
Chief Flores – Central Fire Department **Saint George Marathon on October 4th. Issues with children riding OHV's on the streets, causing one too many incidents. Also issue at the Farmers Market Corner. Potential relocation of this event.**
Chief Guthrie – Brookside Fire Department - **NA**
Chief Larsen – Veyo Fire Department - **NA**
Chief Guthrie – Gunlock Fire Department - **NA**
District Chief's Report – Chief Guthrie **NA**
16. Directors Comments:
Director Holt – Gunlock **NA**
Director Hughes – Veyo **Plan to purchase a water tender 3-4,000 gallons.**
Director D'Amato – Central **Chief Flores spoke about his Wildland fire 2025 accomplishments; will not be at November 2025 board meeting.**
Director Cain – Central **Look into Ring Cameras for each fire station; on federal watch list for surplus commercial vehicles.**
Chairman Johnson – Veyo **Read thank you letter from retired fireman accident victim**
Clerk Guthrie - Gunlock
17. Public Comments
18. Adjournment