

MINUTES OF THE SPRINGVILLE PAR BOARD MEETING. MEETING WAS HELD ON TUESDAY, SEPTEMBER 23, 2025 AT 5:45 P.M. AT SPRINGVILLE CIVIC CENTER, MULTI-PURPOSE ROOM, 110 SOUTH MAIN, SPRINGVILLE, UTAH.

Board Members in attendance: Patrice Bolen, Shane Lamb, Cindy Sweat, Dean Duncan, Doug Holm, Kurtt Boucher, Trevor Weight, Joe Marvin, Emily Bastian, Alma Loveland and Malachi Hopoate

City Staff in attendance: Stacey Child, Dave Ashton and Teresa Gordon

Members excused:

Members Not Present: Jim Brooks

WELCOME: Chair Kurtt Boucher welcomed members of the PAR Board to the meeting at 5:45 P.M.

APPROVAL OF MINUTES: August 26, 2025 minutes - Motion by Patrice Bolen to approve the minutes, second by Malachi Hopoate. Vote was unanimous for approval.

RECOGNIZE VISITORS: None

PUBLIC COMMENT: None

Announcements -Stacey Child

Upcoming grand opening event at Memorial Park with ribbon-cutting, jazz dancers, refreshments, kids' activities, and community involvement.

Updates on public art projects (murals, local artists, and community excitement).

Discussion of promotion/advertising through the library and other outlets.

Main Agenda: Grant Scoring Criteria

- **Core Categories Identified:**
 - Artistic & cultural vibrancy
 - Community benefit & outreach
 - Organizational capacity

- **Additional considerations:**
 - Accessibility
 - Financial responsibility and history of accomplishment
 - Vetting of organizations' 501(c)(3) status and financial documents.

- **Discussion**
 - **Weighting criteria:** How to balance financial responsibility vs. cultural vibrancy. Should grassroots or smaller volunteer-based groups be given more leeway than large professional groups?
 - **Pre-screening process:** Whether financial compliance should be a strict “pass/fail” requirement before scoring artistic/community merit.
 - **Consistency:** Board stressed the need for consistent standards regardless of the number of applicants or available funding.

- **Application improvements:**
 - Clarify difference between “major” vs. “minor” grants.
 - Require clearer financial documentation (IRS Form 990, income statements, or audited financials).
 - Add reminders, checkboxes, or initials to ensure applicants acknowledge requirements.
 - Possibly include the rubric in applications so applicants know how they’ll be judged.

- **Future planning:**
 - August 2026: Board will practice walking through the application/rubric themselves.
 - September 2026: Host a public grant application workshop to guide applicants.

- **Closing Reflections**

Michael Snelson praised the PAR Board for the group’s effectiveness, highlighting the balance of compassion, knowledge, and passion on the board. Mike also encouraged the board members to reapply for board service when terms renew in April.

 - Meeting adjourned with thanks and a note for Stacy to send an email summarizing changes.

Summary

The meeting was lively and positive. After a quick approval of last month’s meeting minutes, members celebrated an upcoming community grant kick-off event and local arts efforts. The bulk of the time was spent hammering out how to fairly evaluate grant applications – specifically, how to balance financial accountability with the desire to support small, grassroots cultural organizations.

The board decided to keep three main scoring categories (artistic vibrancy, community benefit, organizational capacity), but to improve the process by clarifying requirements, strengthening financial documentation rules, and making applications easier to understand. They also planned a September 2026 workshop to help applicants succeed.

The meeting ended with praise for the board’s thoughtful collaboration and a call for members to reapply when terms are up.

ADJOURNMENT:

Motion to adjourn was made by Shane Lamb and was seconded by Cindy Sweat.
 Meeting adjourned at 7:00 p.m.
 Next meeting: October 28, 2025