



MINUTES
Springville City Council Regular Meeting - October 07, 2025

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, OCTOBER 07, 2025, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance:	Craig Jensen	Excused
	Logan Millsap	
	Jake Smith	Excused
	Mike Snelson	
	Mindi Wright	

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Director of Administration Patrick Monney, Internal Services Director Scott Sensenbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Safety Director Lance Haight, Public Works Director Brad Stapley, and Assistant City Attorney Chris Creer.

CALL TO ORDER

Mayor Packard called the meeting to order at 7:03 p.m.

INVOCATION AND PLEDGE

Councilmember Millsap offered the invocation, and Councilmember Wright led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

Motion: Councilmember Snelson moved to approve the agenda as written. **Councilmember Wright seconded** the motion. **Voting Yes:** Councilmember Jensen EXCUSED, Councilmember Millsap, Councilmember Smith EXCUSED, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 3-0 with 2 excused.**

MAYORS COMMENTS

Mayor Packard welcomed the Council, staff, and those in attendance.

PUBLIC COMMENT

Mayor Packard introduced the Public Comment section of the agenda and inquired if there were any written requests to speak.

Stephanie Patterson, Mayor Packard, read from an email submitted by Stephanie Patterson requesting that Springville have a community garden. Mayor Packard asked Director Child to contact Stephanie.

David Welch commented that he had submitted a bid for an automatic meter reading project on behalf of his company, but did not receive the bid. He stated that he would send a letter by email to the Councilmembers, Mayor, and Director Stapley outlining his concerns.

CONSENT AGENDA

1. Approval of the minutes for the work meeting and regular meeting held on September 16, 2025

Motion: Councilmember Wright moved to approve the consent agenda as written. Councilmember Millsap seconded the motion. **Voting Yes:** Councilmember Jensen EXCUSED, Councilmember Millsap, Councilmember Smith EXCUSED, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 3-0 with 2 excused.

REGULAR AGENDA

2. Consideration of a Resolution approving the purchase of the old seminary building located at 415 South 200 East, Springville, Utah - John Penrod, Assistant City Administrator/City Attorney

Director Larsen welcomed Teva Derrick, one of the Event Hosts at the Museum, and thanked her for her work at the museum and dedication to ensuring events ran smoothly. She also expressed appreciation to the Power Department for their collaborative support with the festival street.

Director Larsen reported on a potential opportunity for the city to acquire the historical seminary building on the old high school campus, noting its significance as part of local history. She stated that the building, constructed in 1928 by architect Claude Ashworth, had long-term interest from the Museum for use as offices, storage, and museum space.

She outlined the purchase terms, including a price of \$400,000 and \$10,000 in earnest money to be submitted within three days of executing the agreement. She also noted that a historical easement agreement would require maintaining the building's historic exterior.

Councilmember Snelson asked about plans for an ADA-compliant entrance, and Director Larsen explained that design options for a ramp were being considered in consultation with historical design experts. Councilmember Wright inquired whether the interior had been updated; Director Larsen replied that it had been updated since 1928 but was unsure of the exact timing.

Mayor Packard asked if Director Larsen was comfortable with any restrictions on the property and its intended use. Director Larsen responded that the Legal and Community Development Departments had reviewed the agreement and were comfortable with it. Councilmember Wright requested a report following completion of due diligence.

Motion: Councilmember Snelson moved to approve **Resolution #2025-34**, authorizing Springville City to enter into a Purchase and Sale Agreement with The Church of Jesus Christ of Latter-day Saints, wherein the City would purchase the old seminary building located at 415 South 200 East in Springville, Utah. Councilmember Millsap seconded the motion. **Roll Call Vote Yes:** Councilmember Jensen EXCUSED, Councilmember Millsap, Councilmember Smith EXCUSED, Councilmember Snelson, and Councilmember Wright. The motion Passed Unanimously, 3-0 with 2 excused. **Resolution #2025-34 Adopted**

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for any further discussion. There was none.

CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.

ADJOURNMENT

Motion: Councilmember Snelson moved to adjourn the meeting at 7:20 p.m. **Councilmember Millsap seconded** the motion. **Voting Yes:** Councilmember Jensen EXCUSED, Councilmember Millsap, Councilmember Smith EXCUSED, Councilmember Snelson, and Councilmember Wright. **The motion Passed Unanimously, 3-0 with 2 excused.**

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, October 07, 2025.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, October 07, 2025.

DATE APPROVED: October 21, 2025



Kim Crane
City Recorder