



Bona Vista Water Improvement District

2020 W 1300 N, Ogden, Utah 84404

Phone (801) 621-0474

Board of Trustees Meeting Minutes

Date: Monday, September 29, 2025

Time: 2:00 p.m.

Location: Bona Vista Water Improvement District Office

Board Members Present:

Mayor Michelle Tait

Mayor Scott Van Leeuwen

Mayor Ken Phippen, Vice Chairman

Mayor John Beesley

Staff Members Present:

Matt Fox, General Manager

Kenny Hefflefinger, Assistant Manager

Shauna Gilchrist, Clerk/Admin Manager

Electronic Attendees via Zoom/Telephone:

n/a

Guest Presenter:

Greg Siegmiller, JUB Engineering

Excused Attendees:

Ronald Stratford, Chairman

1. Call to Order

Vice Chairman Mayor Phippen called the meeting to order at **2:00 p.m.**

2. JUB Engineering – Farr West Shop Well Update

Presenter: Greg Siegmiller, JUB Engineering

- **Well Drilling:** Drilled to 1,000 ft depth with an artesian water pressure of 22 GPM.
- **Zone Testing:** Results remain consistent with previous findings.
- **Well Location:** Will remain in the current location to avoid conflict with Weber Basin boundaries, who have stated they will protest any well construction within their designated zones.
- **Water Chemistry/Treatment Options: Treatment Plant at Well Site**
 - Reverse Osmosis (RO)
 - Nano-filtration
 - Chemical treatment
- **Cost Considerations:**
 - Final costs depend on selected water treatment methods.
 - Determined that treating and distributing the well water is more cost-effective than purchasing additional Weber Basin shares.

3. 1700 South Project – Award of Contract

Contractor: Allied Underground Technology

Motion: Mayor Beesley

Second: Mayor Van Leeuwen

Vote: Unanimous Ayes – Tait, Van Leeuwen, Beesley, Phippen

Result: Motion carried

4. QuikTrip Petition – Annexation Request

Motion: Mayor Tait

Second: Mayor Beesley

Vote: Unanimous Ayes – Tait, Van Leeuwen, Phippen, Beesley

Result: Motion carried

5. Discussion of City Services

Matt Fox requested that all cities notify Bona Vista when final occupancy is issued or service changes occur and identify which service units should be billed for each.

6. Closed Session

Purpose: Discussion of the character, professional competence, or physical/mental health of an individual.

Motion: Mayor Beesley

Second: Mayor Tait

Vote: Unanimous Ayes – Tait, Van Leeuwen, Phippen, Beesley

Result: Motion carried

7. Approval of Previous Minutes – August 25, 2025

Motion: Mayor Van Leeuwen

Second: Mayor Beesley

Vote: Unanimous Ayes – Tait, Van Leeuwen, Phippen, Beesley

Result: Motion carried

8. Approval of August 2025 Check Register

Motion: Mayor Tait

Second: Mayor Van Leeuwen

Vote: Unanimous Ayes – Tait, Van Leeuwen, Phippen, Beesley

Result: Motion carried

9. Project Updates – Hot Springs Tank

- The wrong concrete was initially used; the issue was corrected without needing to replace the rebar.
 - The integrity and responsiveness of the contractors and crews were commended.
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10. Water Report – Matt Fox

- Secondary water will be turned off October 1, 2025.
 - Culinary water use may temporarily increase depending on temperatures.
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11. Staff and Board Comments

Mayor Beesley:

- Asked for the Hot Springs Tank completion date – Matt noted completion is expected in early 2026.
- Inquired about whether there is a change order threshold requiring board approval; Matt and legal are reviewing procurement policies.
- Suggested that ratification of the 1700 South contract be brought back to the board for approval.

- Matt confirmed that, while legal advised it was permissible to award the next bidder, staff would be happy to bring it for board review.
- Mayor Beesley agreed it should be presented to the board.

Matt Fox: Thanked the board, staff, and crews for their continued hard work.

Kenny Hefflefinger: Expressed gratitude as well.

Mayor Van Leeuwen: Echoed thanks.

Mayor Phippen: Thanked the group and noted it was a pleasure to preside as chairman.

12. Adjournment

Motion: Mayor Beesley

Second: Mayor Van Leeuwen

Vote: Unanimous Ayes – Tait, Van Leeuwen, Phippen, Beesley

Result: Meeting adjourned

Minutes Submitted By:

Shauna Gilchrist

District Clerk / Administrative Manager

Date Submitted: October 24, 2025