

**Meadow Town Council Meeting
September 15, 2025
Meadow Firehouse
7:00 p.m.**

*****THESE MINUTES ARE APPROVED *****

Attendance: Mayor Gary Bishop, Councilmember Sunny Guild, Councilmember Channing Stott, Councilmember Jim Beckstrand, Clerk Monica Dearden, Tony Cowley, Mark Cowley, Lloyd Robison, Robert Beckstrand, Zane Murnan, Lynn Bond, Ed Zmitravich, Andee Holdaway, Jess Peterson, Andrew Flake, Jess Peterson

Excused: Councilmember Justin Jensen, Treasurer Haley Abplanalp

- 1. Opening Ceremonies:** Mayor Bishop welcomed those in attendance. Jim opened the meeting with a prayer. The Pledge of Allegiance was said. Mayor Bishop talked for a moment about hard things that have happened recently in our state. He asked everyone to check themselves and try as a community to be accepting of others ideas and be supportive.
- 2. Review of minutes: Public Hearing & Town Council Meeting- August 18, 2025:** Channing motioned to approve the minutes for the August 18, 2025 meeting. Sunny seconded. All were in favor.
- 3. Declaration of conflicts with or personal interest in any agenda items:** No conflicts
- 4. Public comments: Issues and/or matters to be discussed and expressed by the public. (Limited to three minutes per person.)**
 - a.** Mark- Suggests that in the monthly reviewing of the ordinances, the actual ordinance is read not just an overview given. He also suggests that the Planning & Zoning books need gone through as he suspects that they are not up to date.
 - b.** Andee- Andee would like to see the building permits section back on the agenda to be discussed in meetings.
 - c.** Lynn- In a discussion a few months ago about a neighbor's garbage problem, Channing asked if Lynn had talked to them about the problem. Lynn said that the problem had gotten overwhelming, and he did in fact talk to them. He reported that he agreed to help clean up the property if they got rid of their trash trailer. Lynn would like the council to keep up with trash problems in the community. It's a big problem and he is not sure how to go about fixing it.
 - d.** Tony- Tony commented that in the ordinance overview discussion last month Mayor Bishop stated that the ordinances were written by amateurs. Tony stated that Richard Chamberlain and Ron Hare, both lawyers and Dave Church from Utah League of Cities and Towns all were involved. He then pointed to the council and said, what have we got here?

- e. Andee- Andee wondered if as the ordinances are being reviewed, if the towns legal council is involved or is this being done for learning and training purposes.

5. R6 Presentation (Jess Peterson)

- a. Jess provided a summary on the Utah Data Privacy Act that will require Meadow Town to initiate a data privacy program in 2025. This will include:
 - i. Assigning a Chief Administrative Officer
 - ii. Assigning a Records Officer
 - iii. Complete the submission form
 - iv. All three of the above are due 12/31/25
- b. Jess left a copy of the form package and the instruction book and told us that we can find additional information at www.privacy.utah.gov

6. Accounting Reports

- a. **Review and approve payments:** Monica went over the current claims with the council. Channing motioned to approve the payments including Enbridge and Frontier as they are received. Jim seconded. All in favor.
- b. **UAMPS bill payment:** Channing motioned to pay the UAMPS bill as it comes in. Sunny seconded. All in favor.

7. 2025 Legislation briefing on the Data Privacy Act: Jess Peterson from R6 talked to the council about an amendment that was passed this last year to the Data Privacy Act. This is a long term situation. The first steps are easy to get started on, by assigning a CAO (Chief Administrative Officer) and CRO (Chief Records Officer), this is usually done by a resolution. The next step would be to submit a form which will help find the holes and what is lacking. Both these steps need to be completed by December 31, 2025. Jess is available to help and answer questions.

8. Water Department: Channing didn't have anything to discuss. Andrew shared the well is running and the springs are holding about average for this time of year.

9. Electrical Department: Sunny said she hasn't seen the tree trimming happening, but it should be coming soon. Otherwise she has no business to discuss.

10. Road Department: No business

11. Parks and Cemetery: There was a community clean up this past week that included some work at the park. Jim is looking into some pea gravel to add to the playground area. There will be a burial at the cemetery this weekend. Jordan now has an excavator and is planning to do the digging.

12. Fire Department: Chief Giles reported to Mayor Bishop that about half of the hydrants in town were painted during the community service evening. They also discussed hiring a company to come in and spray a sterilant around the hydrants. This will be paid by the town and not the fire department. Mayor Bishop and Monica will work together to find the money in the budget.

13. Planning and Zoning

- a. **Discuss the proposed Sub-Division Ordinance:** Mayor Bishop shared that the Planning & Zoning commission has been working on this subdivision ordinance for around a year. This was something that came

from the State of Utah that all municipalities shall have this in place. The council has had a chance to read through the proposed ordinance. Jim stated that he finds it cumbersome. They took some time to ask Andrew some questions and talk through some aspects. Andrew will work with the Planning & Zoning commission to clarify those questions. Mayor Bishop commended the Planning & Zoning group as this has been a huge project and has taken effort.

14. Administrative

- a. Follow up on Irrigation Company debris discussion:** Mayor Bishop talked to Tyler Stewart who is the acting president of the irrigation board and asked what the protocol is for debris that is removed from the ditches? Tyler agreed that if the debris comes out of the ditch, it belongs to the irrigation company and they will take care of it, but it may take a day or two or three.
- b. Ordinance review:** Mayor Bishop and the council discussed and decided that the ordinances will not be read verbatim and will be paraphrased. This month they will discuss Title 3- Business and License Regulations.
- c. Resolution to cancel the 2025 Municipal Election:** Mayor Bishop read the proposed Resolution No 2025-1. A roll call vote was held, and the resolution passed.

Channing Stott- Yea

Sunny Guild- Yea

Jim Beckstrand- Yea

Justin Jensen- Absent

Mayor Gary Bishop- Yea

Monica will submit this resolution to Marki Rowley at the Millard County Clerk's office and also the Lieutenant Governor's office.

- d. Discuss October Town Council Meeting:** The council agreed to hold the October meeting on Thursday October 23rd at 7:00.

15. Other business: Last year Jill Averett held a yard sale in the park to raise funds for the Meadow Monument sign. She intends to do this annually and would like the council's thoughts on a project to use the funds for. She will be open to donations of things to sale also.

16. Closed Session (UCA 52-4-205 & 205) to discuss one or more of the following (if necessary): The character, professional competence or physical or mental health of an individual; collective bargaining; pending or reasonably imminent litigation; the purchase, exchange, or lease of real property, including any form of a water right or water shares; the sale of real property, including any form of water rights or water shares; deployment of security personnel, devices or systems; investigative proceedings regarding allegations of criminal misconduct; contract negotiations, the disclosure of which would be detrimental to the city's bargaining position.

17. Any action necessary as a result of the Closed Session: No closed session

18. Adjourn: Jim motioned to adjourn the meeting. Sunny seconded the motion. All were in favor.

Monica Dearden
Meadow Town Clerk