

MINUTES OF REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WPR UTILITY DISTRICT (THE “DISTRICT”)  
HELD  
SEPTEMBER 23, 2025

A regular meeting of the Board of Directors of the WPR Utility District (referred to hereafter as the “Board”) was convened on Tuesday, September 23, 2025, at 5:00 p.m., at 36 S. State St., Suite 500, Salt Lake City, Utah 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck

Ed Schultz

Jenny Robinson

Also, In Attendance Were:

Nic Carlson, CliftonLarsonAllen LLP (“CLA”)

Carley Herrick, Evan Tufts, Suzanne Bennett, Matt Musil, Nathan Bell and Kelli Reid;  
Wasatch Peaks Ranch

Todd Godfrey; Hayes Godfrey Bell, P.C.

ADMINISTRATIVE MATTERS

**Call to Order:**

The meeting was called to order at 5:01 p.m. by Trustee Derck, who recited the following:

*“As Chair of the Board of Trustees of the WPR Utility District, I hereby call this regular meeting of the Board to order at 5:01 P.M. on September 23, 2025, at 36 S. State St., Suite 500, Salt Lake City, Utah 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.*

**Public Comment:**

None.

**Minutes from August 18, 2025 Truth in Taxation Meeting and August 25, 2025 Regular Meeting:**

The Board reviewed the minutes. Trustee Robinson made a motion to approve the minutes from the August 18, 2025, truth in taxation meeting and August 25, 2025, regular meeting. Trustee Derck seconded the motion. The motion passed unanimously.

## FINANCIAL MATTERS

### **Payment of Claims:**

Trustee Derck and Mr. Tufts reviewed the claims with the Board. Trustee Robinson made a motion to approve and/or ratify approval of the payment of claims. Trustee Schultz seconded the motion. The motion passed unanimously.

## MANAGER AND OPERATIONAL MATTERS

### **Propane RFP Update:**

Trustee Derck reviewed two proposals received in response to the propane RFP. Discussion ensued. Staff are still reviewed the proposals and anticipate ratifying the Board's selection at the October Board meeting.

## LEGAL MATTERS

None.

## BOARD MEMBER MATTERS

None.

## OTHER BUSINESS

None.

## ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Schultz motioned to adjourn the meeting at 5:11 p.m. Trustee Robinson seconded the motion. The motion passed unanimously.

Respectfully submitted,

By *Gary Derck*

District Chair

Attest:

By *Carley Herrick*

District Clerk


# Minutes 09-23-2025 (WPR Util)


Final Audit Report

2025-10-28


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