

**CASTLE DALE BUILDING COMMISSION
REGULAR BOARD MEETING
JUNE 24, 2025**

MEMBERS PRESENT

JAY MARK HUMPHREY
CRAIG JOHANSEN

JACOB SHARP
DANNY VAN WAGONER

STAFF PRESENT

ARIEL GUYMON

Welcome by Chairman, Jacob Sharp at 2:14pm to the Governing Board of the Castle Dale Building Commission (CDBC).

1. **Discuss/Approve/Deny: Minutes of March 25, 2025**
Motion was made by Danny Van Wagoner and seconded by Jay Mark Humphrey to accept the minutes of March 25, 2025, as prepared. Motion carried by all present.
2. **Review 2nd Quarter 2025 Financial Report**
Jacob reviewed the financials for the 2nd quarter of 2025
3. **Discuss/Approve/Deny: Parking Lot Maintenance Project**
Jacob reviewed the quote that was received from C&M Seal Coating. The quote covers the seal coating and restriping of the Castle Dale Building Commissions parking lot in the amount of \$6,300.00.

Jay brought up that the people doing the grounds keeping need to work on getting the Chinese elm trees removed. Danny said he would have them work on it.

Motion was made by Jay Mark Humphrey and seconded by Danny Van Wagoner to approve the parking lot maintenance project with C&M Seal Coating in the amount of \$6,300.00. Motion carried by roll call vote.
4. **Discuss/Approve/Deny: Approval April, May, and June 2025 Vouchers**
The board reviewed the April, May, and June 2025 Vouchers. Jacob let the board know that we needed to have a plumber come in to fix two of the toilets in the women's restroom and that is why we have an extra charge on the vouchers.

Motion was made by Jay Mark Humphrey and seconded by Danny Van Wagoner to approve the April, May, and June 2025 Vouchers. Motion carried by all present.
5. **Adjourn**
Motion was made by Danny Van Wagoner and seconded by Jay Mark Humphrey to adjourn the meeting at 2:23pm.