

MINUTES OF REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WPR ROAD AND FIRE DISTRICT (THE “DISTRICT”)  
HELD  
OCTOBER 28, 2025

A regular meeting of the Board of Directors of the WPR Road and Fire District (referred to hereafter as the “Board”) was convened on Tuesday, October 28, 2025, at 5:20 p.m., at 36 S. State St., Ste. 500, Salt Lake City, UT 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck

Ed Schultz

Jenny Robinson

Also, In Attendance Were:

Carley Herrick, Evan Tufts, Suzanne Bennett, Nathan Bell and Kelli Reid; Wasatch Peaks Ranch

Todd Godfrey; Hayes Godfrey Bell, P.C.

ADMINISTRATIVE MATTERS

Call to Order:

The meeting was called to order at 5:20 p.m. by Trustee Derck, who recited the following:

*“As Chair of the Board of Trustees of the WPR Road and Fire District, I hereby call this regular meeting of the Board to order at 5:20 P.M. on October 28, 2025, at 36 S. State St., Ste. 500, Salt Lake City, UT 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.*

Public Comment:

None.

Minutes from September 23, 2025 Regular Meeting:

The Board reviewed the minutes. Trustee Schultz made a motion to approve the Minutes from the September 23, 2025 Regular Meeting. Trustee Robinson seconded the motion. The motion passed unanimously.

FINANCIAL MATTERS

**Payment of Claims:**

The Board reviewed the payment of claims. Trustee Schultz made a motion to approve and/or ratify approval of the payment of claims. Trustee Robinson seconded the motion. The motion passed unanimously.

**Q3 Financials:**

Mr. Tufts reviewed the Q3 financials with the Board. Various questions were asked and answered. Trustee Schultz made a motion to approve the Q3 Financials. Trustee Robinson seconded the motion. The motion passed unanimously.

**LEGAL MATTERS**

**Snowplow Lease Agreement:**

Mr. Bell reviewed the Snowplow Lease agreement with the Board. Trustee Schultz made a motion to approve the Snowplow Lease Agreement. Trustee Robinson seconded the motion. The motion passed unanimously.

**Plat 6A ICA and Easement Agreement:**

Ms. Herrick reviewed the Plat 6A ICA and Easement Agreement. Trustee Schultz made a motion to approve the Plat 6A ICA and Easement Agreement. Trustee Robinson seconded the motion. The motion passed unanimously.

**MANAGER AND OPERATIONAL MATTERS**

Mr. Bell reported that the septic tank installation is scheduled for completion within the next two weeks. He also addressed ongoing issues with residents and contractors parking along the roadways, noting that such activity impedes effective snow removal operations. The Board discussed updates to District towing procedures and the installation of revised “No Parking” signage to support enforcement efforts.

**BOARD MEMBER MATTERS**

None.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

There being no further business to come before the Board at this time, Trustee Schultz motioned to adjourn the meeting at 5:30 p.m. Trustee Robinson seconded the motion. The motion passed unanimously.

Respectfully submitted,

By \_\_\_\_\_

District Chair

Attest:

By \_\_\_\_\_

District Clerk

DRAFT