



MINUTES
Springville City Council Regular Meeting - September 16, 2025

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 16, 2025, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Councilmember Snelson was appointed Mayor Pro Tem for this evening's meetings during the work meeting.

Presiding and Conducting: Mayor Matt Packard Excused

Elected Officials in Attendance: Craig Jensen
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod **arrived at 7:20 p.m.**, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Director of Administration Patrick Monney, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Safety Director Lance Haight, City Engineer Chris Wilson, and Assistant City Attorney Chris Creer

CALL TO ORDER

Mayor Pro Tem Snelson called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE

Councilmember Wright offered the invocation, and Councilmember Smith led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

Motion: Councilmember Jensen moved to approve the agenda as written. **Councilmember Millsap seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0.**

MAYORS COMMENTS

Mayor Pro Tem Snelson welcomed the Council, staff, and those in attendance.

PUBLIC COMMENT

Mayor Pro Tem Snelson introduced the Public Comment section of the agenda and inquired if there were any written requests to speak.

Dane Uriona reported that his family lives just below Canyon Road, and his kids attend schools in the area. He has been very invested in a safe pedestrian crossing at 620 South Canyon Road. He is

hoping to be able to help with plans going forward. He is grateful for the reduced speed limit, the narrowing of the crossing, and feels there is more mitigation needed for safety. Neighbors have met with Public Works Director Brad Stapely. As a neighborhood, they think it would be feasible and keep traffic flowing to have a Hawk signal installed at the crossing. When the traffic light is installed on 400 South, traffic patterns will change. They feel it will increase safety and serve the community the best. They have approximately 80 signatures from neighbors and submitted it to the city recorder. He expressed that they are very passionate and feel it will meet the needs of the community.

Tyler Reymond is a licensed civil engineer and lives in the area of 620 South Canyon Road. He has reviewed the design drawing. His elementary kids will use the crossings to go to school. He was concerned about road safety. He provided a drawing of the intersection, with cars traveling in five different directions, compounding the visual and crosswalk. A solution would be a Hawk signal. Other cities in Utah and other states have them. The estimated cost would be \$80,000 before change orders, and it would provide extra safety.

Jillian Manes lives in the area of 620 South Canyon Road and wanted to add support for the Hawk light as a safe option for children and all pedestrians. It would provide safe crossings, and traffic flow would be unimpeded. It would be a great solution to have it implemented in the current road project.

Mayor Pro Tem Snelson thanked the citizens for their comments and appreciated that they provided solutions that staff can go to work on.

CONSENT AGENDA

1. Approval of the minutes for the work and regular meetings on September 02, 2025
2. Approval of the disposal or sale of unclaimed property from the Springville Police Department - Lance Haight, Public Safety Director

Motion: Councilmember Jensen moved to approve the consent agenda as written. Councilmember Smith seconded the motion. Voting Yes: Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0.**

PUBLIC HEARING AGENDA

3. **Public Hearing for consideration of a Resolution and amendment to the Springville City FY2025-2026 Budget - Bruce Riddle, Assistant City Administrator/Finance Director**

Director Riddle reported that, in response to new developments and after reviewing the various fund budgets, the following budget amendments were being recommended for the General Fund, Capital Improvement Fund, Streets Fund, Water Fund, and Sewer Fund budgets.

Councilmember Wright wanted to confirm this would be the last of the amendments for funding of the Master Plans. Director Riddle said as long as there were no unforeseen events.

Mayor Pro Tem Snelson opened the public hearing. There were no comments.

Motion: Councilmember Jensen moved to close the public hearing. Councilmember Millsap seconded the motion. Voting Yes: Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed unanimously, 5-0.**

Motion: Councilmember Jensen moved to approve Resolution #2025-32 to open and amend the General Fund, Capital Improvement Fund, Streets Fund, Water Fund, and Sewer Fund budgets for

operating and capital expenses applying to the Fiscal Year ending June 30, 2026, as outlined in Exhibit A. **Councilmember Smith seconded the motion. Roll Call Vote Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0, Resolution #2025-32 Adopted.**

REGULAR AGENDA

4. Consideration of a Resolution and Agreement with the Utah County Health Department and a Communities that Care partnership - Dan Mickelson, Library Director

Director Mickelson reported that the Springville City Library and the Utah County Health Department desire to partner in implementing the Communities That Care (CTC) prevention model to address youth substance misuse and related problem behaviors. The agreement provides \$25,000 in County funding, with a \$10,000 City match, to support coalition development activities. Approval of this resolution will formalize the partnership and funding arrangements for FY2026.

Councilmember Jensen expressed appreciation for Coordinator Jessica Maxwell for her dedication to the program.

Motion: Councilmember Wright moved to approve Resolution #2025-33, authorizing the Mayor to execute an Interlocal Cooperation Agreement between Utah County and Springville City Library to implement the Communities That Care (CTC) model for FY26. And director Dan Mickelson may also sign. **Councilmember Millsap seconded the motion. Roll Call Vote Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0. Resolution #2025-33 Adopted**

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Pro Tem Snelson asked for any further discussion.

Attorney Penrod reported on the opioid settlement, noting that other cities were joining claims against Purdue Pharmaceuticals and other smaller companies. He stated that he would need to sign and sought the council's consensus, and the council agreed to move forward.

Director Yost reported on a proposal to relocate a Reagan Billboard from 1400 North at Car Corral to Main Street at approximately 621 West. Attorney Penrod explained state law regarding billboard relocations. Director Yost noted that spacing along I-15 was limited, described the dimensions of the proposed sign, and mentioned that a similar sign exists on North Main. He explained the requirements for the proposed location between 650 South Main, Main Street, and Highway 89, and noted that staff did not recommend this location.

Administrator Fitzgerald stated that Mayor Packard wished to hold a mid-year retreat and proposed November 11, 2025, which coincides with an elected city holiday. The council indicated that November 11 was acceptable.

CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.

ADJOURNMENT


Motion: Councilmember Jensen moved to adjourn the meeting at 7:46 p.m. and go into a closed meeting regarding property. **Councilmember Smith seconded the motion. Voting Yes:** Councilmember

Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. **The motion Passed Unanimously, 5-0.**

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, September 16, 2025.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, September 02, 2025.

DATE APPROVED: October 07, 2025



Kim Crane
City Recorder